

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2018

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TOWN OF SUTTON

Form of Government: Open Town meeting – Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	1994.....7,921	2000.....8,628	2006.....9,583	2013....9,442
	1995.....7,959	2001.....8,727	2007.....9,684	2014....9,478
	1996.....8,152	2002.....8,894	2008.....9,765	2015....9,387
	1997.....8,186	2003.....8,969	2010.....9,685	2016....9,481
	1998.....8,229	2004.....9,212	20119,696	2017....9,371
	1999.....8,414	2005.....9,417	2012... .9,355	2018....9,350

Registered Voters: 6926

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

LIBRARY --- Hours of Operation
Mon. 10 – 6, Tues. 10 - 8, Wed. 10 - 6
Thur. 10 - 8, Fri. 10 - 6, Sat. 10 - 3

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

Edward Markey
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Jim McGovern
Washington, DC 20515
202-225-5601

2018 Tax Rate: \$16.55
Valuation: \$1,390,059,614
Operating Budget: \$32,404,527

SCHOOLS (area code 508)
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

STATE SENATOR
Ryan Fattman
Boston, MA 02133
617-722-1420

DISTRICT ATTORNEY
Joseph D. Early, Jr.
Worcester, MA 01608
508-755-8601

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Joseph McKenna
Boston, MA 02133
617-722-2425

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Kenneth Stuart, 153 Uxbridge Rd.	2021
Selectmen	John Hebert, 23 Singletary Ave.	2019
	David Hall, 109 Hartness Rd.	2020
	Wendy Mead, 8 Medbury Rd.	2020
	Jonathan Anderson, 165 Eight Lots Rd.	2021
	Jesse Limanek, 3 Merrill Rd.	2021
School Committee	Bruce Edwards, 7 Lakeview Cir.	2019
	Robert P. Tufts, 11 Waters Rd.	2019
	Nathan Jerome, 47 Dodge Hill Rd.	2020
	Paul Brennan, 6 Tipperary Dr.	2021
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2021
Blackstone Valley Regional School Comm. Nov. election	Julie Mitchell, 82 Dodge Rd.	2022
Planning Board (elected)	Walter Baker, 4C Herbert Dr.	2019
(elected)	Wayne Whittier, 7 Douglas Pike	2020
(appointed)	Miriam Sanderson, 53 Sibley Rd	2020
(appointed)	Scott Paul, 309 Mendon Rd.	2020
(elected)	Robert Largess, 298 Boston Rd.	2021
(associate)		
Library Trustees	Aidan Heffernan, 597 Boston Rd	2019
	Elizabeth Kane, 64 Dodge Rd.	2020
	Joanne Geneva, 89 Eight Lots Rd.	2021
Housing Authority (BOS appointed)	Barbara Wade, 5 Church St D-8	2019
(state appointed)	Carl Hutchinson, 208 Burbank Rd.	2019
	Daniel Rice, 21 Hutchinson Rd.	2020
	Mark Bailey, 339 Boston Rd.	2021
	Russell Spain, 4 Torrey Rd.	2022

TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

OFFICE

TERM EXPIRES

Town Administrator	James Smith	2022
Board of Appeals	Daniel Petrelli	2019
	James Marran	2019
	Richard Deschenes	2020
	Christopher Matera	2021
	Richard Haskins	2021
Cemetery Commission	James Renaud	2019
	James Johnson	2021
Conservation Commission	Michael McGovern	2019
	Robert Tefft	2019
	Andrew DeWolfe	2020
	Joyce Smith	2020
	William Wence	2021
Council on Aging	Barbara Bessette	2019
	Richard Haskins	2019
	Rosemarie DeGaetano	2020
	Gale Graves	2020
	Wally Baker	2021
	Genevieve DeHaan	2021
	Dorothy Gravison	2021
	Paul Maynard, Associate	2020
Town Counsel	Kopelman & Paige	2019
Board of Health	William Fredericks	2019
	John Silverberg	2020
	Kenneth Malo, Jr.	2020
	Diane Miller	2021
	Tammi Marois	2021
Historical Commission	Walter Baker	2019
	Paul Dunn	2019
	Mark Kellogg	2020
	Rochelle Forsythe, Associate	2020
	Keith Downer	2021
	Donna Rossio	2021

OFFICE**TERM EXPIRES**

Recreation Commission	Amy Parsekian	2019
	Vacancy	2020
	Anthony Fattman	2021
Registrars of Voters	Pamela Gemme	2019
	Debra Jacques	2021
Chair	Laura Caruso	
Sewer Commission	Neil Crites	2019
	Larry Wiersma	2020
	Carl Licopoli	2021

TOWN OFFICIALS
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2020
Animal Control Officer	Daniel Chauvin	2019
Animal Inspector	Edward Mansfield	2019
Board of Assessors	Ray Nichols	2021
	Robert Nunnemacher	2020
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
(Assistant)	Nelson Burlingame	Indefinite
Burial Agents	Cheryl Rawinski	2021
	Laura Caruso	2021
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Lisa Troast	Indefinite
Emergency Management	Paul Maynard	2019
	Donald Conlon	2019
	Jeffrey Briggs	2019
Fire Chief	Matthew Belsito	Indefinite
Highway Superintendent	Matthew Stencil	Indefinite
Parking Clerk	Laura Caruso	2019
Planning Director	Jennifer Hager	Indefinite
Plumbing & Gas Inspector	Larry Wiersma	Indefinite
(Assistant)	Richard Atchue	Indefinite
Police Chief	Dennis Towle	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Carl J. Bradshaw	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	William Reilly	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

Jeffrey Bannon	2019
Geoffrey Cushner	2019
Patrick Morris	2019
Elizabeth Budzinski	2020
Jared Quill	2020
Susan Rothermich	2020
Thomas Devine	2021
Diane Greenlaw	2021
Robert Recore	2021

REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2018. The year began with the 2017 May Town election. Selectman David Hall was reelected to the Board of Selectmen for his second term and Raymond Plante was elected to his first term. Selectman Paul Maynard did not run for reelection. The Board would like to thank Paul Maynard for his service to the Board of Selectmen as well as his years of service to the Sutton Fire Department.

During the Board meeting of June 6, 2017, the Board of Selectmen reorganized. Jesse Limanek was named Chairman of the Board. In addition, John Hebert was named Vice-Chairman of the Board and David Hall was named Clerk of the Board.

On June 6, 2017 the Board of Selectmen ratified the appointment of the first female Police Sergeant in the town's history, Sgt. Lisa Sullivan. Sgt. Sullivan previously served two years as the School Resource Officer for the town. Sgt. Sullivan was the unanimous selection of the search committee. The Board would like to congratulate Sgt. Lisa Sullivan.

Also at the meeting on June 6 a net metering agreement was approved between the town of Sutton and Spencer Meadows LLC. Town meeting previously authorized a net metering agreement in 2015. This net metering agreement will provide a 30% reduction in the town's electric bills. This is a 20 year contract that could save us over \$100,000 per year.

On June 19, 2017, Chairman Jesse Limanek and Doreen DeFazio went to the Statehouse to accept a Green Communities grant award in the amount of \$204,888. These funds will go to cover two boilers at the Early Learning Center and two electric cars, one for the Fire Department and the other for the Town Administrator. This grant brings the total of the Green Communities grants to \$639,476. The Board would like to thank Doreen DeFazio, Jennifer Hager, John Couture and Jim Smith for all their efforts with the Green Communities projects.

On July 25 the Library Trustees came before the Board of Selectmen to discuss their proposed library project going before the annual fall town meeting. The chairperson of the Library Trustees Lisa Kane began discussing that Sutton was one of nine communities that has received the provisional grant award in the amount of \$4,979,584. The Board listened intently to the presentation and asked questions about the overall project. Ultimately the Board decided to leave it up to the Town meeting voters to determine the outcome.

At the goals and objectives meeting held on August 29, a number of goals were brought up by the Board of Selectmen. They included creating a Town Facebook page, a property tax abatement for homeowners deployed overseas, renovation of Goddard Lodge, sewer to the center of town and a capital stabilization fund for road repairs/paving.

In September, the Board of Selectmen accepted a deed for land adjacent to Pigeon Hill Cemetery. The Board of Selectmen signed a purchase and sale agreement in May 2017 and signed the deed for purchase of 1.5 acres for \$22,000. This will allow the expansion of Pigeon Hill Cemetery and a potential location of a future public safety communications tower. The Board would like to thank George Kowszik for agreeing to sell this land to the town.

On Monday, October 16, 2017 almost 700 people attended the annual fall town meeting. The primary issue was Article 15, the proposed new library at Shaw farm. There was significant discussion for and against the new library. It required a two thirds vote for passage. The final vote was 371 no and 312 yes. Failing to get the two thirds vote the article did not pass. The Board would like to thank the library trustees that put significant effort into educating the public.

On October 17, 2017 the Board of Selectmen signed the contract for NELCO, Inc the General Contractor for the new Police Station in the amount of \$7,751,280. The Board would like to thank our Owner's Project Manager CMS, our architect Tecton and the Police Station Building Committee for all their work. The project is expected to be complete by January 2019.

Also on October 17, Standard & Poor's made a visit to the town of Sutton to establish a rating for our bonds which will be sold for the new Police Station. As a result of the daylong visit and tour of the Town we received an upgrade from AA standard to AA+ and a bond premium of \$368,000. The Board would like to thank James Smith, Tim Harrison and the entire financial team for a job well done.

In the busy month of October, Chairman Jesse Limanek signed a 3 year electricity aggregation contract with Agera Energy. Last year the town was able to lock in a one year rate of 8.472 cents per kilowatt hour with public power. This year the board decided to lock in the rate for three-year contract at the rate of 10.93 cents per kilowatt as opposed to National Grid's price at the time of signing of 12.673 cents per kilowatt. The Board would like to thank Peregrine Energy, Paul Gromer and his team as well as Doreen DeFazio the town's energy manager.

After the holidays the Board got back to work on January 16, 2018 by signing a Special Town Meeting warrant to be held Monday, February 12 at 7 PM. The main article on the special town meeting is adoption of a Tax Increment Financing or TIF agreement with Primetals. Primetals is relocating from the City of Worcester and is planning on a \$28 million investment for building and equipment on Gilmore Drive in Sutton. They are planning on relocating 275 jobs, a third of which are manufacturing. The Board overwhelmingly supported a 15 year TIF agreement.

On February 12, 2018 the town conducted a Special Town Meeting to approve a TIF agreement with Primetals. The town wholeheartedly supported the TIF agreement. In addition, the town voted to appropriate \$368,000 from the sale of the bonds to add a maintenance bay to the new Police Station. And finally town meeting voted to appropriate \$600,000 in free cash for the purchase and installation of public safety communications equipment. The Board would like to thank the town for their support on the significant projects.

