

## **SUTTON POLICE DEPARTMENT BUILDING COMMITTEE**

Scheduled Meeting held May 1, 2019

Located at New Police Station:

PRESENT: Wendy Mead, Timothy Harrison, Gerry Creiger, James Smith, Chief Dennis Towle, Rick Deschenes, Paul Maynard, Wayne Junnila and Jesse Limanek

ABSENT: none

GUESTS: Neil Joyce and Roger Hoyt (CMS) and Matt Salad (Tecton Architects)

Meeting called to order at 7:00 pm by Wendy Mead

1. Jim Smith made a motion to accept the minutes from March 6, 2019, second by Rick Deschenes: vote passed 5-0-3.
2. Neil Joyce then provided a construction update. He reported that final inspections for plumbing and electrical are proceeding, the elevator has been tested and inspected and he also provided a communications update. Neil had previously advised that once the wiring inspector, the fire department for the fire alarm and the elevator inspector have signed off, they will be in a position to have the Building Inspector come out and do the final building inspection for the occupancy permit.
3. Matt Salad discussed the outstanding punch list items and noted that the partial punch list at one time contained approximately 450 items.
4. Neil provided a project budget update and a summary of expenditures dated March 31, 2019. A little over \$8,270,800 representing approximately 86.4% of the budget has been expended with about \$1,261,200 left to spend. The contingency currently stands at approximately \$42,400. Matt mentioned that there have been fewer change orders than normally seen.
5. Wendy Mead reported that arrangements are being made with the Senior Center to provide a tour of the new station later this month.
6. Paul Maynard discussed two communications issues that will need to be resolved with the assistance of the communications vendor. Neil offered to speak with CyberComm.
7. The next regularly scheduled meeting will be Wednesday, May 1, 2019 @ 7:00 pm at the new police station.
8. Jesse Limanek made a motion to adjourn @ 7:32, second by Tim Harrison: vote passed 9-0-0.

Respectfully Submitted,

Gerry Creiger,

Clerk