

ANNUAL REPORTS  
of the  
TOWN OFFICIALS  
of the town of  
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2017

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of the  
**TOWN OFFICIALS**  
of the town of  
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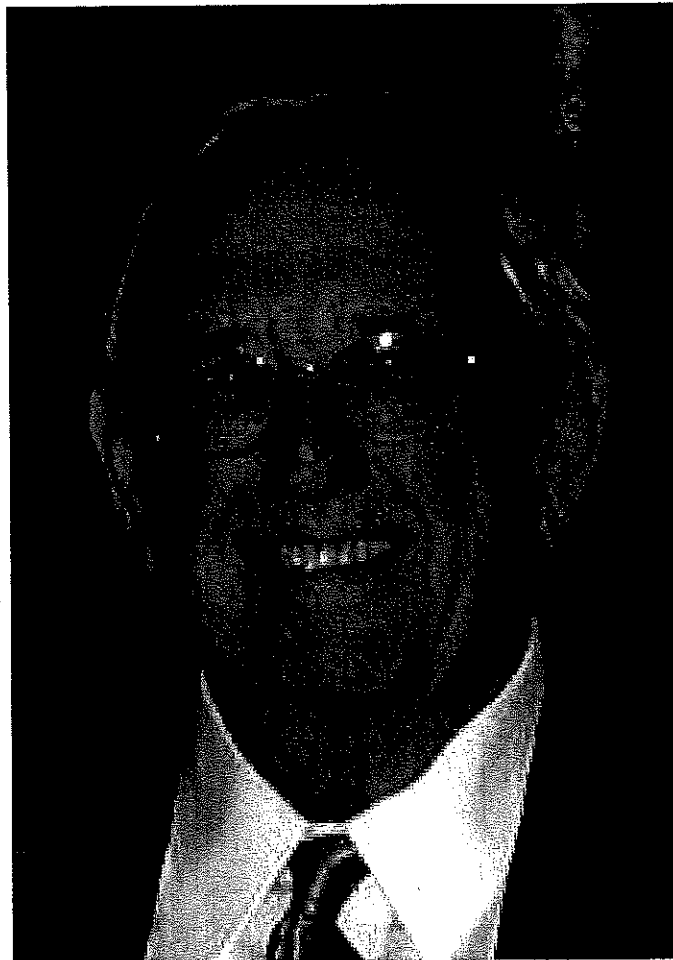
For the fiscal year ending

June 30, 2017

# DEDICATION

*This year the Town is dedicating the Annual Town Report to Michael A. Chizy who left us during fiscal year 2017. Mike served the Town as a member of the Board of Selectmen for 28 years. He also served on the Council on Aging for 19 years.*

*Mike was a huge supporter of the Sutton Food Pantry and his reminder to help out the food pantry was a staple at the Board of Selectmen's meetings. In his honor the food pantry was renamed the Michael A. Chizy Food Pantry. Mike also served on the Conservation Commission, Earth Removal Board, Charter Revision Committee, Strategic Planning Grant Committee, Waters Farm Preservation and the Emergency Planning Committee. To say the least his commitment to and involvement in the community will always be remembered. But mostly Mike will be remembered as a wonderful husband to Yvette, a caring father to his son Michael and a doting grandfather to Eric and Alex.*



Michael A. Chizy  
February 10, 1931 – October 21, 2016

# TOWN OF SUTTON

**Form of Government:** Open Town meeting – Selectmen/Town Administrator  
**Annual Town Meeting:** 2<sup>nd</sup> Monday in May and 3<sup>rd</sup> Monday in October  
**Annual Town Election:** 4<sup>th</sup> Tuesday in May

<b>Population:</b>	1994.....7,921	2000.....8,628	2006.....9,583	2013....9,442
	1995.....7,959	2001.....8,727	2007.....9,684	2014....9,478
	1996.....8,152	2002.....8,894	2008.....9,765	2015....9,387
	1997.....8,186	2003.....8,969	2010.....9,685	2016....9,481
	1998.....8,229	2004.....9,212	2011 ....9,696	2017....9,371
	1999.....8,414	2005.....9,417	2012... .9,355	

**Registered Voters:** 6926

**Land Area:** 21,760 acres, 34 square miles  
**Bounded by:** Millbury, Grafton, Oxford,  
Douglas, Northbridge and Uxbridge

**LIBRARY --- Hours of Operation**  
Mon. 10 – 6, Tues. 10 - 8, Wed. 10 - 6  
Thur. 10 - 8, Fri. 10 - 6, Sat. 10 - 3

**SENATORS IN CONGRESS**  
Elizabeth Warren  
Washington, DC 20510  
202-224-4543

Edward Markey  
Washington, DC 20510  
202-224-2742

**REPRESENTATIVE IN CONGRESS**  
**Second District**  
Jim McGovern  
Washington, DC 20515  
202-225-5601

**2017 Tax Rate:** \$16.50  
**Valuation:** \$1,335,465,499  
**Operating Budget:** \$31,390,056

**SCHOOLS:**  
Early Learning Center 581-1610  
Special Education 581-1615  
Elementary School 581-1620  
Middle School 581-1630  
High School 581-1640  
Superintendent 581-1600

**STATE SENATOR**  
Ryan Fattman  
Boston, MA 02133  
617-722-1420

**DISTRICT ATTORNEY**  
Joseph D. Early, Jr.  
Worcester, MA 01608  
508-755-8601

**REPRESENTATIVE IN GENERAL COURT**  
**Eighteenth District**  
Joseph McKenna  
Boston, MA 02133  
617-722-2425

**TAX BILLS:** Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup>. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

## TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Kenneth Stuart, 153 Uxbridge Rd.	2018
Selectmen	Michael Kenney, 324 West Sutton Rd.	2018
	Jesse Limanek, 3 Merrill Rd.	2018
	John Hebert, 23 Singletary Ave.	2019
	David Hall, 109 Hartness Rd.	2020
	Raymond Plante, 34 Douglas Rd.	2020
School Committee	Paul Brennan, 6 Tipperary Dr.	2018
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2018
	Bruce Edwards, 7 Lakeview Cir.	2019
	Robert P. Tufts, 11 Waters Rd.	2019
	Nathan Jerome, 47 Dodge Hill Rd.	2020
Blackstone Valley Regional School Comm.	Julie Mitchell, 82 Dodge Rd.	2018
Planning Board (elected)	Robert Largess, 298 Boston Rd.	2018
(elected)	Jonathan Anderson, 182 Eight Lots Rd.	2019
(elected)	Wayne Whittier, 7 Douglas Pike	2020
(appointed)	Miriam Sanderson, 53 Sibley Rd	2020
(appointed)	Scott Paul, 309 Mendon Rd.	2020
(associate)	Walter Baker, 4C Herbert Dr.	
Library Trustees	Joanne Geneva, 89 Eight Lots Rd.	2018
	Aidan Heffernan, 597 Boston Rd	2019
	Elizabeth Kane, 64 Dodge Rd.	2020
Housing Authority (state appointed)	Barbara Wade, 5 Church St D-8	2018
	Carl Hutchinson, 208 Burbank Rd.	2019
	Daniel Rice, 21 Hutchinson Rd.	2020
	Mark Bailey, 339 Boston Rd.	2021
	Russell Spain, 4 Torrey Rd.	2022

**TOWN OFFICIALS**  
APPOINTED BY THE BOARD OF SELECTMEN

<b><u>OFFICE</u></b>		<b><u>TERM EXPIRES</u></b>
Town Administrator	James Smith	2022
Board of Appeals	Michael McGovern	2018
	Richard Haskins	2018
	Daniel Petrelli	2019
	James Marran	2019
	Richard Deschenes	2020
Cemetery Commission	James Johnson	2018
	James Renaud	2019
Conservation Commission	William Wence	2018
	Daniel Moroney	2019
	Robert Tefft	2019
	Andrew DeWolfe	2020
	Joyce Smith	2020
Council on Aging	Wally Baker	2018
	Genevieve DeHaan	2018
	Dorothy Gravison	2018
	Barbara Bessette	2019
	Richard Haskins	2019
	Rosemarie DeGaetano	2020
	Gale Graves	2020
	Paul Maynard, Associate	2020
Town Counsel	Kopelman & Paige	2019
Board of Health	Diane Miller	2018
	Tammi Marois	2018
	William Fredericks	2019
	John Silverberg	2020
	Kenneth Malo, Jr.	2020
Historical Commission	Keith Downer	2018
	Donna Rossio	2018
	Walter Baker	2019
	Paul Dunn	2019
	Mark Kellogg	2020
	Rochelle Forsythe, Associate	2020

**OFFICE****TERM EXPIRES**

Recreation Commission	Anthony Fattman	2018
	Amy Parsekian	2019
	Vacancy	2020
Registrars of Voters	Debra Jacques	2018
	Pamela Gemme	2019
Chairman	Laura Caruso	
Scholarship Committee	Kathy Palumbo	
	Vacancy	
	Vacancy	
	Vacancy	
	(School Superintendent)	
Sewer Commission	Carl Licopoli	2018
	Neil Crites	2019
	Larry Wiersma	2020

**TOWN OFFICIALS**  
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2020
Animal Control Officer	Daniel Chauvin	2018
Animal Inspector	Edward Mansfield	2018
Board of Assessors	Ray Nichols	2018
	Robert Nunnemacher	2020
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
(Assistant)	Nelson Burlingame	Indefinite
Burial Agents	Cheryl Rawinski	2018
	Laura Caruso	2018
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Lisa Troast	Indefinite
Emergency Management	Paul Maynard	2018
	Donald Conlon	2018
	Jeffrey Briggs	2018
Fence Viewer	David Lavallee	2018
Fire Chief	Matthew Belsito	Indefinite
Highway Superintendent	Matthew Stencel	Indefinite
Parking Clerk	Laura Caruso	2018
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Michael McQuiston	Indefinite
(Assistant)	Larry Wiersma	Indefinite
Police Chief	Dennis Towle	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Carl J. Bradshaw	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Jeffrey Fenuchio	Indefinite



**TOWN OFFICIALS**  
APPOINTED BY THE MODERATOR

**OFFICE**

**TERM EXPIRES**

Finance and Warrant  
Advisory Committee

Thomas Devine	2018
Diane Greenlaw	2018
Robert Recore	2018
Jeffrey Bannon	2019
Geoffrey Cushner	2019
Patrick Morris	2019
Elizabeth Budzinski	2020
Jared Quill	2020
Susan Rothermich	2020

## REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2017. The year began with the 2016 May Town election. Selectman John Hebert was reelected to the Board of Selectmen for his fourth term. The Board would like to congratulate John Hebert on his reelection.

During the Board meeting of June 7, 2016, the Board of Selectmen reorganized. John Hebert was named Chairman of the Board. In addition, Paul Maynard was named Vice-Chairman of the Board and Jesse Limanek was named Clerk of the Board.

On June 28, 2016, Chairman John Hebert accepted a Green Communities grant award in the amount of \$121,732. Town Administrator Jim Smith and energy manager Doreen DeFazio attended the press conference as well. The \$121,732 was to fund energy conservation efforts at the senior center and school department. The Board would like to thank Doreen DeFazio, Jennifer Hager and Jim Smith for all their efforts with the Green Communities projects.

At the goals and objectives meeting held on July 27, a number of goals were brought up by the Board of Selectmen. They included installing new street signs on all town roads, working on a new Police Station, continuing efforts to bring a cell tower at Town Farm Road and renewing the Town Administrator's contract.

In September, the Board of Selectmen and the School Committee had a joint meeting to appoint a new member to the School Committee due to committee member Mary Green's resignation. The one applicant that applied was Kristen Clark a former member of the School Committee. Kristen Clark was unanimously appointed to the School Committee.

Also in September the Board approved a proclamation designating Sutton as a Purple Heart community. This was a goal of Jesse Limanek at the July 27 goals meeting. On November 18<sup>th</sup> the town was presented with a Purple Heart community designation.

In October, the Board was notified that the town had received a \$150,000 Land Water Conservation Fund grant from the National Parks to renovate Goddard Lodge at Marion's camp. In addition the town received \$100,000 from the state budget process. The board would like to thank Congressman McGovern, State Sen. Ryan Fattman and Planning Director Jennifer Hager for all their work in this process.

Later in the month, the Zoning Board of Appeals approved a cell tower at Town Farm Road. This has been a goal of the Board of Selectmen since the town acquired the 6 acres from Whittier's Farm in 2009. Construction will begin in late spring or early summer. Congratulations go out to everyone that played a role in this project not the least of which is the Whittier family.

At the Fall Town Meeting \$500,000 was approved to allow the town to enter into contract for architectural design services and an owner's project manager services for a new Police Station. The Police Station will be located at the old Blue Jay property at 489 Central Turnpike. At a Board meeting in November Police Station Building Committee was appointed and Wendy Mead, Esq agreed to be chairperson.

In the busy month of October, Chairman John Hebert signed an electricity aggregation contract with Public Power. The aggregation program was a year in the making with Department of Energy Resources approval and Department of Public Utilities approval. In the end the town was able to lock in a one year rate of 8.472 cents per kilowatt hour. This is 1.3 cents per kilowatt hour below National Grid's basic rate. The Board would like to thank Peregrine Energy, Paul Gromer and his team as well as Doreen DeFazio the town's energy manager.

On October 21 Mike Chizy passed away. Mike had served the town for more than 50 years. First as a scout leader and as president of the Little League. He went on to serve the Conservation Commission for 17 years. Mike also served on the Board of Selectmen for 24 years until he retired in 2015. Mike was a champion for the Green Communities effort in the town of Sutton. The Sutton Food pantry was renamed the Michael Chizy Food pantry in the fall of 2015. The Board would like to thank the Chizy family for the years of service to the town.

In November the World War II monument was rededicated after moving from the old high school auditorium to an area outside along Memorial Drive. This effort would not have been possible without the efforts of Mike Chizy who advocated for taking the World War II Memorial outside on a memorial stone where it could be appreciated by all residents.

Also in November, the Board agreed to a new five-year contract with James Smith the Town Administrator. The Board has been pleased with the work of Mr. Smith and hopes for continued success over the next five years.

In March the Library Trustees came before the Board of Selectmen to request that the town lease approximately 3 acres of land to the Library Trustees with the proposed library will be built. The Library Trustees explained their plan to build a 17,000 ft. facility at Shaw farm. The Board supported the lease that was eventually approved at Town Meeting.

In April the Town Administrator presented his final budget presentation. The Board was informed that the budget was balanced and discussions were taking place regarding the town's health care coverage. In the end the town decided to make a switch from MIIA to Fallon Health. The premiums from MIIA were 12% and Fallon Health came in at 1.62% increase over FY 17.

At the May Town Meeting, Town Meeting voters authorized Article 15 to build a new Police Station at the intersection of Central Turnpike and Putnam Hill Road. The Board recognized that the Police Station is a necessity and fully supported this article. In addition, Article 13 was approved unanimously authorizing acquisition of additional land at Pigeon Hill Cemetery. This will allow for the expansion of the cemetery as well as potentially a communications tower for the new Police Station.

The Board of Selectmen wishes to thank Town Administrator James Smith, Deb Jacques, Tim Harrison, and all the Department Heads and Town Staff for their efforts in what turned out to be a very successful year.

Respectfully submitted,

John Hebert, Chairman  
Paul Maynard, Vice-Chairman  
Jesse Limanek, Clerk

The Board of Selectmen met 23 times from June 1, 2016 to May 31, 2017.

Selectmen John Hebert attended 21/23 meetings  
Selectmen Paul Maynard attended 20/23 meetings  
Selectmen Jesse Limanek attended 22/23 meetings  
Selectmen David Hall attended 23/23 meetings  
Selectmen Michael Kenney attended 19/23 meetings

## REPORT OF THE TOWN ADMINISTRATOR

Dear Sutton Residents:

It is a pleasure to submit my Tenth annual report to you as your Town Administrator in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Administrator for this great community.

It has been another successful year in the town of Sutton. The new electricity aggregation program began with Public Power. After a lengthy process being approved by town meeting, approved by Department of Energy Resources, and Department of Public Utilities, the Board of Selectmen purchased supply at 1.3 cents lower than National Grid's basic rate. This will be a significant savings to the homeowner's electricity bills in Sutton.

We also had success with another Green Communities grant process. The town received a grant for \$121,732. Thanks to Doreen DeFazio and Jennifer Hager for their work on the application. These funds will go for energy conservation efforts in the School Department and at the Senior Center. The total Green Communities funds we received to date is \$434,579. These are important improvements to the town infrastructure at no cost to the town of Sutton.

The biggest story in Sutton over the last year was the planning of the new Police Station. The town hired Tecton Architects to complete a feasibility study of the police station and highway facility. The Board agreed to put the Highway facility on the back burner but move forward with the police station. At fall town meeting \$500,000 in new growth was appropriated for the design and Owner's Project Management services for the police station. Shortly thereafter a Police Station Building committee was put together with Wendy Mead Esq. appointed as chairperson.

At the May Town Meeting, Town Meeting voters authorized Article 15 to build a new Police Station at the intersection of Central Turnpike and Putnam Hill Road. The Board recognized that the Police Station is a necessity and fully supported this article. In addition, Article 13 was approved unanimously authorizing acquisition of additional land at Pigeon Hill Cemetery. This will allow for the expansion of the cemetery as well as potentially a communications tower for the new Police Station. We all look forward to a new Police Station that will address the needs of the Police Department for the future.

### **Overall Budget Picture**

The Town of Sutton's annual operating budget for Fiscal Year 2018 is \$31,390,056. The Fiscal Year (FY) 2018 budget is \$499,756 over FY2017 final budget or 1.62%.

The biggest uncertainty in this budget continues to be healthcare. Our insurance company MIIA was proposing to increase our rates to 13.3%. Working with the insurance advisory committee (IAC) and our advisors we went out to bid to test the market. We received a competitive bid from Fallon Health of 1.5% increase over our current rate. There are two plans in Fallon. Direct Care and Select Care. The combined rate is 1.5%. Direct care is a limited network that typically has Fallon doctors. That rate is - 5%. Select care is a broader network and that rate is a 5% increase. For the first time in over 10 years the town has switched healthcare providers from MIIA to Fallon Health. We are holding off on

deductibles because the rate is fairly attractive. We will look to add deductibles if the rate increases in the future.

The School Department's budget will receive an additional \$378,440. Any additional chapter 70 money approved by the legislature will go to the School Department at fall town meeting. There are no planned layoffs as a result of this budget. As a result of declining enrollment, the early learning center and elementary school average about 24 children per class. The middle school will average approximately 23 to 24 children per class. In the high school the average class size will be approximately 20 students.

The School Department is no longer facing a structural gap. After the closeout of last fiscal year they deposited all their budgeted school choice funds back into their revolving fund. It doesn't mean the School Department is out of the woods. We will continue to invest in the School Department and we are hoping that the state does the same with chapter 70 funding.

The Fiscal Year 2018 Budget eliminates free cash from our revenues. This is the first time we have eliminated free cash as a funding source. The danger of using free cash is that it is one-time revenue, it is not recurring. To avoid a structural deficit, we have to continue to reduce our reliance on these revenues and avoid the temptation of using one-time revenue for items other than one-time costs. The town has done a good job on eliminating our utilization of one-time revenues so there's less chance of a structural deficit. The Board of Selectmen's goal is to make the town of Sutton a sustainable community and that begins with a sustainable budget.

I would like to thank the Board of Selectmen for the leadership and support over the past 10 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,  
James A. Smith  
Town Administrator

## REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my eighteenth annual report as Town Clerk for the fiscal year ending June 30, 2017.

### Vital Statistics for fiscal year 2017:

Births	73
Deaths	56
Marriages	30
Population	9371
Registered Voters	6926

### FINANCIAL REPORT

Dog Licenses	\$ 22,151.00
Miscellaneous Receipts (vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines)	4,388.00

Total Monies Collected	<hr/> \$ 26,539.00
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Respectfully submitted,  
Laura J. Caruso  
Town Clerk

Fall Town Meeting  
October 17, 2016

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Seventeenth day of October, 2016 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 114 voters and 15 non-voters in attendance.

**ARTICLE 1**

**SPONSOR: Board of Selectmen**

Voted unanimously to amend the vote taken on Article 6 of the May 9, 2016 Annual Town Meeting as printed in the warrant.

As printed in the warrant:

Increase raise and appropriate revenue from state aid	\$ 90,340
Increase raise and appropriate form taxation	\$ 207,105
Reduce use of free cash	\$ <u>(100,000)</u>

For a total of	\$ 197,445
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Increase debt service appropriation	\$ 86,000
Increase Veterans Benefits appropriations	\$ 30,000
Increase Town Clerk clerical wages	\$ 1,010
Increase Highway Street Sign appropriation	\$ 5,000
Increase Snow & Ice appropriation	\$ 25,000
Increase Industrial School appropriation	\$ 22,149
Increase School appropriation	\$ <u>28,286</u>

For a total of	\$ 197,445
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**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article, as it is a customary Article reflecting unbudgeted additional state aid and new growth revenues and the appropriations thereof. Significantly, the Article also eliminates free cash utilization as a revenue source in line with the goal of creating a sustainable operating budget that does not rely on one-time revenues.**

**ARTICLE 2**

**SPONSOR: Board of Selectmen**

Voted unanimously to amend the vote taken under Article 7 of the May 12, 2014 Town Meeting Warrant by rescinding \$70,000 of the \$832,000 borrowing authorized for a purchase of a fire truck.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article to rescind authorized but unissued debt.**



### **ARTICLE 3**

**SPONSOR: Board of Selectmen**

Voted unanimously to transfer the sum of \$294.07 from the Public Buildings expense account to pay a prior year invoice as follows:

Account	Amount	Prior Year Invoice
01192-53400	\$294.07	2015 EarthLink

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article which provides for the payment of invoices received after the fiscal year end close.**

### **ARTICLE 4**

**SPONSOR: Board of Selectmen**

Voted unanimously to accept General Laws Chapter 44, Section 53F¾, which establishes a separate revenue account known as the PEG Access and Cable Related Fund, for the purposes set forth in the warrant, and to transfer all cable television proceeds and receipts held by the Town for such purposes to the new PEG Access and Cable Related Fund, said fund to be effective for FY17.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article which will establish a special revenue fund to reserve cable franchise fees and other cable-related revenues. The appropriation of these funds will be used to support the Town's plans to enhance the cable access services.**

### **ARTICLE 5**

**SPONSOR: Board of Selectmen**

Voted unanimously to raise and appropriate the sum of \$500,000 (new growth) for designer services and owners' project manager services relative to the construction of a new Police Station, including and costs incidental and related thereto.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article which will allow the Town to appropriate \$500,000 from unbudgeted new growth to enter into a contract for the architectural design services and Owners Project Manager (OPM) services for a new police station. This Article will allow the Town to be in strong position to negotiate the necessary contracts to proceed with the design and engineering phase of this project.**

### **ARTICLE 6**

**SPONSOR: Board of Selectmen**

Voted unanimously to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain permanent and temporary easements in, on and under the following parcels of land for public way purposes, including without limitation, for the construction, alteration, installation, maintenance, improvement, repair, replacement and/or relocation of rights of way, sidewalks, drainage, utilities, slope, grading, rounding, construction and other easements, to enable the Town to undertake the Reconstruction of Bridge No. S-33-005 Blackstone Street over the Blackstone River Project:

	Total # Parcel
In Fee	0
Permanent Easements	2
Temporary Easements	5

Said parcels of land are listed on a sheet entitled "Parcel Summary Sheet" and shown approximately on a plan entitled: "Reconstruction of Bridge No. S-33-005 Blackstone Street over the Blackstone River," dated November 20, 2015, prepared by BETA Inc., a copy of which is on file with the Town Clerk, as said plan may be amended, and land within 100 feet of said parcels; and, further, to raise and appropriate \$10,000 (new growth) to defray any right of way expenses connected with this Project.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article. This Article will appropriate \$10,000 from unbudgeted new growth and allow the Board of Selectman to acquire necessary easements for the reconstruction of Bridge NO. S-33-005 Blackstone Street over the Blackstone River. The Committee concurred with the Board of Selectmen that these are reasonable costs necessary to complete the reconstruction and improve roadway safety.**

#### **ARTICLE 7**

**SPONSOR: Sewer Commissioners**

Voted unanimously to transfer the sum of \$20,000 from Sewer Retained Earnings for the purpose of conducting Phase I of an Infiltration and Inflow Study (I & I) as mandated by DEP, including any incidental or related costs.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article to conduct Phase I of an Infiltration and Inflow Study as it is mandated by the DEP and is funded by the retained earnings of the Sewer department.**

#### **ARTICLE 8**

**SPONSOR: Sewer Commissioners**

Voted unanimously to transfer the sum of \$18,400 from Sewer Retained Earnings for the purpose of replacing the existing SCADA computer and software at the Manchaug Wastewater Treatment Plant, including any incidental or related costs.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article. The committee concurs that the SCADA computer system is outdated and should be replaced and will be funded by the retained earnings of the Sewer department**

#### **ARTICLE 9**

**SPONSOR: Sewer Commissioners**

Voted unanimously on an amended motion to transfer the sum of \$15,000 from Sewer Retained Earnings for the purpose of conducting a feasibility study of a sewer extension to the center of Town, the School System and the Shaw Farm property, performed by the Graduate Program at WPI or otherwise.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article allowing the WPI Graduate Program to conduct a sewer extension feasibility study. The committee concurs that this is a cost effective way to proceed with determining the feasibility of the long-term goal of extending sewer to the center of town and the school.**

#### **ARTICLE 10**

**SPONSOR: Library Trustees**

Voted unanimously to accept the schematic design for the Sutton Free Public Library building located at Shaw Farm.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article to accept the schematic design for the Sutton Free Public Library building to be located at Shaw Farm. The passage of this Article is required for state funding.**

#### **ARTICLE 11**

**SPONSOR: Library Trustees**

Voted unanimously to authorize the Library Trustees of the Sutton Free Public Library to apply for, accept, and expend any state funds which might be available to defray all or part of the cost of the design, construction and equipping of the Library Project.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article to authorize the Library Trustees to apply for, accept and expend any state funds to defray costs of the design, construction and equipping of the library project if approved by the Town.**

#### **ARTICLE 12**

**SPONSOR: Board of Selectmen**

Voted unanimously to amend the Zoning Bylaw section V.C.- Wireless Communication Services District, by adding Section "6. Waivers," as printed in the warrant.

**As printed in the warrant:**

##### **6. Waivers**

The Board may modify or waive any requirement of this bylaw upon finding that due to unusual conditions affecting the subject property, the requirements of this section would unreasonably restrict the use of the property or effectively prohibit the placement, construction, or modification of a facility in this specific geographic area, and that such modification or waiver will be consistent with the purpose and intent of the provisions of this bylaw. In granting such modification or waiver the Board may impose such conditions as it deems necessary to protect the public interest.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article to amend the Zoning Bylaw section V.C. – Wireless Communication Services District, to allow for the issuance of waivers. The Committee concurs with the Planning Board that a provision in the bylaw would be useful to deal with unique circumstances that arise with cell towers.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.  
Commentary: This article will resolve an issue with the Town Farm cell tower, but in addition to this motivation, the Selectmen feel it would be useful to have a waiver provision in this bylaw to deal with the often unique situations that arise with cell towers. A waiver provision exists in several of our Special Permit regulations like the Route 146 Overlay Bylaw.*

## **ARTICLE 13**

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Map by re-zoning the Industrial (I) Districts in the Village of Manchaug to Village (V) Districts as per the "Zoning Map Revision 2016," on file with the Town Clerk's Office.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: This change is meant to eliminate more intense uses from the Village where these uses would not be appropriate as well as provide for additional uses that would be beneficial to the Village. Owners within these areas were contacted directly to advise them of and discuss this change.*

## **ARTICLE 14**

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section I.C. – Nonconforming Uses, Structures and Lots, by deleting the Section in its entirety and replacing it as printed in the warrant.

**As printed in the warrant:**

### **C. Nonconforming Uses, Structures and Lots**

#### **1. Nonconforming Uses**

- a. Any legally nonconforming principle use may be extended in floor area and/or lot area up to thirty percent (30%) of the existing area currently in use pursuant to a Special Permit granted by the Zoning Board of Appeals in accordance with Section VII.A.
- b. Any legally nonconforming accessory use of a portion of a structure may be extended by right up to a maximum of forty percent (40%) of the floor area of the existing structure.
- c. Any legally nonconforming use of a structure may be changed one time only to another nonconforming use, provided that the new use is not substantially different, and provided that the Zoning Board of Appeals finds in accordance with G.L. c. 40A, §6 that such use shall not be substantially more detrimental than the existing nonconforming use to the neighborhood.
- d. Any nonconforming use which has been changed to a permitted use shall not be changed back to a nonconforming use.

## **2. Nonconforming Structures**

- a. A structure that is located on a nonconforming lot, but that otherwise conforms to the requirements of this bylaw, shall be treated as a conforming structure.
- b. Any conforming principal use of a nonconforming structure may be extended by right throughout the existing structure.
- c. Any conforming accessory use of a portion of a nonconforming structure may be extended by right up to a maximum of forty percent (40%) of the floor area of the existing structure.
- d. Any nonconforming structure may be extended by right up to thirty percent (30%) of the square footage of its footprint as long as no nonconformities are created or increased. Any increase beyond thirty percent (30%) or creation/increase of a nonconformity shall only be allowed pursuant to a Special Permit granted by the Zoning Board of Appeals in accordance with section VII.A.
- e. Any nonconforming structure or portion thereof which has come into conformity shall not again become nonconforming.
- f. Any nonconforming structure damaged by fire or an act of nature may be rebuilt by right in its original foot print.
- g. Any nonconforming structure shall not be moved to any other location on the lot or any other lot unless every portion of such structure, the use thereof, and the lot shall be conforming.
- h. Any nonconforming structure determined to be unsafe may be restored to a safe condition by right, as long as no nonconformities are created or increased.

## **3. Nonconforming Lots**

- a. Any nonconforming lot shall not be reduced/alterd so as to be in greater nonconformity.
- b. Any nonconforming lot which has come into conformity shall not again be changed to a nonconforming lot.
- c. A conforming structure on a nonconforming lot may be altered and/or extended by right as long as no new nonconformities are created. New nonconformities shall only be allowed pursuant to a Special Permit granted by the Zoning Board of Appeals in accordance with Section VII.A.
- d. A free standing accessory structure may be constructed on a nonconforming lot by right as long as no new nonconformities are created. New nonconformities shall only be allowed pursuant to a Special Permit granted by the Zoning Board of Appeals in accordance with Section VII.A.