Throughout the spring the town was working on negotiations with the Police union and Teamsters union as well as plan design changes in healthcare. In April the Town Administrator presented his final budget presentation. The Board was informed that the budget was balanced and discussions were taking place regarding the town's health care coverage. The original cost of healthcare in FY 19 was an increase of 9.5% or \$265,000. We were forced to make significant plan design changes which brought our rate down to an increase of 5.2%. We are adding deductibles to our Select plan and adding a high deductible Health Savings Account (HSA). The deductibles will be \$1500 for an individual plan and \$3000 for a family plan, the town will match 50% of those deductibles. The Board would like to thank the financial team for all their hard work on this year's budget.

At the May Town Meeting, Town Meeting voters defeated Article 11 to create a roadway improvements stabilization fund, approved Article 12, a home rule petition for tax abatement for active duty military, authorized recreational marijuana grow facilities and distribution but no retail and town meeting said no to three citizens petitions looking to put large-scale solar developments in residential zones.

The Board of Selectmen wishes to thank Town Administrator James Smith, Deb Jacques, Tim Harrison, and all the Department Heads and Town Staff for their efforts in what turned out to be a very successful year.

Respectfully submitted,

Jesse Limanek, Chairman
John Hebert, Vice-Chairman
David Hall, Clerk

The Board of Selectmen met 24 times from June 1, 2017 to May 31, 2018.

Selectman Jesse Limanek attended 24/24 meetings
Selectman John Hebert attended 21/24 meetings
Selectman David Hall attended 24/24 meetings
Selectman Michael Kenney attended 21/24 meetings
Selectman Ray Plante attended 11/14 meetings

REPORT OF THE TOWN ADMINISTRATOR

Dear Sutton Residents:

It is a pleasure to submit my Eleventh annual report to you as your Town Administrator in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Administrator for this great community.

On June 6, 2017 I presented the first female Police Sergeant, Lisa Sullivan, to be ratified by the Board of Selectmen. Sgt. Sullivan underwent a significant interview process and was the unanimous selection of the search committee. I would like to thank the search committee for their work in selecting an extremely well-qualified Sergeant to serve the town of Sutton.

We had two significant energy-related developments this year, a Green Communities grant and a net metering agreement. The town will save a significant amount of money with both of these programs. The town received a Green Communities grant award in the amount of \$204,888. These funds will go to cover two boilers at the Simonian Center for Early Learning and two electric cars, one for the Fire Department and the other for the Town Administrator. I would like to thank Doreen DeFazio, the Sustainability Director for all her help in developing this grant.

The second energy-related savings comes from a net metering agreement between the town of Sutton and Spencer Meadows LLC. This net metering agreement will provide a 30% reduction in the town's electricity bills. This is a 20 year contract that could save the town over \$100,000 per year.

With the Police Station underway, the biggest issue this year was whether the town wanted to build a new library. The Board of Library Trustees came before the Board of Selectmen to discuss their proposed library project that was going before the town at the annual fall town meeting. The Board listened and thanked the library trustees for their commitment to the project. Almost 700 people attended the fall town meeting to vote on the proposed new library at Shaw farm. After significant discussion the vote to build a new library failed to get the two thirds vote with 371 no 312 yes.

On October 17 we had Standard & Poor's come to Sutton to establish a rating for our bonds which were to be sold for the new Police Station. We started off the day with a tour of the Town in a limousine bus donated by Joey's limousine and driven by Selectman John Hebert. Planning Director Jen Hager was our tour guide. Our team consisted of myself, Tim Harrison, Chairman of the Board Jesse Limanek, our financial advisor Clark Rowell from Unibank, Treasurer Lisa Troast and two representatives from Standard & Poor's. In the end the town received an upgrade from AA standard to AA +. This upgrade could save us a significant amount of money in future borrowings. I would like to thank the team for a job well done.

Overall Budget Picture

The Town of Sutton's annual operating budget for Fiscal Year 2019 is \$32,404,527. The Fiscal Year (FY) 2019 budget increased \$520,251 over FY2018 final budget or 1.63%.

As it is always, healthcare is the biggest uncertainty within our budget. In FY 18 the town switched from MIIA to Fallon Health. Fallon Health only had five months of experience to rate our premium

for FY 19. Our health insurance increase was 9.5% or \$265,000. We were forced to make significant plan design changes which brought our rate down to an increase of 5.2%. We also added deductibles to our Select plan and adding a high deductible Health Savings Account (HSA). The deductibles are \$1500 for an individual plan and \$3000 for a family plan, the town will match 50% of those deductibles.

All three town schools options amount to a \$730,000 increase in expenses. The town brought in \$675,000 in new revenue. Sutton schools went up \$377,000; Blackstone Valley Vocational went up \$243,000; and Norfolk Agricultural School went up \$92,000.

The School Department's preliminary budget received an additional \$377,660. There are no planned layoffs as a result of this budget. As a result of declining enrollment, the early learning center and elementary school average about 23 children per class. The middle school will average approximately 23 to 24 children per class. In the high school the average class size will be approximately 20 students.

The biggest issue facing the School Department are special education costs. These costs are unpredictable from year-to-year. A lot of these costs are out of district placements which require sending students to other school systems or residential placements. We do receive circuit breaker money to help with special education costs but that account does not cover all of those costs. We are currently in a waiting mode seeing what year-end will bring for special education costs. Last year the town of Sutton set up a Special Education Stabilization Fund and funded it for \$200,000. We really do not want to touch this account if at all possible. We will continue to invest in the School Department and we are hoping that the state does the same with chapter 70 funding.

The town eliminated the use of free cash from our revenues. Last year was the first year that we did not use free cash to support our operating budget. The danger of using free cash is that it is one-time revenue, it is not recurring. To avoid a structural deficit, we have to continue to reduce our reliance on these revenues and avoid the temptation of using one-time revenue for items other than one-time costs. The Board of Selectmen's goal is to make the town of Sutton a sustainable community and that begins with a sustainable budget.

I would like to thank the Board of Selectmen for the leadership and support over the past 11 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,
James A. Smith
Town Administrator

REPORT OF THE TOWN ACCOUNTANT

This is my twenty-fourth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work.

Respectfully submitted,



Timothy J. Harrison, CPA

**TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2018**

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 5,338,044	\$ 3,109,056	\$ 6,675,688	\$ 67,615	\$ 1,200,786	\$ 3,426,771	\$ 19,817,960
Receivables:							
Property taxes	684,494	-	-	-	-	-	684,494
Excise and other taxes	229,692	-	-	-	-	-	229,692
Departmental	-	-	-	-	69,922	-	69,922
Intergovernmental	-	-	-	-	-	-	-
Other assets	-	-	-	4,000	-	-	4,000
Total Assets	\$ 6,252,230	\$ 3,109,056	\$ 6,675,688	\$ 71,615	\$ 1,270,708	\$ 3,426,771	\$ 20,806,068
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 1,123,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,123,283
Accrued liabilities	408,949	5,347	136,757	-	62,067	9,116	622,236
Prepaid revenue	-	-	-	4,360	-	-	4,360
Deferred revenues	620,989	-	-	-	69,922	-	690,911
Overlay reserve	293,197	-	-	-	-	-	293,197
Performance bonds payable	-	-	-	-	-	91,698	91,698
Student activity funds	-	-	-	-	-	70,476	70,476
Note payable	-	-	-	-	-	-	-
Total Liabilities	2,446,418	5,347	136,757	4,360	131,989	171,290	2,896,161
Fund Balances:							
Reserved for Encumbrances	1,253,979	-	-	-	3,518	-	1,257,497
Reserved for debt service	94,240	-	-	-	-	-	94,240
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	-	-	6,538,931	15,000	947,605	-	7,501,536
Reserved for grants	-	194,029	-	-	-	-	194,029
Reserved for trust funds	-	-	-	-	-	3,255,481	3,255,481
Retained earnings	-	-	-	52,255	187,596	-	239,851
Unreserved:							
Designated for subsequent year	-	-	-	-	-	-	-
Undesignated	2,457,593	2,909,680	-	-	-	-	5,367,273
Total fund balances	3,805,812	3,103,709	6,538,931	67,255	1,138,719	3,255,481	17,909,907
Total liabilities and fund balances	\$ 6,252,230	\$ 3,109,056	\$ 6,675,688	\$ 71,615	\$ 1,270,708	\$ 3,426,771	\$ 20,806,068

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2018

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 23,088,959	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,088,959
Excise and other taxes	1,839,002	3,042	-	-	-	-	1,842,044
Intergovernmental	6,381,008	1,888,762	-	3,150	-	-	8,272,920
Charges for services	-	-	-	153,595	808,686	-	962,281
Licenses, permits and fines	169,842	-	-	-	-	-	169,842
Fees and other departmental revenue	746,112	1,668,051	-	-	186,525	2,550	2,603,238
Investment income	227,091	(1,915)	-	-	-	(19,236)	205,940
Other	258	54,063	-	-	2,812	-	57,133
Total Revenues	32,452,272	3,612,003	-	156,745	998,023	(16,686)	37,202,357
Expenditures:							
General government	1,468,831	177,671	-	-	-	-	1,646,502
Public safety	2,966,821	217,020	2,816,638	-	-	-	6,000,479
Education	16,820,211	2,400,507	3,150	-	-	-	19,223,868
Public works	1,161,803	321,930	-	-	-	-	1,483,733
Health and human services	300,828	83,404	-	-	-	-	384,232
Culture and recreation	234,908	41,162	-	-	-	-	276,070
Employee benefits	3,998,846	-	-	-	-	-	3,998,846
Transfer station	-	-	-	133,092	-	-	133,092
Sewer	-	-	-	-	800,924	-	800,924
Insurance	389,502	-	-	-	-	-	389,502
Debt principal	3,013,490	-	-	-	-	-	3,013,490
Debt interest and charges	1,187,876	-	-	-	-	-	1,187,876
State and county charges	73,006	-	-	-	-	-	73,006
Capital outlay	-	361,999	-	-	-	-	361,999
Court judgements	-	-	-	-	-	-	-
Total expenditures	31,616,122	3,603,693	2,819,788	133,092	800,924	-	38,973,619
Excess of revenues over (under) expenditures	836,150	8,310	(2,819,788)	23,653	197,099	(16,686)	(1,771,262)
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	-	-	8,700,000	-	-	-	8,700,000
Operating transfers in	612,761	5,551	-	-	-	719,010	1,337,322
Operating transfers out	(713,504)	(13,849)	-	(22,575)	(89,164)	(498,230)	(1,337,322)
Bond premium	(84,753)	-	368,000	-	-	-	283,247
	(185,496)	(8,298)	9,068,000	(22,575)	(89,164)	220,780	8,983,247
Change in Fund Balance	650,654	12	6,248,212	1,078	107,935	204,094	7,211,985
Fund balance, beginning of year	3,155,158	3,103,697	290,719	66,177	1,030,784	3,051,387	10,697,922
Fund balance, end of year	\$ 3,805,812	\$ 3,103,709	\$ 6,538,931	\$ 67,255	\$ 1,138,719	\$ 3,255,481	\$ 17,909,907

**TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2018**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 22,866,820	\$ 23,088,959
Motor vehicle and other excise taxes	1,522,500	1,839,002
State aid	6,400,780	6,381,008
Licenses, permits and fines	125,000	169,842
Fees	277,987	390,465
Rentals	148,000	189,202
Interest income and penalties	72,000	227,091
Other	51,000	166,445
	<u>31,464,087</u>	<u>32,452,014</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	50,000	50,000
Proceeds from borrowing	-	-
Transfer from cemetery trust	15,000	15,000
Transfer from capital stabilization	483,230	483,230
Transfer from other funds	2,792	2,792
Use of free cash	1,609,000	1,609,000
Carryover appropriations	606,087	606,087
Enterprise Fund indirect costs	111,739	111,739
Bond Premium, Net	17,414	17,414
	<u>2,895,262</u>	<u>2,895,262</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 34,359,349</u></u>	<u><u>\$ 35,347,276</u></u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2018**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ -	\$ -
Selectmen	8,700	7,740	-
Town administrator	210,175	209,993	-
Finance committee	200	180	-
Reserve fund	18,438	-	-
Town Accountant	66,353	65,153	-
Central purchasing	150,500	143,684	-
Assessors	137,962	131,516	3,281
Revaluation	180,000	-	180,000
Collector	142,552	138,013	-
Treasurer	45,062	37,383	-
Town counsel	70,000	60,298	-
Personnel	10,700	5,232	-
Data processing	118,760	109,027	-
Town clerk	106,557	105,715	-
Elections and registrations	25,500	9,078	-
Conservation	32,607	32,476	-
Waters farm	750	750	-
Planning board	137,400	120,272	12,192
Zoning board	300	-	-
Public buildings	159,303	126,565	-
Town report	2,000	1,562	-
Community & economic development	6,000	3,000	-
Government cable access	116,080	113,244	-
Town audit and actuarial services	26,500	25,950	-
Capital outlay	259,150	22,000	237,150
	<u>2,031,949</u>	<u>1,468,831</u>	<u>432,623</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2018**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,889,776	\$ 1,715,383	\$ 14,950
Fire	554,781	507,956	10,000
Ambulance	98,760	98,760	-
Building inspector	114,990	113,618	-
Electrical inspector	18,468	16,473	-
Plumbing inspector	15,532	14,348	-
Emergency management	17,000	17,000	-
Sealer of weights and measures	2,000	2,000	-
Animal control	31,501	29,318	-
Capital articles	885,090	451,965	433,125
	<u>3,627,898</u>	<u>2,966,821</u>	<u>458,075</u>
 Education:			
Sutton schools	\$ 15,254,102	\$ 15,254,102	\$ -
Vocational schools	1,314,001	1,309,448	-
School choice assessment	114,787	122,714	-
School articles/carryovers	420,731	133,947	182,981
	<u>17,103,621</u>	<u>16,820,211</u>	<u>182,981</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2018**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 782,526	\$ 729,418	\$ 31,100
Snow and ice	359,000	358,425	-
Street lighting	15,000	11,475	-
Landfill monitoring	19,000	19,000	-
Cemetery	97,000	43,485	50,200
	<u>1,272,526</u>	<u>1,161,803</u>	<u>81,300</u>
 Health and Human Services:			
Board of Health	\$ 82,787	\$ 80,371	\$ -
Council on Aging	154,858	140,277	-
Veterans	96,912	80,180	-
	<u>334,557</u>	<u>300,828</u>	<u>-</u>
 Culture and Recreation:			
Library	\$ 253,109	\$ 207,646	\$ 45,000
Recreation	86,722	25,972	54,000
Historical	200	-	-
Memorial day	1,500	1,290	-
	<u>341,531</u>	<u>234,908</u>	<u>99,000</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2018**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 3,013,490	\$ 3,013,490	\$ -
Interest	1,254,284	1,187,876	-
Short-term interest	-	-	-
	<u>4,267,774</u>	<u>4,201,366</u>	<u>-</u>
 Employee Benefits and Insurances:			
County retirement	\$ 969,685	\$ 968,260	\$ -
Unemployment	24,712	24,712	-
Health insurance	2,775,606	2,594,842	-
Medicare tax	237,000	234,585	-
General insurance	400,000	389,502	-
OPEB Contribution	150,000	150,000	-
Health reimbursement account	31,810	26,447	-
	<u>4,588,813</u>	<u>4,388,348</u>	<u>-</u>
 Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 2,443	\$ 2,443	\$ -
Other state and county assessments	80,199	70,563	-
Court judgements	-	-	-
Transfers to other funds	708,040	708,040	-
	<u>790,682</u>	<u>781,046</u>	<u>-</u>
 Total Expenditures and Transfers	<u><u>\$ 34,359,351</u></u>	<u><u>\$ 32,324,162</u></u>	<u><u>\$ 1,253,979</u></u>

**TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2018**

Scholarships	\$ 2,592.84
Manchaug Dam Gift Fund	370,118.80
DEA Equitable Sharing Program	1,394.25
Marions Camp Maintenance	9,425.00
Destination Imagination	3,477.09
Police Gifts	3,914.11
Board of Health Fees	20,843.75
Insurance < \$20,000	-
Food Pantry Gifts	91,149.36
Library Gifts	2,220.97
Manchaug Ramp Fees	30,507.45
Police Drug Forfeiture	6,289.25
Veterans Field Gifts	1,418.54
Wilk Unity Park Gifts	884.68
Walmart Pump Station	25,000.00
Board of Health Fees	6,000.00
Grave Openings	1,000.00
Fire Dept Gifts	5,598.52
Fire Detail	1,422.21
Bandstand on the Common Gifts	779.32
Tricentennial Park	20,570.72
Conservation Inspection Fees	76,790.00
Town Hall Gifts	56.47
Planning Board Fees	23,362.77
ZBA 53G	3,379.96
Waterways Improvement	14,113.39
Sale of Cemetery Lots	7,700.00
Public Shade Tree	1,525.09
WPAT Loan Repayments	6,405.95
Cable Access Fees	344,630.58
Wetlands Protection Fees	2,625.76
Commerce Park Lighting	17,220.00
Police K-9 Gifts	299.71
Goddard Lodge donations	105,653.50
Pistol Permits	4,437.50
Police Detail	(5,097.20)
	<u>1,207,710.34</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2018
(Continued)

Drivers Education	-
School Lunch	134,141.16
School Athletic	26,341.87
Band Revolving	1,021.26
School Facility Use	51,928.26
School Choice	796,876.91
Lost Book Fees	1,093.88
School Bus Fees	52,442.04
Summer Camp	52,356.10
Preschool Fees	21,712.51
E.S. After School Program	156,840.27
Student Activity Fees	96,118.72
SPED Transportation	72,634.11
SPED Circuit Breaker	130,025.22
Theater and Drama	10,346.56
High School Parking Fees	55,322.56
School Gifts	37,343.74
High School Theater	5,424.18
	<u>1,701,969.35</u>
Total Revolving and Other Accounts	<u>\$ 2,909,679.69</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2018

Library State Grant	\$ 1,294.65
Library STEAM Grant	4,158.56
Library LSTA	2,244.67
Highway Chapter 90	(16,934.40)
Fire SAFE	28,103.63
DCR- Shaw Farm Trails	841.02
Public Health Planning	(1,349.61)
Cable Equipment	116,971.96
Cultural Council	4,457.41
Compact Grant	5,500.00
DOER Green Community	2,359.69
Solar Fair	641.16
MIIA Equipment	2,250.43
State 911 Training	(3,029.00)
Lake Singletary Grant	30,000.00
Title 1	11,643.05
SPED Program Improvement	87.00
Math Grant	-
Teacher Quality	4,735.22
SPED Program Improvement	54.00
	<u><u>\$ 194,029.44</u></u>

TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-18

REVENUE

User Fees	\$ 56,347
Bag Sales	91,695
Recycling Receipts	5,553
State Grant	3,150
	<u>156,745</u>

EXPENSES

Wages	54,003
Electricity	240
Heat	616
Repairs & Maintenance	4,787
Telephone	136
Trash Bags	10,052
Hauling	14,592
Disposal Fee	38,156
Indirect costs	22,575
Contract Services	541
Capital expenditures	9,969
Recycling	-

Total expenses 155,667

Net operating profit (deficit) **1,078**

Transfers from (to) other funds -

Retained Earnings, July 1, 2017 66,177

Retained Earnings, June 30, 2018 **\$ 67,255**

TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-18

REVENUE

User Fees	\$ 808,686
Connection Fees	175,000
Inspection and other fees	11,525
SREC's	<u>2,812</u>
Total Revenues	<u>998,023</u>

EXPENSES

Wages	218,254
Electricity	51,862
Other Utilities	10,453
Town of Millbury	243,651
Repairs & Maintenance	9,088
Professional & Technical	-
Telephone	4,862
Other Supplies	3,387
Contract Services	10,426
Indirect costs	89,164
OPEB Contribution	5,000
Other	83,040
Capital expenditures	<u>160,901</u>
Total expenses	<u>890,088</u>

Net operating surplus	107,935
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2017	<u>1,030,784</u>
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Retained Earnings, June 30, 2018	<u><u>\$ 1,138,719</u></u>
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**TOWN OF SUTTON
OPEB TRUST FUND
BALANCE SHEET
JUNE 30, 2018**

ASSETS

Cash and investments	<u>\$ 1,024,379</u>
Total Assets	<u><u>\$ 1,024,379</u></u>

LIABILITES AND FUND BALANCES

Liabilites	<u>\$ -</u>
Fund Balances:	
Reserved for Retiree Health Insurance	<u>1,024,379</u>
Total liabilities and fund balances	<u><u>\$ 1,024,379</u></u>

**TOWN OF SUTTON
OPEB TRUST FUND
OPERATING STATEMENT
JUNE 30, 2018**

REVENUE

Town Contribution	\$ 155,000
Investment Income	<u>48,262</u>
Total Revenues	<u>203,262</u>

EXPENSES

Retiree Health Insurance Premiums	<u>-</u>
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Net Operating Surplus	203,262
Fund Balance, Beginning of Year	<u>821,117</u>
Fund Balance, end of Year	<u><u>\$ 1,024,379</u></u>

TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2018

	<u>BALANCE</u> <u>7/1/2017</u>	<u>ISSUED</u> <u>2018</u>	<u>RETIRED</u> <u>2018</u>	<u>PREMIUM</u> <u>PAYMENTS</u>	<u>BALANCE</u> <u>6/30/2018</u>	<u>INTEREST</u> <u>PAID</u>
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ELC Driveway	75,000	-	(75,000)	-	-	934
Tennis Courts	150,000	-	(150,000)	-	-	1,870
Title V Septic Program	8,283	-	(2,761)	-	5,522	-
Shaw Land	2,350,000	(1,910,000)	(235,000)	(205,000)	-	49,115
SHAW LAND REFUNDING	-	1,910,000	-	-	1,910,000	45,283
ELC Roof	260,000	-	(130,000)	-	130,000	10,400
Fire Truck	350,000	-	(350,000)	-	-	4,363
2014 Capital Plan	96,000	-	(96,000)	-	-	1,197
POLICE STATION	-	8,700,000	-	-	8,700,000	167,086
Manchaug Sewer Treatment Plant	3,896,858	-	(429,729)	-	3,467,129	83,215
MS/HS Construction	4,000,000	-	(250,000)	-	3,750,000	96,250
MS/HS Construction	18,155,000	(14,975,000)	(1,295,000)	(590,000)	1,295,000	424,669
MS/HS Construction REFUNDING	-	14,975,000	-	-	14,975,000	303,494
	<u>\$ 29,341,141</u>	<u>\$ 8,700,000</u>	<u>\$ (3,013,490)</u>	<u>\$ (795,000)</u>	<u>\$ 34,232,651</u>	<u>\$ 1,187,876</u>

ESCROW FUND DEPOSIT

\$ 18,577,689

Report of the Treasurer/Collector

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2018:

Balance June 30, 2017	\$	11,636,315.49
Add Treasurer's Receipts	\$	48,478,722.78
Less Warrants Paid	\$	(40,297,078.15)
Balance June 30, 2018	\$	19,817,960.12

As of June 30, 2018 cash consisted of the following balances:

Unibank Accounts Payable	\$	1,000.00
Unibank Payroll Account	\$	11,953.31
Unibank School Lunch	\$	169,911.80
Unibank General Fund Depository	\$	2,011,802.58
Unibank Now Account	\$	10,013,457.38
UniBank Tri-Centennial Park	\$	20,570.72
Millbury Savings Bank	\$	24,445.83
Unibank Elementary School	\$	10,742.63
Unibank Early Learning Center	\$	16,711.06
Unibank Middle School	\$	28,093.43
Unibank Memorial High School	\$	29,282.75
Unibank Cultural Account	\$	4,892.41
Century Bank	\$	28,894.31
Unibank Band Stand Acct	\$	654.64
Unibank Sutton Extended Care	\$	81,865.93
Santander Money Market	\$	2,022,006.67
Unibank Misc Online - School Account	\$	7,518.63
UniBank FSA Account	\$	1,619,408.62
Bartholomew - Manchaug Dam Gift Account	\$	370,118.80
Subtotal	\$	16,473,331.50

Trust Funds	Stabilization Account	\$	2,141,125.20
	Trust Funds	\$	486,062.44
	SPED Stabilization	\$	202,570.99
	Capital Stabilization	\$	423,171.99
Bond Accounts		\$	91,698.00
TOTAL CASH		\$	19,817,960.12

Outstanding Debt June 30, 2018

Long Term Debt-Inside Debt Limit

Police Station	\$	8,700,000.00
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Sub Total \$ **8,700,000.00**

Long Term Debt Outside Debt Limit

ELC Roof Repairs	\$	130,000.00
School Buildings	\$	20,020,000.00
Sewer	\$	3,472,651.00
Shaw Land	\$	1,910,000.00

Sub Total \$ **25,532,651.00**

Total Long Term Debt \$ **34,232,651.00**

Report of the Collector

To the Honorable Board of Selectmen and the citizens of the Town of Sutton:

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2018, beginning July 1, 2017 and ending June 30, 2018.

Real Estate Tax	Amount Collected
2018	\$ 21,522,631.86
2017	\$ 186,301.25
2016	\$ 1,980.16
Prior to 2016	\$ 1,458.20
Personal Property Tax	Amount Collected
2018	\$ 1,232,206.99
2017	\$ 1,251.09
2016	\$ 245.29
Prior to 2016	\$ 1.96
Motor Vehicle Excise Tax	Amount Collected
2018	\$ 1,431,145.91
2017	\$ 253,230.79
2016	\$ 12,981.46
Prior to 2016	\$ 5,430.34
Manchaug Water	Amount Collected
2018 PP Tax	\$ 4,252.81
2018 RE Tax	\$ 45,033.63
2017 PP Tax	\$ 10.13
2017 RE Tax	\$ 568.84
2016 PP Tax	\$ -
2016 RE Tax	\$ 0.79
Prior to 2016 PP Tax	\$ -
Prior to 2016 RE Tax	\$ -
Wilkinsonville Water	
2018 PP Tax	\$ 5,363.97
2018 RE Tax	\$ 177,753.31
2017 PP Tax	\$ 7.43
2017 RE Tax	\$ 602.74
2016 PP Tax	\$ 13.81
2016 RE Tax	\$ -
Prior to 2016 PP Tax	\$ -
Prior to 2016 RE Tax	\$ -
Sewer Liens with Interest	Amount Collected
2018	\$ 53,785.96
2017	\$ 1,971.08
Prior to 2017	\$ -
Tax Title	Amount Collected
Tax 2017	\$ 55,295.44
Sewer Liens/Interest 2017	\$ 2,725.56
Wilkinsonville Water 2017	\$ 235.55
Manchaug Water 2017	\$ 778.38
Tax 2016	\$ 55,179.32
Sewer Liens/Interest 2016	\$ 2,457.29
Wilkinsonville Water 2016	\$ 193.55
Manchaug Water 2016	\$ 810.12
Prior to 2015 Tax	\$ 27,659.69
Prior Sewer Liens / Interest	\$ 2,117.30
Prior Wilkinsonville Water	\$ 140.63
Prior Manchaug Water	\$ 185.98
Miscellaneous Revenues	Amount Collected
Scholarship Donations	\$ 862.05
Municipal Lien Certificates	\$ 16,450.00
Boat Excise Tax	\$ 6,102.60
Animal Excise Tax	\$ 341.78
Interest	\$ 69,965.92
Return Check Fees	\$ 225.00
Demand Fees	\$ 16,776.11
Motor Vehicle Mark Fees	\$ 6,820.00

Respectfully Submitted
Lisa M. Troast
Treasurer/Collector

Annual Trust Fund Report
Town of Sutton
Fiscal 2018
July 1, 2017 to June 30, 2018

TRUST FUND	BALANCE 6/30/2017	DEPOSIT	WITHDRAWAL	INTEREST	BALANCE 6/30/2018
Cemetery General Care	\$39,109.96	10,970.00	(805.97)	(190.59)	\$49,083.40
Cemetery General Care Interest	\$143,386.06		(14,194.03)	(933.64)	\$128,258.39
Conservation Comm	\$1,213.30			(8.59)	\$1,204.71
Conservation Comm II Fund	\$85,178.00			(602.34)	\$84,575.66
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$667.92			(11.38)	\$656.54
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$4,213.82			(41.57)	\$4,172.25
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$859.50			(15.48)	\$844.02
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,694.82			(17.88)	\$1,676.94
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$9,921.27			(106.72)	\$9,814.55
Hector W Chase Library Fund	\$574.44				\$574.44
Hector W Chase Library Fund Int	\$105.31			(4.80)	\$100.51
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,515.67			(15.72)	\$1,499.95
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$4,356.31			(47.73)	\$4,308.58
Perpetual Care	\$25,331.84		(409.98)	(179.27)	\$24,742.59
Perpetual Care Int	\$60,894.49	409.98		(430.53)	\$60,873.94
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$601.04			(12.47)	\$588.57
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$3,199.21			(31.55)	\$3,167.66
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$16,611.06			(163.82)	\$16,447.24
Sutton Comm Beautification	\$1,119.01			(7.89)	\$1,111.12
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$15,546.19			(182.03)	\$15,364.16
War Memorial Fund	\$1,640.51			(11.60)	\$1,628.91
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$1,374.75			(151.14)	\$1,223.61
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$1,902.99			(84.18)	\$1,818.81
Library Account	\$564.25			(3.99)	\$560.26
Janet Shaw Memorial Library	\$1,541.72			(10.92)	\$1,530.80
Manchaug Library	\$7,598.17			(53.73)	\$7,544.44
Donald A King	\$494.21			(3.51)	\$490.70
TOTALS:	\$493,415.51	11,379.98	(15,409.98)	(3,323.07)	\$486,062.44

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my nineteenth annual report as Town Clerk for the fiscal year ending June 30, 2018.

Vital Statistics for fiscal year 2018:

Births	81
Deaths	62
Marriages	29
Population	9350
Registered Voters	6947

FINANCIAL REPORT

Dog Licenses	\$ 21,420.00
Miscellaneous Receipts (vitals, pole locations, Business Certificates, street lists, Bylaws, parking & civil disp. fines)	5,231.00

Total Monies Collected	<hr/> \$ 26,651.00
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Respectfully submitted,
Laura J. Caruso
Town Clerk

ANNUAL TOWN MEETING
October 16, 2017

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Sixteenth day of October, 2017 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 693 voters and 38 non-voters in attendance.

The Counters were:

Carl Licopoli, Robert Nunnemacher, Howard Bottomly, John Greenlaw, Robin Dresser, Dennis Towle and Cheryl Rawinski.

The meeting started at 7:15 pm to allow residents to be checked in. Articles 1-10 were voted on. At 7:35 pm the Moderator declared a 10 minute recess to allow voters to be checked in, the meeting resumed at 7:45 pm. Articles 11-15 were voted on after the recess.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted by a 2/3 majority to amend the vote taken on Article 6 of the May 8, 2017 Annual Town Meeting as printed in the Warrant.

As printed in the Warrant:

Decrease raise and appropriate revenue from state aid	\$ (1,392)
Increase raise and appropriate from taxation	<u>\$ 15,612</u>
For a total of	\$ 14,220
Increase School appropriation	\$ 14,220
For a total of	\$ 14,220

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article, as it is a customary Article reflecting unbudgeted state aid adjustments and new growth revenues and the appropriations thereof.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to transfer from Overlay Surplus the amount of \$50,000 and to appropriate said sum to the FY2018 OPEB expense account.

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article to transfer \$50,000 from Overlay Surplus funds to the FY 2018 OPEB (Other Post-Employment Benefits) expense account. This transfer is consistent with the Town's OBEB liability funding policy.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 7 of the May 8, 2017 Annual Town Meeting, as printed in the Warrant.

