

## **Board of Library Trustees Meeting Minutes**

**Wednesday: December 13, 2023**

The meeting on December 13, 2023, was called to order at 2:00 p.m. by Joanne Geneva

### **Present:**

Voting Members:

Joanne Geneva – Chair

Peggy Blume – Secretary

Norma Baker – Member at Large

Non-Voting Members:

Shannon Duffy - Director

Betsy Perry- Youth Services Librarian

2. Norma Baker made a motion to approve the November 15, 2023, meeting minutes. Peggy Blume seconded the motion. A vote was taken and approved unanimously.

## **Children's Services**

### **Children's Services:**

There were 140 people in attendance at 13 children's programs this month. Programs included storytimes, Deb Hudgins music, Lego Club, and Art in the Afternoon.

### **Tween/Teen Services:**

We did not have any dedicated Tween/Teen programming this month because this was the last month pre-planned out during the transition of the youth services position.

### **Make and Takes:**

We sent out 29 make and takes this month which were leftovers from storytime and the Festive Fall Banner craft.

### **Looking Forward:**

I've been busy preparing for upcoming programs and continuing working on collection maintenance. We're getting ready to launch our 1,000 Books before Kindergarten initiative in January. The Friends of the Library are funding prizes for us. We've ordered the themed materials for next summer's reading program. I've got visits scheduled to Puckihuddle in February.

### **Professional Activities:**

I attended the CMLA October board meeting virtually on Thursday, November 16.

I attended the MLA Conference Committee meeting virtually on Friday, November 17.

## Director's Report

December 2023

### Meetings attended:

11/16- CMLA Meeting

11/27- Friends Meeting

12/5- Dept. Heads

12/6- CreativeBug Webinar

***Shannon explained the CreativeBug program and its use for the library staff/patrons. The cost is \$375.00/yr. for CWMARS partners.***

### Adult programs: (RR=Registration Required)

12/14- Writing Group at 6 pm

12/18- Cribbage at 1 pm

12/18- Film Discussion at 6 pm (RR, zoom)

*The Invention of Lying*

12/20- Afternoon Book Group at 2 pm

*The Guncle by Steven Rowley*

12/20- Eucalyptus Shower Steamers at 6:30 pm (RR)

12/21- Evening Book Group at 6 pm

12/27- Fiber Club at 6:30 pm

1/8- Cribbage at 1 pm

1/10 – Cookbook Club at 6:30 pm

*Smitten Kitchen Keeper by Deb Perelman*

1/11- Writing Group

1/16- Winter Sowing Workshop at 6 pm (RR)

1/17- Afternoon Book Group at 2 pm

*A long Petal of the Sea by Isabel Allende*

1/18 – Evening Book Group at 6 pm

### Misc:

- Town Hall Septic System update: We had to close on Thursday, Nov. 30 and Friday, Dec 8 due to the construction.
- Library Closures: Monday, January 1 and 15
- November Service Statistics: 8 lobby pick-ups and 17 home deliveries
- November Volunteer Hours: 4.5

***Shannon presented two options for the proposed 2024-2025 budget. She explained the option 1 budget was created to increase staff hourly pay rate to be closer to the state minimum wage rate. A wage increase would help bring a larger number of applications and more qualified candidates to the hiring process. All present agreed the option 1 budget should be submitted to the town in the hopes that it will pass.***

***The meeting was adjourned at 2:30. The next meeting of the Library Board of Trustees will take place January 17 at 3:00 PM.***

FY24	Adult Programs	Number of Participants
July	13	51
August	15	168
September	15	64
October	13	59
November	13	92
December		
January		
February		
March		
April		
May		
June		
<b>FY24 Totals</b>	<b>69</b>	<b>434</b>
FY 23 Totals	121	812