## **4. Abandonment/Discontinuance**

Any nonconforming use of a structure and/or lot which has been abandoned or has not been in use for a continuous period of two (2) years or more shall not be re-established. The structure and/or lot shall only be used again for a conforming use.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: The Building Commissioner asked for adjustments that would reduce unnecessary hearings on undersized lots and change the requirement for variances to special permits which is a more appropriate relief process. The section was also reorganized to be more user friendly.*

## **ARTICLE 15**

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw section I.B. – Definitions by adding the definition - “Amusement Facility” as printed in the warrant.

**As printed in the warrant:**

**Amusement Facility** – An indoor and/or outdoor venue for general amusement that may include arcade games, bowling, laser tag, miniature golf, batting cages, driving range, roller skating, ice skating/hockey, virtual reality activities. Said facility may also include accessory uses such as a concession area. Said facility shall not include the field/court sports allowed via “Sports Complex.”

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Articles 15, 16, 18, 19 & 25 are meant to eliminate the confusion that occurred with a proposed indoor soccer complex application by eliminating identical terms from use categories, defining uses, and clarifying buffer provisions.*

## **ARTICLE 16**

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw section I.B. – Definitions by adding the definition “Sports Complex” as printed in the warrant.

**As printed in the warrant:**

**Sports Complex** – A facility with indoor fields and/or courts that may be used for a variety of sports such as soccer, field hockey, and basketball. Said facility may also include outdoor fields as well as accessory uses such as a concession area, sports related retail, and sports therapy.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Articles 15, 16, 18, 19 & 25 are meant to eliminate the confusion that occurred with a proposed indoor soccer complex application by eliminating identical terms from use categories, defining uses, and clarifying buffer provisions.*

## ARTICLE 17

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw section I.B. – Definitions and section VI.D.- Bed and Breakfast Facilities, by deleting the strikethrough text and adding the underlined text as printed in the warrant.

**As printed in the warrant:**

I.B. – Definitions:

**Bed and Breakfast Facility:** ~~An accessory use in a private owner occupied residence providing a maximum of three (3) guestrooms.~~

VI.D.4. - Bed and Breakfast Regulations

- j. A bed and breakfast facility shall contain no more than three (3) guest rooms.
- k. The owner or their agent/manager must be on the premises the majority of the time that guests are being lodged including overnight hours.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Definitions are not to contain specific requirements for uses, and special permit uses with their own section are defined via the requirements of their section. This article also allows a bed and breakfast to be run by a manager as opposed to the owner.*

## ARTICLE 18

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw – Section III.A.4. Table 1 – Table of Use Regulations, by deleting the strikethrough text and adding the underlined text as printed in the warrant.

**As printed in the warrant:**

	R-1	R-2	V	B-2	I	OLI
<b>B. COMMUNITY FACILITIES &amp; INSTITUTIONAL USES:</b>						
2. <del>Recreational facility including Country, hunting, fishing, tennis, or health clubs, or golf courses clubs, or day camps or other camps or outdoor athletic fields, membership club with structures not to exceed a 10,000 s.f. footprint.</del>	S	S	S	S	S	S*

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.*

*Commentary: Articles 15, 16, 18, 19 & 25 are meant to eliminate the confusion that occurred with a proposed indoor soccer complex application by eliminating identical terms from use categories, defining uses, and clarifying buffer provisions*

## ARTICLE 19

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw – Section III.A.4. Table 1 – Table of Use Regulations, by deleting the strikethrough text and adding the underlined text as printed in the warrant.

**As printed in the warrant:**

	R-1	R-2	V	B-2	I	OLI
<b>E. RETAIL, TRADE AND SERVICE USES:</b>						
12. Motion picture establishments, <del>and amusement facilities, or sports complexes, and recreation facilities</del>	-	-	S	S	-	P

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Articles 15, 16, 18, 19 & 25 are meant to eliminate the confusion that occurred with a proposed indoor soccer complex application by eliminating identical terms from use categories, defining uses, and clarifying buffer provisions*

## ARTICLE 20

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section I.B. – Definition of Lot Width, by adding the bold/underlined text as printed in the warrant.

**As printed in the warrant:**

**Lot, Width:** The minimum lot width is the minimum distance between side lot lines, when measured anywhere between the frontage of a lot and the required minimum front yard setback. However, for lots on the outer side of a curved street, lot width may be measured as the straight line distance between points at the intersection of the side lot lines and the required front yard setback. Said line indicating the minimum distance between side lot lines shall be shown on all applicable plans. At no point prior to the rear lot line setback, shall the lot narrow to less than 50 feet.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Housekeeping. Puts in writing current practice.*



## ARTICLE 21

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section III.A.2. - Permitted Uses, by deleting the strikethrough text as printed in the warrant.

**As printed in the warrant:**

### **2. Permitted Uses**

In the following Table of Use Regulations the uses permitted by right in the district shall be designated by the letter (P). Those uses that may be permitted by Special Permit in the district, in accordance with Section VII.A.2 shall be designated by the letter (S) and the Zoning Board of Appeals shall be the Special Permit Granting Authority. ~~Uses designated by a (SB) shall be Special Permit granting authority shall be the Board of Selectmen.~~ Where indicated by "\*", the Special Permit Granting Authority ~~is~~ shall be the Planning Board. Uses designated (-) shall not be permitted in the district.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Housekeeping. The Board of Selectmen do not grant Special Permits for Zoning uses.*

## ARTICLE 22

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section III.A.1. - Applicability of Regulations, by deleting the strikethrough text and adding the underlined text as printed in the warrant.

**As printed in the warrant:**

Multiple Permitted and Special Permit uses may be located in the same structure and/or on the same lot in separate structures/areas, ~~except dwellings~~, as long as all requirements of the Zoning Bylaw, including required lot area per use/structure, and State Building Code have been satisfied. Only one dwelling unit shall be allowed on one lot or in one structure, unless specifically permitted by the bylaw.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Housekeeping. This article eliminates a conflict within this section and makes it clear that dwellings can be combined in a structure or on a lot with other allowed uses as is the case in numerous districts particularly the Village Districts.*

## ARTICLE 23

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section III.A.4. Table 1. - E.13. by deleting the strikethrough text and adding the underlined text as printed in the warrant.

**As printed in the warrant:**

	R-1	R-2	V	B-2	I	OLI
13. <u>For profit</u> Educational establishments <del>which are not non-profit</del>	-	-	P	S	S	S*

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Housekeeping. Better English!*

## ARTICLE 24

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section III.B.3. Table 2 – Footnotes by deleting the footnotes and re-numbering the remaining footnotes as necessary, as printed in the warrant.

**As printed in the warrant:**

- ~~1. A corner lot shall have minimum street yards with depths, which shall be the same as the required front yard depths for the adjoining lots.~~
- ~~6. The minimum horizontal distance measured along the front lot shall be one hundred percent (100%) of the required lot width.~~

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Housekeeping. These footnotes no longer apply or are covered elsewhere more clearly.*

## ARTICLE 25

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section III.B.3. Table 2 – Footnotes by deleting the strikethrough text and adding the underlined text as printed in the warrant.

**As printed in the warrant:**

11. Any principal use allowed per the Table of Use sections B. - H. in a non-residential zoning district shall be at least one hundred (100) feet from any residential zoning district boundary as indicated on the Sutton Zoning Map, unless the use is permitted by right (P) in the abutting residential district. Any principal use allowed per the Table of Use sections B. - H. in a residential zoning district shall be at least one hundred (100) feet from any abutting residential property line in separate ownership, unless the use is permitted by right (P) in the abutting residential district. This buffer shall

remain in its undisturbed state or may be upgraded. The area of said buffer may be counted toward the open space requirements on a lot. For the purposes of applying this requirement only, if 60% or more of a lot is zoned Business Highway (B-2), Office Light Industrial (OLI), or Industrial (I), the entire lot shall be considered as located respectively within ~~B-2 or I~~ these districts.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Articles 15, 16, 18, 19 & 25 are meant to eliminate the confusion that occurred with a proposed indoor soccer complex application by eliminating identical terms from use categories, defining uses, and clarifying buffer provisions.*

## **ARTICLE 26**

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section III.B.3. Table 2 – Footnotes by deleting the strikethrough text and adding the underlined text as printed in the warrant.

### **As printed in the warrant:**

13. No lot shall be considered buildable unless the building(s), well and septic system are located in contiguous upland acreage equal to at least sixty percent (60%) of the minimum required lot area for the zoning district where the lot is located. This upland must either be directly accessible from the lot frontage, or via alternate access approved by the Planning Board through a finding in open meeting, or via a common driveway Special Permit.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Housekeeping. Puts in writing current practice/interpretation.*

## **ARTICLE 27**

**SPONSOR: Planning Board**

Voted unanimously to amend the Zoning Bylaw Section VI.H.2.c. – Retreat Lot - Requirements by deleting the strikethrough text and adding the underlined text as printed in the warrant.

### **As printed in the warrant:**

- c. The area of said lot shall be at least three (3) times the minimum required lot area in the applicable residential zoning district. Said lot shall also have at least three (3) times the required upland area.

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Housekeeping. Puts in writing current practice/interpretation.*

## ARTICLE 28

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section VII.B. – Enforcement by deleting the strikethrough text and adding the underlined text as printed in the warrant.

**As printed in the warrant:**

### **B. Enforcement**

#### **1. ~~Building Inspector~~ Commissioner**

The ~~Building Inspector~~ Commissioner, who shall be appointed by the ~~Board of Selectmen~~ Town Manager, shall enforce the provisions of this Bylaw, and to that end, shall have the authority to institute legal proceedings to enforce and prevent violations of said provisions. He shall immediately report all such violations to the ~~Board of Selectmen~~ Town Manager and to the Planning Board.

#### **2. Permit Required**

It shall be unlawful for any owner or person to erect, construct, reconstruct, or alter a structure or change the use, increase the intensity of use, or extend or displace the use of any building, other structure or lot without applying for and receiving from ~~the Selectmen, or, if appointed, the Building Inspector~~ Commissioner, the required permit therefore.

#### **3. Previously Approved Permits**

The status of previously approved permits shall be as determined by The Zoning Act.

#### **4. Certificate of Use and Occupancy Required**

It shall be unlawful to use or occupy any structure or lot for which a permit is required herein without the owner applying for and receiving from ~~the Selectmen, or if appointed, the Building Inspector~~ Commissioner, a certificate of use and occupancy.

#### **5. Permit and Certificate Fees**

Fees shall be established by the Selectmen but not less than the annual cost usually necessary to administer and enforce this Bylaw.

#### **~~6. Permit Time Limits~~**

~~A permit shall be applied for to the Selectmen, or if so appointed, the Building Inspector, by the applicant. Any work for which any permit has been issued by the Selectmen or Building Inspector shall be actively prosecuted within ninety (90) days and completed within one (1) year of the date of the issuance of the permit. Any permit issued for a project which is actively prosecuted for one year may be extended for up to an additional year at the discretion of the Board of Selectmen.~~

**The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article and agrees with the recommendations put forth by the Planning Board.**

*Planning Board voted to recommend that Town Meeting vote to approve this article 4-0-0.  
Commentary: Housekeeping. Corrects the titles of these individuals and eliminates a section that is not functional and is otherwise covered by Code.*

Meeting adjourned at 7:39PM.

Respectfully submitted,  
Laura J. Caruso  
Town Clerk

State Primary Election  
September 8, 2016

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques
Checker	Davis Kiley Francis Roncone Eugene Massey Carolyn Porcaro	Carolyn Shannon Christine Hicks Patricia Morse Marjorie Roncone
Police	Ryan Montiverdi, Lisa Sullivan	

Precinct Two

Warden	<u>7 am to 2 pm</u> Patricia Nedoroscik	<u>2 pm to 8 pm</u> Barbara Bessette
Clerk		
Checker	Anita Damstrom Gerard Senecal Shirley Senecal Barbara Johnson	Maureen Jacques Rebecca Lecouteur Robert Jacques Michelle Saucier
Police	Joshua Nunnemacher, Andrew Montiverdi	

Precinct Three

Warden	<u>7 am to 2 pm</u> Bruce Davis	<u>2 pm to 8 pm</u> Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Dorothy Gravison Sharyn Petkus Albert Petkus	Gale Graves Barbara Concaugh Mary Senosk
Police	Joseph Fortunato, Donald Conlon, Michael McGee	

<b>Democrat</b>	Precinct One	Precinct Two	Precinct Three	TOTAL
<u>Rep in Congress</u>				
Blanks	1	1	0	2
James P McGovern	18	25	25	68
Write-Ins	1	0	1	2
TOTAL	20	26	26	72
<u>Councilor</u>				
Blanks	3	8	4	15
Matthew CJ Vance	17	18	21	56
Write-Ins	0	0	1	1
TOTAL	20	26	26	72
<u>Sen in General Court</u>				
Blanks	14	22	24	60
Write-Ins	6	4	2	12
TOTAL	20	26	26	72
<u>Rep in General Court</u>				
Blanks	17	22	24	63
Write-Ins	3	4	2	9
TOTAL	19	26	26	71
<u>Sheriff</u>				
Blanks	17	24	24	65
Write-Ins	3	2	2	7
TOTAL	20	26	26	72

## **Republican**

<u>Rep in Congress</u>				
Blanks	45	31	37	113
Write-Ins	6	8	5	19
TOTAL	51	39	42	132
<u>Councilor</u>				
Blanks	8	3	7	18
Jennie L Cassie	43	36	35	114
Write-Ins	0	0	0	0
TOTAL	51	39	42	132
<u>Sen in General Court</u>				
Blanks	2	3	2	7
Ryan C Fattman	49	36	39	124
Write-Ins	0	0	1	1
TOTAL	51	39	42	132
<u>Rep in General Court</u>				
Blanks	4	1	4	9
Joseph D McKenna	47	38	38	123
Write-Ins	0	0	0	0
TOTAL	51	39	42	132

	Precinct One	Precinct Two	Precinct Three	TOTAL
<u>Sheriff</u>				
Blanks	5	1	4	10
Lewis G Evangelidis	46	38	38	122
Write-Ins	0	0	0	0
TOTAL	51	39	42	132

**GREEN**

Rep in Congress

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

Councilor

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

Sen in General Court

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

Rep in General Court

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

Sheriff

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

**United Ind. Party**

Rep in Congress

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

Councilor

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

Sen in General Court

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

Rep in General Court

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0

Sheriff

Blanks	0	0	0	0
Write-Ins	0	0	0	0
TOTAL	0	0	0	0



State Election  
November 8, 2016

Precinct 1

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Diane Massey	Debra Jacques
Checker	Davis Kiley	Carolyn Shannon
	Francis Roncone	Christine Hicks
	Eugene Massey	Patricia Morse
	Lydia Mitchell	Marjorie Roncone
	Kyle Lynch	Ellie Lucia
	Yanira Kiley	Mackenzie Cahill
Police	Ryan Montiverdi, Derek Morton, Christopher Green, Brian Lefebvre	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Barbara Bessette
Checker	Anita Damstrom	Maureen Jacques
	Gerard Senecal	Rebecca Lecouteur
	Shirley Senecal	Robert Jacques
	Barbara Johnson	Michelle Saucier
	Kaitlyn Roach	Grace Ruby
	Dominic Mitchell	Alex Gaudet
Police	Joshua Nunnemacher, Andrew Montiverdi	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Bruce Davis	Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Dorothy Gravison	Gale Graves
	Sharyn Petkus	Barbara Concaugh
	Albert Petkus	Mary Senosk
	Robert Faulkner	Alexis Debruyne
	Braden Erikson	Colin Blais
Police	Joseph Fortunato, Kevin Kasabula, Donald Conlon, Lisa Sullivan	

	Prec. 1	Prec. 2	Prec. 3	Total
President/Vice President				
Blanks	31	19	19	69
Clinton & Kane	789	706	817	2312
Johnson & Weld	108	105	100	313
Stein & Baraka	19	22	20	61
Trump & Pence	1017	982	882	2881
Write-Ins	37	40	33	110
Total	2001	1874	1871	5746

Rep in Congress	Prec 1	Prec 2	Prec 3	Total
Blanks	628	562	498	1688
James McGovern	1329	1274	1328	3931
Write-Ins	44	38	45	127
Total	2001	1874	1871	5746
Councillor				
Blanks	208	178	209	595
Jennie Cassie	1293	1233	1134	3660
Matthew Vance	497	461	520	1478
Write-Ins	3	2	8	13
Total	2001	1874	1871	5746
Sen in General Court				
Blanks	427	358	362	1147
Ryan Fattman	1553	1496	1483	4532
Write-Ins	21	20	26	67
Total	2001	1874	1871	5746
Rep in General Court				
Blanks	475	403	433	1311
Joseph McKenna	1517	1457	1423	4397
Write-Ins	9	14	15	38
Total	2001	1874	1871	5746
Sheriff				
Blanks	465	412	418	1295
Lewis Evangelidis	1524	1450	1436	4410
Write-Ins	12	12	17	41
Total	2001	1874	1871	5746
Question 1				
Blanks	86	98	73	257
Yes	744	797	788	2329
No	1171	979	1010	3160
Total	2001	1874	1871	5746
Question 2				
Blanks	49	44	43	136
Yes	763	682	605	2050
No	1189	1148	1223	3560
Total	2001	1874	1871	5746
Question 3				
Blanks	47	36	36	119
Yes	1423	1326	1366	4115
No	531	512	469	1512
Total	2001	1874	1871	5746
Question 4				
Blanks	32	25	26	83
Yes	949	937	913	2799
No	1020	912	932	2864
Total	2001	1874	1871	5746

**ANNUAL TOWN MEETING**  
**May 8, 2017**

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Ninth day of May, 2016 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 220 voters and 21 non-voters in attendance.

The Counters were:

Carl Licopoli, Robert Nunnemacher, Robert Kneeland and John Greenlaw

At the beginning of the meeting the Town voted unanimously to ratify the Town Moderator's appointment of John Greenlaw, 20 Newton Dr. as Deputy Moderator.

**ARTICLE 1**

**SPONSOR: Board of Selectmen**

Voted unanimously to receive the reports of the Town Officers and Committees.

*The Finance and Warrant Advisory Committee voted 6-0 to recommended passage of this article as it is a customary article to accept the various reports from the Town Officers and Committees.*

**ARTICLE 2**

**SPONSOR: Board of Selectmen**

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of their department.*

**ARTICLE 3**

**SPONSOR: Board of Selectmen**

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of their department.*

**ARTICLE 4****SPONSOR: Board of Selectmen**

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2017:

Salary and Wages	\$219,406
Operation and Maintenance	<u>\$521,367</u>
For a total of	\$740,773

And as funding therefor, that the Town vote to raise the \$740,773 as follows:

User Fees and Connection Fees	\$ 740,773
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*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization of the Sewer Department budget.*

**ARTICLE 5****SPONSOR: Board of Selectmen**

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2017:

Salary and Wages	\$ 49,524
Operation and Maintenance	<u>\$ 98,275</u>
For a total of	\$147,799

And as funding therefor, that the Town raise the \$147,799 as follows:

User Fees	\$ 147,799
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*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it is the annual authorization of the Transfer Station budget.*

**ARTICLE 6****SPONSOR: Board of Selectmen**

Voted unanimously to fund the operating budget for the fiscal year 2018 period in the following manner:

General Government:	\$ 1,539,704
Public Safety:	\$ 2,575,780
Education:	\$ 16,553,883
Public Works:	\$ 913,057
Health and Human Services:	\$ 354,645
Recreation and Culture:	\$ 242,440
Debt & Interest:	\$ 4,067,774
Insurance & Employee Benefits:	\$ 4,534,733
Transfer to Capital Stabilization Fund	\$ 608,040

<b>For a Total of:</b>	<b>\$ 31,390,056</b>
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And that the article be funded in the following manner:

Raise & Appropriate the amount	\$ 30,774,881
A Transfer from Free Cash	\$ --
A Transfer From Capital Stabilization Fund	\$ 483,230
A Transfer from Other Reserves	\$ 20,206
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575

**For a Total of: \$ 31,390,056**

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the Fiscal 2018 budget. The budget reflects a continued emphasis on financial sustainability without the use of free cash as a budgeted funding source. The Town continues to increase financial support for the school department budget and the school department budget is no longer facing a structural gap. The Committee acknowledges that while the Town's finances have been managed conservatively, there are ongoing challenges with respect to minimal increases in state funding while expenses continue to increase, with the biggest area of concern being the continuing increases in health insurance costs.*

## ARTICLE 7

### SPONSOR: Board of Selectmen

Voted unanimously on amended motion to appropriate the sum of \$753,500 for the following purposes and in the respective amounts below relating to the fiscal 2018 Capital Plan:

DEPARTMENT	PURPOSE	AMOUNT	SOURCE
TRANSFER STAT.	Container Replacement	\$ 7,500	Ret. Earnings
SEWER	Truck	50,000	Ret. Earnings
POLICE	Police Cruisers	60,000	Free Cash
POLICE	AED's	10,000	Free Cash
POLICE	Mobile Data Terminals	9,000	Free Cash
SCHOOL	Building Security	20,000	Free Cash
SCHOOL	ELC Boiler	100,000	Free Cash
SCHOOL	Technology Computers	60,000	Free Cash
SCHOOL	ELC Sidewalk Repair	30,000	Free Cash
SCHOOL	Wastewater Treatment Plant Filters	33,000	Free Cash
TOWN ADMIN.	Cell Tower Repeater equipment	30,000	Free Cash
TOWN ADMIN.	Computer Server	8,000	Free Cash
TOWN ADMIN.	Telephones for Town Hall	18,000	Free Cash
TOWN ADMIN.	Shaw Farm Track Feasibility Study	34,000	Free Cash
TOWN ADMIN.	Selectmen Meeting Room Table	20,000	Free Cash
TOWN ADMIN.	Repair Waters Farm Chimney	50,000	Free Cash
TOWN ADMIN.	Town Hall Coupler Repair	25,000	Free Cash
TOWN ADMIN.	Unity Park Playground Equipment	10,000	Free Cash

TOWN ADMIN.	Veterans Field Sign & Equipment	10,000	Free Cash
FIRE	Station 1 Garage Doors	14,000	Free Cash
FIRE	Station 2 & 3 LED Lights	5,000	Free Cash
FIRE	Forestry Vehicle Skid Unit	46,000	Free Cash
HIGHWAY	Truck with Plow	70,000	Free Cash
TOWN CLERK	Early Voting Equipment	5,300	Free Cash
PLANNING	Marion's Camp Interpretive Signs	8,700	Free Cash
TREASURER	Digitalize Payroll Records	20,000	Free Cash

FOR A TOTAL OF **\$ 753,500**

And to meet this appropriation, transfer the sum of \$696,000 from Free Cash, transfer the sum of \$7,500 from Transfer Station Retained Earnings and transfer the sum of \$50,000 from Sewer Retained Earnings; and the Board of Selectmen are authorized to take any other action to carry out these projects; and that any unspent items from this Capital Plan be returned to its original funding source for future appropriation.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it the Fiscal 2018 Capital Plan and an integral part of the town's budget.*

#### ARTICLE 8

**SPONSOR: Board of Selectmen**

Voted unanimously to transfer the sum of \$320,000 from free cash, to fund deficits of \$160,000 in the fiscal 2017 snow and ice appropriation and \$160,000 in the fiscal 2017 Health Insurance Appropriation.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. This article allows for the transfer from available funds to cover deficits that arose during the fiscal year, i.e.: snow/ice and healthcare.*

#### ARTICLE 9

**SPONSOR: Board of Selectmen**

Voted unanimously to transfer the sum of \$1,575.13 from account # 01910-56200 and the sum of \$35.00 from account # 10038-57900 to pay prior year invoices as follows:

<u>Account</u>	<u>Amount</u>	<u>Prior Year Invoice</u>
01910-56200	\$1,575.13	Town of Marblehead Special Retirement
10038-57900	\$ 35.00	Microbac

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it provides for the payment of invoices after the fiscal year end close.*

**ARTICLE 10****SPONSOR: Board of Selectmen**

Voted unanimously to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of reimbursement by the Commonwealth of Massachusetts for the Town's share of the state aid to Highways under Chapter 90, in accordance with M.G.L. c.44, §6A.

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. Chapter 90 funds provide state aid road and highway projects. This article allows the Town to proceed with the expenditures while awaiting State reimbursement.*

**ARTICLE 11****SPONSOR: Board of Selectmen**

Voted unanimously to approve Article 11 as printed in the warrant.

**As printed in the warrant:**

Pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to (1) establish the following revolving funds for FY2018 and spending limits as set forth below, and further (2) to amend the General Bylaws by inserting a new bylaw, Bylaw 31, Revolving Funds, establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

**BYLAW 31. REVOLVING FUNDS**

Section 1: There are hereby established in the Town of Sutton pursuant to the provisions of G.L. c.44, §53E½, the following Revolving Funds:

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUND
Planning Board	Applicant receipts	Planning Board	Professional services and advertising.
Conservation Commission	Applicant fees	Conservation Commission	Wetlands and Riverfront District regulations enforcement, including salaries and expenses.
Fire Department	Hazardous materials incidents	Fire Department	Wages and expenses.
Public Shade Tree	Payments for service, fines/penalties	Planning Department	Tree maintenance and/or replacement.
Board of Health	Intermunicipal Agreements	Town Administrator	Public Health Nurse.
Board of Health	Inspection fees	Board of Health	Professional Services.

Section 2: Expenditures from each revolving fund set forth herein shall be subject to the limitation established by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, §53E½.

And, further, to set annual spending limits for such revolving funds as follows:

Program or Purpose	Spending Limit
Planning Board	\$50,000.00
Conservation Commission	\$50,000.00
Fire Department	\$25,000.00
Public Shade Tree	\$25,000.00
Board of Health - Public Health Nurse	\$50,000.00
Board of Health - Inspections	\$50,000.00

*The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The article will approve the establishment and spending limits of the Town's Section 53E ½ revolving accounts and eliminate the need for the revolving funds to be authorized annually at Town Meeting.*

#### **ARTICLE 12**

**SPONSOR: Board of Selectmen**

Voted unanimously to transfer the following amounts:

\$1,077 from Article 7 of the Annual Town Meeting of May 9, 2011, Master Plan Account #01980175-61754, and

\$10,500 from Article 7 of Annual Town Meeting of May 11, 2009 Shaw Farm Roadway & Parking Account #01980175-61752

for a total sum of \$11,577.29 to the Marion's Camp Account #T1126600.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it allows the Town to transfer funds into the Marion's Camp account for the payment of expenses associated with the design of Goddard Lodge.*

#### **ARTICLE 13**

**SPONSOR: Board of Selectmen**

Voted unanimously to authorize the Board of Selectmen to acquire by purchase, gift and/or eminent domain, for general municipal purposes, including, without limitation, for cemetery purposes, the fee in and to a parcel of land located off Mendon Road, containing one acre, more or less, and an access easement leading from said parcel to Mendon Road, which land and easement are approximately shown on the sketch plan attached to the Warrant and are portions of the property described in deeds recorded with the Worcester South District Registry of Deeds in Book 4661, Page 590 and Book 7700, Page 21, and transfer from the Cemetery General Care account \$22,000 for the purpose of acquiring said parcel and costs related thereto.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it allows the Town to acquire an approximate one-acre parcel of land and an access easement leading to Mendon Road (Pigeon Hill Cemetery).*



## **ARTICLE 14**

**SPONSOR: Board of Selectmen**

Voted unanimously to transfer the sum of \$28,000 from the Cemetery General Care account for the purposes of surveying and paving the one-acre parcel of land located off Mendon Road and described more particularly in Article 13.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it provides for the surveying and paving costs associated with the parcel of land referenced in Article 13.*

## **ARTICLE 15**

**SPONSOR: Board of Selectmen**

Vote by a 2/3 vote to appropriate \$ 8,700,000 to pay costs of designing, constructing, originally equipping and furnishing a new police station to be located near the intersection of Central Turnpike and Putnam Hill Road, including the payment of all incidental and related costs, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount pursuant to G.L. c.44, §7(1) or any other enabling authority, and to issue bonds or notes of the Town therefor; provided, however, that the borrowing authorized hereunder shall be expressly contingent upon a vote to exclude from the limits imposed by Proposition 2 ½, so called, the amounts required to repay the principal and interest on the borrowing authorized hereunder; and provided further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. This article will allow the town to appropriate funds to design and construct a new police station near the intersection of Central Turnpike and Putnam Hill Road. The committee agrees that a new police station is a necessity of the Town.*

## **ARTICLE 16**

**SPONSOR: Sewer Commissioners**

Voted unanimously to transfer the sum of \$ 10,000 from Fees Collected for the purpose of conducting Phase II of an Infiltration and Inflow Study (I & I) as mandated by DEP, including any costs incidental or related thereto.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article to conduct Phase II of an Infiltration and Inflow Study as it is mandated by the DEP and is funded by the retained earnings of the Sewer department.*

## **ARTICLE 17**

**SPONSOR: Library Trustees**

Voted by a majority vote to authorize the Board of Selectmen to lease to the Sutton Board of Library Trustees, for library purposes, a portion of the Shaw Farm property for a term of up to ninety-nine years, on such terms and conditions and for such consideration, which may be nominal consideration,

as the Board deems appropriate, which portion to be so leased is located at 17 Shaw Lane, shown on Assessors Map 23 as Parcel 24, and is a portion of the property described in a deed recorded with the Worcester South District Registry of Deeds in Book 41899, Page 293 which leased portion is bounded and described as written in the warrant.

**As printed in the warrant:**

Commencing at a drill hole at the westerly corner of land now or formerly of Chris & Jill Kozaczka, said point being the westerly corner of Lot 6 on a plan recorded in Plan Book 782, Plan 17;

Thence S 1° 54' 42" W, 1081.45 feet to the true Point of Beginning;  
Thence S 2° 55' 11" W, 220.00 feet to a point;  
Thence S 47° 55' 11" W, 145.66 feet to a point;  
Thence N 87° 04' 49" W, 131.41 feet to a point;  
Thence N 44° 04' 49" W, 171.72 feet to a point;  
Thence N 2° 55' 11" E, 207.89 feet to a point;  
Thence S 87° 04' 49" E, 360.00 feet to the Point of Beginning  
Containing an area of 104,342 square feet, or 2.39 acres, more or less

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it allows The Board of Selectmen to lease a portion of the Shaw Farm property to the Sutton Board of Library Trustees for library purposes for a term of up to ninety-nine years. This lease is required by the Board of Library Trustees in order to apply for state grant funding for a new library. The Committee believes that it would be prudent to approve this article so that the process of seeking state grant funding can continue and notes that the article does not address the overall costs and financing of the project. The Committee recommends that the lease be contingent on the approval of the construction of a new library by the Town.*

**ARTICLE 18**

**SPONSOR: Planning Board**

Voted unanimously to amend the Town's Zoning Bylaw by adding a new Section IV.D. - Temporary Moratorium on Recreational Marijuana Establishments, as printed in the warrant.