As printed in the Warrant:

to reduce the amount appropriated from free cash by \$280,000.00 from \$696,000.00 to \$416,000.00 and to raise and appropriate the sum of \$280,000.00,

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article which provides for the transfer of \$280,000 of new growth to the capital plan. This will reduce the amount of free cash used to fund the capital plan.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to transfer the following sums to pay prior year invoices as follows:

Account	Amount	Prior Year Invoice
01138-54200 (Office Supplies)	\$ 106.99	2017 W.B. Mason
01138-57900 (Contract Services)	\$2,557.14	2017 MSB Medicaid

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article which provides for the payment of invoices from the prior fiscal year.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to accept the provisions of G.L. c.40, §8J to establish a Commission on Disability, and to authorize the Board of Selectmen to establish the size of the Commission at a number no less than five and no more than nine.

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article allowing the Town to establish a commission on disability. The commission would work on a transition plan to become fully compliant with ADA.

ARTICLE 6

SPONSOR: Board of Selectmen

Voted unanimously to accept the provisions of G.L. c.39, §23D for all Town bodies serving in a quasi-adjudicatory capacity,

As printed in the Warrant:

which provides, in summary, that a member of a Town board, committee or commission when holding an adjudicatory hearing may cast a vote, despite that member's absence from a single session of the hearing at which testimony or other evidence is received, provided the member certifies in writing that he or she has examined all evidence received at the missed session.

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article. The Article would allow a board or committee member to vote on issues wherein they have missed a single meeting but have filed an affidavit indicating that they have examined all relevant documents/evidence from the meeting.

ARTICLE 7

SPONSOR: Board of Selectmen

Voted by a majority vote pursuant to Section 3-2(b) of the Home Rule Charter for the Town of Sutton to expressly authorize the Board of Selectmen to appoint one (1) member of the Board of Selectmen to the Library Building Committee.

The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article to allow a member of the Board of Selectmen to sit on the Library Building Committee. It is customary to allow a member of the Board of Selectman to sit on a building committee.

ARTICLE 8

SPONSOR: Board of Selectmen

Voted by a majority vote to authorize the Board of Selectmen to convey all or a portion or portions of the vacant parcel of Town-owned land located at 25R Putnam Hill Road, containing 5 acres, more or less, and described in a deed recorded with the Worcester South District Registry of Deeds in Book 5101, Page 575, and the right-of-way appurtenant thereto, on such terms and conditions, and for such consideration, as the Selectmen deem appropriate.

The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article. This Article would allow the Board of Selectmen to convey Town-owned land at 25R Putnam Hill Road which is currently not being utilized by the town. Abutters have expressed interest in the land and the conveyance of the land would generate tax revenue for the Town.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted by a 2/3 majority to transfer the care, custody and control of the vacant parcel of Town-owned land located at 126 Mendon Road, containing 0.5 acres, more or less, and described in a deed recorded with the Worcester South District Registry of Deeds in Book 1709, Page 387, from the School Committee for school purposes to the Board of Selectmen for general municipal purposes and for the purpose of conveyance, and to authorize the Board of Selectmen to convey said parcel on such terms and conditions, and for such consideration, as the Selectmen deem appropriate, and, further, to authorize the Board of Selectmen to submit a *cy pres* petition, if applicable, authorizing the foregoing conveyance.

The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article to transfer a vacant parcel of Town-owned land located at 126 Mendon Rd. from the School Committee for school purposes to the Board of Selectman for general municipal purposes, and authorize them to convey the land, and to submit a cy pres petition if applicable. The land was donated many years ago exclusively for school purposes but is vacant and not practicable for school purposes. A cy pres petition is a presentation to the

court of a petition when the purpose of a charitable gift has become impossible or impracticable to fulfill.

ARTICLE 10

SPONSOR: Sewer Commissioners

Voted by a majority vote to waive the connection fee of \$5,000 for the American Legion Dudley Gendron Post 414, 156 Boston Road, Sutton construction project, said fee assessed through the Town of Sutton General Bylaws, Bylaw 10. Public Sewer, Sections 10.9.1 through 10.9.3 inclusive.

The Finance and Warrant Advisory Committee voted 8-0 to recommend the passage of this Article. The committee concurs with the recommendation of the Sewer Commissioners to waive the \$5,000 connection fee for the American Legion Dudley Gendron Post 414, a non-profit organization.

ARTICLE 11

SPONSOR: Planning Board

Voted YES 301 and NO 265, the Moderator declared the article defeated, needing a 2/3 vote to pass, to amend the Zoning Bylaw by adding Section IV.E. - Recreational Marijuana Establishments, as printed in the Warrant.

As printed in the Warrant:

Recreational Marijuana Establishments

Consistent with G.L. c.94G, § 3(a)(2), all types of non-medical “marijuana establishments” as defined in G.L. c.94G, §1, including marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed recreational marijuana-related businesses shall be prohibited within the Town of Sutton.

The Finance and Warrant Advisory Committee voted 4-4, with 4 in favor and 4 against recommending the passage of this Article which would amend the Zoning Bylaws to prohibit recreational marijuana businesses in the Town of Sutton. Members of the committee voting to recommend passage of the Article generally felt that there is not currently enough oversight or regulations to allow these businesses to operate within the Town at this time. Members of the committee who voted against the passage of the Article in general thought that with adequate restrictions, the Town would benefit from the potential revenue that could be generated from these businesses.

The Planning Board voted to recommend that Town Meeting vote to approve this article 3-2-0. Commentary: Three members of the Board felt that because the spring 2017 ballot question showed the majority of those who voted supported prohibition, that the Board should stay this course and recommend a consistent action to prohibit all forms of recreational marijuana establishments in Sutton. The two dissenting members felt a full prohibition including recreational marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, and marijuana retailers may be short sighted as there is at least one well

regarded cultivator seriously interested in locating in Sutton, and as these uses can be significant revenue generators, something less than full prohibition should be considered.

ARTICLE 12

SPONSOR: Planning Board

Voted by a majority vote to pass over this article to amend the General Bylaw by adding Bylaw 32. - Recreational Marijuana Establishments, as printed in the warrant.

As printed in the Warrant:

Recreational Marijuana Establishments

Consistent with G.L. c.94G, § 3(a)(2), all types of non-medical “marijuana establishments” as defined in G.L. c.94G, §1, including marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed recreational marijuana-related businesses shall be prohibited within the Town of Sutton.

The Finance and Warrant Advisory Committee voted 4-4, with 4 in favor and 4 against recommending the passage of this Article which would amend the General Bylaws to prohibit recreational marijuana establishments in the Town of Sutton. The Committee considered Article 11 and Article 12 together, with the distinction being that Article 11 is specific to Zoning Bylaws and Article 12 addresses the General Bylaws.

Commentary: The Planning Board is not in charge of the General Bylaws and therefore the law does not require their recommendation on changes to these regulations.

ARTICLE 13

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw – Signs Section IV.A.4.a., by amending the second sign type to add the language in bold underline as printed in the Warrant.

As printed in the Warrant:

Type of Sign	S.F. Max	R1	R2	B2	V	I	OLI
Professional or Name Signs	2.0	Y	Y	Y	Y	Y	Y
Identification Signs for Estates, Residential Developments, Schools, Farms, <u>Municipal Facilities</u>	20.0	Y	Y	Y	Y	Y	Y
Freestanding Business- exterior illumination	75.0	N	N	Y	Y	Y	Y

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article. The Article is a housekeeping article and the Committee and agrees with the recommendation of the Planning Board.

The Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: The bylaws technically don't currently allow signs for municipal facilities other than schools, so considering we have a sign at the Town Hall and will need one at the Police station, this provision needs to be added.

ARTICLE 14

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw – Nonconforming Uses, Structures, and Lots Section I.C.3.c. by adding the underlined text to the section, as printed in the Warrant.

As printed in the Warrant:

- c. An otherwise conforming structure on a nonconforming lot may be altered and/or extended by right as long as no new nonconformities are created. New nonconformities shall only be allowed pursuant to a Special Permit grant by the Zoning Board of Appeals in accordance with Section VII.A. A nonconforming structure on a nonconforming lot may be altered in accordance with section 2.d

The Finance and Warrant Advisory Committee voted 8-0 to recommend passage of this Article. The Article is a housekeeping article and the Committee and agrees with the recommendation of the Planning Board.

The Planning Board voted to recommend that Town Meeting vote to approve this article with the addition of "An otherwise" as recommended by Town Counsel as shown below 5-0-0.

- c. An otherwise conforming structure on a nonconforming lot may be altered and/or extended by right as long as no new nonconformities are created. New nonconformities shall only be allowed pursuant to a Special Permit grant by the Zoning Board of Appeals in accordance with Section VII.A. A nonconforming structure on a nonconforming lot may be altered in accordance with section 2.d

Commentary: Housekeeping article. Even though this process is already technically covered in our Bylaws, the Building Department requested that the process for alterations to a nonconforming structure on a nonconforming lot be made more obvious.

ARTICLE 15

SPONSOR: Library Trustees

Voted by a secret ballot, YES 312 and NO 371, the Moderator declared the article defeated, needing a 2/3 vote to pass, to appropriate \$11,190,985 to fund the construction, renovation and expansion of the Sutton Public Library, to fund demolition, landscaping, paving, utility and other site improvements incidental or directly related to such construction, renovation and expansion, to fund necessary architectural, engineering or other professional and legal expenses and fees associated with this project, to fund temporary library operational space, moving expenses, to fund furnishings and equipment and to fund the payment of costs incidental or related thereto; authorize the Board of Selectmen to apply for, accept and expend any grants or other funds available for the project, including, but not limited, to a Massachusetts Board of Library Commissioners grant provided that the amount of the authorized borrowing shall be reduced by

the amount of such grants or other funds received prior to the issuance of bonds or notes under this vote; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow the sum of \$11,190,985 under General Laws Chapter 44, Section 7 (1) as amended, or any other enabling authority, said sum to be expended under the direction of the Library Building Committee which is authorized to take any action necessary or convenient to carry out this vote, provided, however, that this vote shall not take effect until the town votes to exempt from the limitation on total taxes imposed under General Laws, Chapter 59, Section 21C (Proposition 2 ½) the amounts required to pay the principal of and interest on the borrowing authorized by this vote. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Finance and Warrant Advisory Committee voted 4-4, with 4 in favor and 4 against recommending the passage of this Article. All members of the committee commended the Library Trustees for their time and effort on this project and in securing the state grant. The four members of the committee in favor of passing the Article feel the Town would benefit significantly from the construction of a new Sutton Public Library and feel that the Town should not miss out on the grant funding opportunity. The four committee members opposed to the passage of this Article have significant concerns with respect to the tax burden that the new library will put on the residents of the Town given the current new Police Station project and the existing debt related to the new school construction. In addition, the dissenting members were concerned with the effect that the increased operating costs of a new library would have on the Town's annual operating budget.

