

Board of Library Trustees Meeting Minutes

Wednesday: January 17, 2024, at 3:00 Pm

The meeting on January 17, 2024, was called to order at 3:00 p.m. by Joanne Geneva

Present:

Voting Members:

Joanne Geneva – Chair

Peggy Blume – Secretary

Norma Baker – Member at Large

Non-Voting Members:

Shannon Duffy - Director

Betsy Perry- Youth Services Librarian

2. Peggy pointed out that the December minutes had date errors. Norma Baker made a motion to approve the December 13, 2023, meeting minutes with the appropriate corrections. Joanne seconded the motion. A vote was taken and approved unanimously.

Children's Services:

There were 200 people in attendance at 18 children's programs this month. Programs included storytimes, Deb Hudgins music, Lego Club, Crafternoons, No-bake treats, and Family Bingo. I had to cancel a sewing program that fell on a day we were closed due to the septic project. No-bake treats and Bingo were something new we tried during the break week and were a big hit with the families that came.

Tween/Teen Services:

There were 10 tweens/teens in attendance at 4 programs this month: Holiday Crafting, Shower Steamers, Holiday D&D, and Miniature Painting.

Make and Takes:

We sent out 49 make and takes this month which were mostly leftovers from storytime with a few extra kits from a cabinet clean out.

Looking Forward:

I'm planning our March/April/May schedule as well as starting to sketch out summer plans.

Professional Activities:

There was no Conference Committee meeting this month. I attended a few minutes of the CMLA Board meeting but it conflicted with a program I had.

Other News:

We are launching the 1,000 Books Before Kindergarten program starting in January. It's a self-paced program for families with small children. They can log online through Beanstack or use paper logs. Everytime they read 100 books they can come in for a milestone photo and a small prize.

Director's Report

January 2024

Meetings attended:

12/28- CMLA Meeting

1/2- Dept. Heads

1/16- Sutton HS Library Collection Development Committee –

Canceled due to weather.

Adult programs: (RR=Registration Required)

Blind Date with a Book: **Runs until Feb 9**

1/22- Cribbage at 1pm

1/22- Film Discussion at 6 pm (RR, zoom)

1/23-Adult Craft Pomander at 11:30 am (8/8, waitlisted-RR)

1/24- Adult Craft Pomander at 6:30 pm (8/8, waitlisted-RR)

1/25- Adult Craft Pomander at 11:30 am (8/8, waitlisted-RR)

1/31- Fiber Club at 6:30 pm

2/7- Cookbook Club at 6:30 pm

Tasty Total Comfort by Tasty

2/8- Writing Group at 6 pm

2/12- Cribbage at 1 pm

2/14- Afternoon Book Group at 2 pm

Rock, Paper, Scissors by Alice Feeney

2/15-Evening Book Group at 6 pm

FY24	Adult Programs	Number of Participants
July	13	51
August	15	168
September	15	64
October	13	59
November	13	92
December	11	50
January		
February		
March		
April		
May		
June		
FY24 Totals	80	484
FY 23 Totals	121	812

Friends:

- The Friends cancelled their meeting on January 8 and is being rescheduled for Monday, February 5 at 10:30 am.

Building:

- Septic update: Library and Town hall lost power for about 30 minutes on Thursday, December 14. The parking spaces have been covered in stone dust but will not be paved until spring.
- Wednesday, January 10 water was discovered in the YA section. It is currently unclear what is causing water to enter the library, though it was undoubtedly related to the large amounts of precipitation and elevated ground water. The Building Inspector and I are keeping an eye on the situation to see if this was a one-time occurrence or if it will be a reoccurring problem. Betsy and I have moved the YA collection around to remediate possible future damage. **Joanne expressed concern that there could be mold if there continues to be a water problem. The Trustees all felt the town will need to address the problem if that is the case.**

Misc:

- Library Closures: Monday, February 19
- December Service Statistics: 10 lobby pick-ups and 12 home deliveries
- December Volunteer Hours: 20

A policy for the use of the meeting room was discussed. Shannon said the room could hold up to 16 people. Joanne felt it would not be useful for any for-profit groups so would most likely be used by small non-profit organizations. Norma pointed out that without a door it could be problematic based on the subject matter a group is discussing. Shannon is still in the process of developing a written policy for the use of the meeting room. Joanne made a motion to adjourn at 3:36, Norma seconded the motion. The vote was unanimous. The next meeting will be held February 7 at 3:00 PM.