**As printed in the warrant:**

**A. Purpose**

On November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for recreational purposes (new G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed). The law, which allows certain personal use and possession of marijuana, took effect on December 15, 2016 and (as amended on December 30, 2016; Chapter 351 of the Acts of 2016) requires a Cannabis Control Commission to issue regulations regarding the licensing of commercial activities by March 15, 2018 and to begin accepting applications for licenses on April 1, 2018. Currently under the Zoning Bylaw, a non-medical Marijuana Establishment (hereinafter, a "Recreational Marijuana Establishment"), as defined in G.L. c. 94G, §1, is not specifically addressed in the Zoning Bylaw. Regulations to be promulgated by the Cannabis Control Commission may provide guidance on certain aspects of local

regulation of Recreational Marijuana Establishments. The regulation of recreational marijuana raises novel legal, planning, and public safety issues, and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and address such issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments so as to allow sufficient time to address the effects of such structures and uses in the Town and to enact bylaws in a consistent manner.

## **B. Definition**

"Recreational Marijuana Establishment" shall mean a "marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business."

## **C. Temporary Moratorium**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect through October 31, 2018 or until such time as the Town adopts Zoning Bylaw amendments that regulate Recreational Marijuana Establishments, whichever occurs earlier. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments, and shall consider adopting new Zoning Bylaws in response to these new issues.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The Committee agrees with the Planning Board that a temporary moratorium on Recreational Marijuana Establishments is needed until the regulatory issues have been clarified.*

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: The legislation passed in 2016 that allows personal consumption and growing of a limited number of marijuana plants for personal use and/or gifting also provided for commercial/industrial businesses dealing in recreational marijuana. Unfortunately, unlike medical marijuana legislation, this legislation is currently a loose guide for the establishment of the Cannabis Control Commission (CCC), the State body that will regulate the recreational marijuana industry within Massachusetts (Dept. of Public Health regulates medical marijuana), and licensing of said establishments. There are many questions about the meaning of various parts of the law, so many in fact that over a dozen pieces of legislation are currently pending that are aimed in large part at fixing issues with, or clarifying meanings/language within the legislation. Actual draft regulations for the use are due to be formulated by the CCC by March 15, 2018. Sutton cannot draft local regulations until they at least have these draft State regulations in hand. By the time the draft regulations come out it will be too late to formulate local regulations for Spring 2018 Town Meeting. Therefore the Board recommends this moratorium which is essentially "pressing a pause button" on recreational marijuana applications to the Town until we have time to see the draft State Regs and get our own regs in place. This can happen no earlier than Fall Town Meeting 2018.

## ARTICLE 19

## SPONSOR: Planning Board

Voted unanimously to move the question. Voted by a 2/3 vote to amend the Town's Zoning Bylaw by adding a new Section VI.P. - Registered Medical Marijuana Dispensary as printed in the warrant.

And further to amend the Zoning Map of the Town to add and incorporate therein the Medical Marijuana Overlay District as defined on the Zoning Map on file in the Town Clerk's Office.

### As printed in the warrant:

#### **P. Registered Medical Marijuana Dispensary**

##### **1. Purpose**

To provide for the placement of Registered Marijuana Dispensaries (RMD), in accordance with the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq., in locations suitable for lawful medical marijuana facilities and to minimize adverse impacts of RMDs on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement and security of RMDs within the Town of Sutton.

##### **2. Definitions**

Where not expressly defined in the Zoning Bylaw, terms used in this section shall be interpreted as defined in the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq. and the Department of Public Health Regulations promulgated thereunder, 105 CMR 725.001, et seq., and otherwise by their plain language.

Registered Marijuana Dispensary: also known as a Medical Marijuana Treatment Center, means a not-for-profit entity registered under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products ("MIPs"), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

##### **3. Location**

- a. RMDs may be permitted by Special Permit within the Medical Marijuana Overlay District (MMOD) as defined on the MMOD Map in the Town Clerk's Office dated 2/1/2017, which map is made a part of and incorporated within the Zoning Map of the Town of Sutton. Within the MMOD, all requirements of the underlying district(s) remain in effect, except where these regulations provide an alternative to such requirements. Land within the MDOD may be used either for an RMD, in which case the requirements set forth in this section shall apply, or a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the provisions of the MMOD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the MMOD conflict with the requirements of the underlying district, the requirements of the MMOD shall control.

b. RMDs may not be located within 500 feet of the following:

1. School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university;
2. Child Care Facility;
3. Library;
4. Playground;
5. Public Park;
6. Youth center;
7. House of Worship; or
8. Similar facility in which minors commonly congregate.

c. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses identified in Subsection 3.b. to the nearest point of the property line of the proposed RMD.

d. The distance requirement may be reduced by twenty-five percent or less, but only if:

1. The applicant demonstrates that the RMD would otherwise be effectively prohibited within the Town;
2. The applicant demonstrates that the RMD will employ adequate security measures to prevent diversion of medical marijuana to minors who are not qualifying patients pursuant to 105 CMR 725.004.

#### **4. Procedure**

The Planning Board shall be the Special Permit Granting Authority (SPGA) for a RMD special permit.

a. In addition to the materials to be submitted as required under Section IV.C. - Site Plan Review, the applicant shall provide the following:

1. A copy of its registration as an RMD from the Massachusetts Department of Public Health ("DPH");
2. A detailed floor plan of the premises of the proposed RMD that identifies the square footage available and describes the functional areas of the RMD, including areas for any preparation of MIPs;
3. A detailed site plan that includes the following information:
  - i. Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, and all other provisions of this Bylaw;
  - ii. Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;

- iii. Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes;
  - iv. Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;
  - v. Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping; and
  - vi. Adequacy of water supply, surface and subsurface drainage and light.
- 4. A description of the security measures, including employee security policies, approved by DPH for the RMD;
- 5. A copy of the emergency procedures approved by DPH for the RMD;
- 6. A copy of the policies and procedures for patient or personal caregiver home-delivery approved by DPH for the RMD;
- 7. A copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between RMDs approved by DPH;
- 8. A copy of proposed waste disposal procedures; and
- 9. A description of any waivers from DPH regulations issued for the RMD.
- b. The SPGA shall refer copies of the application to the Building Department, Fire Department, Police Department, Board of Health, the Conservation Commission, the Highway Department, and Water and Sewer Departments if necessary. These boards/departments shall review the application and shall submit their written recommendations. Failure to make recommendations within 21 days of referral of the application shall be deemed lack of opposition.
- c. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other Town boards and departments, the SPGA may act upon such a special permit application.

**5. Special Permit Conditions on RMDs**

- a. The SPGA shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purposes of this section. In addition to any specific conditions applicable to the applicant's RMD, the SPGA shall include the following conditions in any special permit granted under this Bylaw:
  - 1. Hours of Operation, including dispatch of home deliveries.
  - 2. The permit holder shall file a copy of any Incident Report required under 105 CMR 725.110(F) with the Building Inspector, local Law Enforcement, Board of Health and the SPGA within 24 hours of creation by the RMD. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.

3. The permit holder shall file a copy of any summary cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by DPH or the Division of Administrative Law Appeals, as applicable, regarding the RMD with the Building Inspector and SPGA within 48 hours of receipt by the RMD.
4. The permit holder shall provide to the Building Inspector and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
5. The special permit shall lapse within five years of its issuance. If the permit holder wishes to renew the special permit, an application to renew the special permit must be submitted at least 120 days prior to the expiration of the special permit.
6. The special permit shall be limited to the current applicant and shall lapse if the permit holder ceases operating the RMD.
7. The special permit shall lapse upon the expiration or termination of the applicant's registration by DPH.
8. The permit holder shall notify the Building Inspector and SPGA in writing within 48 hours of the cessation of operation of the RMD or the expiration or termination of the permit holder's registration with DPH.

**6. Prohibition Against Nuisances**

- a. No RMD use shall be allowed which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

**7. Severability**

- a. The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

*Finance and Warrant Advisory Committee voted 4-2 to recommend passage of this article. While the Committee concurs with the recommendations of the Planning Board, there were general reservations among Committee members as to the size and locations of the areas where Registered Medical Marijuana dispensaries would be permitted.*

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.  
 Commentary: State law says Medical Marijuana establishments may not be prohibited, only reasonably regulated. These proposed regulations are based on Westborough and Northbridge's which are very well written and vetted by the Attorney General's Office. If Town's don't designate a specific area to allow said establishments they may go anywhere that a similar use could otherwise go such as the business, industrial, and light industrial districts. Because medical marijuana establishments (dispensaries, cultivation, testing, and processing) do not need a highly visible location, the Board did

not feel it appropriate to allow the use of limited high visibility land within our business district along Route 146 for this use. Therefore for the time being, while the Town familiarizes itself with this use and its nuances, it will be limited to approximately 110 acres known as South Sutton Commerce Park. Another reason for the current limitation is nebulous language in the recreational marijuana legislation that implies Towns must allow recreational marijuana establishments wherever they allow medical marijuana establishments, and since we have no regulations at any level for this use and in effect have no idea what we're dealing with in this use, the Board felt it prudent to allow a smaller area until recreational regulations are in hand and their impact can be weighed. The area may be expanded in the future if the use is found to be a beneficial one.

## **ARTICLE 20**

### **SPONSOR: Planning Board**

Voted by a 2/3 vote to amend the Zoning Bylaw by adding the following Section V.E. – Village Center Overlay District (VCOD), as printed in the warrant.

#### **As printed in the warrant:**

### **V.E. Village Center Overlay District (VCOD)**

#### **1.0 Purpose**

The Town of Sutton finds that allowing a limited number of additional small scale uses in our village centers may benefit the community by promoting continued use and investment in historic structures. Additionally, allowing these uses may also provide for varied housing needs and local services closer to home. However, it is important that these additions maintain the historic (as defined in Section 8) patterns and appearance that make our villages unique. Therefore, the Town implements this bylaw and designates certain Village Center Overlay Districts (VCOD) to encourage re-use of historic structures and/or new economic and residential growth that meets the following objectives.

The purposes of the Village Center Overlay District are to:

- A. Encourage reuse of abandoned, vacant, or underutilized buildings consistent with the character, massing, and density of the neighborhood as defined through this bylaw;
- B. Allow for a mix of land uses that are appropriate to both the needs of the community and the scale of structures in the surrounding neighborhood;
- C. Build upon the historic development patterns in existing village centers to create new development and redevelopment that is designed to follow historic development patterns in terms of its physical layout and design, scale, mix of uses, and visual character.
- D. Further the Town's economic development potential by encouraging vibrant village centers where people can live, shop, eat, conduct business, and enjoy arts and cultural activities.

#### **2.0 Establishment**

This by-law is adopted as an overlay to existing zoning. The regulations of the underlying district remain in place, however, the dimensional, parking and design standards of Sections 6-8 of this bylaw shall not only apply to all uses in the overlay, but also to those uses allowed in the underlying district when proposed within the VCOD.



The location of the overlay district is shown on a map entitled Village Center Overlay District, which is on file in the office of the Town Clerk.

### 3.0 Definitions

Terms not defined here are as defined in Section I. B. of this Zoning Bylaw. Words not defined in this Zoning Bylaw shall have the meaning given in Webster's Unabridged Dictionary, latest edition. Uses listed in the Table of Use Regulations under Retail, Trade and Service not otherwise defined shall be defined or clarified by the North American Industrial Classification System (NAICS).

- a. **Artisan Live-Work Space:** A dwelling unit occupied by an artisan in which up to 50% of the floor area is used for the creation, display and sale of art produced by this resident artisan.
- b. **Art studio:** An establishment for the creation, display and sale of works of art, and may also include instruction by an artist.
- c. **Bakery/café:** An establishment that primarily produces and sells flour-based food baked on premises in an oven such as bread, bagels, cookies, cakes, pastries, and pies. The establishment may also provide non-alcoholic beverages. Products may be consumed on or off the premises.
- d. **Bed & Breakfast:** An establishment not to exceed four (4) guest rooms that provides temporary lodging of up to two weeks for transient guests. A bed & breakfast is often a converted single-family home or is designed as one, and typically includes living quarters for the proprietor or manager of the establishment. Bed & breakfasts are characterized by personalized service and inclusion of a full breakfast in the room rate. Bed & Breakfasts may provide meals for guests, but do not include restaurants.
- e. **Catering Service:** An establishment that prepares, serves, and supplies food in larger quantities to be delivered and consumed off premises.
- f. **Craft Shop:** Establishments primarily engaged in retailing craft supplies including but not limited to sewing, needlecraft, ceramic and clay, painting, jewelry, paper crafts, soap making, candle making, glass work.
- g. **Floor Area, Gross:** The sum of the gross horizontal area of the several floors of a building measured from the exterior face of exterior walls but not including any space where the floor to ceiling height is less than six feet, open porches, or unfinished basements or attics.
- h. **Flower Shop:** An establishment primarily engaged in retailing cut flowers, floral arrangements, and potted plants purchased from others. These establishments usually prepare the arrangements they sell.
- i. **Gallery:** An establishment for the exhibition, display, and sale of works of art by one or more artists.

- j. **Gift Shop:** An establishment primarily engaged in retailing new gifts, novelty merchandise, souvenirs, greeting cards, seasonal and holiday decorations, and curios.
- k. **Inn:** An establishment not to exceed eight (8) guest rooms that provides temporary lodging of up to two weeks for transient guests. The inn may include a full or limited service restaurant open to both guests and the general public. An inn is often a converted single-family home or is designed as one, and typically does not include permanent living quarters for the proprietor or manager of the establishment.
- l. **Mixed-Use Structure/Lot:** A single building or site designed to encourage a diversity of compatible land uses which include a mixture of two or more permitted or special permit uses.
- m. **Multi-Family dwelling:** A building containing two (2) or more dwelling units, but not to exceed four (4) units.
- n. **Neighborhood Market:** An establishment primarily engaged in the sale of a limited variety of daily food, beverage and household needs.
- o. **Restaurants, full service:** An establishment primarily engaged in providing food services to patrons who order from a menu and are served by waiters/waitresses while seated. Patrons pay after eating. These establishments may provide this type of food service to patrons in combination with selling alcoholic beverages, providing carryout services, or presenting live nontheatrical entertainment. Shall not include "Restaurants, fast food".
- p. **Restaurants, limited service:** An establishment primarily engaged in providing food services where patrons order from a menu board and most items are prepared to order. There is no typical waiter/waitress service. Patrons generally pay before receiving their food. Food and drink may be consumed on premises, carried out, or delivered to the customer's location. Examples include delicatessen, sandwich shop, or pizza shop. Shall not include "Restaurants, fast food".
- q. **Tavern/Pub:** An establishment primarily engaged in preparing and serving alcoholic beverages for immediate consumption. These establishments may also provide limited food items.
- r. **Theater/Dinner Theater:** An establishment primarily engaged in producing the following live theatrical presentations: musicals; operas; plays; and establishments, commonly known as dinner theaters, engaged in producing live theatrical presentations along with food and beverages for consumption on the premises.

#### 4.0 Permit Procedures – Authority

The Planning Board shall serve as the Special Permit Granting Authority for any use that requires a Special Permit in the VCOD.

#### 5.0 Use Table and Regulations

- a. Uses designated as "P" in the table below are allowed as of right, while uses designated as "S" require a special permit from the Planning Board. All uses allowed as of right or by special

permit in the VCOD, as well as those uses allowed as of right or by special permit in the underlying zoning district, shall require site plan review. Compliance with the provisions of the VCOD bylaw shall be determined as part of the site plan review process.

**Table 1 – Additional Uses Allowed in the VCOD**

<b>A. RESIDENTIAL USES:</b>	
1. Multi-family dwelling (up to 4 units)	S
<b>D. OFFICE USES:</b>	
1. Business and professional offices	P
<b>E. RETAIL, TRADE AND SERVICE USES:</b>	
1. Neighborhood market	S
2. Antique shop, art studio, gallery, gift shop, flower shop, candy shop, craft shop	P
3. Artisan live work space	P
4. Restaurants, full service	S
5. Restaurant, limited service	S
6. Catering accessory to main use	P
7. Bakery/café, Tea room	P
8. Tavern/Pub	S
9. Theater/Dinner Theater	S
10. Inn	S

- b. Mixed Use Structures/Lot – Permitted and/or Special Permit uses may be combined in a structure or on a lot as long as the requirements for each use have been met.
- c. Prohibited Uses – In keeping with the purposes of the VCOD, the following uses otherwise allowed in the Rural Residential (R-1) District are prohibited within the VCOD:

III.A. 4. Table 1 - B.2. Country, hunting, fishing, tennis, or health clubs, golf courses, day camps or other camps or outdoor athletic fields, with structures not to exceed a 10,000 s.f. footprint

III.A.4. Table 1 – B.3. Cemetery

III.A.4. Table 1 – B.4. Town equipment garage

III.A.4. Table 1 – B.5. Public utility except power plant or refuse facility

III.A.4. Table 1 – C.2.a.-f. When less than five acres are used for agriculture, horticulture, floriculture, or viticulture (Agriculture, horticulture, floriculture, or viticulture)

III.A.4. Table 1 – C.4. Veterinary office

III.A.4. Table 1 – E.11. Convalescent or nursing home

III.A.4. Table 1 – E.15. Communications and television towers

III.A.4. Table 1 – E.18. Commercial Kennels

## **6.0 Dimensional Requirements**

- a. Maximum gross floor area – No structure in the VCOD shall exceed 6,000 s.f. gross floor area.
- b. Maximum front yard: New structures shall be set back no more than 25 feet or the average of the setbacks of existing buildings on the abutting lots on either side, whichever is less.
- c. Side and rear yards: Setbacks shall be one half the distance otherwise required in the underlying district.

## **7.0 Parking**

- a. The parking requirements in the VCOD will conform to Zoning Bylaw Section IV.B. – Off-street Parking, Loading and Landscaping Regulations. Exceptions may be granted in accordance with Section 6 of Section IV.B. of the Zoning Bylaw, particularly in order to serve the overarching goals of maintaining traditional development patterns in the VCOD while ensuring safe and adequate parking.
- b. Required parking for uses in the VCOD may be provided off-site under the following conditions:
  - a. If a public parking lot is available within 600' of a proposed use, the SPGA may consider the availability of this parking to meet a portion of the parking needs of a proposed project.
  - b. A covenant or easement between property owners within the overlay district may be allowed and shall be presented in advance of final approval.

## **8.0 Design Guidelines/Standards**

These guidelines are intended to insure that renovations to existing structures and construction of new structures will be in keeping with the architecture embodied by the historic structures (1720-1900) in the Town's villages. The Town's villages retain an appearance unlike other places and unlike many post 1950 neighborhoods because of the way they are laid out and because of the types of buildings that have been maintained.

- a. New structures or renovations/additions to existing structures must employ historic architectural styles utilized in the National Historic District in which the VCOD is located per the nomination document available in the Planning Department and must utilize a majority of the following elements or an approved alternative.

Varying sloped roofs	Ornamental casings on doors and windows
Unique Chimneys	Period doors and windows
Ornamental cornicing and brackets	Distinct corner boards
Open Porches	Gable ornamentation
Use of wood clapboard, brick and/or granite/stone exteriors	

- b. The following is a list of prohibited architectural elements.

Flat roofs – Roofs must have a minimum pitch of 5/12, except for open porch roofs that can be as flat as 2/12  
Corrugated or sheet metal buildings

## 9.0 Signage

Signage requirements in the VCOD will conform to Zoning Bylaw Section IV.A.– Signs,, except as specified below:

- a. All Freestanding Business (individual or multi-tenant) or Wall and Individual Letter signage shall be limited to 30 s.f.
- b. Internal illumination is prohibited
- c. Signage is limited to 10' in height

## 10.0 Severability

If any provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby.

And further to amend the Zoning Map of the Town of Sutton, Massachusetts to add and incorporate therein the Village Center Overlay District as it has been established;

And to add the following definition to Section I.B. – Definitions:

**Restaurants, fast food** – An establishment primarily engaged in quickly providing food services to patrons who order from a menu board. Much of this food is generally prepared in advance of a specific order and is provided to patrons in disposable containers/wrappers. Patrons always pay in advance of receiving their food. Said establishments may also include a drive-up window.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The Committee concurs with the recommendations of the Planning Board.*

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: This change is meant to encourage re-use of historic structures by allowing a limited number of size and design controlled uses not otherwise allowed in the residential districts. It also provides additional opportunities for tax base generation and provision of local services within the villages. The overlay prohibits some uses currently allowed as inconsistent in this specific area. All new structures must comply with the more detailed design regulations in this bylaw to ensure they will maintain the integrity of the village by being similar in massing, design and placement to existing structures.

## ARTICLE 21

### SPONSOR: Planning Board

Voted unanimously to authorize the Board of Selectmen to convey, upon such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, which consideration may be the acquisition of other land, a portion of that land owned by the Town located at 343 Manchaug Road and depicted as Parcel 151 on Assessors' Map 49, containing 3,000 square feet, more or less, and

being located approximately as shown on a sketch plan entitled "Plan of Land of Putnam Hill Road and Manchaug Road", dated 3/30/17, by Andrews Survey & Engineering, which plan has been placed on file with the Town Clerk; and further to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, and upon such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, for general municipal purposes, a portion of the land located at 359 Manchaug Road and depicted as Parcel 149 on Assessors' Map 49, containing 2.68 acres, more or less, and being located approximately as shown on the aforesaid sketch plan.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The Committee believes that it is in the Town's best interests to acquire the 2.68 acre parcel of land in exchange for a parcel of land of approximately 3,000 square feet.*

## **ARTICLE 22**

### **SPONSOR: Planning Board**

Voted unanimously to accept the alteration of the layout of the Central Turnpike, a public way in the Town, as ordered by the Board of Selectmen and shown on the plan entitled "Alteration of Layout for Central Turnpike", dated 4/13/17, prepared by Andrews Survey & Engineering, said plan and the legal description of said alteration of layout having been placed on file with the Town Clerk as required by law; and further to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, and upon such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, the fee or any lesser interest in the land removed from the layout by such alteration.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The article provides for a relatively minor alteration of the layout of Central Turnpike near the intersection with Putnam Hill Road.*

## **ARTICLE 23**

### **SPONSOR: Citizen Petition**

Voted to **NOT** amend the Town of Sutton Zoning Map by rezoning 6.59 acres from R-1 (current zoning district) to B-2 (desired zoning district) at 189 Central Turnpike, Sutton MA (location) as described as Parcel 1 and Parcel 2 on a plan on file with the Town Clerk's Office. With the following amendment: to delete "Lot (1)" that was erroneously included in the description with the language contained in a handout entitled "Amendment to Article 23" which has been made available at Town Meeting.

*Finance and Warrant Advisory Committee voted 6-0 to NOT recommend passage of this article. The Committee concurred with the recommendation of the Planning Board at the time their recommendation was presented due to potential discrepancies with the metes and bounds description. It is noted that the Planning Board's recommendation was subsequently amended to be in favor of the article by a 4-1 vote. The Finance and Warrant Advisory Committee has not met to reconsider its vote subsequent to the change in the recommendation of the Planning Board.*

Planning Board voted to recommend that Town Meeting approve this article with proposed amendment eliminating land area north of Central Turnpike that was accidentally included in the legal description 4-1-0. Commentary: While the Board understood abutters concerns with potentially changing the nature of their residential area, in acting on behalf of the interests of the Town as a whole,

the Board felt due to the tiny size of developable area and the location of the site directly adjacent to Route 146 that the impacts from any development will be minimal but the Town as a whole will benefit more from business development than residential.

## ARTICLE 24

### SPONSOR: Citizen Petition

Voted unanimously to amend its Zoning Bylaw section III.A.4. Table 1 Section F. Vehicular and Automotive Uses by adding the following use and re-number accordingly as printed in the warrant. With the following amendment: To change the use from a Permitted "P" use to Special Permit "S\*" use.

#### As printed in the warrant:

F. VEHICULAR AND AUTOMOTIVE USES:	R-1	R-2	V	B-2	I	OLI
2. Establishments selling new and/or used automobiles at or over 26,000 gvw, including but not limited to trucks, construction equipment, municipal equipment.	-	-	-	-	P	-

#### Amendment:

F. VEHICULAR AND AUTOMOTIVE USES:	R-1	R-2	V	B-2	I	OLI
2. Establishments selling new and/or used automobiles at or over 26,000 gvw, including but not limited to trucks, construction equipment, municipal equipment.	-	-	-	-	S*	-

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The Committee concurs with the recommendations of the Planning Board.*

Planning Board voted to recommend that Town Meeting vote to approve this article with the requirement to obtain a Special Permit for the use in addition to Site Plan Review 5-0-0.  
 Commentary: The Board felt this use could be allowed with little impact as it is proposed in a limited and appropriate area of Town. They agreed with commentary during the public hearing that a Special Permit for the use was prudent as an additional level of oversight and control.

## ARTICLE 25

### SPONSOR: Citizen Petition

Voted by a 2/3 vote to amend its Zoning Bylaw by adding Paragraph III.A.5. as printed in the warrant. With the following amendment: To amend the proposed Zoning Bylaw change by striking it in its entirety and replacing paragraph F of **Section V OVERLAY DISTRICTS** with the language contained in a handout entitled "Amendment to Article 25" which has been made available at Town Meeting, which amendment has the same intent but affects a smaller area, and further to amend the Zoning Map of the Town of Sutton, Massachusetts to add and incorporate therein the Solar Photovoltaic Overlay District.

**As printed in the warrant:**

**III.A.5. Solar Photovoltaic Overlay District**

In addition to the uses provided in the Table of Use Regulations, Large Ground Mounted Solar Photovoltaic Installations shall be permitted by special permit within so much of the contiguous portion of Rural Residential (R-1) zone as is bounded as follows:

Westerly by easterly side of Route 146;  
Northerly by a line parallel to and 750 ft. southerly of the southerly line of Smith Road and Stone School Road;  
Easterly by a line parallel to and 1200 ft. easterly of the easterly side line of Route 146;  
Southerly by the Sutton/Northbridge Town Line.

**Amendment:**

**F. SOLAR PHOTOVOLTAIC OVERLAY DISTRICT**

- 1) Purpose: The Solar Photovoltaic Overlay District (SPOD) is intended to encourage and enable the development of large ground-mounted solar energy sources in areas in which such facilities can be developed without adverse impact on otherwise permitted uses, but which may not be suitable for general commercial or industrial uses.
- 2) The Solar Photovoltaic Overlay District is an overlay to the underlying zoning district in which Large Ground Mounted Solar Photovoltaic systems are allowed as of right subject to the provisions of Section VI.O. – Large Scale Solar Photovoltaic of the Zoning Bylaw. The uses and requirements of the underlying district shall remain in effect unless they are in conflict with the provisions of Section VI.O., in which case the provisions of Section VI.O. shall apply.
- 3) The following area is designated as a Solar Photovoltaic Overlay District (SPOD):  
  
BEGINNING at a point at the intersection of the easterly right of way line of the Worcester Providence Turnpike, (Route 146) and the Sutton/Northbridge town line just north of Purgatory Road;  
  
THENCE running Northerly along the easterly right of way line of the Worcester Providence Turnpike 2630.1' to a drill hole at the end of a stone wall;  
  
THENCE running N. 83° E. and partially along a stone wall to a point 1200 feet easterly of the easterly right of way line of the Worcester Providence Turnpike;  
  
THENCE running Southerly along a line parallel to and 1200 feet Easterly of the easterly right of way line of the Worcester Providence Turnpike to a point on the Northbridge/Sutton town line;



THENCE running Southwesterly by the Northbridge/Sutton town line to the point of beginning.

Said area containing approximately 40 acres of land.

*Finance and Warrant Advisory Committee voted 6-0 to NOT recommend passage of this article as written. The Committee concurred with the recommendation of the Planning Board at the time their recommendation was presented due to concerns that the proposed area was too large. It is noted that the Planning Board's recommendation was subsequently amended to be in favor of the article by a 4-1 vote. The Finance and Warrant Advisory Committee has not met to reconsider its vote subsequent to the change in the recommendation of the Planning Board.*

Planning Board voted to recommend that Town Meeting approve this article with proposed amendments to correct section numbers and wording issues (while maintaining the original intent) as well as reducing the District to 40 acres from 185 acres 4-1-0.

Commentary: The majority of the Board felt this site adjacent to Route 146 and containing both high tension power line and gas line easements was more industrial in nature than residential. The petitioner also demonstrated how the area can be developed for this one additional use with little or no impact to abutters.

## **ARTICLE 26**

### **SPONSOR: Board of Selectmen**

Voted by a majority vote pursuant to Section 3-2(b) of the Home Rule Charter for the Town of Sutton to authorize the Board of Selectmen to appoint one (1) member of the Board of Selectmen to the Police Station Building Committee.

*Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article to allow the Board of Selectmen to appoint one member of the Board of Selectmen to the Police Station Building Committee.*

Meeting dissolved at 8:57 pm.