Meeting dissolved at 9:46 pm.
Respectfully submitted,
Laura J Caruso

SPECIAL TOWN MEETING
February 12, 2018

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Twelfth day of February, 2018 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 59 voters and 15 non-voters in attendance.

ARTICLE 1 **Sponsor: Board of Selectmen**

Voted unanimously pursuant to M.G.L. c.40, §59, and M.G.L. c.23A, §3E and §3F, to:

- (a) approve a Tax Increment Financing Agreement between the Town and Primetals Technologies USA, LLC and Sutton Outlook Ventures, LLC (or its successor in interest) for a portion of property located on 85 Gilmore Drive (the "TIF Agreement"), which TIF Agreement provides for real estate tax exemptions at the exemption rate schedule set forth therein and approve an Economic Development Incentive Program ("EDIP") Local Incentive-Only Application submission to the Massachusetts Economic Assistance Coordinating Council (the "EACC"); and
- (b) authorize the Board of Selectmen to execute the TIF Agreement, and approve submission to the EACC of the TIF Agreement and EDIP Local Incentive-Only Application, all relating to the project as described in the TIF Agreement, and any necessary documents relating thereto, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and EDIP Local Incentive-Only Application, and related submissions and to take such other actions as necessary or appropriate to implement those documents.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article which authorizes the Board of Selectmen to execute a Tax Increment Financing (TIF) Agreement between the Town and Primetals Technologies USA, LLC and Sutton Outlook Ventures, LLC, for property located at 85 Gilmore Drive. The Committee feels that a state of the art manufacturing facility with approximately 275 employees will have a very positive economic impact on our local community and the agreement will provide increased tax revenue for the Town.

ARTICLE 2 **Sponsor: Board of Selectmen**

Voted by a majority vote pursuant to the provisions of G.L. c.44, §20 to appropriate \$368,000.00 generated from the sale of bonds issued for the Police Station Project, for the purpose of funding the design, construction, original equipping and furnishing of the new Police Station to be located near the intersection of Central Turnpike and Putnam Hill Road, including all incidental and related costs.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Article will allow for the appropriation \$368,000 of a bond premium received by the Town

to fund the Police Station Project. The Committee agrees that using these funds for the Police Station is an appropriate use of the bond premium.

ARTICLE 3

Sponsor: Board of Selectmen

Voted by a majority vote to transfer from free cash the sum of \$600,000.00 for the purposes of purchasing and installing public safety communication equipment, including but not limited to fiber and simulcast systems, and all incidental or related costs.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article which provides for the purchase and installation public safety communication equipment including fiber and simulcast systems. The Committee believes that public safety is a priority and this is a necessity of the Police, Fire, Ambulance and Highway Departments to better serve and protect the community.

ARTICLE 4

Sponsor: Sewer Commissioners

Voted unanimously to transfer from Sewer Department retained earnings the sum of \$52,000.00 for the purpose of purchasing Actuators and motors for the Waste Water Treatment Facility at 21 Hough Road, including any incidental or related costs.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Article will authorize the Sewer Department to purchase actuators and motors for the Waste Water Treatment Facility. The Sewer Department has indicated that the motors are in need of repair and, due to their age, replacement parts are not available. The purchase will be funded from the Sewer Department Retained Earnings.

Meeting adjourned at 7:12pm.

Respectfully submitted,
Laura J. Caruso
Town Clerk

ANNUAL TOWN MEETING
May 14, 2018

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Gymnasium, Boston Road, Monday the Fourteenth day of May, 2018 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 610 voters and 32 non-voters in attendance.

The Counters were:

Linda Hicks, Howard Bottomly, Carl Licopoli, Robert Nunnemacher, John Couture, Robert Kneeland, John Greenlaw, Paul Eklund, Jeffrey Hicks

At the beginning of the meeting the Town voted unanimously to ratify the Town Moderator's appointment of John Greenlaw, 20 Newton Dr. as Deputy Moderator.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to receive reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is a customary article to accept the various reports from the Town Officers and Committees.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of their department.

ARTICLE 4**SPONSOR: Board of Selectmen**

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2019:

Salary and Wages	\$225,791
Operation and Maintenance	<u>\$539,527</u>
For a total of	\$765,318

And as funding therefor, that the Town vote to raise the \$765,318 as follows:

User Fees	\$ 765,318
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The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the Sewer Department budget.

ARTICLE 5**SPONSOR: Board of Selectmen**

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2019:

Salary and Wages	\$ 53,803
Operation and Maintenance	<u>\$ 98,275</u>
For a total of	\$152,078

And as funding therefor, that the Town raise the \$152,078 as follows:

User Fees	\$ 152,078
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The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the Transfer Station budget.

ARTICLE 6**SPONSOR: Board of Selectmen**

Voted by a 2/3's vote to fund the operating budget for the fiscal year 2019 period in the following manner:

General Government:	\$ 1,593,511
Public Safety:	\$ 2,588,623
Education:	\$ 17,282,921
Public Works:	\$ 953,568
Health and Human Services:	\$ 331,837
Recreation and Culture:	\$ 247,960
Debt & Interest:	\$ 3,929,059
Insurance & Employee Benefits:	\$ 4,853,807
Transfer to Capital Stabilization Fund	\$ 623,241
For a Total of:	\$ 32,404,527

And that the article be funded in the following manner:

Raise & Appropriate the amount	\$ 31,958,207
A Transfer from Free Cash	\$ -
A Transfer from Capital Stabilization Fund	\$ 293,173
A Transfer from Other Reserves	\$ 41,408
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575
For a Total of:	\$ 32,404,527

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is the annual authorization of the Fiscal 2019 budget. The budget reflects a continued emphasis on financial sustainability without the use of free cash as a budgeted funding source. The Committee notes that while the Town's finances have been managed conservatively, there continue to be ongoing challenges with respect to minimal increases in state funding while Town expenses continue to increase.

Despite its unanimous vote to approve the Fiscal 2019 budget, the Committee had particular concerns with the assessment from the Blackstone Valley Regional Vocational Technical High School (BVT). BVT's operating budget has increased by approximately \$1,077,000 (4.74%) in Fiscal 2019. As a result of this increase as well as an increase in the enrollment of Sutton students, the Town's assessment increased by approximately \$250,000.

During the Committee's Public Hearing the following specific concerns were noted:

- 1. In addition to contractual salary increases, BVT's personnel costs increased as a result of a new teaching position for expanded humanities electives as well as additional administrative positions. The Committee noted the contrast between the expansion of BVT's offerings and additional administrative personnel with the Town of Sutton's current budget challenges as well as those of the other member towns.*
- 2. The BVT budget continues to use Excess and Deficiency funds as a funding source for its operating budget. Reliance on one-time funds as a funding source is not a budgeting "best practice" and can lead to a structural deficit.*
- 3. BVT's OPEB (Other Post-Employment Benefits) liability has not been adequately addressed in the view of the Committee. If not addressed, the OPEB liability will continue to grow and will create a significant future burden on the finances of the 13 member towns of the BVT School District.*
- 4. Health insurance costs increased by approximately \$409,000 in the Fiscal 2019 BVT budget.*

ARTICLE 7**SPONSOR: Board of Selectmen**

Voted by a majority vote to appropriate the sum of \$739,000 for the following purposes and in the respective amounts below relating to the fiscal 2019 Capital Plan:

DEPARTMENT	PURPOSE	AMOUNT	SOURCE
TRANSFER STAT.	Building Repairs	\$ 15,000	Retained Earnings
CEMETERY	Lawn Mower	15,000	Cemetery Gen. Care
SCHOOL	ELC Oil Delivery System	17,000	Free Cash
SCHOOL	Wireless update – Erate Match	75,000	New Growth
SCHOOL	ES Boiler replacement	40,000	New Growth
SCHOOL	ES Rear Egress repair	40,000	New Growth
SCHOOL	Sidewalk repair	30,000	Free Cash
SCHOOL	Smart Board lease purchase yr 1	80,000	Free Cash
SCHOOL	Wastewater Treat Pl membranes	17,000	Free Cash
LIBRARY	Sidewalk repair	45,000	Free Cash
TOWN ADMIN.	Goddard Lodge rehab	90,000	Free Cash
TOWN ADMIN.	Demolish Shaw barn	25,000	New Growth
TOWN ADMIN.	Gilmore Dr. LED lights	75,000	New Growth
TOWN ADMIN.	Old Police Sta. Feasibility Study	15,000	New Growth
FIRE	Forcible Entry Tools	70,000	New Growth
HIGHWAY	Solar Stop Sign	10,000	Free Cash
HIGHWAY	Break room repairs	10,000	Free Cash
HIGHWAY	Heating System repair	10,000	Free Cash
HIGHWAY	Wood Chipper	60,000	New Growth

For a Total of: \$739,000

And to meet this appropriation, transfer the sum of \$309,000 from Free Cash, Raise and Appropriate from Taxation \$400,000, Transfer the sum of \$15,000 from Transfer Station Retained Earnings and transfer the sum of \$15,000 from Cemetery General Care; and the Board of Selectmen are authorized to take any other action to carry out these projects; and that any unspent items from this Capital Plan be returned to its original funding source for future appropriation.

The Finance and Warrant Advisory voted 6-0 to recommend passage of this article as it is the Fiscal 2019 Capital Plan and an integral part of the town's budget.

ARTICLE 8**SPONSOR: Board of Selectmen**

Voted unanimously to transfer the sum of \$184,000 from free cash to fund a deficit of \$184,000 in the fiscal 2018 snow and ice appropriation.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The article allows for the transfer of available funds to cover deficits that arose during the fiscal year, i.e., snow/ice.

ARTICLE 9**SPONSOR: Board of Selectmen**

Voted unanimously to transfer the sum of \$18.02 from account # 01491-52100 to pay a prior year invoice as follows:

<u>Account</u>	<u>Amount</u>	<u>Prior Year Invoice</u>
01491-52100	\$18.02	National Grid

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as it provides for the payment of invoices received after the fiscal year end close.

ARTICLE 10**SPONSOR: Board of Selectmen**

Voted unanimously to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of reimbursement by the Commonwealth of Massachusetts for the Town's share of the state aid to Highways under Chapter 90, in accordance with M.G.L. c.44, §6A.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. Chapter 90 provides state aid for road and highway projects. This article allows the Town proceed with these expenditures while awaiting State reimbursement.

