

TOWN OF SUTTON – PERMIT FOR ROAD OPENING

Name of Applicant: _____

Address: _____

Telephone #: _____

Date of Application: _____

Location of Proposed Road Opening: _____

Contractor: _____

Address of Contractor: _____

Dig Safe #: _____

Certificate of Insurance Received: Yes No

Bond Received: Yes No

By granting this permit the Town of Sutton does not guarantee or hold itself liable for any damage. Superintendent of Streets is to be notified before any highway is opened, closed and/or traveled over when work has been completed.

See specifications attached hereto and made a part hereof by reference.

Town of Sutton, by: _____

Date: _____

Applicant: _____

Title: _____

TOWN OF SUTTON

SPECIFICATIONS FOR ROAD OPENING AND PATCHING

The following specifications shall pertain to all companies or individuals issued road opening permits in the Town of Sutton. Permits will only be issued to the contractor(s) who will actually be doing the excavation in the public road. It shall be the responsibility of the road opening permit holder to perform all work in accordance with the following specifications:

A. General

1. Permit holders shall provide the Highway Superintendent the name and home telephone number of the off-site supervisor for work to be performed under subject permit to facilitate communications if problems arise.
2. Area of installation shall be marked with paint.
3. Upon completion of work performed under subject road opening permit, it shall be the responsibility of the permit holder to maintain or replace all subsequent patching covered under subject permit as deemed necessary by the Highway Superintendent for a period of one (1) year.

B. Road Openings

1. Existing pavement shall be removed in a workmanlike manner to provide a neat straight edge a minimum of one (1) foot.
2. No road opening shall remain open during hours of darkness or when unattended. If work cannot be completed in a work day, the road opening is to be temporarily backfilled or suitable road plates provided.
3. Suitable traffic control and flashing barriers shall be provided at the work site at all times. Police officers may be required at the discretion of the Town of Sutton.

C. Structures

1. All structures (i.e. gate valve covers, manhole covers, etc.) shall be of an approved design and shall be installed in a workmanlike manner.
2. All structures placed in the roadway shall be set one-half (1/2) inch below finish grade.

3. Special care shall be taken to provide suitable compaction around structures placed in the roadway to avoid settlement of the roadway around the structure.

D. Backfilling

1. All backfill material shall be of suitable nature containing no organic material or rocks larger than six (6) inches.
2. All backfill material shall be compacted in a workmanlike manner in lifts of no more than twelve (12) inches by mechanical compactors.
3. A minimum of one (1) foot of gravel, unless otherwise directed by the Highway Superintendent, shall be placed and suitable compacted before road patch is placed.

E. Road Patching

1. Upon completion of the work, and only after suitable backfilling and compaction has been achieved, road patching operations shall start immediately.
2. All road patches shall be placed perpendicular or parallel to traffic flow. No angular patches across the roadway shall be permitted.
3. Hot patch shall be used at all times.
4. A temporary patch of hot mix (bituminous concrete Type I) four (4) inches thick shall be placed immediately after compacted gravel is placed.
 - a. From April 1 to October 1, temporary patching shall be done weekly;
 - b. From October 1 to the end of the construction season, temporary patching shall be done daily.
5. After settlement, no sooner than six (6) months after the temporary patch is in place, notice will be sent out by the Highway Superintendent to the holder of the permit at which time the permit holder must remove the temporary patch and make a permanent patch as follows:
 - a. Patches shall be not less than four (4) inches thick or the thickness of the existing pavement, whichever is the greater;
 - b. Exposed edges of existing pavement must be coated with a slurry seal mix before permanent patch is applied;
 - c. Patches shall be compacted in a workmanlike manner and all butting surfaces sealed with a slurry seal mix.

H. OTHER

1. A plan showing the extent of the construction to be done under the road-opening permit must be submitted at the time of application.
2. The town may require the entire roadway width to be overlaid with minimum of 1 ½ inch of Type I for the length of the construction. If under some conditions the permit holder may be required to perform full depth reclamation and fine finish grading, per Sutton Highway Department specifications, to the roadway before 3 inch of Type I is put in place.
3. Upon completion of the excavation, an “as-built” plan must be submitted to show new conditions or changes to pre-existing conditions.
4. Road opening permits may be suspended by the town if found to be in violation of any of the above specifications or of any rule or regulation of any town board or agency.