Respectfully submitted,  
Laura J Caruso

Annual Town Election  
May 23, 2017

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques
Checker	Eugene Massey Francis Roncone	Carolyn Shannon Christine Hicks Patricia Morse Marjorie Roncone

Precinct Two

Warden	<u>7 am to 2 pm</u> Michelle Saucier	<u>2 pm to 8 pm</u> Barbara Bessette
Clerk		
Checker	Anita Damstrom Gerard Senecal Shirley Senecal Bernice Plante	Joan Richard Rebecca Lecouteur Maureen Jacques Robert Jacques

Precinct Three

Warden	<u>7 am to 2 pm</u> Bruce Davis	<u>2 pm to 8 pm</u> Bruce Davis
Clerk	Donna Davis	Donna Davis
Checker	Robert Faulkner Albert Petkus Sharyn Petkus	Gale Graves Barbara Concaugh Mary Senosk

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen				
3 yrs. Vote for 2				
Blanks	220	169	137	526
<b>David M. Hall</b>	<b>216</b>	<b>191</b>	<b>148</b>	<b>555</b>
<b>Raymond A. Plante, Jr.</b>	<b>233</b>	<b>193</b>	<b>153</b>	<b>579</b>
Write-Ins	1	1	0	2
TOTAL	670	554	438	1662
School Committee				
1 yr. Vote for 1				
Blanks	94	72	52	218
<b>Kristen Feifert Clark</b>	<b>240</b>	<b>203</b>	<b>165</b>	<b>608</b>
Write-Ins	1	2	2	5
TOTAL	335	277	219	831
School Committee				
3 yrs. Vote for 1				
Blanks	94	72	51	217
<b>Nathan R. Jerome</b>	<b>241</b>	<b>204</b>	<b>166</b>	<b>611</b>
Write-Ins	0	1	2	3
TOTAL	335	277	219	831
Planning Board				
3 yrs. Vote for 1				
Blanks	73	53	46	172
<b>Wayne H. Whittier</b>	<b>261</b>	<b>224</b>	<b>172</b>	<b>657</b>
Write-Ins	1	0	1	2
TOTAL	335	277	219	831
Library Trustee				
3 yrs. Vote for 1				
Blanks	92	73	52	217
<b>Elizabeth K. Kane</b>	<b>242</b>	<b>203</b>	<b>166</b>	<b>611</b>
Write-Ins	1	1	1	3
TOTAL	335	277	219	831
Housing Authority				
5 yrs. Vote for 1				
Blanks	95	68	52	215
<b>Russell T. Spain</b>	<b>239</b>	<b>207</b>	<b>165</b>	<b>611</b>
Write-Ins	1	2	2	5
TOTAL	335	277	219	831

Question 1	Precinct 1	Precinct 2	Precinct 3	TOTAL
Police Station				
Blanks	4	2	3	9
Yes	233	193	153	579
No	98	82	63	243
TOTAL	335	277	219	831

Question 2				
Recreational Marijuana				
Blanks	0	1	0	1
Yes	214	154	142	510
No	121	122	77	320
TOTAL	335	277	219	831

## REPORT OF THE TOWN ACCOUNTANT

This is my twenty-third report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work.

Respectfully submitted,



Timothy J. Harrison, CPA

TOWN OF SUTTON  
GOVERNMENTAL FUNDS  
JUNE 30, 2017

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
<b>ASSETS</b>							
Cash and investments	\$ 3,664,689	\$ 3,109,890	\$ 290,719	\$ 62,217	\$ 1,088,420	\$ 3,193,690	\$ 11,409,625
Receivables:							
Property taxes	692,486	-	-	-	-	-	692,486
Excise and other taxes	212,242	-	-	-	-	-	212,242
Departmental	-	-	-	-	104,233	-	104,233
Intergovernmental	-	-	-	-	-	-	-
Other assets	-	-	-	4,000	-	-	4,000
<b>Total Assets</b>	<b>\$ 4,569,417</b>	<b>\$ 3,109,890</b>	<b>\$ 290,719</b>	<b>\$ 66,217</b>	<b>\$ 1,192,653</b>	<b>\$ 3,193,690</b>	<b>\$ 12,422,586</b>
<b>LIABILITIES AND FUND BALANCES</b>							
Liabilities:							
Warrants payable	\$ 393,919	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 393,919
Accrued liabilities	115,612	6,193	-	40	57,636	-	179,481
Deferred revenues	572,750	-	-	-	104,233	-	676,983
Overlay reserve	331,978	-	-	-	-	-	331,978
Performance bonds payable	-	-	-	-	-	70,607	70,607
Student activity funds	-	-	-	-	-	71,696	71,696
Note payable	-	-	-	-	-	-	-
<b>Total Liabilities</b>	<b>1,414,259</b>	<b>6,193</b>	<b>-</b>	<b>40</b>	<b>161,869</b>	<b>142,303</b>	<b>1,724,664</b>
Fund Balances:							
Reserved for Encumbrances	606,087	-	-	-	-	-	606,087
Reserved for debt service	132,968	-	-	-	-	-	132,968
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	-	-	290,719	-	769,088	-	1,059,807
Reserved for grants	-	244,266	-	-	-	-	244,266
Reserved for trust funds	-	-	-	-	-	3,051,387	3,051,387
Retained earnings	-	-	-	53,332	175,394	-	228,726
Unreserved:							
Designated for subsequent year	696,000	-	-	12,845	86,302	-	795,147
Undesignated	1,720,103	2,859,431	-	-	-	-	4,579,534
<b>Total fund balances</b>	<b>3,155,158</b>	<b>3,103,697</b>	<b>290,719</b>	<b>66,177</b>	<b>1,030,784</b>	<b>3,051,387</b>	<b>10,697,922</b>
<b>Total liabilities and fund balances</b>	<b>\$ 4,569,417</b>	<b>\$ 3,109,890</b>	<b>\$ 290,719</b>	<b>\$ 66,217</b>	<b>\$ 1,192,653</b>	<b>\$ 3,193,690</b>	<b>\$ 12,422,586</b>

**TOWN OF SUTTON**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**YEAR ENDED JUNE 30, 2017**

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 21,969,353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,969,353
Excise and other taxes	1,749,825	3,644	-	-	-	-	1,753,469
Intergovernmental	6,322,560	1,860,278	1,540,925	6,600	-	-	9,730,363
Charges for services	-	-	-	163,684	783,222	-	946,906
Licenses, permits and fines	154,858	-	-	-	-	-	154,858
Fees and other departmental revenue	782,970	1,613,944	-	-	79,172	4,050	2,480,136
Investment income	127,773	2,190	-	-	-	13,750	143,713
Other	-	98,565	-	-	-	-	98,565
<b>Total Revenues</b>	<b>31,107,339</b>	<b>3,578,621</b>	<b>1,540,925</b>	<b>170,284</b>	<b>862,394</b>	<b>17,800</b>	<b>37,277,363</b>
Expenditures:							
General government	1,419,471	83,161	-	-	-	-	1,502,632
Public safety	2,866,663	216,524	-	-	-	-	3,083,187
Education	16,630,306	2,073,954	12,249	-	-	-	18,716,509
Public works	1,090,174	393,311	-	-	-	-	1,483,485
Health and human services	308,774	74,275	-	-	-	-	383,049
Culture and recreation	228,655	111,439	-	-	-	1,200	341,294
Employee benefits	3,876,074	-	-	-	-	-	3,876,074
Transfer station	-	-	-	142,003	-	-	142,003
Sewer	-	-	-	-	659,166	-	659,166
Insurance	367,243	-	-	-	-	-	367,243
Debt principal	2,897,957	-	-	-	-	-	2,897,957
Debt interest and charges	1,157,820	-	-	-	-	-	1,157,820
State and county charges	81,842	-	-	-	-	-	81,842
Capital outlay	-	133,013	-	-	-	-	133,013
Court judgements	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>30,924,979</b>	<b>3,085,677</b>	<b>12,249</b>	<b>142,003</b>	<b>659,166</b>	<b>1,200</b>	<b>34,825,274</b>
<b>Excess of revenues over (under) expenditures</b>	<b>182,360</b>	<b>492,944</b>	<b>1,528,676</b>	<b>28,281</b>	<b>203,228</b>	<b>16,600</b>	<b>2,452,089</b>
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	-	-	-	-	-	-	-
Operating transfers in	774,709	11,577	-	-	-	604,810	1,391,096
Operating transfers out	(604,787)	(14,590)	-	(22,575)	(89,164)	(659,980)	(1,391,096)
	<b>169,922</b>	<b>(3,013)</b>	<b>-</b>	<b>(22,575)</b>	<b>(89,164)</b>	<b>(55,170)</b>	<b>-</b>
<b>Change In Fund Balance</b>	<b>352,282</b>	<b>489,931</b>	<b>1,528,676</b>	<b>5,706</b>	<b>114,064</b>	<b>(38,570)</b>	<b>2,452,089</b>
<b>Fund balance, beginning of year</b>	<b>2,802,876</b>	<b>2,613,766</b>	<b>(1,237,957)</b>	<b>60,471</b>	<b>916,720</b>	<b>3,089,957</b>	<b>8,245,833</b>
<b>Fund balance, end of year</b>	<b>\$ 3,155,158</b>	<b>\$ 3,103,697</b>	<b>\$ 290,719</b>	<b>\$ 66,177</b>	<b>\$ 1,030,784</b>	<b>\$ 3,051,387</b>	<b>\$ 10,697,922</b>

**TOWN OF SUTTON  
GENERAL FUND REVENUES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2017**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 21,797,120	\$ 21,969,353
Motor vehicle and other excise taxes	1,512,500	1,749,825
State aid	6,325,134	6,322,560
Licenses, permits and fines	126,000	154,858
Fees	293,400	391,352
Rentals	128,000	185,208
Interest income and penalties	81,000	127,773
Other	52,000	206,410
	<u>30,315,154</u>	<u>31,107,339</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	-	-
Proceeds from borrowing	-	-
Transfer from cemetery trust	50,000	50,000
Transfer from capital stabilization	609,980	609,980
Transfer from other funds	2,792	2,792
Use of free cash	934,500	934,500
Carryover appropriations	336,836	336,836
Enterprise Fund indirect costs	111,739	111,739
Bond Premium, Net	18,653	18,653
	<u>2,064,500</u>	<u>2,064,500</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 32,379,654</u></u>	<u><u>\$ 33,171,839</u></u>



**TOWN OF SUTTON  
GENERAL FUND EXPENDITURES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2017**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
<b>General Government:</b>			
Moderator	\$ 400	\$ -	\$ -
Selectmen	8,700	8,368	-
Town administrator	190,298	189,559	-
Finance committee	200	200	-
Reserve fund	1,540	-	-
Town Accountant	62,028	60,709	-
Central purchasing	150,500	133,369	-
Assessors	130,278	124,229	-
Revaluation	180,000	-	180,000
Collector	136,158	131,344	-
Treasurer	34,500	22,411	-
Town counsel	70,000	65,663	-
Personnel	13,608	13,171	-
Data processing	123,250	108,450	-
Town clerk	100,535	100,029	-
Elections and registrations	25,500	15,290	-
Conservation	26,516	26,515	-
Waters farm	750	750	-
Planning board	156,088	143,833	10,060
Zoning board	300	-	-
Public buildings	149,550	123,707	8,848
Town report	2,000	1,831	-
Community & economic development	7,599	4,375	-
Government cable access	110,217	110,217	-
Town audit and actuarial services	28,000	28,000	-
Capital outlay	30,000	19,028	6,150
	<u>1,738,515</u>	<u>1,431,048</u>	<u>205,058</u>

**TOWN OF SUTTON  
GENERAL FUND EXPENDITURES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2017**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
<b>Public Safety:</b>			
Police	\$ 2,382,003	\$ 2,074,340	\$ 294,999
Fire	505,113	480,155	7,520
Ambulance	90,000	89,720	-
Building inspector	112,413	110,394	-
Electrical inspector	18,120	16,920	-
Gas inspector	-	-	-
Plumbing inspector	15,200	14,587	-
Emergency management	13,500	10,507	2,500
Sealer of weights and measures	2,000	2,000	-
Animal control	32,984	31,106	-
Tree warden	37,088	36,934	-
	<u>3,208,421</u>	<u>2,866,663</u>	<u>305,019</u>
<b>Education:</b>			
Sutton schools	\$ 14,861,442	\$ 14,861,442	\$ -
Vocational schools	1,361,293	1,361,293	-
School choice assessment	89,125	118,042	-
School articles/carryovers	373,804	339,529	33,731
	<u>16,685,664</u>	<u>16,680,306</u>	<u>33,731</u>

**TOWN OF SUTTON  
GENERAL FUND EXPENDITURES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2017**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
<b>Public Works:</b>			
Highway	\$ 712,947	\$ 699,070	\$ 3,269
Snow and ice	335,000	334,705	-
Street lighting	19,000	9,972	-
Landfill monitoring	19,000	19,000	-
Lake maintenance	-	-	-
Cemetery	85,916	27,427	57,200
	<u>1,171,863</u>	<u>1,090,174</u>	<u>60,469</u>
<b>Health and Human Services:</b>			
Board of Health	\$ 79,607	\$ 78,486	\$ -
Council on Aging	154,109	131,710	-
Veterans	104,894	98,578	-
	<u>338,610</u>	<u>308,774</u>	<u>-</u>
<b>Culture and Recreation:</b>			
Library	\$ 199,768	\$ 199,441	\$ -
Recreation	32,109	27,829	-
Historical	200	-	-
Memorial day	1,500	1,385	-
	<u>233,577</u>	<u>228,655</u>	<u>-</u>

**TOWN OF SUTTON  
GENERAL FUND EXPENDITURES -  
BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 2017**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
<b>Debt Service:</b>			
Principal	\$ 2,847,957	\$ 2,847,957	\$ -
Interest	1,152,620	1,152,620	-
Short-term interest	8,000	5,200	-
	<u>4,008,577</u>	<u>4,005,777</u>	<u>-</u>
 <b>Employee Benefits and Insurances:</b>			
County retirement	\$ 920,769	\$ 918,344	\$ -
Unemployment	30,000	16,319	-
Health insurance	2,636,575	2,584,557	-
Medicare tax	230,000	230,495	-
General insurance	371,975	367,243	-
OPEB Contribution	100,000	100,000	-
Health savings account	30,000	26,359	1,810
	<u>4,319,319</u>	<u>4,243,317</u>	<u>1,810</u>
 <b>Other Expenditures and Transfers:</b>			
Central MA Regional Planning	\$ 2,383	\$ 2,383	\$ -
Other state and county assessments	78,893	79,459	-
Court judgements	-	-	-
Transfers to other funds	593,210	593,210	-
	<u>674,486</u>	<u>675,052</u>	<u>-</u>
 <b>Total Expenditures and Transfers</b>	<u><u>\$ 32,379,032</u></u>	<u><u>\$ 31,529,766</u></u>	<u><u>\$ 606,087</u></u>

**TOWN OF SUTTON**  
**SCHEDULE OF SPECIAL REVENUE FUNDS -**  
**REVOLVING AND OTHER ACCOUNTS**  
**JUNE 30, 2017**

Scholarships	\$ 2,730.79
Manchaug Dam Gift Fund	372,754.76
Villas at PV Bond	-
Marions Camp Maintenance	7,625.00
Destination Imagination	3,477.09
Police Gifts	3,914.11
Board of Health Fees	11,793.75
Insurance < \$20,000	-
Food Pantry Gifts	72,920.78
Library Gifts	3,926.57
Manchaug Ramp Fees	27,943.67
Police Drug Forfeiture	6,889.25
Veterans Field Gifts	1,418.54
Wilk Unity Park Gifts	884.68
Board of Health Fees	6,000.00
Grave Openings	1,000.00
Fire Dept Gifts	11,608.58
Fire Detail	1,716.21
Bandstand on the Common Gifts	2,746.49
Tricentennial Park	20,509.31
Conservation Inspection Fees	62,428.00
Town Hall Gifts	56.47
Planning Board Fees	28,306.83
ZBA 53G	3,517.96
Waterways Improvement	11,071.39
Sale of Cemetery Lots	10,970.00
Public Shade Tree	1,525.09
WPAT Loan Repayments	9,197.95
Cable Access Fees	292,272.57
Wetlands Protection Fees	(147.04)
Commerce Park Lighting	17,220.00
Police K-9 Gifts	299.71
Goddard Lodge donations	254,472.10
Pistol Permits	3,612.50
Police Detail	(5,534.70)
	<u>1,249,128.41</u>

**TOWN OF SUTTON**  
**SCHEDULE OF SPECIAL REVENUE FUNDS -**  
**REVOLVING AND OTHER ACCOUNTS**  
**JUNE 30, 2017**  
**(Continued)**

Drivers Education	
School Lunch	133,027.36
School Tuition	3,337.93
School Athletic	26,985.37
Band Revolving	4,384.43
School Facility Use	37,582.69
School Choice	674,579.77
Lost Book Fees	789.73
School Bus Fees	35,214.94
Summer Camp	40,818.79
Preschool Fees	15,265.73
E.S. After School Program	154,436.85
Student Activity Fees	70,674.43
SPED Transportation	61,913.38
SPED Circuit Breaker	233,744.93
Theater and Drama	9,149.11
High School Parking Fees	51,340.87
School Gifts	40,938.93
High School Theater	16,117.80
School Insurance Reimbursement	-
	<u>1,610,303.04</u>
Total Revolving and Other Accounts	<u><u>\$ 2,859,431.45</u></u>

**TOWN OF SUTTON**  
**SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS**  
**JUNE 30, 2017**

Library State Grant	\$ 2,985.79
Library Teens & Tweens	65.24
Library STEAM Grant	5,234.56
Library Construction	-
Highway Chapter 90	(7,021.50)
Fire SAFE	25,438.85
DCR- Shaw Farm Trails	841.02
Public Health Planning	0.25
Cable Equipment	204,438.96
Cultural Council	4,878.00
COA Formula Grant	-
DOER Green Community	3,338.74
Solar Fair	641.16
Police 911	(23,896.00)
CMRPC Bicycle Grant	(1,530.00)
MLIA Equipment	4,065.43
State 911 Training	(5,550.59)
Title 1	8,050.49
SPED Program Improvement	11,996.00
Math Grant	10,000.00
Teacher Quality	289.12
Academic Support	-
	<u><u>\$ 244,265.52</u></u>

**TOWN OF SUTTON  
TRANSFER STATION ENTERPRISE FUND  
30-Jun-17**

**REVENUE**

User Fees	\$ 65,857
Bag Sales	90,227
Recycling Receipts	7,600
State Grant	6,600
	<u>170,284</u>

**EXPENSES**

Wages	46,333
Electricity	122
Heat	145
Repairs & Maintenance	3,353
Telephone	480
Trash Bags	8,808
Hauling	15,446
Disposal Fee	43,101
Indirect costs	22,575
Contract Services	410
Capital expenditures	23,805
Recycling	<u>-</u>

Total expenses 164,578

Net operating profit (deficit) 5,706

Transfers from (to) other funds -

Retained Earnings, July 1, 2016 60,471

Retained Earnings, June 30, 2017 \$ 66,177



TOWN OF SUTTON  
SEWER ENTERPRISE FUND  
30-Jun-17

REVENUE

User Fees	\$ 783,222
Connection Fees	65,000
Inspection and other fees	7,985
SREC's	<u>6,187</u>

Total Revenues	<u>862,394</u>
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EXPENSES

Wages	207,183
Electricity	55,026
Other Utilities	17,913
Town of Millbury	245,509
Repairs & Maintenance	8,175
Professional & Technical	-
Telephone	4,658
Other Supplies	3,245
Contract Services	12,407
Indirect costs	89,164
OPEB Contribution	5,000
Other	72,952
Capital expenditures	<u>27,098</u>

Total expenses	<u>748,330</u>
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Net operating surplus	114,064
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2016	<u>916,720</u>
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Retained Earnings, June 30, 2017	<u><u>\$ 1,030,784</u></u>
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TOWN OF SUTTON  
OPEB TRUST FUND  
BALANCE SHEET  
JUNE 30, 2017

ASSETS

Cash and Investments \$ 821,117

Total Assets \$ 821,117

LIABILITES AND FUND BALANCES

Liabilites \$ -

Fund Balances:

Reserved for Retiree Health Insurance 821,117

Total liabilities and fund balances \$ 821,117

TOWN OF SUTTON  
OPEB TRUST FUND  
OPERATING STATEMENT  
JUNE 30, 2017

REVENUE

Town Contribution	\$ 105,000
Investment Income	<u>59,099</u>
Total Revenues	<u>164,099</u>

EXPENSES

Retiree Health Insurance Premiums	<u>-</u>
Net Operating Surplus	164,099
Fund Balance, Beginning of Year	<u>657,018</u>
Fund Balance, end of Year	<u><u>\$ 821,117</u></u>

**TOWN OF SUTTON**  
**DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR**  
**JUNE 30, 2017**

	<u>BALANCE</u> <u>7/1/2016</u>	<u>ISSUED</u> <u>2017</u>	<u>RETIRED</u> <u>2017</u>	<u>BALANCE</u> <u>6/30/2017</u>	<u>INTEREST</u> <u>PAID</u>
MS/HS Construction - BAN	\$ 1,300,000	\$ -	\$ (1,300,000)	\$ -	\$ 5,200
ELC Driveway	200,000	-	(125,000)	75,000	1,580
Tennis Courts	200,000	-	(50,000)	150,000	1,580
Manchaug Sewer	-	-	-	-	-
Title V Septic Program	11,044	-	(2,761)	8,283	-
Whittier Farms APR	55,000	-	(55,000)	-	1,650
Shaw Land	2,585,000	-	(235,000)	2,350,000	109,980
Capital Plan	60,000	-	(60,000)	-	3,000
2010 Capital Plan	45,000	-	(45,000)	-	1,350
ELC Roof	390,000	-	(130,000)	260,000	15,600
Fire Truck	515,000	-	(165,000)	350,000	4,069
2015 Capital Plan	-	-	-	-	-
2014 Capital Plan	146,000	-	(50,000)	96,000	1,153
2011 Capital Plan	-	-	-	-	-
ELC Solar Panels	-	-	-	-	-
Manchaug Sewer Treatment Plant	4,307,054	-	(410,196)	3,896,858	100,421
MS/HS Construction	4,275,000	-	(275,000)	4,000,000	101,750
MS/HS Construction	19,450,000	-	(1,295,000)	18,155,000	810,487
	<u>\$ 33,539,098</u>	<u>\$ -</u>	<u>\$ (4,197,957)</u>	<u>\$ 29,341,141</u>	<u>\$ 1,157,820</u>

## ***Report of the Treasurer/Collector***

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2017:

<b>Balance June 30, 2016</b>	<b>\$</b>	<b>7,075,371.93</b>
<b>Add Treasurer's Receipts</b>	<b>\$</b>	<b>36,685,691.01</b>
<b>Less Warrants Paid</b>	<b>\$</b>	<b>(40,667,508.68)</b>
<b>Balance June 30, 2017</b>	<b>\$</b>	<b>3,093,554.26</b>

**As of June 30, 2017 cash consisted of the following balances:**

Unibank Accounts Payable	\$	4,285.94
Unibank Payroll Account	\$	11,897.06
Unibank School Lunch	\$	201,870.81
Unibank General Fund	\$	1,786,205.77
Unibank Now Account	\$	2,107,034.09
UniBank Tri-Centennial Park	\$	20,509.31
Millbury Savings Bank	\$	24,408.82
Unibank Elementary School	\$	12,584.16
Unibank Early Learning Center	\$	19,180.01
Unibank Middle School	\$	23,776.64
Unibank Memorial High School	\$	16,139.36
Unibank Cultural Account	\$	4,327.41
Century Bank	\$	28,671.62
Unibank Band Stand Acct	\$	2,646.81
Unibank Sutton Extended Care	\$	46,934.70
Santander Money Market	\$	2,004,697.49
Unibank Misc Online - School Account	\$	2,531.73
UniBank FSA Account	\$	1,601,124.83
Santander Checking	\$	100.00
Bartholomew - Manchaug Dam Gift Account	\$	372,754.76
<b>Total Cash</b>	<b>\$</b>	<b>8,291,681.32</b>

<b>Trust Funds</b>		
Stablization Account	\$	2,056,318.83
Trust Funds	\$	493,415.51
SPED Stabilization	\$	201,641.22
Belmont Capital Stabilization	\$	295,961.28
	<b>\$</b>	<b>3,047,336.84</b>

### **Outstanding Debt June 30, 2017**

#### **Long Term Debt-Inside Debt Limit**

Fire Truck	\$	350,000.00
Capital Plan	\$	96,000.00
Solid Waste	\$	8,283.00
ELC Driveway	\$	75,000.00
Tennis Courts	\$	150,000.00
<b>Sub Total</b>	<b>\$</b>	<b>679,283.00</b>

#### **Long Term Debt Outside Debt Limit**

ELC Roof Repairs	\$	260,000.00
School Buildings	\$	22,155,000.00
Sewer	\$	3,896,858.00
Shaw Land	\$	2,350,000.00
Whittier Farms APR	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>28,661,858.00</b>
<b>Total Long Term Debt</b>	<b>\$</b>	<b>29,341,141.00</b>

Respectfully Submitted by:  
Lisa M Troast, Treasurer/Collector

# Report of the Collector

To the Honorable Board of Selectmen and the citizens of the Town of Sutton:

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2017, beginning July 1, 2016 and ending June 30, 2017.

<b>Real Estate Tax</b>	<b>Amount Collected</b>
2018	\$ 15,150.46
2017	\$ 20,379,562.17
2016	\$ 236,481.58
2015	\$ 432.41
Prior to 2015	\$ 3,523.90
<b>Personal Property Tax</b>	<b>Amount Collected</b>
2018	\$ 98.18
2017	\$ 1,227,564.07
2016	\$ 1,425.24
2015	\$ -
Prior to 2015	\$ -
<b>Motor Vehicle Excise Tax</b>	<b>Amount Collected</b>
2017	\$ 1,382,986.86
2016	\$ 215,227.58
2015	\$ 11,519.46
2014	\$ 1,809.72
Prior to 2014	\$ 1,565.43
<b>Manchaug Water</b>	<b>Amount Collected</b>
2018 RE Tax	\$ 281.57
2017 PP Tax	\$ 4,363.90
2017 RE Tax	\$ 45,463.70
2016 PP Tax	\$ 9.46
2016 RE Tax	\$ 1,045.85
Prior to 2016 PP Tax	\$ -
Prior to 2016 RE Tax	\$ -
<b>Wilkinsonville Water</b>	
2018 RE Tax	\$ 60.37
2017 PP Tax	\$ 5,562.38
2017 RE Tax	\$ 168,994.45
2016 PP Tax	\$ 2.68
2016 RE Tax	\$ 1,792.71
Prior to 2016 PP Tax	\$ -
Prior to 2016 RE Tax	\$ -
<b>Sewer Liens with Interest</b>	<b>Amount Collected</b>
2017	\$ 44,034.36
2016	\$ 6,950.77
Prior to 2016	\$ -
<b>Tax Title</b>	<b>Amount Collected</b>
Tax 2016	\$ 32,934.92
Sewer Liens/Interest 2016	\$ 931.97
Wilkinsonville Water 2016	\$ 287.71
Manchaug Water 2016	\$ 309.51
Tax 2015	\$ 18,023.61
Sewer Liens / Interest 2015	\$ 1,611.80
Wilkinsonville Water 2015	\$ 227.42
Manchaug Water 2015	\$ -
Tax 2014	\$ 1,780.13
Sewer Liens / Interest 2014	\$ -
Wilkinsonville Water 2014	\$ -
Manchaug Water 2014	\$ -
Prior to 2014 Tax	\$ 1,441.90
Prior Sewer Liens / Interest	\$ 1,409.37
Prior Wilkinsonville Water	\$ 1.99
Prior Manchaug Water	\$ -
<b>Miscellaneous Revenues</b>	<b>Amount Collected</b>
Scholarship Donations	\$ 522.75
Municipal Lien Certificates	\$ 16,100.00
Boat Excise Tax	\$ 7,308.59
Animal Excise Tax	\$ 540.53
Interest	\$ 79,343.97
Return Check Fees	\$ 200.00
Demand Fees	\$ 17,675.00
Motor Vehicle Mark Fees	\$ 6,840.00
<b>Respectfully Submitted</b>	<b>Lisa M. Troast Treasurer/Collector</b>

Annual Trust Fund Report  
Town of Sutton  
Fiscal 2017  
July 1, 2016 to June 30, 2017

<u>TRUST FUND</u>	<u>BALANCE</u> 6/30/2016	<u>DEPOSIT</u>	<u>WITHDRAWAL</u>	<u>INTEREST</u>	<u>BALANCE</u> 6/30/2016
Cemetery General Care	\$31,739.67	\$ 11,600.00	\$ (415.44)	\$ (3,814.27)	\$39,109.96
Cemetery General Care Interest	\$188,777.56		-49584.56	\$ 4,193.06	\$143,386.06
Conservation Comm	\$1,208.21			\$ 5.09	\$1,213.30
Conservation Comm II Fund	\$84,821.07			\$ 356.93	\$85,178.00
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$661.19			\$ 6.73	\$667.92
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$4,189.19			\$ 24.63	\$4,213.82
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$850.36			\$ 9.14	\$859.50
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,684.18			\$ 10.64	\$1,694.82
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$9,858.03			\$ 63.24	\$9,921.27
Hector W Chase Library Fund	\$574.44				\$574.44
Hector W Chase Library Fund Int	\$102.42			\$ 2.89	\$105.31
Jason Waters Fund	\$706.65				\$706.65
Jason Waters Fund Int	\$1,506.35			\$ 9.32	\$1,515.67
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$4,328.04			\$ 28.27	\$4,356.31
Perpetual Care	\$20,391.54	\$ 6,290.00	-269.17	\$ (1,080.53)	\$25,331.84
Perpetual Care Int	\$59,042.86		\$ 269.17	\$ 1,582.46	\$60,894.49
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$593.65			\$ 7.39	\$601.04
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$3,180.48			\$ 18.73	\$3,199.21
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$16,513.99			\$ 97.07	\$16,611.06
Sutton Comm Beautification	\$1,114.35			\$ 4.66	\$1,119.01
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$15,438.35			\$ 107.84	\$15,546.19
War Memorial Fund	\$1,633.64			\$ 6.87	\$1,640.51
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$1,285.19			\$ 89.56	\$1,374.75
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$3,077.70		\$ (1,200.00)	\$ 25.29	\$1,902.99
Library Account	\$561.89			\$ 2.36	\$564.25
Janet Shaw Memorial Library	\$1,535.22			\$ 6.50	\$1,541.72
Manchaug Library	\$7,566.32			\$ 31.85	\$7,598.17
Donald A King	\$492.15			\$ 2.06	\$494.21
<b>TOTALS:</b>	<b>\$524,927.73</b>	<b>\$ 17,890.00</b>	<b>(\$51,200.00)</b>	<b>\$ 1,797.78</b>	<b>\$493,415.51</b>

## REPORT OF THE SUTTON BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2017, the period ending June 30, 2018.

The qualified sales that occurred in calendar year 2015 and 2016 were used for Fiscal 2017. The tax rate for all real estate and personal property is \$ 16.50. The Wilkinsonville Water District tax rate is \$ .46. The Manchaug Water District rate is \$1.27.

The next triennial Cyclical Revaluation the Town will undergo is for Fiscal Year 2020. VGSI will complete the Listing and Measuring.

Visit us at our new web site: [www.suttonma.org](http://www.suttonma.org) , Motor Vehicle Excise Tax, Boat Excise Tax, Exemptions, and Classified Land.

The Town of Sutton with the Council on Aging offer, the Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank Linda Hicks, our office clerk for her professional personality in the office and with the public.

