

SUTTON POLICE DEPARTMENT BUILDING COMMITTEE

Scheduled Meeting held December 5, 2018

Located at Town Hall Meeting Room:

PRESENT: Wendy Mead, Timothy Harrison, Gerry Creiger, James Smith, Jesse Limanek, Chief Dennis Towle, Rick Deschenes and Paul Maynard

ABSENT: Wayne Junnila

GUESTS: Neil Joyce and Roger Hoyt (CMS) & Matt Salad (Tecton Architects)

Meeting called to order at 7:00 pm by Wendy Mead

1. Jesse Limanek made a motion to accept the minutes from November 7, 2018, second by Tim Harrison: vote 7-0-1.
2. Neil Joyce then provided a construction update. He reported that the final pavement has been installed on the site; due to the onset of Winter, landscaping will be pushed off until Spring; "very good progress" has been made inside the building with the painting started on the upper floors and the drywall is completed and ready for paint; the contractor has started working a second shift; above ceiling inspections are beginning which will allow NELCO to install ceiling tiles; mechanical and electrical work is progressing with inspections expected around mid-January; permanent power is now in the building; cable services are being provided by Fios on an interim basis for 90 days. Neil then mentioned that the siding should be completed in another week or so, the rest of the doors should be installed by the second or third week in December, dispatch furniture is scheduled for the first week in January with the balance of the furniture due to arrive later in January. In response to a question from Wendy Mead, Neil advised that the elevator installation should be completed in a few weeks.
3. Matt Salad advised that the correct detention cell ceilings have arrived and installation has begun. He also mentioned that the painting of the PVC trim will be done in the Spring.
4. Neil provided a project budget update and a summary of expenditures incurred to date representing "just shy of 65%" of the budget with roughly \$100,000 contingency remaining. Tim Harrison reported that our records are "in balance" with Neil as of November 30. Wendy Mead expressed her appreciation to Neil and Tim for their work on tracking the budget.
5. Paul Maynard reported that about 90% of the piping for the Manchaug site has been finished.
6. The next regularly scheduled meeting will be Wed., January 2, 2019 @ 7:00 pm.
7. Tim Harrison made a motion to adjourn @ 7:10, second by James Smith, vote passed 8-0-0.

Respectfully Submitted,

Gerry Creiger,

Clerk