ARTICLE 11**SPONSOR: Board of Selectmen**

Voted to defeat this article as it did not receive the required 2/3's vote: pursuant to G.L. c.40, §5B to create a special purpose stabilization fund to be known as Roadway Improvement Stabilization Fund for the purpose of funding roadway repair and improvement projects, as well as for payment of debt service on such projects, and as funding therefor, to raise and appropriate the sum of \$300,000; provided however, that the vote taken hereunder shall be expressly contingent upon approval of a Proposition 2 ½ override question pursuant to Chapter 59, Section 21C(g) of the General Laws.

The Finance and Warrant Advisory Committee voted 5-1 to recommend passage of this article. Overall, the Committee felt that passage of the article will provide a means for ongoing roadway improvements in a manner that, while increasing the overall tax assessment to town residents, will be accomplished at the lowest possible tax impact.

ARTICLE 12**SPONSOR: Board of Selectmen**

Voted by a majority vote to authorize the Board of Selectmen to petition the General Court for a special act to authorize the Board of Assessors to grant a property tax abatement for active duty military personnel as printed in the Warrant; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and, provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

As printed in the warrant:

An Act Relative to Real Property Tax Abatements for Active Duty Military Personnel in the Town of Sutton

Notwithstanding any special or general law to the contrary, the Board of Assessors may grant, retroactive to FY2018, real property abatements on the domicile, prorated up to 100% of the total taxes assessed, to active duty service members (Army, Marines, Navy, Air Force and Coast Guard) and members of the Massachusetts National Guard or federal military reserve forces who are on active duty in foreign countries, for the fiscal year in which they performed such service subject to eligibility criteria to be established by the Board of Assessors.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article as a means to support the town's active duty military personnel.

ARTICLE 13

SPONSOR: Board of Selectmen

Voted by a majority vote to transfer \$100,000 from Free Cash to the General Stabilization Fund.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article and feels that the transfer is a prudent use of free cash.

ARTICLE 14

SPONSOR: Sewer Commissioners

Voted by a majority vote to transfer the sum of \$35,000 from the Sewer Enterprise Fund Retained Earnings for the purpose of purchasing and replacing a generator at 13 Depot Street, including any incidental or related costs.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

ARTICLE 15

SPONSOR: Planning Board

Voted by a 2/3's vote to amend the Zoning Bylaw Section VI.P. Registered Medical Marijuana Dispensary as printed in the Warrant, except that Section 3 of said Section VI.P. entitled: "Prohibited Uses", shall read as follows:

Marijuana Retailers, and any other Marijuana Establishments allowing onsite consumption of marijuana products, are prohibited within all zoning districts of the Town of Sutton.

And further to amend the Zoning Map of the Town of Sutton to rename and re-designate the overlay zoning district presently entitled: "Medical Marijuana Overlay District (MMOD)" and depicted on the "MMOD Map", as the "Marijuana Business Overlay District (MBOD)" depicted on the "MBOD Map", all of said amendments being made for the purpose of prohibiting retail sales and onsite consumption of non-medical marijuana but allowing all other types of non-medical marijuana establishments and establishing regulations for these uses.

As printed in the warrant:

P. Registered Marijuana Businesses

1. Purpose

To provide for the placement of Registered Marijuana Businesses (RMB) in accordance with Chapter 369 of the Acts of 2012, An Act To Ensure Safe Access to Marijuana, Chapter 55 of the Acts of 2017, all regulations which have or may be issued by the Department of Public Health and/or the Cannabis Control Commission, including, but not limited to 105 CMR 725.00 et seq. and 935 CMR 500.00, et seq., and the Town's regulatory powers; in locations suitable for such facilities and to minimize adverse impacts of RMBs on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement and security of RMBs within the Town of Sutton.

2. Definitions

Where not expressly defined in the Zoning Bylaw, terms used in this section shall be interpreted as defined in G.L. c.94G and G.L. c.94I and regulations promulgated and/or incorporated thereunder, and otherwise by their plain language.

Marijuana Establishment: a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business for the non-medical, including recreational use of marijuana, as set forth in G.L. 94G, and any regulations promulgated thereunder.

Marijuana Retailer: an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers, as set forth in G.L. 94G, and any regulations promulgated thereunder.

Registered Marijuana Business (RMB): a Registered Marijuana Dispensary, Marijuana Establishment, or any combination or part thereof, licensed and registered in accordance with the provisions of G.L. c.94G and G.L. c.94I and regulations promulgated and/or incorporated thereunder.

Registered Marijuana Dispensary (Medicinal): also known as a RMD or Medical Marijuana Treatment Center, means an entity registered under 105 CMR 725.100, as it may be amended or superseded, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products ("MIPs"), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

3. Prohibited Uses

Marijuana Retailers and any other Marijuana Establishment allowing onsite consumption of marijuana products are prohibited within all zoning districts of the Town of Sutton.

4. Location

RMBs may be permitted by Special Permit within the Marijuana Business Overlay District (MBOD) as defined on the MBOD Map on file in the office of the Town Clerk.

- a. RMBs may not be located within 500 feet of the following:
 1. School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university;
 2. Child Care Facility;
 3. Library;
 4. Playground;
 5. Public Park;
 6. Youth center; or
 7. House of Worship
- b. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses identified in subsection b. above to the nearest point of the property line of the proposed RMB.
- c. The distance requirement may be reduced by twenty-five percent or less, but only if:
 1. The applicant demonstrates that an RMB would otherwise be effectively prohibited within the Town; and
 2. The applicant demonstrates that the RMB will employ adequate security measures to prevent diversion of marijuana to unauthorized minors.

5. Procedure

The Planning Board shall be the Special Permit Granting Authority (SPGA) for a RMB special permit.

- a. In addition to the materials to be submitted required under Section IV.C. - Site Plan Review, the applicant shall provide the following:
 1. A copy of its registration as an RMB from the Massachusetts Department of Public Health ("DPH") or Cannabis Control Commission ("CCC");
 2. A detailed floor plan of the premises of the proposed RMB that identifies the square footage available and describes the functional areas of the RMB, including areas for any preparation of MIPs;
 3. A detailed site plan that includes the following information:
 - a) Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, and all other provisions of this Bylaw;
 - b) Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;
 - c) Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes;
 - d) Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;
 - e) Design and appearance of proposed buildings, structures, signage, screening and landscaping; and
 - f) Adequacy of water supply, surface and subsurface drainage and light.

4. A description of the security measures, including employee security policies, approved by DPH or CCC for the RMB;
 5. A copy of the emergency procedures approved by DPH or CCC for the RMB;
 6. A copy of the policies and procedures for home-delivery approved by DPH or CCC for the RMB;
 7. A copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between RMBs approved by DPH or CCC;
 8. A copy of proposed waste disposal procedures; and
 9. A description of any waivers from DPH or CCC regulations issued for the RMB.
- b. The SPGA shall refer copies of the application to the Building Department, Fire Department, Police Department, and Board of Health and shall when applicable also refer copies to the Conservation Commission, the Highway Department, the Sewer Department, and the applicable Water District. These boards/departments shall review the application and shall submit their written recommendations. Failure to make recommendations within 21 days of referral of the application shall be deemed lack of opposition.
 - c. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other Town boards and departments, the SPGA may act upon such a special permit application.

6. Special Permit Conditions on RMBs

The SPGA shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purposes of this section. In addition to any specific conditions applicable to the applicant's RMB, the SPGA shall include the following conditions in any special permit granted under this Bylaw:

- a. Hours of Operation, including dispatch of home deliveries.
- b. The permit holder shall file a copy of any Incident Report required under regulations promulgated in accordance with G.L. c.94C, G.L. c. 94G, or G.L. c.94I, with the Building Inspector, local Law Enforcement, Board of Health and the SPGA within 24 hours of creation by the RMB. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.
- c. The permit holder shall file a copy of any summary cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by DPH, CCC, or the Division of Administrative Law Appeals, as applicable, regarding the RMB with the Building Inspector and SPGA within 48 hours of receipt by the RMB.
- d. The permit holder shall provide to the Building Inspector and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
- e. The special permit shall lapse within five years of its issuance. If the permit holder wishes to renew the special permit, an application to renew the special permit must be submitted at least 120 days prior to the expiration of the special permit.
- f. The special permit shall be limited to the current applicant and shall lapse if the permit holder ceases operating the RMB.

- g. The special permit shall lapse upon the expiration or termination of the applicant's registration by DPH or CCC.
- h. The permit holder shall notify the Building Inspector and SPGA in writing within 48 hours of the cessation of operation of the RMB or the expiration or termination of the permit holder's registration with DPH or CCC.

7. Additional Operational Prohibitions

- a. No RMB use shall be allowed which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.
- b. No RMB shall serve or allow the consumption of alcohol in any form on the premises.

8. Severability

The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The Committee concurred with the Planning Board's recommendation to prohibit marijuana retail establishments and establishments that include on-site consumption of marijuana but allow all other types of recreational marijuana uses.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: The Board has recommended this article as one of two options they feel the Town should choose between and enact. The majority of the Board prefers this option. (3-1). If you vote yes/in favor of this article you are voting to prohibit retail and on site consumption establishments and allow all other types of recreational marijuana uses. (cultivation, production, testing, delivery, research) within the MBOD. This articles requires a 2/3rds vote of those present and voting to be approved. Article 16/17 is a second option. One of these two options MUST PASS or the Town will be left with no regulation of recreational marijuana and these uses will be able to locate wherever similar uses are allowed.

ARTICLE 16

SPONSOR: Planning Board

Voted to Passover this article to amend the Zoning Bylaw by adding a new Section V.G. MARIJUANA ESTABLISHMENTS that would provide as follows:

V.G. MARIJUANA ESTABLISHMENTS

Consistent with G.L. c. 94G §3(a)(2), all types of non-medical "marijuana establishments" as defined in G.L. c.94G, §1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited in the Town of Sutton.

The Finance and Warrant Advisory Committee voted 4-2 against recommending passage of this article. The Committee was not in favor of prohibiting all forms of recreational marijuana establishments.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: The Board has recommended this article as one of two options they feel the Town should choose between and enact. The majority of the Board prefers the previous option/article. If you vote yes/in favor of this article you are voting to prohibit ALL forms of recreational marijuana establishments. Article 16 requires a 2/3rds vote of those present and voting to be approved. If neither these article or Article 15 passes the Town will be left with no regulation of recreational marijuana and these uses will be able to locate wherever similar uses are allowed.

ARTICLE 17

SPONSOR: Planning Board

Voted to Passover this article to amend the General Bylaws by inserting a new bylaw, Bylaw 32. Marijuana Establishments that would provide as follows:

BYLAW 32. MARIJUANA ESTABLISHMENTS

Consistent with G.L. c. 94G §3(a)(2), all types of non-medical “marijuana establishments” as defined in G.L. c.94G, §1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited in the Town of Sutton.