### Fiscal 2017 Recapitulation Sheet:

#### Appropriations:

Town Meetings	\$ 32,644,846.00
Cherry Sheet Offsets	\$ 230,198.00
State and County Charges	\$ 168,018.00
Overlay	\$ 238,060.73
Total Appropriations	\$ 33,281,122.73

#### Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,554,709.00
Local Receipts	\$ 2,192,900.00
Enterprise Funds	\$ 944,408.00
Other Available Funds	\$ 631,425.00
Free cash	\$ 922,500.00
Total Revenue	\$ 11,245,942.00

Total Town Value	\$ 1,335,465,499.00
Residential Class Value	\$ 1,144,995,105.00
Commercial Class Value	\$ 65,381,708.00
Includes classified land values	
Industrial Class Value	\$ 50,508,100.00
Personal Property Value	\$ 74,580,586.00
Tax Rate for all Classes	\$ 16.50

Respectfully submitted;

Robert Nunnemacher, Chairman

Joyce Sardagnola, Principal Assessor

Ray J. Nichols III, Member



Quarterly Tax Billing was passed at town meeting on October 20, 2008

Information relating to Quarterly billing is on the Town web site: [www.suttonma.org](http://www.suttonma.org)

Supplemental Tax:

The Town of Sutton accepted Section 2D of Chapter 59 of Massachusetts General Laws. The Town can value certain improvements on real estate pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1<sup>st</sup> status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)

Veterans (with a war-related disability of at least 10%)

Surviving Spouse

Minor Child of Deceased Parent

Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15<sup>th</sup> or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:

Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);

Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);

Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office.

### Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of:	
Manufacture (brand new car released before model year)	50%
In the designated year of manufacture:	90%
In the second year:	60%
In the third year :	40%
In the fourth year:	25%
<u>In the fifth and all succeeding years:</u>	10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$5.00 and no abatement of less than \$5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office.

## REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton:

We are pleased to report on another productive year of policing and educational services conducted by members of the Sutton Police Department. As in previous years, a strong emphasis has been placed on educating and partnering with the community as a way to provide police services.

We continue to see an increase in calls for service involving people who suffer from mental health or substance abuse issues. These types of calls can not only pose an additional element of danger to officers due to the unpredictability, but are also difficult to help correct in the long term, due to available resources. This year our department began a working relationship to help with this dynamic and started utilizing the services offered by the Blackstone Valley Connector (BVC). An officer within the department has been designated liaison to work in conjunction with other department members and the BVC when calls for service warrant additional resources beyond our immediate control. This cooperative team approach can help a person or their family cope with the challenges of addiction or mental health. The services provided are paid mainly through the use of grant funding.

For the past several years we have been assessing and improving our School District's safety plans and procedures on a constant basis. As acts of school violence across the country continue, we learn from these incidents and reevaluate the methods we have in place to ensure our school community's safety. Our police department, with help from other area law enforcement agencies, have been training and educating our district's faculty, staff and students to provide them with options to keep themselves safe in a time of crisis. Each year we have been building upon our foundation of school safety, showing the community that this issue is of the utmost importance to us.

In early 2017 we began our pursuit in generating community support for a new police headquarters in town. We used social media, personal contact with townspeople, and station tours to show the inefficient and unsafe working conditions we have dealt with for decades. Later in the year, during Fall Town Meeting, there was overwhelming support from the community for us to move forward with the design and construction of this project. Our new police headquarters is currently under construction at 489 Central Turnpike, home of the old Blue Jay restaurant. We are eagerly anticipating a project completion date towards the end of 2018, and look forward to being able to provide a higher caliber of service to the public with our newly functional workspace.

We would like to once again extend our sincere appreciation for the community support we received, in particular this year, with all that the changes that embody building and moving into a new police facility, and the impacts it will have in our town.

Below is a general summary of the year's activity:

July 2016 through June of 2017  
 Dispatched calls for service: 15,357  
 Typical calls include:

❖ Murder	0
❖ Kidnapping	0
❖ Arson	1
❖ Rape/Sex Offenses	04
❖ Assault&Battery	33
❖ Larceny	111
❖ Vehicle Theft	04
❖ Well Being Check	159
❖ Trespassing	73
❖ Juvenile Offenses	11
❖ Traffic Complaint/Erratic Operator	205
❖ Financial Crimes	61
❖ Missing/Lost Persons	10
❖ Disturbances	188
❖ Domestic Disputes	71
❖ Obscene/Threatening Calls	32
❖ Recreational/Vehicle Complaints	34
❖ Medical Assists	633
❖ Fire Alarms	107
❖ House Alarms	264
❖ Business Alarms	210
❖ Summons Served	64
❖ Assist Citizens	254
❖ Animal Complaints	236
❖ Suicide/Attempts	11
❖ Disabled Motor Vehicles	268
❖ Assist Other Police/Agency	295
❖ Neighbor Disputes	22
❖ Untimely Deaths	04
❖ Breaking & Entering(Homes/Vehicles)	71
❖ General Services	214
❖ Hang Up 911 Calls	57
❖ Motor Vehicle Crash/Off Road	334
❖ Drug Offenses	34
❖ OUI Arrests	31
❖ Protective Custody	09
❖ Motor Vehicle Violations	1,894
❖ Vandalism	100
❖ Suspicious Activity Investigated	759

FEES COLLECTED

❖ RMV Non Criminal Fines	\$ 37,195.00
❖ District Court Fines/Fees	\$ 18,370.00
❖ Pistol Permits	\$ 5,637.50
❖ Default Restitution Fees	\$ 0.00
❖ Administrative Fees	\$ 10,759.14
❖ Accident Reports	\$ 741.00
❖ Cruiser Use Fee	\$ 4,700.00
❖ Booking Video Fee	\$ 0.00
❖ Solicitor Registrations	\$ 25.00

Total:	\$ 77,427.64
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Respectfully submitted,

Dennis J. Towle  
Chief of Police

## REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Board of Selectmen, Town Administrator, and the Citizens of Sutton.

I hereby submit the 2017 annual town report for the Sutton Fire Department.

### **Station One**

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is good- in need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 11 Firefighters man Station One.

### **Station Two**

343 Manchaug Road

Built----2003

Building and property: overall condition is excellent.

Station Two houses:

Engine 2- Pierce- 2015

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Rescue 2- F-350 Ford- 2008

Forestry 4- A/M General- 1989

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2004

Polaris 6X6 and Trailer- 2006

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 9 Firefighters man Station Two.

### **Station Three**

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- FMC- 1987

Ladder 3- Pierce- 2010

Forestry 3- C-20 Chevrolet- 1975

Forestry- Jeep Military- 1947

MVU 1-Ford F-350(Homeland Security Vehicle) – 2012  
Special Op's- F-350 Ford- 2017

1 Deputy Chief, 1 Captain, 2 Lieutenants, and 7 Firefighters man Station Three.

**Responses:**

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2017.

**Inspection:**

The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits. The breakdown of inspections is as follows, 146 re-sale inspections, 74 smoke/carbon monoxide inspections, 58 propane tank inspections, 46 oil burner inspections, 53 oil tank inspections, and 21 other various types of inspections for a total of 398 inspections in 2017.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

**Department Training:**

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **3,600+** man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, haz-mat training, open water and ice rescue training, high-angle rope rescue training and tours of local business.

The Fire Department sent one recruit to the District 7 Recruit Training Program. Zach Coderre graduated from this program in June of 2017. Zach successfully completed a grueling 16-week course that consisted of every Tuesday and Thursday evenings for three hours and every Saturday for approximately six to eight hours. Zach as well as many previous recruits completed this task with little or no compensation and with a smile and a great sense of professionalism. So with that being said, myself and the membership of the Department welcome Zach to the Sutton Fire Department.

**Fire Prevention:**

The Sutton Fire Department continued to hold its annual open house on Monday October 10<sup>th</sup>, 2017 and displayed the equipment and performed various exercises. We also served Papa Gino's Pizza along with soda that was graciously donated once again by Papa Gino's Route 20.

Sutton's Fire Prevention Program is headed up by Lieutenant Jeff Wilson with the support of the entire Department which performs school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to thank Lieutenant Wilson for all the tireless work that he has performed for the S.A.F.E. Program, the Fire Prevention Program, the Senior Safe Program, and on behalf of all the children, and Seniors of Sutton that the Fire Department has reached out to with this life saving education.

**Overview:**

The Sutton Fire Department still has one aging front line Engine that will need to be replaced in the not to distanced future. It is my recommendation that we maintain our fleet of Fire Apparatus to the highest level of readiness/preparedness to ensure the best possible level of service that the Town of Sutton is accustomed to and deserves. The Department also strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

**Accomplishments:**

To our honorable Townspeople: I would like to take this opportunity to share with you a few of the Fire Department's accomplishments over the last year. Explorer Post # 40 which is led by Lieutenant Jeff Briggs and other members of the Department is at 7 members strong. Jeff and his staff have done a tremendous job with the kids over the last year putting in countless hours of their own time dedicated to showing these young adults what the fire service is all about and hopefully one day they join the ranks of the Sutton Fire Department. So, with that said a big thank you to Lt. Briggs and his staff. The Department offers its continued support and is very impressed with the progress and abilities of the group.

In September 5-members of the Sutton Fire Department participated in a statewide technical rescue drill held at Joint Base Cape Cod. These 5-members Lt. Robin Dresser, Lt. Tom Briggs, Lt. Jeff Briggs, FF. Ethan McMahon, and FF. Adam McMahon took part in a non-stop 72-hour training drill testing the capabilities of the technical rescue team's throughout the Commonwealth. This drill was officially named operation "SCORE" which stands for Statewide Collapse Operations Response Exercise and our members worked an overnight operational period of 12-hours from 1700 hours till 0500 hours. These 5-men are part of a 50-man team within Fire District 7 known as the District 7 Technical Rescue Team. All team members are trained and certified in six disciplines of technical rescue. The six disciplines are rope operations,



rope technician, confined space, trench rescue, structural collapse, and wide area search. They also have an additional certification in large animal rescue. I am extremely proud of these men and all the men and women on the District 7 Technical Rescue Team. These members have hundreds if not thousands of hours into training which ensures the townspeople that you are safe and sound in case of a catastrophic event.

I would also like to take this opportunity and on behalf of all the members of the Sutton Fire Department to say a big **"thank you"** to the voters and townspeople for their continuous support. Words cannot describe our appreciation of the overwhelming support we receive from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you; stay safe; and God bless.

These are just a few of our Department's major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

#### **Summary:**

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department. In the year 2017 the Sutton Fire Department responded to a total of 479 calls. The breakdown of calls is as follows, Fire related calls = 276 (which 40 of the calls were Mutual-Aid), and EMS calls = 203. As you can see 2017 saw an overall increase in total calls by 16%.

In closing, I would like to thank the Board of Selectmen, the Town Administrator, and all town Departments for their help and continuing support. A special thank you goes out to our Dispatchers, Police Officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to the Deputy Chiefs: Ken Smith, David Chase, and Jim Galanos as well as the three full-time members Lieutenant Robin Dresser, Lieutenant Tom Briggs and Firefighter Renee Roy. I want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last, but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and Firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department **"THE BEST OF THE BEST"**, and I am honored to serve as the Fire Chief of this great Department.

Respectfully Submitted

Matthew R. Belsito  
Fire Chief

## REPORT OF THE FOREST FIRE WARDEN

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2017.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found this year to be especially challenging due to the fact of low snowfall and very little rain. This created severe drought conditions and produced high fire danger during not only open burning season but throughout the year as well. We must maintain a cautious approach throughout burning season as to weather conditions that dictate whether burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton fire Department.

Even though we endured a dry spring this past year, we were extremely lucky that we only had a few permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations please feel free to call the Sutton Fire Station Monday thru Friday during the daytime hours of 8:00 a.m. to 4:00 p.m. at 1-(508)-865-8737.

The following permits were issued in 2017 for residential or agricultural burning:

Residential Permits ---- 332

Agricultural Permits ---- 8

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, the State Fire Warden, and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted

Matthew R. Belsito  
Fire Chief  
Forest Fire Warden

## REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton.

I hereby submit my report as Hazardous Waste Coordinator for the year 2017.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to "bill for services rendered" directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department's operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal's Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted

Matthew R. Belsito  
Fire Chief  
Hazardous Materials Coordinator

## REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the Citizens of the Town of Sutton:

During Fiscal Year 2017 the Building Department was busy overseeing continued commercial growth within the Galaxy Pass Shopping Plaza with (2) more phases yet to be built out. Permits for the construction of a major solar field project were issued as well as for many other commercial remodels along the Route 146 Corridor.

The department reviewed and issued the associated permits to Wireless Edge Towers for the install of a new cell tower located on town property. That project is ongoing.

The number of residential housing starts during 2017 are consistent with prior years.

- The final phase of the Villas at Pleasant Valley started construction located off of Armsby Road. The Developer changed direction by introducing model styles different from the prior phases.
- Leland Hill Estates started the construction of its final phase located on Hunters Ct. and that construction is expected to continue through 2018.
- The dormant Forrest Edge Condominium Development was revitalized with the issuance of permits for two new units.

In addition to the activity within these three major developments, (12) permits were issued for the construction of privately owned single family homes throughout the town bringing the total number of residential starts to (35) during 2017.

Residentially the installation of photovoltaic systems remain popular, but the numbers of permits issued have decreased slightly where we once saw them increase year to year.

In June of 2017, Michael McQuiston retired from the department after having served the town as Plumbing Inspector for (20) years starting in 1997. In addition to his plumbing inspector position, he took on the role of gas inspector for a short period of time during 1999 and once again upon the retirement of Dana Gravison in 2014. Mike will be greatly missed and we would like to take a moment to thank him for his many years of dedicated service to the town. We wish both he and his wife Betty all the best for a happy retirement.

Moving forward, our alternate inspector Larry Wiersma accepted the position as the new plumbing inspector. Along with the Town of Sutton, Larry serves as inspector for the towns of Uxbridge and Northbridge which are positions he has held starting in 2005.

Accepting the position as our new alternate inspector is town resident Rick Atchue. Rick has been the alternate inspector for the Town of Grafton for 16 years and brings to us his many years of experience.

The Wiring Department saw changes as well and welcomed William Reilly of Millbury to the department as the new alternate inspector. Bill brings with him (20) years of experience as an inspector for the Town of Northborough.

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,  
 John M. Couture, Building Commissioner / Zoning Enforcement Officer  
 Lynn Dahlin, Dept. Secretary

The Building Department issued 387 Building Permits during Fiscal Year 2017 which collectively included the construction of the following:

Accessory Apartments	2	Periodic Inspections	6
Additions, residential	12	Remodels, Commercial	10
Additions, commercial	1	Remodels, Residential	50
Cell Tower	1	Roof Mounted Photovoltaic Sys.	55
Decks / Porches	13	Sheet metal Permits	29
Demolition	14	Siding/Roofs/Windows/Doors	115
Fire Rehabs	5	Sign Permits	10
Fit-Ups, Commercial	3	Solar Field	1
Garages/Barns/Sheds	26	Solid Fuel Burning Appliances	21
Weatherization/Insulation	7	Structural Repair Permits	4
Miscellaneous	8	Swimming Pools	11
New Construction, Commercial	0	Tents	3
New Construction, Residential	35	Water Damage Rehab	1

Total Construction Values: \$ 20,659,510.98

Bldg. Commissioner: John M. Couture	Permit Fees Collected:	\$148,476.59
Alternate: Nelson Burlingame	Permits issued: 387	

Wiring Inspector: Larry Morris	Permit Fees Collected:	\$35,185.79
Alternate: William Reilly	Permits Issued: 302	

Plbg. Inspector: Michael McQuiston	Permit Fees Collected:	\$15,920.00
Alternate: Larry Wiersma	Permits Issued: 177	

Gas Inspector: Michael McQuiston	Permit Fees Collected:	\$8,467.00
Alternate: Larry Wiersma	Permits Issued: 111	

Total 2017 Revenue: \$208,049.38

## REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2017.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.

The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Boylston, Brookfield, Millbury, North Brookfield, Oxford, Rutland, Webster, West Boylston and Westborough. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits.

Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Several immunization clinics were held throughout the season.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, the Massachusetts Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held monthly at various locations across the region, to provide the tools, resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents by providing resources to dispose of unused medications. Also, Sutton residents can drop off used syringes in approved sharps containers during Board of Health hours.

Influenza Clinics	15
Immunizations	690
Home Visits	166
Outreach/case management	309
Communicable disease contacts	1278

Respectfully submitted,  
Cheryl A. Rawinski, RN, Public Health Nurse

## REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton, The Board of Health reports the following activities for the fiscal year ending June 30, 2017.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational/sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes, environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and the Public Health Nurse.

A total of 67 Title 5 inspections were filed with the Board of Health as completed. Of the 67 inspections, 47 passed, 12 conditionally passed, and 8 failed and 0 required further evaluations.

The Board of Health held (9) meetings during the fiscal period of July 1, 2016 through June 30, 2017. Board members attendance was as follows:

John Silverberg, Chairman	9/9	William Fredericks, Vice Chairman	4/9
Tammi Marois, Member	8/9	Diane Miller, Member	7/9
Kenneth Malo Jr., Member	5/9		

Various activities as stated below collected a total of \$35,894.25 in fees:

Percolation Tests	23	Food & Food Retail Permits	31
Plan Reviews	36	Ltd. Retail Food Permits	4
Septic Construct Permits	29	Catering Permits	1
Component Only Permits	15	Mobile Food Permits	1
Well Permits	16	Day Care Food Permits	1
Well Decommission Permits	1	Non-Profit Food Permits	2
Title 5 Local Upgrades	8	Church Food Permits	3
Septage Hauler License	13	Residential Kitchen Permits	1
Solid Waste Hauler License	34	Temporary Food Permits	11
Disposal Works Licenses	37	Milk Permits	21
Beaver Permits	3	Frozen Dessert Permits	2
Pool Permits	1	Pre-Op/Food Plan Reviews	5
Beach Permits	5	Tobacco Permits	8
Recreational, Sports Camps	1	Burial Permits	16
Campgrounds	3	Animal Incidences	25
Barn Inspections	70	Animal Complaints	12
Food Inspections	134	Housing Complaints	4
Food Complaints	3	Nuisance Complaints	3

Respectfully submitted,

John Silverberg, Chairman  
Tammi Marois, Member  
Kenneth Malo Jr., Member  
Cheryl Rawinski, RN

William Fredericks, Vice Chairman  
Diane Miller, Member  
James Malley, Health Agent  
Judy Bater, Administrative Assistant

## REPORT OF THE CEMETERY COMMISSIONERS

To the Honorable Board of Selectmen and the citizens of the Town of Sutton

The cemetery commission consists of two commissioners: James Johnson and James Renaud and a clerk Donna Wood. The commission is responsible for the recording of gravesites and the preparation and burial for all funerals both full and cremation.

There were a total of 30 funerals for the fiscal year ending June 30, 2017. The following fees were collected:

GRAVE OPENINGS;	\$ 17,500.00
LOT SALES	\$ 10,900.00
PERPETUAL CARE :	\$ 4,400.00
FOUNDATIONS:	\$ 540.00

TOTAL FEES COLLECTED \$ 33,340.00

The commissioners would like to acknowledge and thank Paul Domey and his crew for their assistance with burials.

Respectfully Submitted:  
James Johnson.

## REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2016 to June 30, 2017. The Commissioners are Amy Parsekian and Anthony Fattman. Interviews were held with Amy Parsekian and Staff Member, Tammy Mahoney. The Commission held their annual lifeguard meeting at Marion's Camp on June 9, 2017. Staff Member, Tammy Mahoney attended that meeting along with the following seasonal employees: Peter Guertin, Hailey Firmin, Benjamin LeClaire, Ray Nichols, Christopher Reed, Nicholas Reed, and Ethan Weiland.

The Town Beach was open daily June 17 through August 20 and weekends until Labor Day. The Beach was staffed with two lifeguards, noon to 6:00 daily.

The following passes were sold:

- 229 season passes sold to Sutton residents at \$25 per family totaling \$5725.00
- 50 Millbury resident passes sold at \$50.00 totaling \$2500.00



- 7 season passes sold to non-residents at \$75.00 per family totaling \$525.00
- 273 day passes sold at \$5.00 per person totaling \$1365.00

The Commission defined a family as 2 adults and 4 children. Swim lessons were offered at the beach prior to public opening and fees totaled \$2340.00.

The Beach was used for events sponsored by MRA Multisport, we collected a total of \$1800.00 in rental fees which were deposited in the Marion's Camp Revolving Fund.

Respectfully submitted,  
Amy Parsekian  
Anthony Fattman

## REPORT OF THE HIGHWAY SUPERINTENDENT

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton, I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2017.

Funding for this department comes from several sources. Town funds provide for day-to-day operations, as well as, storm water system repair and replacement, surface treatments for small areas of roadways and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state Chapter 90 program.

The department maintains both Manchaug dam and Steven's pond dam.

The department maintains and makes improvements to Marion's camp

The work force includes the superintendent, highway foreman, and six equipment operators. The department has one dedicated employee to handle cemetery maintenance.

The department operates and maintains eighteen pieces of equipment with a value of over 1.6 million dollars. We replaced the 1994 Ford 6 wheeler with a 2017 Mack using Chapter 90 funds. We purchased a new plow and sander for the new Mack using Town funds. We also replaced the body of the Sterling Basin cleaner with Town funds.

The winter of 2016-2017 had 35 snow and ice events between December 5<sup>th</sup> and April 1st.

In closing I would like to thank the Town Administrator, James Smith, for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Matt Stencel  
Highway Superintendent

## INVENTORY

1	Ford Escape Hybrid 2012
1	Ford F350 4X4 Pickup 2012
1	Ford F350 4X4 Pickup 2015
1	Ford F550 Dump Truck 2012
1	Ford F450 Dump Truck 2001
1	Sterling L7500 Fixed sander 2001
1	Sterling L7500 Fixed Sander Truck 2000
1	Mack GU712 Dump Truck 2016
1	Mack GU712 Dump Truck 2017
1	International 7400 Dump Truck 2011
1	International 7400 Dump Truck 2005
1	Freightliner FL70 Catch Basin Truck 2000
1	John Deere Loader Model 624G 1996
1	John Deere Loader Model 544K 2009
1	John Deere Grader Model 672B 1988
1	John Deere Skid Steer Model 250
1	Komatsu Model WB156 Loader/backhoe 2007
1	Ford Tractor Mower Model 3910 1984
1	Ford Tractor Mower Model 8N 1953
1	Elgin Street Sweeper 2014
1	Sandpiper Portable Screening Plant 1975
1	Vermeer brush chipper 2001
1	Portable Cement Mixer 2000
2	12ft. Power Angle Snow Plows
6	11ft. Power Angle Snow Plows
2	9ft. Power Angle Snow Plows
2	8ft. Power Angle Snow Plows
2	One way Snow plows

## REPORT OF THE PLANNING BOARD & DEPARTMENT

To the Honorable Board of Selectmen and the citizens of Sutton,

**Commercial and Industrial Development:** This year saw an uptick in reinvestment in Sutton. The Board approved 11 new commercial and industrial businesses of which 8 were re-use/renovation of existing sites and buildings including Enchanted Passage on Armsby Road, Crossfit AC at 64 Worcester Providence Turnpike, and Rhode Island Hydroponics at 140 Worcester Providence Turnpike. Development of new space for existing uses included a new location for South County Chiropractic at 214 Worcester Providence Turnpike, an addition to Ross Express on Gilmore Drive, and 3.1 MW of solar on canopies at the National Grid maintenance facility in South Sutton. The Board also dealt with issues with large amounts of excavated rock at one solar facility, and began the review process on another solar facility.

**Residential Development:** Creation of lots on existing roads increased slightly with 7 approved plans featuring 11 new buildable lots of which two were retreat lots. The Board finally approved a two lot subdivision with one retreat lot, Tefta Drive, off Chase. They also dealt with development, extension and surety issues on the Bridle Path residential subdivision off Barnett Road, Journey's rest of Lackey Road, and both the Villas at Pleasant Valley and Forest Edge condominium projects. Preliminary discussion was also held regarding a potential open space subdivision off Leland Hill Road.

This year only two accessory apartment permits were issued. Three common drive permits were issued serving 8 house lots.

At the Fall Town Meeting, in 2015 the Board made multiple changes to the Zoning Bylaw and Map that included the following changes as well as other changes that were more housekeeping in nature: changed Industrial (I) areas in the Village of Manchaug to Village(V) designation; added a waiver provision to the Wireless Communication bylaw as well as an exemption for town public safety and communication towers; added a definition for Amusement Facilities and Sports Complex and made revisions in the use table to include these uses and eliminate the undefined use "Recreational Facility" in addition to limiting the size of structures that can be part of clubs and golf courses; and specified that occupancy will not be granted on any home on a retreat lot until 100% of requirements have be satisfied.

The Board issued a new one year permit for commercial earth removal operation at Aggregate Industries off Providence and Boston Roads, and a one year renewal for Pyne Sand and Stone on land of Mary Bedoin accessed off Lackey Dam Road in Douglas and for Worcester Sand and Gravel off Hatchery Road,.

At the Spring 2017 Town Meeting the Board made multiple changes to the Zoning Bylaw and Map that included the following changes as well as other changes that were more housekeeping in nature: created and added parcels to the Village Center Zoning overlay district that will allow some limited additional uses in the Sutton Center; enacted regulations for medical marijuana facilities, and enacted a temporary moratorium on recreational marijuana facilities The Board also sponsored an article to take

title to the majority of the former Manchaug Mill 2 site for use as a public walking trail/park. Citizens petitions resulted in the creation of a Solar Photovoltaic Overlay District that would allow installations over 250 kw in residential areas via a public review process, and allowing the sale of vehicles in excess of 26,000 lbs gvwt in the Industrial (I) districts. A petition for a rezoning of 6.6 acres of Rural Residential (R-1) land to Business Highway (B-2) did not pass.

The Planning Department staff works at the direction of the Planning Board as well as the Town Administrator/Board of Selectmen. In addition to assisting the Board in its daily functions, the Planning Department has also been working on the following in this fiscal year:

- Continued work with the Tree Warden on tree care and maintenance issues, coordinated 2017 Arbor Day ceremonies where fourth graders from Sutton Elementary planted three shade trees at Veteran's memorial Field in Manchaug. Staff also recertified Sutton as a Tree City USA for the sixteenth year.
- Continued working with the Town Administrator and Sewer Department toward completion of the Comprehensive Waste Management Plan (CWMP) Update.
- Marion's Camp - Received a \$150,000 Land and Water Conservation Fund Grant from the National Park Service to match existing municipal funds and generous private donations to pay for the construction of the Lodge renovations as well as for development/improvement of trails along Singletary Lake and in the woods where Camp Fire cabins used to be located. Completed contracted trail work and signage and put the Lodge renovation out to bid.
- Worked on bonding, pre-construction, inspection and occupancy issues on projects approved by the Planning Board over the last year.
- Participated in District Local Technical Assistance (DLTA) program with Central Mass Regional Planning Commission (CMRPC) resulting in the development of the Village Center Overlay District Regulations.
- Received unanimous vote of the Mass Historical Commission for the National Register Nomination of the Village of Manchaug which has been forwarded to the national Park Service for final approval.
- Continued work with Wilkinsonville Water District and Mass DEP to resolve issues within the District that currently restrict the amount of water that can be utilized to support residential and business needs and development within Sutton.
- Continued work with MassDOT, DCR and affected residents on the impending \$4 million replacement of the Blackstone Street Bridge.
- Participated on panels and as a member of a regional working group on medical and recreational regulations and moratoriums.
- Worked with safety department heads, MassDOT and contractors on Opticom issues at Route 146 and Boston Road.
- Attended the National American Planning Association Conference in New York City.

Revenues:

Form A Plan Fees:	\$2,900	Subdivision Plan Fees	\$ 0
Site Plan Fees	\$ 1,250	Special Permit Fees	\$ 350
Earth Removal Fees	\$ 2,520	FOI Fees	\$ 211.68

Attendance:

Scott Paul, Chairman– attended 13 of 21 meetings

Wayne Whittier, Vice Chairman – attended 18 of 22 meetings

Robert Largess, Jr. - attended 21 of 21 meetings

Jon Anderson – attended 19 of 21 meetings

Miriam Sanderson - attended 20 of 21 meetings

Walter Baker, Associate Member – attended 21 of 21 meetings

Our CMRPC Delegate, Miriam Sanderson, and several other members also attended nearly all Central Mass Regional Planning quarterly meetings on behalf of the Town.

Respectfully Submitted,

Jennifer Hager, Planning Director

Tammy Mahoney, Secretary

## REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Council on Aging submits the following report for the fiscal year July 1, 2016 to June 30, 2017.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. We will be happy to assist our seniors and their families.

We would like to thank the citizens, businesses and community organizations that support the Senior Center. The Senior Center continues to be the home of the Michael A. Chizy Food Pantry. The Food Pantry assists on average 40 people a week. This year the Food Pantry provided 64 holiday meals for families in Sutton.

The Sutton Senior Center offers wonderful services from S.C.M Elderbus who provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243.

Tri-Valley Elder Services with the support of Michelle Saucier continue to bring us delicious and nutritious meals. Meals are \$3.00 per person over age 60 and you must give a call 48 hours in advance to reserve a lunch. Call the Senior Center and ask for Michelle if you know of an elder in need of meal services at 508-234-0703.

Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton.

The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level service that you have come to expect from the Council on Aging.

### **Staff Members**

Michelle Edelstein-Director

Clarke Alderman-Outreach Director

Diane Hanley-Assistant

### **Council on Aging Board**

Meets 3<sup>rd</sup> Tuesday of each month at 9am

9 meetings were held with a total of 8 members plus Director in attendance

Rosemarie DeGaetano- Chair-9 meeting attended

Barbara Bessette-5 meetings attended

Mike Chizy-2 meetings attended

Gale Graves-8 meetings attended  
Dorothy Gravison-8 meetings attended  
Richard Haskins-8 meetings attended  
Genevieve DeHaan-8 meetings attended  
Wally Baker-7 meetings attended

**Annual Activities Report Duplicated**

Congregate meals: 4,300  
Home Deliveries: 10,400

**Outreach and Advocacy**

General information: 7,823  
Case management: 977  
Health/Veterans benefits counseling: 345

**Professional Services**

Support group: 40  
Legal Assistance: 57  
Financial management: 98  
Tax Assistance: 80

**Support Services**

Friendly Visiting: 213 hours  
Telephone Reassurance: 67  
Medical Equipment Loans: 147

**Transportation**

Ambulatory: 2,450  
Non ambulatory: 980  
Under 60: 90

**Volunteers: 52**

**Wellness**

Blood Pressure: 952  
Blood Sugar Clinic: 109  
Podiatry: 45  
Flu Clinic: 100  
Fitness Classes: 6,124  
Health Informationals: 223

## REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 2 - Enforcement Orders
- 1 - Emergency Certificates
- 0 - DEP Storm Emergency Certificates
- 25 - Determinations of Applicability
- 0 - Positive Determinations to File a Notice of Intent
- 3 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 3 - Order of Resource Area Delineation (ORAD)
- 11 - Notices of Intent
- 11 - Order of Conditions
- 0 - Amended Order of Conditions
- 5 - Extended Order of Conditions
- 6 - Partial Certificate of Compliance
- 28 - Complete Certificate of Compliance
- 3 - Non-Work/Invalid Certificate of Compliance
- 17 - Complaints and Violations
- 7 - Warning Tickets
- 24 - Site Visits pertaining thereto

The Commission's philosophy is that all plans submitted should be the "Best" engineered plan for the protection of the wetlands. In most cases, professional engineers and wetland scientists submit stamped plans designed to this standard. By providing clear and accurate plans, there is added assurance for the protection of the wetlands. Good plans make good projects.

A Guide to Wetlands and Permitting has been developed which can be found on the website, with a brief version on cable TV, directing people to the website. Individuals are responsible for filing if the project is in jurisdiction. A building permit does not mean that permits from other boards are not required. It is always best to check requirements.

To expedite the process, both for applicants and the volunteer members of the Conservation Commission, insure that all materials are submitted one week prior to hearing the application. A narrative, explaining the project in detail, with a statement of avoidance and minimization also listing options and stating reasons why the project must occur within jurisdiction are required. Suggestions for mitigation of permanent wetland disturbance should be included.

The Commission has used Brandon Faneuf, Professional Wetland Scientist, of Ecosystem Solutions as its Conservation Consultant. Mr. Faneuf continues to hold a position on the Board of Directors of the Massachusetts Association of Conservation Commission. A pre-construction meeting with applicants, consultants, and contractors is required. Orders of Conditions and Plans are required to be on site at all times.



Attendance:

William Wence, Chair – attended: 23 of 23 meetings  
Lauren Rothermich – Co-Chair – attended: 21 of 23 meetings  
Daniel Moroney – attended: 23 of 23 meetings  
Joyce Smith, – attended: 21 of 23 meetings  
Robert Tefft – attended: 23 of 23 meetings  
Brandon Faneuf, Conservation Consultant attended: 20 of 23 meetings

\*3 Commissioners attended the spring MACC Conferences.

Wetland Protection Account:	\$6639.22
Consultant Account:	\$28112.50
Bylaw Account:	<u>\$425.00</u>
Total:	\$35176.72

Respectfully submitted  
William Wence, Chair  
Sutton Conservation Commission

## REPORT OF THE HISTORICAL COMMISSION

To the Honorable Board of Selectman and the Citizens of the Town of Sutton:

The Historical Commission seeks to preserve and protect significant buildings and landscapes within the Town that constitute distinctive features of the architectural, cultural, political, economic or social history of the town. The commission maintains an inventory of properties and assists owners and interested parties in identifying opportunities to preserve and maintain the rich historical features of our town.

The Historical Commission regularly conducts meetings on the third Tuesday of each month at 7:00pm in the Town Hall. All meetings are open to the public and recorded by the Sutton Cable channel.

The Commission consists of the following members:

	Year Term Expires	FY17 Meetings attended
Keith Downer - Chair	June 30 <sup>th</sup> , 2018	8
Mark Kellogg - Clerk	June 30 <sup>th</sup> , 2017	5
Donna Rossio - Member	June 30 <sup>th</sup> , 2018	3
Walter (Wally) Baker – Member	June 30 <sup>th</sup> , 2019	7
Paul Dunn – Member	June 30 <sup>th</sup> , 2019	4
Rochelle Forsythe - Member	January 30th, 2019	4 (of 4 in term)

During the period July 1, 2016 through June 30th, 2017 the commission held 8 meetings.

The commission continued assisting Town Planner Jen Hager with the preparation of materials, public meetings and documents to apply to the U.S. Dept. of Interior for listing the Manchaug village area in the National Registry of Historical Districts. In addition, several members participated in meetings related to establishment of a Village Center Overlay District.

The commission reviewed projects for impact on historical resources related to the Blackstone Bridge replacement project, cellular tower placement near the West Sutton Historic District, project plans and impact statements related to the US Army Corp of Engineers proposals in the Merrill Pond Wildlife Mgt. area and proposed changes to the Halls Mills home easement.

Respectfully submitted,  
Keith Downer, Chair  
Mark Kellogg, Clerk  
Donna Rossio, Member  
Wally Baker, Member  
Paul Dunn, Member  
Rochelle Forsythe, Member

## REPORT OF THE SUTTON FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2016 to June 30, 2017 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Elizabeth Kane, Chair, Joanne Geneva, Secretary and Aidan Heffernan, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

### Statistics

	FY13	FY14	FY15	FY16	FY17
Library materials owned	37,537	32,820	33,760	34,497	34,766
Circulation Transactions	72,771	70,215	73,914	74,548	61,977
Interlibrary Loans	15,812	19,291	17,542	17,635	16,494
Borrowers	4,030	3,965	3,800	3,781	3,848
Programs	201	373	276	284	343
Program attendance	2,667	3,339	2,750	2,618	3,416

The value of items circulated at the Sutton Library in FY17 was \$974,403.52!

### News

During July 2016 and February 2017 the Library offered "Food for Fines" when patrons could bring in non-perishable food items for the Sutton Food Pantry in lieu of fines. Patrons were very generous in their donations and a significant amount of food was given to the pantry.

We continue to publish quarterly newsletters. The newsletters are available on our website as well as in paper copies available at the Library, Senior Center, and schools.

The Library received a \$10,000 grant from the Osterman Family Foundation for Science, Technology, Engineering, Arts, and Mathematics (STEAM) programming for children and teens.

### Monies Collected

The Library collected \$3194.73 in fines, \$681.95 for copies/faxes/print-outs, and received \$7075.91 in donations.

### Children's Programs

294 children participated in the 2017 summer reading program. Summer reading raffles included items donated by West End Creamery, Cold Stone Creamery of the Shoppes of Blackstone Valley, Breezy Waterslides, Target, Wal-Mart and other regional businesses and museums.

Year round programs included seasonal and regular storytimes, Apple Tree Arts music and movement programs, school vacation week activities, Lego club, chess club, and STEAM programming.

### **Young Adult Programs**

111 teens participated in the 2017 summer reading program. Year round programs included a yule ball, geek club meetings, teen crafts, STEAM programs, and book discussions.

### **Adult Programs:**

164 adults participated in the 2017 summer reading program. Other programs for adults included book discussions at the Library and at the Sutton Senior Center, workshops, a monthly writing group, coloring, an entrepreneur group, guest speakers, and educational classes.

### **Organizations:**

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags, Sutton mugs, and bookmarks. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, Hall at Patriot Place, Isabella Stewart Gardner Museum, Roger Williams Park Zoo, Springfield Museums, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

### **Library Staff:**

The Library continues to be served by enthusiastic and dedicated staff members Ali Beaudette, Shannon Duffy, Matt Haas, Pamela Johnson, Katarina Keown, Betsy Perry, Corrina Rossetti, Marilyn Sarnie, and Neetha Vuppala.

### **Trustees:**

The Board of Library Trustees met 11 times during FY17.  
Meetings were held on the following dates:

July 18, 2016  
September 19, 2016  
October 17, 2016  
November 21, 2016  
December 19, 2016  
January 23, 2017

February 27, 2017  
March 27, 2017  
April 24, 2017  
May 22, 2017  
June 26, 2017

Joanne Geneva attended 11 meetings.  
Aidan Heffernan attended 8 meetings.  
Elizabeth Kane attended 11 meetings.

### **New Library Project:**

The Library Building Needs Committee met throughout the year to work on planning a new Library. At the Fall Town Meeting on October 17, 2016 voters unanimously passed two articles related to the proposed Library building project. The first article was to see if the Town would accept the schematic design for the Sutton Free Public Library Building located at Shaw Farm. The second article was to authorize the Library Trustees to apply for, accept, and expend any state funds which might be available to defray all or part of the cost of the design, construction and equipping of the library project. At the Spring Town Meeting on May 8, 2017 voters passed Article 17 approving a lease of a 2.39 acre portion of the Shaw Farm Property to the Board of Library Trustees pending approval the library project moving forward. The application for a Massachusetts Public Library Construction Grant was submitted to the Massachusetts Board of Library Commissioners on January 26, 2017.

The Library Building Needs Committee met 11 times during FY17.

Meetings were held on the following dates:

July 6, 2016	October 5, 2016
July 20, 2016	November 2, 2016
August 3, 2016	November 21, 2016
August 17, 2016	December 5, 2016
September 7, 2016	January 9, 2017
September 21, 2016	

John Couture attended 5 meetings.  
Korinne Fontaine-Hadad attended 3 meetings.  
Joanne Geneva attended 10 meetings.  
Aidan Heffernan attended 3 meetings.  
Kelly Holbrook attended 7 meetings.  
Elizabeth Kane attended 8 meetings.  
Chris Manna attended 5 meetings.  
Betsy Perry attended 11 meetings.  
Kimberley Vaillancourt attended 2 meetings.

Check out the library website at [www.suttonpubliclibrary.org](http://www.suttonpubliclibrary.org) to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click over to the CWMARS catalog to check your account, renew materials, and request items. The library app is available for Apple and Android smartphones and provides easy access to our catalog, calendar, and virtual resources. Follow the Sutton Library on Twitter, Facebook, Pinterest, and Instagram to keep up with the latest happenings at your Library.

Betsy Perry, Library Director  
Elizabeth Kane, Chair  
Joanne Geneva, Secretary  
Aidan Heffernan, Member-at-Large

## REPORT OF SUTTON COMMUNITY TELEVISION

To the Honorable Board of Selectmen, Town Administrator and Citizens of Sutton:

Sutton Community Television (SCTV) respectfully submits this report for July 1, 2016 to June 30, 2017. SCTV is the town's Public, Education and Government (PEG) cable access television resource. This valuable asset builds community relationships, empowers citizens and ensures First Amendment rights. SCTV provides local access programming through two local providers, Charter and Verizon. License agreements allow these providers to operate in the town and fund the function in its entirety. The Charter contract, a ten-year license, expires in January 2022. The Verizon contract, a 15-year license, will expire in July 2023. Both contracts currently assess 4% of the Licensee's annual Gross Revenues to support the local access stations. One full-time and one part-time employee as well as a pool of trained cable recording assistants support the department.

The Government station originates from the Town Hall while the Public and Education access channels originate from the public access television studio facility in the Sutton High/Middle School. The stations broadcast on the following channels:

Public Station	Charter Channel 194	Verizon Channel 29
Education Station	Charter Channel 192	Verizon Channel 30
Government Station	Charter Channel 191	Verizon Channel 31

The cable department broadcasts and records almost every public government meeting. In addition to broadcast and replay, these meetings are available for viewing anytime online under Sutton TV online on the town's website ([www.suttonma.org](http://www.suttonma.org)). During this fiscal year the following were recorded and broadcast:

- 177 government meetings were recorded, broadcast and posted online
- 196 programs were broadcast on the public station.
- 38 school events were recorded and broadcast on the education station

Thirteen of the public programs were recorded and created here in Sutton, including events such as the Sutton Youth Baseball and Memorial Day parades. Most public programs were imported from surrounding towns or local interest groups. Education station programming includes music/chorus concerts, presentations and guest speakers, drama events and promotion ceremonies. DVD's of all of our local programming are available for purchase (\$10) and we sold 50 this year. The cable department also serves the community with a broadcast of local public service announcements for local activities and events. 534 notices were broadcast. The Sutton Community Television Facebook page is also maintained as a way to distribute important community information. The page included 534 Posts and had 269 Likes and 49,704 direct views. Sutton Community Television encourages all interested residents to become local "producers" and submit programs for broadcast on the public stations.

Comments regarding the programming and service from our service providers are always welcome. The cable staff can be reached via email at [p.nichols@town.sutton.ma.us](mailto:p.nichols@town.sutton.ma.us) or by phone 508-865-8735. Thank you.

Respectfully submitted,  
Town of Sutton Cable Department

## REPORT OF THE SEWER COMMISSIONERS

To the Honorable Board of Selectmen, Town Administrator and the citizens of Sutton, we here submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending June 30, 2017.

The Wilkinsonville Wastewater Collection System pumped 61,191,000 gallons to the Upper Blackstone Treatment Facility through the Town of Millbury with an average daily flow of 167,646 gallons per day.

The Advanced Wastewater Treatment Facility has processed 13,638,000 gallons in fiscal year 2017. The facility averages 35,420 gallons per day. Our process control consists of pH adjustment and Chlorination of the final effluent. We monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC).

### Revenues:

- User Fees- \$783,222.00
- Connection Fees- \$65,000.00
- Application Fees- \$7,985.00

There were 7 Sewer Commissioner Meetings held:

- Neal Crites, Chairman 7/7
- Larry Wiersma, Vice Chairman 7/7
- Carl Licopoli, Clerk 6/7

### Active projects:

- Pleasant Valley Villa's- Phase 3 (Active)
- Leland Hill Estates (Active)
- Proposed extension of Pleasant Valley Crossing at Galaxy Pass

The billing is based upon per unit. A single family household is considered as one unit. (Example: a duplex is 2 units; three families are 3 units, etc.) Each unit is allowed 5,000 gallons per month. (30,000.00 gallons for six months billing cycle) A minimum fee of \$590.00 a year, (\$295.00 half year) was in effect. A fee of \$6.25 per every thousand gallons above the minimum usage (30,000) was in effect.

### Goals and Objectives:

- Extend the sewer system to Sutton Center and include the Sutton Public Schools.

The Sutton Sewer Commissioners and the Sutton Sewer Superintendent created and provided the Sutton sewer users with informative brochure regarding Fats, Oils and Grease (FOG) impacting the sewer system. This information was distributed with the sewer usage bills.

Respectfully Submitted,  
The Sutton Sewer Commissioners

## REPORT OF THE BLACKSTONE VALLEY VETERANS' SERVICES DISTRICT

Uxbridge-Northbridge-Sutton-Douglas

21 South Main St.

Uxbridge, MA 01569

508-278-8600, ext. 2037

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for state and federal Veterans Administration benefits. As a district, this office also serves the towns of Northbridge, Douglas, and Uxbridge. Sutton reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Uxbridge in FY 2017. During fiscal year 2016, \$83,515.99 was paid out in M.G.L. Chapter 115 benefits for qualified Sutton Veterans and their dependents. This is a 16% increase from FY 2016. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

Thanks to the efforts of Board of Selectman Jesse Limanek and others, the Town of Sutton became a Purple Heart Community on November 18, 2016. Mr. Limanek's comments explained the importance of this occasion. "Whenever the nation is called, the sons and daughters of Sutton have answered. Some, of course, making the ultimate sacrifice," he said. "By making Sutton a Purple Heart Community, we are not merely saying 'Thank you,' to our servicemen and women, because it's more than that. For on this day, Nov. 18, 2016, we are telling our neighboring communities in the Commonwealth, as well as every city and town in the United States, that we, Sutton, Massachusetts, as a community, as a whole, honors, respects and loves each and every person who serves, or has served, regardless of race, color or creed."

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. (Annmarie Cleary) and 5 p.m. – 7 p.m. The district satellite office is in Northbridge at 14 Hill St. is open 8:30 a.m. to 4:30 p.m. on Wednesdays. The office is closed on Fridays.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any Veteran concerns.

Respectfully submitted,

Carl J. Bradshaw  
Lieutenant Colonel, U.S. Army (Retired)  
District Director of Veterans' Services



## REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals hereby submits the following annual report for fiscal year ending June 30, 2017.

The Board regularly conducts its meetings on the first Thursday of each month at 7:30pm at the Town Hall and serves the town by taking action on the following:

- Hears and acts on petitions taken by those aggrieved and unable to obtain an enforcement action or building permit under the provisions of MGL ch. 40A as outlined in Section (8) and Section (10).
- Hears and acts on special permit petitions for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts as outlined in MGL.Ch.40A §9.
- The Board functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGLCh.40B.

The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours.

During Fiscal Year 2017 the Board of Appeals conducted 11 meetings.

<u>Board Members</u>	<u>No. Meetings Attended</u>	<u>Term Expiration</u>
Richard Deschenes, Chairman	11	2017
Brittanie Reinold, Clerk	8	2019
Michael McGovern	9	2018
Richard Haskins	10	2016
Stephanie Forsythe	9	2019
Daniel Petrelli (Associate Member)	8	2019

The Board acted on the following petitions:

Variance Petitions: (8)  
MGL ch.40A §6 Findings: (1)  
Special Permit Applications: (6)

Administrative Fees collected: \$1,883.00  
53G Account Fees collected: \$5,000.00

Comprehensive Permit Project Update: Leland Hill Estates

Construction started on phase II of the project and (7) building permits for new construction were issued through the Building Department during Fiscal Year 2017.

As the permit granting authority for this project, the Board continues to work with the development team to ensure that the project is built out in accordance with the provisions of the Comprehensive Permit.

We appreciate the opportunity to serve the town and its residents and look forward to 2019.

Respectfully submitted,

Richard Deschenes, Chairman  
Lynn Dahlin, Secretary

## REPORT OF THE SCHOOL DEPARTMENT

I am pleased to submit the annual report as Superintendent of the Sutton Public Schools, which covers the time period of July 1, 2016 to June 30, 2017.

### **Annual School Committee and Leadership Retreats**

School Committee members were as follows: Nathan Jerome, Chair; Paul Brennan, Vice Chair; Mary Green, Secretary; Bruce Edwards, Member; and Peter Tufts, Member. Mary Green resigned from her position and, on September 12, 2016, Bruce Edwards was appointed to replace her for a one year term.

There were 19 School Committee meetings and 1 joint meeting with the Board of Selectmen during the fiscal year. Set forth below is the number of meetings that each member attended:

Name	Number of Meetings Attended
BRENNAN, Paul	19
EDWARDS, Bruce	20
FEIFERT CLARK, Kristen	17
GREEN, Mary	1
JEROME, Nathan	20
TUFTS, Peter	19

School Committee members participated in a summer retreat on July 27, 2016, which provided an opportunity to review and discuss the Updated Strategic Plan; Community Survey; State Audit; and Superintendent's Evaluation.

The 2016-2017 school year started on the scheduled day, Wednesday, August 31, 2016. Sutton's enrollment was 1,424, a decrease of 8 students from the previous school year. Administrators and staff agreed that it was a smooth opening with students beginning before Labor Day for a two day week.

### **Building**

The maintenance and custodial staff at Sutton Public Schools strive to keep the buildings looking clean and well maintained. They perform daily, weekly, and other periodic cleanings, as well as preventative maintenance for the safety and wellness of the students, faculty, and town.

### **High School**

The 2016-17 school year was another successful one for Sutton High School. Our students continue to excel in the classroom, in athletics, the arts, and in the community. In the third year of our partnership with Mass Insight Education, our AP program continues to grow and reach more students. This year, we had 149 students enroll in AP Classes, up from 78 in 2013-14. They produced a record 86 qualifying scores - beating the previous record of 73. On the field and on the court, our student athletes excelled once again highlighted by District Championships for boys

& girls soccer, and DVC Championships for boys & girls soccer, girls cross country, boys & girls basketball, girls indoor track, boys & girls outdoor track, and baseball.

Several of our students excelled in the arts - with three performances by our drama club, multiple great performances by our band, and outstanding work displayed at our annual arts night. Our Community Service Learning Club, Student Council, National Honor Society and other student groups spent countless hours in the Sutton community giving back through community service. Finally, 61 of our 96 Seniors spent their 4th quarter out in the workforce applying the skills and knowledge they have accrued in their time in Sutton Public Schools in the real world.

Our teaching staff spent the majority of the year preparing for our decennial accreditation visit from NEASC. NEASC (New England Association of Schools & Colleges) is the accreditation body for Massachusetts high schools. In March of 2018, a team of educators will visit our school for four days to review our practices, policies and measure our school against the standards that NEASC holds. Our staff have been collecting data, gathering student work, and writing reports in preparation for the Accreditation Team's visit.

### **Middle School**

The 2016- 2017 school year at the middle school was a busy one. As a staff, we welcomed Mrs. Andrade as our new building administrative assistant; Mrs. Sarah Leary as our intensive special needs teacher, as well as Mrs. Shivick as our Choral teacher for 7th and 8th grade. During the year, 35 boys and girls participated in our Fall Cross Country team and they performed very well. During the Spring, over 50 students joined our Track and Field team, which was coached by Mr. Friedman and Mrs. Cardin. At the culminating event, the girls placed first at the regional meet. Academically, students were exposed to a variety of student-focused activities that ranged from a mock trial, a trip through Europe, and a presentation of body organs that students generated. Lastly, our Project 351 student representative was Abby Sumner. Upon her return from the state house, she organized a clothing drive that supported the Cradles to Crayons organization.

### **Elementary School**

The 2016-2017 school year was a very productive and successful one. It was exciting to see so much growth in our students both socially and academically. I am happy to report the development of our curriculum in all grades and how it positively impacted both teachers and students. Our teachers participated in many professional development opportunities throughout the year.

There were academic fairs at all grade levels. We were able to continue with our weekly fluoride program. A representative from the District Attorney's Office came in to address bullying and cyber-bullying with our students. Students ventured on several field trips out of school, as well as many travelling field trips brought to us.

We were awarded a \$5,000 grant from the Massachusetts Cultural Council. The Sutton Education Foundation Trust also awarded us a grant for \$2,500. With these grants, Storyteller, John Porcino, was able to work with all students in grades 3-5 on different genres of writing.

We held two sessions of afterschool Enrichment and a Math Family Night. Windows on Wildlife, an educational organization dedicated to inspiring people with a love of nature and a desire to

protect it visited SES. A new state assessment, Next-Generation MCAS also known as MCAS 2.0, was administered to students in grades 3-5 for the first time. The test included several items developed by PARCC (the national assessment we administered last year), along with new items specifically created to assess the Massachusetts learning standards. Next-Generation MCAS 2.0 has been designed to be computer-based. Our students in grades 3-5 were given the computer-based assessment in English language arts and Math. Fifth grade students were given the paper-based assessment in MCAS for Science and Technology.

### **Simonian Center for Early Learning**

2016-2017 was another great year for the Simonian Center for Early Learning. We continued to work on creating a learning environment that balances academics, social skills, arts, and the journey of being a child. To help create this balance, we had hallways filled with student artwork, word treasure hunts, spelling tests, poetry, and math games on smart boards. We played with shapes, numbers, colors, investigated animals from the sea, and read with our Book Buddies from 5th grade. We continue to celebrate seasons, Holidays, and acts of kindness with our Bucket Filler program. Our year ended with field days that were fun and allowed for me to spray students with water bottles to keep them cool in the sun!

### **Special Education**

Sutton Public Schools' Special Education Department works to support student who have been identified as needing special education services in order to access the curriculum. The staff consists of highly qualified and certified teachers in the areas of special education, speech / language, occupational therapy and physical therapy. These professionals, along with support staff, focus on providing special education services to approximately 260 students (17% of the student population), Pre-K through grade 12+. Most students' needs are met in the general education setting. A small number of students are in substantially separate programs for academic instruction with varied opportunities for inclusion with their same aged peers. At the high school, vocational and transition planning has continued to expand, with students participating in opportunities both on and off campus. For students who have academic needs that cannot be met at the public school, out of district placement is utilized.

Extended school year programming was provided during the summer of 2017 to student whose IEPs required these services in order to prevent substantial regression of skills acquired.

### **District-Wide Initiatives**

The district has updated its five year Strategic Plan for Curriculum, Instruction and Assessment based on our progress over the previous year. This updated information, along with the mission, vision, and learning principles, may be found on the front district webpage.

### **The Arts**

The arts were led by an incredibly dedicated staff including Cameron Loss, Justin Falvo, Susan Wildman, Suzanne Dame and Sandra Kerr. Our *Fine Arts Program* continued to thrive with great performances by our band and chorus at their annual Winter and Spring concerts. The Drama Club put on the following performances: *My Man Godfrey*; *Almost, Maine*; and *A Mad Breakfast*. Our

annual "Celebration of the Arts" night, exhibiting remarkable artwork produced by our students, was a success!

### **Athletics**

The 2016-2017 school year was another very exciting and successful year for Sutton Athletics. A total of 260 students in grades 9-12 participated on, at least, one team and 130 more students in grades 6-8. Sutton Athletics is proud to be part of the **Massachusetts Interscholastic Athletic Association (MIAA)** and member of the **Dual Valley Conference (DVC)**.

Here are a few of our major accomplishments as of March 2017:

- Girls Soccer Division 4 State Semi Finalist
- Boys Soccer Division 4 State Semi Finalist
- Baseball Central MA Division 4 Semi Finalist
- Dual Valley Conference Champions
  - Girls Cross Country
  - Girls Soccer
  - Boys Soccer
  - Boys Indoor Track and Field
  - Girls Indoor Track and Field
  - Boys Basketball
  - Girls Basketball
  - Baseball
  - Boys Spring Track and Field
  - Girls Spring Track and Field

The Athletic department also strives to keep the community informed via social media on Twitter, Facebook, and Instagram @SuttonAthletics. Go Sammies and Suzies!

### **Class of 2017 Post-Secondary Graduate Statistics**

4-year college/university	74	79%
2-year college/university/prep.	9	9.5%
Technical/Trade School	1	1%
Military	0	0%
Employment/Work Force	10	10.5%
	-----	-----
	94	100%

- 83 students or 88.29% going on to a 2 or 4-year college
- 84 students or 89.36% going on to some education
- \*\* 94 students will be received a diploma on 6/1/2017.

### **Information Technology**

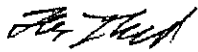
Through the town Capital fund, the schools were able to complete a number of projects that will increase student technology access and school safety.

- Security cameras have been installed at all schools in the entire district.
- Two computer labs were added (one in the middle school and one in the elementary school). These will provide additional spaces where lab teachers can take their class, as well as a place for online MCAS testing.
- A new cart containing 30 laptop computers was added to the MS/HS library. Students are able to check-out laptops through the library.
- The district has added numerous chromebooks throughout the schools for student use.
- A smartboard was installed in one elementary classroom and one early learning center classroom.

### **Farewell**

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Shirley Wandland; Marc Thibault; Ann Zimage; Eileen Mitchel; Kathleen Palumbo; Suzanne Boudreau; Patricia Anzivino; Kathleen Sampson; Janet Clark and Beatrice Solbaleski.

Very truly yours,



Theodore F. Friend  
Superintendent of Schools

**Blackstone Valley  
Vocational Regional School District  
Fiscal Year 2017 Annual Report  
July 1, 2016 – June 30, 2017**

**A Message from the Superintendent-Director**

In true BVT fashion, we have once again chosen to use our Annual Report as an opportunity to integrate our student successes in academic and vocational classrooms with the achievements of the District as a whole and the facts and figures of our operation. Our students have experienced tremendous success during this fiscal year thanks in part to the financial support of our 13 District towns. Perhaps the most telling indicator of the impact of your investment comes from the letters, e-mails, and phone calls we receive from our alumni sharing their accomplishments.

We first heard of 2013 Business Technology graduate Jennifer “Jen” Lannon’s career success when she was featured as the cover story of the July 2015 edition of Plumbing & Mechanical magazine. Jen is building a lucrative career in the plumbing industry as a member of a very small demographic of female plumbers. Of course, breaking boundaries was not unusual for Jen who earned a co-op placement as a junior, and spent her senior year participating in a dual enrollment — completing a co-op education and taking classes at Quinsigamond Community College.

Jen’s initiative and drive, along with the myriad of customer service skills and general “people skills” she says she learned while walking the halls of BVT, has earned her company a stellar reputation throughout the Cape Cod region. Jen’s success in an industry so outside of her original comfort zone is not unusual for BVT graduates. Our students are given the tools and knowledge to succeed in a highly competitive and ever-changing world by our faculty and staff. While we celebrate the accolades our alumni have earned, we also continue to commit ourselves to providing the best quality education for our current and future students. I invite you to join me in exploring Jen’s story and the stories of our current students and staff who are breaking boundaries along the road to success at Blackstone Valley Tech.

*Dr. Michael F. Fitzpatrick, Superintendent-Director*

**Jennifer Lannon – Breaking Boundaries**

Overwhelmed. Hesitant. Unsure.

It’s a simple description of how Jennifer “Jen” Lannon felt walking through the maze of display tables boasting the majors offered at the University of Rhode Island in Kingston, RI. Registered to be a freshman in the fall, Jen came to an important realization as she stood surrounded by excited co-eds at the orientation: college was not for her.

“I didn’t like the college experience,” she said. “I didn’t like living in a dorm, and none of the majors I thought I was interested in interested me enough to want to study them for four years.”

Deciding not to pursue a college degree was simple, but choosing a career path was difficult for the 2013 Business Technology graduate. She explored a variety of options including working as a personal trainer and completing an internship with the District Attorney's office, but neither experience inspired her.

"With both jobs, I thought 'I like working out, but I don't like being a personal trainer' and 'I like Law and Order, but I don't like sitting in a courtroom,'" she said. "I was really stressed out trying to figure out what I wanted to do."

As Jen struggled to find a career path to fit her passions, her father, John Lannon, was looking for a career change. The 1975 BVT graduate was tired of the stress and long hours associated with his work as a VP for JJ Bafaro, the plumbing company he worked at for 30 years.

"He said to me, 'well, what about the trades?' and I said, 'well, what about them?' Then he said, 'well, what about plumbing?' and I said 'well, what about it?'" Jen said. "I had never even considered working in the field."

John had experienced a lucrative career as a plumber. He has held a master plumbing license for more than 40 years, worked on his own, ran his own small business, and worked his way up the ranks of JJ Bafaro. He proposed starting a father-daughter owned and operated plumbing company. Jen would have dual responsibilities using her BVT education to run the business and learning the plumbing trade as his apprentice.

The father-daughter duo did exactly that taking their idea and turning it into Jen's Plumbing & Heating. With two hours' worth of work lined up, John and Jen moved to Sandwich, MA where they had owned a summer home before becoming full-time Cape Cod residents. They completed their first job — replacing a water heater in Osterville — on March 31, 2014.

"It was interesting because I had never seen anything like it, and I had never done anything like it before," Jen said. "I knew the more I worked in the field the more I'd get the hang of it. It definitely got my attention watching things go from start to finish."

A love of seeing projects through each stage to the final product was one she had previously discovered while working at Consigli Construction Co., Inc. through BVT's cooperative education program. As a junior, Jen began her placement at the company bouncing throughout the office working with project management, marketing, accounting, business management, and engineering. During her senior year, she landed on a job site working directly with the project management team.

"When I was working at Consigli, I realized how fascinating it is watching a project from start to completion and everything that goes into it," she said. "I got the construction bug."

Now a registered plumbing apprentice, the construction bug is serving her well. Each day, she and her father set out to replace water heaters, complete the plumbing of new homes, repair leaks, and more throughout the Cape Cod region. Jen and John make an ideal team as he teaches her the ins and outs of the trade.



"She has a great work ethic and great people skills," John said. "The one thing we've heard from the day we set up shop is that none of the plumbers call anybody back. Even if we can't do it, we call them back and give them somebody else's name. We make it a point to call people back, always the same day they call."

Jen credits her time at BVT for teaching her the importance of customer service. Answering the phones in the Business Technology shop, working at the school store, and interacting with students and instructors taught her to value the customer experience by returning phone calls, beginning appointments on time, and responding to each job with a smile and friendly face.

There is one other factor Jen says helps her customers feel at ease with her — she is female.

"I think that our customers really appreciate that I am a female," she said. "When we first started, my dad made a point that typically when we go to someone's house for a service call a woman is home during the day, and usually the woman would be more comfortable with me showing up at the door versus your typical male plumber."

Most of her customers are so comfortable with her in fact that they greet her at the door with a hug and offer her coffee and lunch while she is working in their homes. The relationships she's built with customers has allowed Jen's Plumbing & Heating to run without advertising.

"When we first started we did advertising. We placed an ad in the church bulletin, in the Cape Cod Times, in Prime Time Magazine, and we did BNI [Business Network International]. After spending all this money on advertising, we came to the conclusion that 90 percent of our business was word of mouth."

Simply driving to different jobs in their work van with the pink logo Jen designed brought business to the company.

"We have the white truck with pink and blue letters and pink shirts and pink business cards. We capitalize on it being father-daughter owned and operated and a woman plumber," she said. "The pink and blue shiny business cards, the pink shirts... it's just the little things that people appreciate."

As a female in the plumbing trade, Jen will have a multitude of options once she receives her journeyman's and master's plumbing license. She and her father can choose to continue to be simply father-daughter operated, they can hire additional plumbers or apprentices, or Jen can choose to join a large corporation.

Jen's career in the plumbing industry is bright as only 1.3 percent of all plumbers are female.

"A woman licensed plumber could get a job in a minute," said John.

Jen will go for her journeyman's license in early 2019. The journeyman's license will allow Jen to work on her own in the field. One year after she earns her original license, Jen plans to go for the master's license test, which will allow her to hire additional plumbers and apprentices.

"We've talked about getting a high school student who wants to go on a co-op program and working with him or her," Jen said. "I think that's the most important advice I'd give to students now. If you can get a job on co-op, get a job on co-op no matter what that job is. It will open so many doors for you."

Confident. Focused. Determined.

It's a simple description of how Jen feels walking up to a new jobsite ready to install or repair water lines, waste piping, vent piping, and more. More than three years into her apprenticeship, Jen and her father have turned their simple idea into a lucrative business and countless opportunities for Jen's future.

### **Is There Anything More American Than Apple Pie?**

The participants of the 2016 WorldSkills General Assembly, co-hosted by Canada's Skills Competencies Canada and the United States' SkillsUSA, were treated to an All-American Barbecue including the American culture's signature dessert: Apple Pie.

BVT students baked 300 individually wrapped mini apple pies for delegates of the WorldSkills General Assembly over two days before sending them off with the US delegation of SkillsUSA to be enjoyed at the event.

"It was an honor to present each participant with an individual apple pie made by our students," said Karen Ward, Executive Director of SkillsUSA Massachusetts. "The pies not only represented America's pastime, but the extraordinary talent and skill of our career and technical education students. We were very proud as participants raved about the pies."

The 2016 WorldSkills General Assembly marked the first time the General Assembly was held in North America, and the first time two countries co-hosted the event. As a co-host, the United States had the opportunity to showcase students and national pastimes.

"The pies became a gathering point to welcome the world — 63 countries from Austria to Zambia enjoyed a slice of America thanks to the talents of our students," said Ward. "Thank you to Blackstone Valley Regional Technical High School, the teachers, students, and members of the school's administrative team for bringing our vision to reality and our hospitality to the world. We are very grateful."

BVT's own Stacey Muanya represented the United States as the official spokesperson for SkillsUSA at the international event.

### **BVT Celebrates the Class of 2017**

Showing off their artistic and technical talents with colorful, 3-dimensional, and LED lit mortarboards, members of the Class of 2017 celebrated their graduation from Blackstone Valley Tech on June 1st at Worcester's Hanover Theatre for the Performing Arts. This year, 286 students officially concluded their dual high school education by crossing the graduation stage and receiving their industry-recognized vocational certificates and diplomas.

Superintendent-Director Dr. Michael F. Fitzpatrick commended students for their academic achievement, technical prowess, community service dedication, and humility during their high school careers. He advised students to continue to pursue educational opportunities in all areas to become masters of lifelong learning.

"As you write your next story, be a curious seeker of adventurous learning. Acquire new skills and view the world as an ocean of opportunity," Fitzpatrick said. "Recognize that occasional challenges and disappointment will likely be part of your journey, and strive to spread goodness wherever you go."

After receiving their dual credentials, members of the BVT Class of 2017 were greeted outside the Hanover Theatre with cheers, balloons, and congratulations from hundreds of proud parents, guardians, family members, and friends.

See the photo gallery at: [www.valleytech.k12.ma.us/classof2017](http://www.valleytech.k12.ma.us/classof2017)

### **FY17 – Another Outstanding Year of Achievements**

BVT students continue to display their mastery of rigorous academic topics and industry validated vocational technical competencies.

### **409**

During the 2016–2017 school year, a total of **409 AP course exams** were given to 262 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Computer Science A, Physics 1, and Spanish Language & Culture.

### **15 years**

The Massachusetts Comprehensive Assessment System's (MCAS) Spring 2016 test results revealed a tremendous performance by BVT students for the **15th straight year**. In English Language Arts, 100% of our students scored Advanced or Proficient compared favorably to the statewide average of 91%. In Math, 95% of students scored Advanced or Proficient compared favorably to the statewide average of 78%.

### **95%**

The Department of Elementary and Secondary Education also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. An impressive **95%** of BVT students scored Advanced or Proficient compared to 73% statewide.

### **100%**

In Spring 2016, 174 freshmen took the High School Science MCAS and **100%** scored in the Advanced and Proficient categories. This was the third straight year 100% of the BVT freshmen taking the Science exam scored in the two highest categories.

#### **\$4.2 million**

Members of the BVT Class of 2017 earned more than 200 scholarships and awards with a collective renewable value in excess of **\$4.2 million**.

#### **302**

A total of **302** BVT juniors and sophomores participated in the fall PSAT/NMSQT and new spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SAT tests and Advanced Placement program.

#### **An Integrated History Lesson**

The students enrolled in the Culinary Arts program at BVT never thought they'd learn about the Civil War as a part of their shop curriculum. Neither did the Health Services students, or the students in English and Art classes. Nevertheless, instructors throughout BVT used the Civil War Reenactment held at Daniels Farmstead on October 8th and 9th as an opportunity to integrate the Civil War into seemingly unrelated subjects.

The fusion of history into different programs allowed students to understand the complexities and multifaceted nature of the Civil War.

The Culinary Arts program used the reenactment as a springboard to teach students about the availability and quality of food during the Civil War period. The students created a beef stew using ingredients and techniques from the era. The stew used substitutions when necessary, but the final version gave students and guests an idea of what soldiers ate while serving in the war.

The history lesson continued to transcend the history department when students in the Health Services program discovered the many ways modern medicine differs from Civil War era medicine. Through an in-class project, students traced the path medicine followed through the Civil War to evolve into what they are learning about today by researching the medical care and treatment of wounded and sick soldiers.

"The students were astounded by the crude instruments and the simple medications used. The class research showed students how the Civil War aided in the evolvement of medical care," said Health Services Instructor Judith Lavallee.

The vocational programs were not the only ones integrating social studies into their curriculum by using the event to bring a more detailed understanding of the time period. The English and Art programs teamed up to create a contest for students to display their new knowledge. Students were encouraged to create a short story, poem, comic strip, or other piece of art based on the reenactment. Students were able to take in the sights and sounds of the event, couple them with their knowledge of the time period from their social studies classes, and create something new.

The students' knowledge of the Civil War was further developed by an interactive presentation where two reenactors, dressed in Union soldier uniforms, answered students' questions about the Civil War and the process of planning and executing a reenactment of one of the most turbulent times in American history. The reenactors gave detailed answers about everything from women's role in the war to how soldiers set up their camps.

"Our multifaceted Civil War reenactment project, established in partnership with Daniels Farmstead, served as a recipe for active and applied learning," said Superintendent-Director Dr. Michael F. Fitzpatrick. "The venture was a biology lesson blended with a history lesson, spiced with a culinary arts lesson, incorporated within a creative writing lesson, and embedded within a health services field hospital setting."

The integrated history lessons provided by the Civil War reenactment created a school-wide learning initiative. The reenactment, which was well attended by students, teachers, and the general public, allowed history to take center stage and inspired students to see how history is involved in every facet of education.

### **SkillsUSA: A BVT Triumph**

The annual SkillsUSA competition series, an elite vocational technical skills event, gives BVT students the chance to prove that their technical skills are among the best in the country. Competing in trade-based events judged by panels of business and industry experts, our students kept their impressive winning streak alive in 2017 by earning 153 medals at the district, state, and national levels.

Massachusetts District V Conference  
35 GOLD, 33 SILVER, and 30 BRONZE

Massachusetts State Leadership and Skills Conference  
24 GOLD, 14 SILVER, and 6 BRONZE

National Leadership and Skills Conference  
2 GOLD - Connor Andrews of Sutton and Zachary Rivernider of Mendon (Mobile Robotics Technology – Team Event).  
1 SILVER - Elizabeth Stallcup of Upton (Restaurant Service).  
8 BRONZE - Steven Alger of Uxbridge and Bryan Desrosiers of Millville (Robotics & Automation Technology – Team Event); Rachel Arnold of Northbridge and Jonathan Lynch of Mendon (Robotics: Urban Search and Rescue – Team Event); Gabrielle DeCosta of Grafton (First Aid-CPR); Matthew Keith of Douglas (Heating, Ventilation, Air Conditioning & Refrigeration); Priya Patel of Douglas (Job Skills Demonstration Open); Olivia Rice of Grafton (Health Occupations Professional Portfolio).

TOP 15 – Bailey Martin of Upton (4th Diesel Equipment Technology); Sarah Arnold of Northbridge (7th Commercial Baking); Kevin Konieczny of Upton (7th Welding); Kristina Richardson of Uxbridge (7th Photography); Alexandra Valoras of Grafton (7th Principles of Technology); Christopher Coley of Upton (8th Culinary Arts); Mackenzie Varieur of Blackstone (10th Medical Math); Donovan Tames of Northbridge (12th Telecommunications Cabling).

STATE OFFICER - Adam Cavanaugh of Milford

NATIONAL VOTING DELEGATES - Anika Koopman of Northbridge; Kelley Muanya of Milford

NATIONAL OFFICER - Stacey Muanya of Milford

### **Students Lured to Fishing**

The sound of a 3 a.m. alarm clock is often met with enthusiasm by Corey Smith and Conner Polymeros because it means a morning of bass fishing at tournaments throughout Massachusetts.

In 2016, Smith and Polymeros created a bass fishing team at BVT. In its inaugural season, the team had four members who traveled to compete in tournaments. After a successful first year, Smith and Polymeros recruited new members through social media and the school's daily announcements.

In 2017, the 19 members of the bass fishing team competed in three tournaments during their April-June season. At each tournament, participants are judged by the weight of their catches with a maximum of five fish per person. The tournaments also give students the chance to learn from older fishers who offer advice on the sports' best practices.

"The older fishers like to teach us different things. They might give advice about where to fish because of the time of day or water temperature. I've learned a lot from them," said Smith, an Electrical student from Uxbridge.

In a typical BVT entrepreneurial approach, the students raised outside funding versus relying upon operational budget support. They received sponsorships from area businesses, and the supports coupled with the students' and school's contributions allowed each student to receive a personalized fishing jersey. This education in sales is just one life skill the club has provided.

"I learned a lot about getting familiar with people and starting different conversations and asking for advice," said Polymeros, an Engineering Technology student from Northbridge.

Smith and Polymeros are enjoying the fruits of their labor with their well-received club while looking towards the future.

"The club grew a lot in a single year," said Polymeros. "It exploded, and we know there will be people to carry it on when we graduate."

The bass fishing team created another place for students to showcase and hone their skills thanks to the passion of two students, the school, and local community that supported their drive.

### **FY17 Awards & Accolades**

#### **Presidential Scholar**

Class of 2017 graduate Stacey Muanya of Milford was selected as a national semifinalist for the prestigious U.S. Presidential Scholars program.

Muanya was one of only 722 semifinalists selected from nearly 5,100 candidates nationwide. According to the U.S. Department of Education, inclusion in the U.S. Presidential Scholars Program is one of the highest honors bestowed upon graduating high school seniors. Scholars are selected on the basis of superior academic and artistic achievements, leadership qualities, strong character, and involvement in the community and school activities.

### **Green Up New England Challenge**

The students in the Students for Environmental Awareness (S.E.A.) club gave area residents a quick, simple, environmentally friendly option to rid themselves of excess waste through their Trex Plastic Film Recycling Challenge, and they received the Honorable Mention award at the Green Up New England Challenge.

The students collected plastic grocery bags, bread bags, newspaper sleeves, Ziploc bags, bubble wrap and more from December 2016 through April 15, 2017. The students weighed and recorded the amount of plastic film received through the recycling bins spread throughout the school. In total, the S.E.A. club redirected 565 pounds of plastic away from landfills.

### **Citizenship Awards**

In April 2017, Sarah Arnold, a junior Culinary Arts student from Northbridge, and Silvana Reid, a junior Manufacturing and Engineering Technology student from Mendon, received Citizenship Awards from the Leukemia & Lymphoma society.

The award recognizes their dedication to the society's mission of curing leukemia, lymphoma, Hodgkin's Disease, myeloma, and improving the quality of life for patients and families, as well as their efforts to get the community involved in fundraising to find a cure for blood cancers.

### **CareerSafe Spotlight**

In December, Information Technology Instructor John Kelly was recognized by CareerSafe, an organization dedicated to delivering safety education for America's future, for his commitment to educating students about workplace safety. Kelly was featured in several CareerSafe publications including their website and print magazine, and drew praise from the Massachusetts Association of Vocational Administrators for the accomplishment.

While teaching at BVT, Kelly saw a need for a safety protocol upgrade within his program, as well as surrounding programs. Kelly thought it was important to stay ahead of safety issues and grow safety protocols in accordance to the technology and resources available to the district. The CareerSafe spotlight showcased Kelly's drive to bring safety to all students, and the success he is finding with his lessons.

### **The Oscars of Food**

The James Beard Foundation presented its 2017 James Beard Award for Outstanding Service to Blue Hills at Stone Barns in Pocantico Hills, New York — a restaurant managed by 2007 Culinary Arts graduate Christine Langelier. The Outstanding Service award is presented to a restaurant in operation for five or more years that demonstrates high standards of hospitality and service.

“As the General Manager, I’ve helped train and mentor the staff that contributed in this year’s award,” said Langelier. “Having my team able to stand beside me to accept one of the industry’s highest awards was such positive affirmation for the hard work we all put into the restaurant.”

### **PN Program Earns Top Spot**

PracticalNursing.org, an organization that promotes the growth of nursing professionals through education, ranked BVT’s Practical Nursing as the number one LPN program in Massachusetts.

The ranking assessed 17 practical nursing programs in Massachusetts, focusing on how well a program supports students towards licensure and beyond. The National Council Licensure Exam for Practical Nurses (NCLEX-PN) pass rates for the previous five years were analyzed and weighted by year. Blackstone Valley Tech received an overall score of 100 to secure the top spot.

### **Community Projects**

Each year, community projects give District residents a tangible return on their investment while providing BVT students with real-world experience. Throughout our 13-town District, Valley Tech’s work on capital improvement projects is a welcome source of financial relief for local budgets. As a vocational technical school, we maximize the impact of stakeholder investments by using internal talent and resources on campus improvements and renovations. District residents realize further savings by enjoying the discounted services offered in our student-run restaurant, salon, and school store.

In FY17, a total of 332 projects and services resulted in significant savings for District communities and residents:

Direct Savings to Towns	\$372,105
In-School Projects, Installations, and Repairs	<u>\$194,464</u>
Total Savings to Taxpayers	\$566,569

A few of the FY17 community projects and services include:

### **Retrofitting the Temporary Millville Town Hall**

The town of Millville received a helping hand from BVT students as it worked to retrofit the town’s American Legion Hall into a temporary town hall. Approximately 100 students offered their drafting, plumbing, electrical, and HVAC skills to the project.

For the next three years, the American Legion Hall will house municipal offices and town operations while the town develops and builds a new town hall. The existing Longfellow Municipal Center was closed in the summer of 2015 due to structural issues.

BVT students were heavily involved in taking the American Legion building apart to create offices, meeting rooms, bathrooms, and other things necessary for it to function as a town hall. Drafting students created renderings, Construction Technology students were involved in demolition work and built a ramp for the rear entry, Plumbing students re-plumbed the bathroom



to make it ADA (Americans with Disabilities Act) compliant, Electrical students rewired approximately two-thirds of the building, HVAC students installed a central cooling system, and Painting & Design Technologies students painted the interior of the building.

#### **Upton State Forest CCC Camp Restoration**

The Construction Technology and Painting & Design Technologies students teamed up to restore the CCC Camp at Upton State Forest. Students in the Construction Technology program removed a portion of the old, weathered siding from the building before replacing it with new siding that matched the original grain. Once the new siding was installed, Painting & Design Technologies students went on location to stain it to blend with the existing siding.

#### **Refurbished Uxbridge Fire Truck**

A focus on the details and pride in their work led BVT students to go above and beyond when working on the Uxbridge Fire Department's 2006 Ford Maintenance 1 pickup truck. The project began as a replacement of the rear bed, which was almost completely rotted. As the students worked on the truck, they identified other rust spots, a dent in the hood, and a faulty starter. With the guidance of instructors David Beaudreau and Benjamin Bertrand, students fixed each problem before painting the entire vehicle. The Painting & Design Technologies students also created and applied lettering identifying the truck for the Fire Department.

"It looks brand new!" the Uxbridge Fire Department said on its Facebook page. "This partnership with BVT saved us a lot of expense and will keep this 11 year old vehicle in service for several more years."

#### **Return on Investment**

##### **BVT's Budget Helps to Connect Skills, Workforce, and Post-Secondary Training**

As the BVT School Committee advanced the District's FY17 budget, they developed a blueprint that was responsive to Governor Charlie Baker's concerns of the looming skills shortage. Valley Tech's budget includes those resources necessary to respond to the challenges posed by both the state and its regional employers. Utilizing relationships with industry partners and securing grant opportunities and other monetary gifts, the operating budget was held to a modest 3.00% increase. In order to further mitigate the state's increase in the minimum contribution rates of our District towns, the School Committee authorized the use of \$250,000 in available reserve funds.

Significant among a variety of cost containment measures is the ongoing green efforts of our faculty, staff, and students with regards to printing, energy consumption, and waste recycling. Additionally, the District continues to seek solar power opportunities (Net Metering Credits) that will reduce energy costs and return valuable dollars to the classroom.

The District's FY17 operating budget of \$21,956,739 was funded primarily by \$8,840,232 in Chapter 70 & 71 State Aid and \$12,718,507 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

#### **Grants: Additional Funding to Support Our Mission**

BVT continues to aggressively pursue any non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY17, local assessments were complemented by nearly \$1.3 million in grants, private sector support, and efficiencies.

In FY17, Governor Charlie Baker and Lieutenant Governor Karyn Polito announced that Valley Tech was selected to receive a portion of an \$11.8 million grant aimed at expanding opportunities and training programs for careers in growing industries.

“These investments have a major impact for the educational institutions training our workforce and the students who stand to benefit from enhanced skills and career paths,” said Governor Baker. “Strengthening relationships between educational institutions and local industry as this program seeks to do is crucial to the success of our communities and Commonwealth as a whole.”

The \$495,000 Workforce Skills Capital Grant will help BVT train students on specific equipment identified as “must-haves” by the school’s 300-plus business and industry advisors. Key pieces of equipment include a SIMS Mother & Baby Birth Simulator, a Mock Pharm Tech Lab, a Panoramic X-Ray Machine, a 3D printer, and a Roland 30” Printer/Cutter among other exciting STEM opportunities.

In addition to grants, BVT saved on capital expenses throughout FY17 by accepting donations of equipment and funding from business and industry partners. Our athletic program received one such gift when UniBank generously donated \$30,000 to install a new digital scoreboard on the athletic field. BVT also secured financial support from National Grid to mitigate the cost of installing energy efficient LED lights throughout the building.

#### **Class of 2017: Sutton**

**NHS = National Honor Society      NTHS = National Technical Honor Society**

Addison David Baker, Information Technology (NHS/NTHS); Tyler Joseph Dencer, Automotive Technology; Emilie Nicole Duggan, Business Technology (NHS); Christopher Michael Gonynor, Jr., Multimedia Communications; Aleah Nicole Grande, Business Technology (NHS); Daniel Peter Guertin, Electrical; Alexandra Sarah Kazarian, Dental Assisting (NHS); Alex Zachery LaPlant, Heating, Ventilation, Air Conditioning and Refrigeration; Jacklyn Renee Marsh, Construction Technology; Janel La'Nay McCarty, Health Services (NHS); Alexander Robert Moran, Electrical; Christopher Daniel O'Leary, Construction Technology; Brianah Hailey Laurie Parker, Information Technology; River Allen Ramstrom, Heating, Ventilation, Air Conditioning and Refrigeration; Mitchell William Robertson, Electrical; Andrew Ronald Rossi, Electrical; Benjamin Cameron Sanderson, Automotive Technology; Alyssa Rae Tomaszewicz, Manufacturing and Engineering Technology; Diana Nicole Whittier, Health Services; Ryan Matthew Wickett, Drafting and Engineering Technology; Peter Alan Wood, Plumbing.

#### **Our School Committee**

Valley Tech’s School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields

ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

**Chairman** - Joseph M. Hall of Bellingham

**Vice Chairman** - Gerald M. Finn of Millville

**Assistant Treasurer** - Arthur E. Morin, Jr. of Milford

**Secretary** - Anthony M. Yitts of Grafton

Joseph A. Broderick of Blackstone

John C. Lavin, III of Douglas

Mitchell A. Intinarelli of Hopedale

Dennis P. Braun of Mendon

Chester P. Hanratty, Jr. of Millbury

Jeff T. Koopman of Northbridge

Julie H. Mitchell of Sutton

David R. Bartlett of Upton

James H. Ebbeling of Uxbridge

**Superintendent-Director** – Dr. Michael F. Fitzpatrick

**Assistant Superintendent-Director/Principal** – Anthony E. Steele, II

**Assistant Superintendent for Finance and Operations** – Kurtis W. Johnson

**District Treasurer** – Barbara A. Auger

## TOWN DEPARTMENTS

### Administration

HALL	DAVID	\$ 1,200.00
HEBERT	JOHN	\$ 1,400.00
JACQUES	DEBRA	\$ 42,040.28
KENNEY	MICHAEL	\$ 1,200.00
LIMANEK	JESSE	\$ 1,200.00
SMITH	JAMES	\$ 143,387.00

### Cable Access Committee

HICKS	CHRISTINE	\$ 21,493.60
NICHOLS	PAMELA	\$ 55,327.62
NICHOLS IV	RAY	\$ 4,124.80
SHERMAN	MICHAEL	\$ 1,876.00

### Town Hall Custodian

RODGERS	ROBERT	\$ 3,851.81
POSTERRO	NATHAN	\$ 3,359.10

### Assessor's Office

HICKS	LINDA	\$ 23,718.25
NICHOLS III	RAY	\$ 3,874.62
NUNNEMACHER	ROBERT	\$ 6,000.00
SARDAGNOLA	JOYCE	\$ 64,916.71

### Animal Control Officer

CHAUVIN	DANIEL	\$ 18,099.96
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### Treasurer/Collector

CHINAPPI	ERIN	\$ 23,013.35
TROAST	LISA	\$ 65,161.44
WOOD	DONNA	\$ 46,275.76

### Conservation

BIEN	WANDA	\$ 34,797.41
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### Accounting

HARRISON	TIMOTHY	\$ 56,653.65
KRAL	AMANDA	\$ 4,830.80

### Building Dept

BURLINGAME	NELSON	\$ 1,500.00
COUTURE	JOHN	\$ 70,197.65
DAHLIN	LYNN	\$ 36,192.96
MCQUISTON	MICHAEL	\$ 9,341.64
MORRIS	LAWRENCE	\$ 14,620.00
REILLY	WILLIAM	\$ 1,125.00
WIERSMA	LARRY	\$ 3,645.86

### Board of Health

BATER	JUDY	\$ 19,308.80
HECK	TAYLOR	\$ 715.00
RAWINSKI	CHERYL	\$ 52,124.69

### Council on Aging

ALDERMAN	CLARKE	\$ 23,770.44
BEAUPRE	GLORIA	\$ 11,150.00
BESSETTE	BARBARA	\$ 750.00
CARTER	JEANETTE	\$ 750.00
CONCAUGH	BARBARA	\$ 750.00
CONLON	KAREN	\$ 750.00
DEHAAN	MICHAEL	\$ 5,988.48
EDELSTEIN	MICHELLE	\$ 51,232.48
GILLESPIE	LUCIENNE	\$ 750.00
GRAVES	GALE	\$ 750.00
GRAVISON	DOROTHY	\$ 750.00
GUILBERT	DONNA	\$ 750.00
GVAZDAUSKAS	BERTHA	\$ 750.00
HANLEY	DIANE	\$ 24,564.90
HOLZWARTH	PAUL	\$ 750.00
JEZYK	RITA	\$ 750.00
JOLLY	MARIE	\$ 750.00
KUCZINSKI	ANN	\$ 750.00
MASSEY	DIANE	\$ 750.00
OHRN	JOAN	\$ 750.00
PERRY	JEFFREY	\$ 750.00
RAWINSKI	PHILIP	\$ 750.00
SENECAL	SHIRLEY	\$ 750.00
THOMAS	KENNETH	\$ 750.00
VAN DYKE	HARRIET	\$ 750.00
WILLIAMS	JEANNINE	\$ 750.00

### Planning Dept

DEFAZIO	DOREEN	\$ 10,967.90
FORSBERG	STEFAN	\$ 144.00
HAGER	JENNIFER	\$ 68,068.39
SAMUELSON	MAHTAMMY	\$ 9,948.67

### Town Clerk

CARUSO	LAURA	\$ 68,860.27
GEMME	PAMELA	\$ 26,069.04

**Elections**

BESSETTE	BARBARA	\$	180.00
BLAIS	COLIN	\$	63.00
CAHILL	MACKENZIE	\$	54.00
CONCAUGH	BARBARA	\$	162.00
DAMSTROM	ANITA	\$	189.00
DAVIS	DONNA	\$	351.00
DAVIS	BRUCE	\$	378.00
FAULKNER	ROBERT	\$	126.00
FISHER	MAJORIE	\$	36.00
GRAVES	GALE	\$	171.00
GRAVISON	DOROTHY	\$	126.00
JACQUES	MAUREEN	\$	162.00
JACQUES	ROBERT	\$	162.00
JOHNSON	BARBARA	\$	126.00
KILEY	DAVID	\$	126.00
MASSEY	EUGENE	\$	189.00
MORSE	PATRICIA	\$	162.00
NEDOROSCIK	PATRICIA	\$	112.50
PETKUS	SHARYN	\$	189.00
PETKUS	ALBERT	\$	189.00
PLANTE	BERNICE	\$	63.00
PORCARO	CAROLYN	\$	63.00
RICHARD	JOAN	\$	54.00
RONCONE	MARJORIE	\$	162.00
RONCONE	FRANCIS	\$	189.00
SANBORN	FORD	\$	190.00
SAUCIER	MICHELLE	\$	171.00
SENECAL	SHIRLEY	\$	193.50
SENECAL	GERARD	\$	193.50
SEONOSK	MARY	\$	162.00
SHANNON	CAROLYN	\$	162.00

**Recreation Dept**

ALLEN	SAWYER	\$	480.00
BELSITO	CASEY	\$	30.00
FIRMIN	HAILEY	\$	1,782.00
GILL	ANTHONY	\$	1,464.00
KAHALE	AUSTIN	\$	402.00
LECLAIRE	BENJAMIN	\$	1,635.00
REED	CHRISTOPHE	\$	2,456.00
REED	NICHOLAS	\$	832.00
SAMUELSON MAHI	TAMMY	\$	9,948.67
SULLIVAN	MATHIEU	\$	3,192.00
WEILAND	ETHAN	\$	1,996.00

**Fire Dept Full-Time**

BELSITO	MATTHEW	\$	85,828.72
BRIGGS	THOMAS	\$	32,999.68
DRESSER	ROBIN	\$	56,202.85
ROY	RENEE	\$	812.40

**Library**

BEAUDETTE	ALISON	\$	4,181.49
DUFFY	SHANNON	\$	36,566.29
HAAS	MATTHEW	\$	9,698.40
JOHNSON	PAMELA	\$	27,793.02
KEOWN	KATARINA	\$	3,469.21
PERRY	BETSY	\$	49,951.83
ROSSETTI	CORRINA	\$	5,499.00
SARNIE	MARILYN	\$	7,806.00
VUPPALA	NEETHA	\$	5,803.06

**Police Dept**

\* This data excludes "extra duty" pay which is NOT paid by the Town

AVEY	CHRISTOPH	\$	73,270.65
BOHANAN	MATTHEW	\$	102,055.35
CONLON	DONALD	\$	942.65
COWAN	CHRISTOPH	\$	66,405.90
DEJONG-EWING	SAMUEL	\$	529.28
DELANEY	TRAVIS	\$	7,857.55
DONNELLY	KATHERINE	\$	42,349.80
FORTUNATO III	JOSEPH	\$	102,367.48
GIRO	MARK	\$	9,950.60
GRAVES	MAUREEN	\$	30,900.17
GREEN	CHRISTOPH	\$	93,042.16
GREENO	PETER	\$	317.56
HUGHES	KATHRYN	\$	6,250.32
JACQUES	WILLIAM	\$	84,153.70
KASABULA	KEVIN	\$	42,877.87
KRULA	DENISE	\$	28,685.64
LEFEBVRE	BRYAN	\$	77,640.34
MAZEIKA	TIMOTHY	\$	553.92
MCGEE	MICHAEL	\$	70,140.38
MONTIVERDI	ANDREW	\$	34,422.73
MONTIVERDI	RYAN	\$	100,454.29
MORTON	DEREK	\$	48,124.58
NUNNEMACHER	JOSHUA	\$	117,918.45
PERRY	DAVID	\$	118,047.15
RICHARD	KEVIN	\$	98,988.48
ROLLINS	ADAM	\$	70,062.88
SMITH	KRISTEN	\$	6,970.29
STEBBINS	DAVID	\$	45,168.98
SULLIVAN	LISA	\$	83,738.46
TOWLE	DENNIS	\$	142,950.02
WOOD	DONNA	\$	7,606.55

**Emergency Management**

MAYNARD	PAUL	\$	5,023.80
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**Tree Warden**

CAMARRA	JOSEPH	\$	6,598.33
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**Fire Dept Part-Time**

BAVOSI	BRIAN	\$	948.78
BELSITO	TAYLOR	\$	223.67
BESSETTE	LAURA	\$	239.04
BRIGGS	JEFFREY	\$	6,400.15
BRIGGS	STEPHANIE	\$	2,889.07
CAMMUSO	JONATHAN	\$	1,311.78
FORD JR	NEAL	\$	3,834.39
GALANOS	JAMES	\$	3,002.15
HOLM	MICHAEL	\$	3,190.14
LAWSON	MEGAN	\$	630.00
LOCKE	TYLER	\$	725.31
MCMAHON	ADAM	\$	5,560.13
POSTERRO	JOSEPH	\$	1,974.57
SCOTT	SHAUN	\$	11,813.71
SMITH	CHRISTOPHE	\$	1,577.17
THOMAS	DEREK	\$	793.66
BESSETTE	PAUL	\$	1,680.51
BOUSQUET	JUSTIN	\$	905.60
CONLON	JEFF	\$	2,753.03
COURTNEY	SHAWN	\$	3,545.75
DAUTRICH	CHARLES	\$	1,299.52
DEUTSCH	LAWRENCE	\$	4,291.35
GASKA	JACOB	\$	1,616.72
HARRIS	MICHAEL	\$	3,818.62
KANE	WILLIAM	\$	2,285.07
LAMBERT	ADAM	\$	2,271.26
LAMBERT	COREY	\$	2,213.07
LAMBERT	SHANE	\$	2,211.65
MCMAHON	ETHAN	\$	5,727.21
NUNNEMACHER	JESSE	\$	439.02
NUNNEMACHER	JACOB	\$	3,758.11
POSTERRO	NATHAN	\$	6,542.39
PRATT	MEAGAN	\$	554.87
SMITH	KENNETH	\$	4,400.16
WILSON	JEFFREY	\$	11,190.40
FLAGG	MATTHEW	\$	2,205.81
MCMAHON	JARED	\$	2,653.47

**Highway Dept**

ARSENAULT	DAVID	\$	47,524.73
AUBIN	MATHIEU	\$	62,175.97
BATER	ERIC	\$	6,380.40
BURKE	THOMAS	\$	53,249.78
CHARPENTIER	ROSE	\$	216.00
COURVILLE	STEVEN	\$	553.71
FAULKNER	JAMES	\$	60,111.04
GENDRON	JEREMY	\$	2,328.06
JERZ	MICHAEL	\$	3,667.33
JOHNSON	JAMES	\$	2,031.30
KANGAS	BRENDYN	\$	55,071.71
KING	GLENN	\$	58,716.32
MANGE	CHRISTOPH	\$	56,401.97
MAYNARD	WILLIAM	\$	35,335.90
MAYNARD	PETER	\$	1,043.10
NICHOLS	JOHN	\$	27,624.40
ROSEBROOKS	LYMAN	\$	76,893.12
SHAW	ROBERT	\$	164.70
STENCEL	MATTHEW	\$	80,811.30
STUART	DAVID	\$	1,176.00
HECK	CHASE	\$	4,629.91
MEAD-MATTHEW	KYLE	\$	1,903.07
WOOD	DONNA	\$	577.92

**Sewer Dept**

GENDRON	JEREMY	\$	47,386.09
KRAL	AMANDA	\$	29,613.95
OBUCHOWSKI	DONALD	\$	80,289.47
TUCKER	DYLAN	\$	49,498.20

**Cemetery**

JOHNSON	JAMES	\$	5,158.92
RENAUD	JAMES	\$	2,493.12
WOOD	DONNA	\$	5,086.30

## SCHOOL DEPARTMENTS

### Administration

FRIEND	THEODORE	\$ 164,576.10
KONISKY	NANCY	\$ 96,115.39
ROTHERMICH	SUSAN	\$ 3,577.59

### High School

ANDERSON	TIMOTHY	\$ 78,350.57
BAILEY	MARK	\$ 29,074.31
BAIOCCHI	LINDSEY	\$ 82,271.90
COONAN	DONNA	\$ 46,647.26
DEZAGO	ADAM	\$ 57,021.40
DELONGCHAMP	DANIEL	\$ 93,863.12
ERICKSON	RACHAEL	\$ 51,603.01
FLEMING	KATHLEEN	\$ 51,291.76
GAMBLE	CHRISTINA	\$ 82,082.14
GILLIN	WILLIAM	\$ 88,414.76
HAYES	LAURIE	\$ 74,300.00
HEBERT	SUSAN	\$ 77,850.08
HERNANDEZ DE RASOFIA		\$ 80,041.70
HERZOG	JENNIFER	\$ 47,138.79
JENKINS	JASON	\$ 75,551.14
KENNEDY	SCOTT	\$ 85,455.15
LEVANSVICH	RICHARD	\$ 86,857.45
LOSS	CAMERON	\$ 81,542.08
MAGNER JR	ROBERT	\$ 53,292.00
MARCUCCI	SERGIO	\$ 83,880.76
MCCARTHY	EDWARD	\$ 111,354.23
MILASZEWSKI	MATTHEW	\$ 88,154.56
MILLER	ERIN	\$ 64,666.45
MOTYL-SZARY	COLEEN	\$ 72,647.75
PERRIN	MATTHEW	\$ 73,437.00
REZUKE	DONNA	\$ 80,358.30
RZUCIDLO	DEBORAH	\$ 63,934.08
SHAW	MELISSA	\$ 44,967.24
STAMOS	DENNIS	\$ 83,894.60
STONE	JOHN	\$ 64,039.98
SYPEK	LISA	\$ 81,458.05
TUOMALA	CHRISTINA	\$ 87,971.55
WANDYES	RYAN	\$ 74,586.90
WHITTIER	MICHAEL	\$ 82,810.75
ZAMULINSKY	CHERYL	\$ 60,594.10

### Middle School

CHRISTIANO-MOR ERIN	\$ 72,658.86
CORRON ANNE	\$ 82,167.07
CULLEN TRISHA	\$ 64,958.76
CUMMINS CASEY	\$ 52,701.20
DAVAGIAN JAN	\$ 85,299.82
DETROLIO NICOLA	\$ 76,118.24
DONOVAN MICHELLE	\$ 53,555.48
FALVO JUSTIN	\$ 62,144.70
FRAZIER TIMOTHY	\$ 110,962.04
FRIEDMAN MATTHEW	\$ 79,395.16
GOYETTE GERARD	\$ 109,774.18
HAERLE VANESSA	\$ 65,606.96
HARRIS-KEDDY HEATHER	\$ 73,144.17
HESLIN DONNA	\$ 35,232.16
KERR SANDRA	\$ 70,814.24
MARTELL TRACEY	\$ 74,859.22
MICHALAK DIANE	\$ 84,558.70
NORTON COURTNEY	\$ 61,182.75
SHARRON MICHAEL	\$ 84,999.00
SHIVICK JANE	\$ 12,743.00
SHUGARMAN EMILY	\$ 46,759.15
STASA DENIELLE	\$ 74,210.07
VAN DEN BERGHE KYLE	\$ 74,314.07
VANDERKEYL DANIELLE	\$ 52,283.70
WAHL JENNIFER	\$ 48,763.46
WATERHOUSE LAWRENCE	\$ 72,594.30
WATTS BETH	\$ 78,091.56
ZAJAC CHRISTINE	\$ 23,416.49
ZIMAGE ANN	\$ 15,435.28

Teacher/AC Director

### Elementary School

BANNON LYNNE	\$ 77,968.28
BOTT CAROLE	\$ 87,414.69
BOUDREAU SUZANNE	\$ 70,016.10
CONNLY SARAH	\$ 78,194.04
DAME SUZANNE	\$ 79,272.30
FITZGERALD ERIN	\$ 76,392.26
HARRISON DENISE	\$ 98,353.58
HEHIR KATHRYN	\$ 69,868.06
HORAN MARGERY	\$ 71,499.69
KEEFE KEVIN	\$ 79,042.08
KOZACZKA JILL	\$ 75,870.20
LANE KATHLEEN	\$ 81,842.14
LOFTUS SANDRA	\$ 84,825.12
MANLEY JULIE ANN	\$ 84,229.04
MATSON KAREN	\$ 38,229.48
MCMAHON CAROL	\$ 87,068.34

**Elem School (Cont.)**

MILLEA	ROBIN	\$ 82,599.94
MITCHELL	EILEEN	\$ 77,304.22
PERRY	KARRIE	\$ 82,253.02
PITRO	DANIELLE	\$ 80,556.06
RAFFA	KARI	\$ 80,228.02
ST PIERRE	HEATHER	\$ 71,302.14
TOOMEY	SAMANTHA	\$ 83,472.34
WHITTIER	KELLY	\$ 82,461.06
WILDMAN	SUSAN	\$ 64,947.96

**Early Learning Center**

BURLINGAME	TRACY	\$ 64,698.14
CHAUSSE	JEAN	\$ 74,429.16
HARPIN	TRACY	\$ 68,392.29
HOLMES	LILA	\$ 73,752.14
HUTCHINSON	MICHELE	\$ 74,582.88
JOYCE	KRISTIN	\$ 80,025.29
KERRISSEY	ALYSON	\$ 70,400.20
KOLOFSKY	TRACY	\$ 74,887.00
LAJOIE	KIMBERLY	\$ 76,088.34
MACLAREN	LAURA	\$ 71,852.14
MALLICK	GILLIAN	\$ 51,104.38
MERRIAM	JESSICA	\$ 95,454.92
MUSCATELL	AMY	\$ 79,928.02
POULIN	JEAN	\$ 80,796.78
ROBERTS	TONYA	\$ 78,952.11
SCHWEITZER	DANIEL	\$ 60,069.76
SHERMAN	CHERYL	\$ 81,694.86

**Special Education**

AUSTEIN	MARGO	\$ 15,100.77
BEAUDIN	CYNTHIA	\$ 42,184.80
BELANGER	CHERYL	\$ 13,121.02
BUREK	BARBARA	\$ 79,043.99
BURKE	MICHELLE	\$ 100.50
CALDWELL	JOCELYN	\$ 2,923.79
CAMARRA	SARAH	\$ 25,680.93
CLARK	MICHELLE	\$ 74,018.13
CUOCO	LORI	\$ 73,837.00
DAUPLAISE-HOUDÉ	GRETCHEN	\$ 75,877.31
DECARO ALANO	GINA	\$ 79,528.01
EVANS	MELISSA	\$ 757.45
FLAMINIO	JOANNE	\$ 10,212.46
FREDERICK	JENNIFER	\$ 2,368.64
GOODWIN-LEARY	SARAH	\$ 57,943.58
HAROIAN	JENNIFER	\$ 79,528.02
HASKINS	RICHARD	\$ 750.00
HUGHES	LISA	\$ 62,873.31
HUGHES	MARY BETH	\$ 75,870.20
KARNS	JILLIAN	\$ 55,709.42

**Special Education (Cont.)**

KENNEY	LORRI	\$ 76,222.26
KENT	SHARON	\$ 2,067.04
KING	BERNADET	\$ 76,139.32
LEGG	KAITLYN	\$ 15,663.21
LEONE	COLLEEN	\$ 19,339.03
LUKS	LINDA	\$ 23,863.12
MARKARIAN	KRISTEN	\$ 7,710.00
MASLEY	JULIANA	\$ 1,406.40
MURRAY	BARBARA	\$ 20,155.51
MYRA	CYNTHIA	\$ 83,792.54
NEAFSEY	SUSAN	\$ 92,237.64
NIKOLAJEVS	RUTH	\$ 28,189.77
NOONAN	MICHAEL	\$ 16,318.52
O'BRIEN	DEBRA	\$ 2,004.79
OLEKSYK	JANE	\$ 86,131.00
PALUMBO	KATHLEEN	\$ 74,002.14
PARKER	SCOTT	\$ 76,475.70
POGOREK	STEPHANIE	\$ 72,912.35
QUINNEY	ERIN	\$ 53,408.64
REARDON	LAUREN	\$ 55,009.24
RHEAULT	LINDA	\$ 84,541.20
ROSBOROUGH	KELLY	\$ 51,216.14
ROSSI	JENNIFER	\$ 6,697.15
RUIZ	NANCY	\$ 60,383.36
RUTKIEWICZ	JESSICA	\$ 16,127.08
STEPHENS	FRANCES	\$ 4,669.42
TERENZINI	KAREN	\$ 94,000.22
VENUTI	CHRISTINA	\$ 75,870.20
WALSH	DOROTHY	\$ 627.84
WEST	AMY	\$ 9,609.27
WOGAN	MARY ELLE	\$ 84,078.86
ZIMAGE	ELIZABETH	\$ 50,239.76

**Library**

FARMER	KARI	\$ 72,857.44
GENEVA	JOANNE	\$ 2,560.00

**Clerical Support Staff**

ALARIE	LISA	\$ 37,557.04
ANDRADE	KIMBERLEY	\$ 25,742.27
ANDRZEJEWSKI	LINDA	\$ 42,288.72
CARTER	LINDA	\$ 55,484.76
CHONG	JACKIE	\$ 8,009.83
FAUCHER	CHERYL	\$ 32,758.48
GALISPEAU	LISA	\$ 26,285.88
GUILLEN	DIANNE	\$ 58,509.15
MITCHELL	JULIE	\$ 46,921.12
SENECAL	THERESA M	\$ 48,459.80
WANDLAND	SHIRLEY	\$ 20,717.28
WOODLAND	GAIL	\$ 49,271.90



**Technology Dept.**

BERGESON	KYLE	\$ 6,567.96
DURGIN JR.	DANIEL	\$ 101,319.78
DUVALL	STORY	\$ 21,230.82
MCKINLAY	HARRISON	\$ 2,167.50
REYNOLDS	JILL	\$ 67,226.64

**Paraprofessionals**

ANZIVINO	PATRICIA	\$ 23,693.77
BABIN	JOANNE	\$ 21,426.21
BANFILL	TODD	\$ 24,770.66
BAZINET	MICHELLE	\$ 27,395.08
BECHUNAS	CHERYL	\$ 12,020.30
BELANGER	SHARON	\$ 16,672.32
BLANKENSHIP	AUDRA	\$ 830.11
BONDER	DEBRA	\$ 18,981.46
BRATLIE	PATRICIA	\$ 16,258.72
BREVIGLEIRI	NADINE	\$ 18,493.78
CARDIN	JOAN	\$ 23,106.70
CARKIN	DEBORAH	\$ 18,286.63
CARLSON	LYNNE	\$ 25,951.10
CARROLL	LUANNE	\$ 23,552.91
CHRISTIE	KAREY	\$ 1,575.00
COPELAND	KAREN	\$ 23,634.60
DALY	DENISE	\$ 20,976.03
DAUGHNEY	KAREN	\$ 18,868.12
DAY	LINDA	\$ 19,686.75
DECAIRE	DORRAINE	\$ 15,149.43
DOLBASHIAN	JENNIFER	\$ 26,771.90
DONOVAN	MAEVE	\$ 741.60
DUFFY	MARGARET	\$ 19,849.37
ENGDAHL	DEBORAH	\$ 23,474.98
FULLEN	BARBARA	\$ 9,104.46
GIGUERE	TINA	\$ 10,225.02
GLEDHILL	MARISSA	\$ 16,715.98
GODDARD	CYNTHIA	\$ 17,114.15
GOPFERT	MARCY	\$ 16,407.46
GRANLUND	LYNN	\$ 22,577.94
GREENO	KATHLEEN	\$ 23,363.17
GREENO	MARGARET	\$ 13,600.29
GRIFFIN	REBECCA	\$ 7,832.66
GRIMES	KIMBERLY	\$ 26,941.19
JERNBERG	LINDA	\$ 23,301.33
JOHNSON	DIANE	\$ 26,385.23
KANE	ELIZABETH	\$ 525.00
KAPLAN	MICHELE	\$ 18,149.06
KAZARIAN	PATRICIA	\$ 6,522.09
KING	GREGORY	\$ 14,131.00
LANDRY	JEAN	\$ 18,862.93

**Paraprofessionals (cont.)**

LEVEILLE	NICOLE	\$ 15,457.77
LOUW	DIANA	\$ 25,175.77
LUCIA	ROBERT	\$ 21,401.82
LUKASEVICZ	KRISTEN	\$ 31,153.31
MACDONALD	JENNIFER	\$ 19,585.15
MCMAHON	LYNN-ANN	\$ 15,731.09
MCNEIL	JOSEPH	\$ 15,778.61
MORIN	SHARYN	\$ 15,516.30
MORSE	ALEXANDR	\$ 16,501.68
NOVAK	NICOLE	\$ 9,462.73
OVRUT	MARSHA	\$ 17,872.50
PETERSON	JEAN	\$ 19,410.76
RANDELL	KERRIE	\$ 11,579.13
RAYMOND	KAREN	\$ 23,372.59
RIPSZ	KAREN	\$ 30,526.72
ROBERT	SALLIE	\$ 27,257.31
RUDGE	MELISSA	\$ 9,119.60
RYAN	NICOLE	\$ 21,668.53
SAMPSON	KATHLEEN	\$ 25,899.60
SHEEHAN	SARAH	\$ 4,874.81
SISKA	JOAN	\$ 7,823.22
SOBALESKI	BEATRICE	\$ 23,270.65
SYLVIA	MONIQUE	\$ 14,004.89
THOMPSON	PATRICIA	\$ 29,811.93
TONELLI	REBECCA	\$ 11,178.18
TRACEY	SAVANNAH	\$ 17,923.00
TREAT	CASSANDR	\$ 18,697.75
TUFTS	RACHEL	\$ 14,674.87
VALK	ELAINE	\$ 41,240.81
WIELSMA	HOLLY	\$ 1,737.44
WOLFE	TODD	\$ 27,870.51
ZAGAME	MICHAEL	\$ 24,509.36

**Custodial Dept.**

ANTKOWIAK	NICHOLAS	\$ 1,338.45
CHASE	CHRISTOPH	\$ 31,238.31
DONNELLY	STEPHANIE	\$ 1,120.00
FLEMING	PAUL	\$ 33,430.12
GAUTHIER	ADAM	\$ 26,184.88
GIROUARD	ANDREW	\$ 1,637.50
GRIFFIN	KEITH	\$ 41,914.20
LAVALLEE	MATTHEW	\$ 1,950.00
LICOPOLI	CARLO	\$ 43,250.61
LUSSIER	SHAWN	\$ 34,497.69
MACLAREN	RICHARD	\$ 1,705.00
MAUS	RUSSELL	\$ 999.94
MUSCATELL	JAMES	\$ 38,533.60
NEDROSCIK	KRISTINE	\$ 22,965.02

**Custodial Dept. (Cont.)**

PETERSON	FREDERICK	\$	5,027.04
PETRY	CHARLES	\$	47,588.82
PIERCE	RONALD	\$	3,896.00
RAYMOND	ROGER	\$	71,862.02
RUSSELL	ROBERT	\$	52,444.32
SHAW	CHERYL	\$	25,368.36
SURPRISE	STEPHEN	\$	17,128.42
THIBAUT	MARC	\$	22,470.40
VERNON	ANDREW	\$	1,837.00
WHITE	THOMAS	\$	30,647.69

**Aftercare**

BRIGHAM	KATELYN	\$	2,707.50
BROMLEY	CARA	\$	170.00
BROWN	KATHERINE	\$	2,492.27
BUREK	MADISON	\$	1,546.50
BUREK	HALEY	\$	2,347.50
BYRNES	CONNOR	\$	2,697.00
CARTER	NOLAN	\$	1,505.00
CHADWICK	JILLIAN	\$	3,348.75
CULROSS	TYLER	\$	1,470.00
DELEO	RICHARD	\$	5,914.75
DELEO	ANGELINA	\$	2,860.89
DELSIGNORE	JACOB	\$	2,878.50
DEVINE	JESSICA	\$	160.00
DIAS	NICHOLAS	\$	8,379.00
FRENIERE	REBECCA	\$	8,089.71
GRANT	BENJAMIN	\$	5,434.75
GRANT	ALYCIA	\$	712.50
HAERLE	ANNIKA	\$	2,067.50
HAVEN	AMY	\$	124.94
HELDENBERGH	EMILY	\$	1,768.13
HILL	JOANNA	\$	1,657.50
HOPKINS	MEAGAN	\$	1,300.88
KAVANAGH-RUSS	CASHLEY	\$	72.00
KEOWN	ISABELLE	\$	1,952.50
KITTS	GRACE	\$	7,236.25
KRAUSE	KARMELA	\$	37.50
LUCIA	ELIZABETH	\$	852.00
MACNEIL	HAILI	\$	936.00
MATCHETT	KATHERINE	\$	8,678.50
MATUKAITIS	LAUREN	\$	4,355.00
MCKINLAY	SYDNEY	\$	1,395.00
MCVEY	JACOB	\$	1,142.50
MITCHELL	DOMINIC	\$	2,950.50
MOY	ANDREW	\$	367.50
MURPHY	ERIN	\$	4,550.00
MURPHY	BRIDGET	\$	6,557.68

**Aftercare (Cont.)**

PERRY	BRENNA	\$	2,342.50
PIERCE	ZACHARY	\$	31,507.43
RAPP	ELIZABETH	\$	1,541.14
RAWINSKI	CHERYL	\$	17,877.25
ROCHELEAU	MONIQUE	\$	4,283.50
ROGIERS	SYDNEY	\$	1,976.39
SHAW	KATHERINE	\$	2,340.00
THYDEN	SARA	\$	2,156.50
TRAVERS	BELLA	\$	392.50
VANAGEL	OLIVIA	\$	2,815.00
WEBER	ANN	\$	6,916.50
ZULIANI	ALISON	\$	2,392.50

**School Cafeteria**

CHASE	RENEE	\$	6,801.25
DIANA	RAQUEL	\$	3,815.58
DIVRIS	LAURALEE	\$	7,760.50
DULMAINE	KIMBERLY	\$	9,152.75
DURWARD	KERRYANN	\$	3,366.00
JOUBERT	VIVIAN	\$	24,328.33
JOUBERT	JOSHUA	\$	29,136.98
LEBEL	NANCY	\$	5,589.20
LINCOLN	GAIL	\$	9,633.06
MATTSON	CHRISTINE	\$	8,034.69
MAUNUS	ELISSA	\$	53,500.00
MCMAHON	HEATHER	\$	19,947.44
MORONEY	JACQUELIN	\$	9,454.32
NIEWIERA	SANDRA	\$	3,799.39
PERRY	SANDRA	\$	6,606.13
PLANTE	KYLEE	\$	1,732.50
PURCARU	OLIVIA	\$	882.75
SMITH	VIRGINIA	\$	6,838.91
VOSBURGH	ELIZABETH	\$	8,535.38
WOLFE	KENNETH	\$	7,803.19

**Seasonal**

ALLEN	JENNIE	\$	2,957.00
ANDERSON	LAUREN	\$	382.50
ARTHAUD	TAYLOR	\$	2,087.35
BELLAVANCE	SARAH	\$	4,662.00
CAMPBELL	ANTHONY	\$	2,957.00
CHERY	DANIEL	\$	2,957.00
DAILEY	RYAN	\$	4,662.00
DESCHENES	ASHLEY	\$	3,810.00
DOLDOORIAN JR	JOHN	\$	4,662.00
DOMBROSKI	JILLIAN	\$	1,101.75
DONNELLY	JAMES	\$	8,262.00
DONOVAN	BRIDGETTE	\$	572.00
DUCLOS	MICHELLE	\$	500.00

**Seasonal (Cont.)**

DUNSTER	TAYLOR	\$	240.00
ELSTER	MICHAEL	\$	6,462.00
ELSTER	RYAN	\$	240.00
FRAIOLI	ANTHONY	\$	480.00
FRAIOLI	NATALIE	\$	240.00
GILBERT	YVONNE	\$	1,906.01
GRENON	ASHTON	\$	240.00
GRIMES	JAMIE	\$	1,160.64
HESTER	ALLISON	\$	240.00
HOPKINS	KATIE	\$	1,710.00
LOMBARDI	COLLEEN	\$	2,957.00
LORKIEWICZ	MATTHEW	\$	247.50
MAGNER	SHARON	\$	502.00
MAHAN	SARAH	\$	2,957.00
MASELEK	NICHOLAS	\$	240.00
MCVEY	EVAN	\$	240.00
MONGEON	JASON	\$	1,168.75
NIEVES	CARMEN	\$	418.00
NOEL	LISA	\$	2,405.65
PAYNE	DAVID	\$	4,662.00
RABUFFO	ZACHARY	\$	240.00
RAINBOW	PHILIP	\$	2,957.00
RZUCIDLO	MARGARET	\$	480.00
SCAGNELLI	ALISON	\$	120.00
SMYTHE	KATHRYN	\$	240.00
SPRING	DANIEL	\$	800.00
STOCKHAUS	RICHARD	\$	666.18
WHITTIER	HANNAH	\$	1,276.00

**Substitutes**

BLANCHARD	SARAH	\$	519.36
BOHANAN	JENNIFER	\$	1,350.00
BORDEN	MARCIA	\$	16,415.56
BRENNAN	EMILY	\$	975.00
CAMPBELL	SOPHIA	\$	150.00
CLARK	JANET	\$	24,979.26
COREY	NANCY	\$	2,605.00
CULROSS	EVAN	\$	637.50
DASILVA	CHRISTINE	\$	205.00
DINSDALE-MAGNA	KAREN	\$	225.00
DOHERTY	MARY	\$	1,725.00
ERICKSON	ANDREW	\$	4,686.50
GEORGIPOULOS	THEODORA	\$	562.50
GRAHAM	DEVIN	\$	4,950.00
GRAHAM	JENNIFER	\$	37.50
GURGONE	NANCY	\$	1,125.00
HALL	NICOLE	\$	75.00
HICKS	DIANE	\$	75.00

**Substitutes (Cont.)**

HOLMES	ROBERT	\$	1,350.00
HUGGINS	KATHLEEN	\$	4,275.00
KANE	SARAH	\$	637.50
KAPAON	JANICE	\$	1,260.00
KOTZEN	ELIZABETH	\$	375.00
KRINSKY	RICHARD	\$	8,320.00
LARGESS	MARLENE	\$	6,375.00
LEFEBVRE	LILLIAN	\$	2,062.50
LESZYK	JASON	\$	412.50
LOCURTO	MARISSA	\$	75.00
LOUW	JENNA	\$	225.00
LUNDHILD	AVERY	\$	75.00
MANZANO	DEMI	\$	75.00
MOONEY	KARISSA	\$	450.00
MORRIS	ALEXIS	\$	525.00
NARDELLA	ANGELA	\$	3,675.00
NIEVES	ANGEL	\$	150.00
PALMER	CYNTHIA	\$	1,735.06
PATTISON	NICOLE	\$	75.00
PENTERSON	SUSAN	\$	37.50
RABUFFO	JULIA	\$	75.00
RICE	CHRISTINE	\$	1,350.00
RUSSO	ERIN	\$	675.00
SCHMIDT JR.	HANS	\$	450.00
SHANNON	JOANNE	\$	900.00
SHEPHERD	CAROL	\$	5,587.50
SPOKIS	VERONICA	\$	1,450.00
STONE	MICHAEL	\$	1,725.00
STOVALL	ELLEN	\$	3,900.00
TEAGUE	BETH	\$	150.00
VAILLANCOURT	KIMBERLY	\$	300.00
VALLIERE	ZACHARY	\$	975.00
VITTI	GWEN	\$	3,685.00
VOLPIGNO	DALE	\$	5,850.00
WALSH	KARA	\$	2,137.50
WESTCOTT	JESSICA	\$	600.00
WILLIAMS	NICOLE	\$	3,037.50
WISE	RICHARD	\$	2,496.50

# Municipal Telephone Directory

## Fire & Police Emergencies 911

Accountant	865-8731	Recreation Commission	865-8732
Animal Control	234-7416	Selectmen, Board of	865-8727
Assessors	865-8722	Sewer Commission	234-1207
Building Department	865-8723	Schools	
· Building Commissioner		Superintendent	581-1600
· Building Inspector		Elementary	581-1620
· Gas Inspector		Middle	581-1630
· Plumbing Inspector		High	581-1640
· Wiring Inspector			
Cable TV	865-8735	Town Administrator	865-8720
Cemetery Commission	865-8726	Tax Collector	865-8726
Conservation Commission	865-8728	Town Clerk	865-8725
Council on Aging	234-0703	Transfer Station	865-3623
Earth Removal Board	865-8729	Treasurer	865-8726
Fire Department	865-8737	Tree Warden	865-8743
Health, Board of	865-8724	Veterans Agent	234-9808
Highway Superintendent	865-8743	Zoning Bd. of Appeals	865-8723
Historical Commission	865-5377		
Housing Authority	865-3821	Charter Communications	800-634-1008
Human Resources	865-8726	National Grid	800-322-3223
Public Library	865-8752	Verizon	800-870-9999
Planning Board	865-8729	Fuel Assistance	
Police Department	865-8747	Worcester Comm. Action Council	754-1176