The Finance and Warrant Advisory Committee voted 4-2 against recommending passage of this article. As with Article 16, the Committee was not in favor of prohibiting all forms of recreational marijuana establishments.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: The Board has recommended this article as one of two options they feel the Town should choose between and enact. The majority of the Board prefers the previous option/article. If you vote yes/in favor of this article you are voting to prohibit ALL forms of recreational marijuana establishments. Article 16 requires a 2/3rds vote of those present and voting to be approved. If neither these article or Article 15 passes the Town will be left with no regulation of recreational marijuana and these uses will be able to locate wherever similar uses are allowed.

ARTICLE 18

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw Section III.A.4. Table 1 – Table of Use Regulations as printed in the Warrant.

As printed in the Warrant:

...to insert the following as a new Section I. - Registered Marijuana Businesses, and re-lettering existing Section I and following sections accordingly, and by adding the footnote as follows:

	R-1	R-2	V	B-2	I	OLI
I. Registered Marijuana Businesses (RMB)						
1. Registered Marijuana Dispensaries (RMD) – Medical ²	-	-	-	-	-	-
2. Marijuana Cultivators – Non-medicinal ²	-	-	-	-	-	-
3. Marijuana Product Manufacturers Non-medicinal ²	-	-	-	-	-	-
4. Marijuana Testing Facilities Non-medicinal ²	-	-	-	-	-	-
5. Marijuana Retailer Non-medicinal	-	-	-	-	-	-

Footnotes:

² This use is allowed by Special Permit in the Marijuana Business Overlay District (MBOD) only.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. This is a housekeeping article.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: This a housekeeping article. When you look at the Use Table you should be able to see all uses which are allowed and prohibited within the Town. The article is written as if Article 15 (partial allowance) will pass, but the Board will make a substitute motion, removing the footnote next to all non-medicinal uses and changing the name of the district back to the Medical Marijuana Overlay district (MMOD) if Articles 16/17 (full prohibition) passes instead.

ARTICLE 19

SPONSOR: Planning Board

Voted by a majority vote to accept M.G.L. c. 64N, Section 3, to impose a local sales tax of 3% upon the sale or transfer of marijuana or marijuana products, as printed in the Warrant.

As printed in the Warrant:

...by a marijuana retailer operating within the Town to anyone other than a marijuana establishment at a rate of three per cent (3%) of the total sales price received by the marijuana retailer as consideration for the sale of marijuana or marijuana products

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. This article satisfies the legal requirements for imposing a sales tax on the retail sale of marijuana.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: Town Counsel has recommended this article.

ARTICLE 20**SPONSOR: Planning Board**

Voted by a 2/3's vote to amend the Zoning Bylaw Section III.A.4. Table 1 – Table of Use Regulations, as printed in the Warrant.

As printed in the Warrant:

...by adding by adding a footnote directly after the Table of Use and adding reference to the footnote in the Table of Use, as underlined below as follows:

	R-1	R-2	V	B-2	I	OLI
H. RENEWABLE ENERGY RESOURCES						
4. Large Ground-Mounted Solar Photovoltaic Installations (250 kw+) ¹	-	-	-	P	P	P

Footnotes:

¹ This use is also allowed in the Solar Photovoltaic Overlay District (SPOD).

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. This is a housekeeping article.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: This a housekeeping article. When you look at the Use Table you should be able to see all uses which are allowed and prohibited and where within the Town. As of last year large scale solar systems may also be located within the SPOD areas selected by voters.

ARTICLE 21**SPONSOR: Planning Board**

Voted by a 2/3's vote to amend the Zoning Bylaw Section III.B.3. Table 2 Footnotes #3, as printed in the Warrant.

As printed in the Warrant:

...by adding the underlined text as follows:

3. No building except a boathouse shall be within ten (10) feet of any watercourse or wetland area, or, if subject to flooding, within ten (10) feet beyond its flood line. No building shall be within twenty-five (25) feet of any town boundary line. Said town boundary line is the actual line between town corner bounds.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The Committee concurred with the Planning Board's recommendation on this article.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: Assessor Robert Nunnemacher asked the Board to enact this regulation as the Assessors have had numerous issues with structures being built on the town lines causing significant valuation and taxation issues.

ARTICLE 22

SPONSOR: Robert Maki

Voted to defeat this article as it did not receive the required 2/3's vote: to amend the Zoning Bylaw, Section V, Subsection F (title "Solar Photovoltaic Overlay District") to add the following 138 +/- acre portion the parcel located at 15 Dewitt Road, the metes and bounds of which are:

Beginning	At a point on the westerly side line of Dewitt Road at the most northeasterly corner of land now or formerly of Jackson, measured along said side line of Dewitt Road;
Thence	Southwesterly along land now or formerly of Hokanson, 170.23 feet, more or less to a point;
Thence	Southwesterly along land now or formerly of Hokanson, 104 feet, more or less, to a point;
Thence	Southeasterly along land now or formerly of Hokanson, 195 feet, more or less, to a point;
Thence	South 77° 00' West along land now or formerly of Jackson, land now or formerly of the Commonwealth of Massachusetts and land now or formerly of Welch, 2,150 feet, more or less, to a point;
Thence	North 28° 00' West along land now or formerly of Burke, 1,372.8 feet, more or less, to a point;
Thence	North 63° 15' East along land now or formerly of Burke, 808.5 feet, more or less, to a point;
Thence	North 22° 00' West along land now or formerly of Burke, 366.3 feet, more or less, to a point;
Thence	North 60° 00' East along land now or formerly of Burke, formerly Waters 112.2 feet, more or less, to a point;
Thence	North 28° 00' West along land now or formerly of Burke, formerly Waters 620.4 feet, more or less, to a point;
Thence	North 61° 00' East on town road and formerly of Waters, 1,557.6 feet, more or less, to a point;
Thence	South 28° 30' East along land now or formerly of Stockwell, 605.5 feet, more or less, to a point;
Thence	North 57° 00' East along land now or formerly of Stockwell, 148.5 feet, more or less, to a point;
Thence	South 28° 00' East along land now or formerly of Stockwell and partly on land formerly of Waters, 1,742.4 feet, more or less, to a point on the westerly side line of Dewitt Road;
Thence	Southwesterly along the westerly side line of Dewitt Road, 128 feet, more or less, to a point;
Thence	Southwesterly along land now or formerly of Kenneth P. Pearson, et ux, 111.20 feet to a point;
Thence	Southwesterly along land now or formerly of said Kenneth P. Pearson, et ux, 93.10 feet, more or less, to a point;

Thence Southeasterly along land now or formerly of said Kenneth P. Pearson, et ux, 87 feet, more or less, to a point;
 Thence Westerly along land now or formerly of Erickson, 164.82 feet, to a point;
 Thence Southerly along land now or formerly of Erickson, 250 feet, to a point;
 Thence Northeasterly along land now or formerly of Erickson, 260 feet, more or less, to a point on the westerly line of Dewitt Road;
 Thence Southwesterly along Dewitt Road, 104 feet, more or less, to the point of the beginning.

The Finance and Warrant Advisory Committee voted 3-3 with 3 in favor and 3 against recommending the passage of this article. Members of the Committee voting to recommend passage of the Article generally noted the additional revenue for the Town as the primary benefit to its passage. Members of the Committee who voted against the passage of the Article in general believed that there would be a detrimental impact on the surrounding area.

*Planning Board voted 4-1-0 to recommend that Town Meeting approve this article but only the portion of this parcel necessary to support up to 5 MW AC of solar panels.
 Commentary: The majority of the Board felt this proposed installation could be of benefit to the Town without being detrimental to the surrounding area. The dissenting member felt installations over 250kW are industrial in size and nature and do not belong in the Rural Residential District.*

ARTICLE 23

SPONSOR: Wayne Whittier

Voted to defeat this article as it did not receive the required 2/3's vote: to amend the Zoning Bylaw, Section V, Subsection F (title "Solar Photovoltaic Overlay District") to add the following 75.57 +/- acre portion the parcel located at 226 Putnam Hill Road (Parcel 1) and 12.75 +/- acre portion the parcel located at 44 Old Mill Road (Parcel 2), the metes and bounds of which are:

Parcel 1

BEGINNING At the southwesterly corner thereof at a corner of wall;
 THENCE by a wall and by land formerly of Humes, now or formerly of the heirs of Charles B. King N. 5° 45' W. 804 feet, more or less, to a corner of wall;
 THENCE N. 82° 45' E. by a wall and by land formerly of Root, 261 feet, more or less to a corner of wall;
 THENCE N. 1° 30' E. by a wall, partly by land formerly of said Root and partly by land formerly of Gleason 653 feet, more or less to a corner of wall;
 THENCE N. 81° 45' W. by a wall and land formerly of said Gleason 338 feet more or less to a corner of wall;
 THENCE N. 9° 30' W. by a wall and land formerly of said Gleason 260 feet, more or less, to a corner of wall at land formerly of Donaldson, now or formerly of Keeler;
 THENCE by wall and land now or formerly of Keeler S. 85° E. 999 feet, more or less, to an angle in the wall;
 THENCE by wall and land now or formerly of Keeler N. 88° 15' E. 406 feet, more or less to an angle in the wall;
 THENCE by wall and land now or formerly of Keeler S. 88° 36' E. 465 feet, more or less, to an angle in the wall;
 THENCE by wall and land now or formerly of Keeler S. 86° E. 132 feet, more or less, to an angle in the wall;

THENCE by wall and land now or formerly of Keeler S. 85° 37' E. 218.55 feet, more or less, to a drill hole in a stone in the wall;
 THENCE S. 1° W. by other land now or formerly of George D. Crosier et ux 435+56/100 feet, to a stone bound;
 THENCE S. 89° E. by other land now or formerly of George D. Crosier et ux 175 feet, to a Massachusetts Highway bound;
 THENCE S. 1° W. partly by the westerly line of said Highway 150 feet;
 THENCE N. 89° W. by other land now or formerly of George D. Crosier et ux 175 feet to a stone bound; (it is at the north side of this line that the right of way hereinafter mentioned is reserved.
 THENCE S. 1° W. by other land now or formerly of George D. Crosier et ux 582+1/10 feet to an iron pipe fixed in the ground;
 THENCE N. 88° 47' W. by other land now or formerly of George D. Crosier et ux 124+32/100 feet to an iron pipe fixed in the ground;
 THENCE S. 1° 13' W. by other land now or formerly of George D. Crosier et ux 455+22/100 feet to an iron pipe fixed in the ground;
 THENCE S. 85° 43' W. by other land now or formerly of George D. Crosier et ux an partly by a stone wall 397+91/100 feet to a stone bound in the wall;
 THENCE S. 4° 10' W. by other land now or formerly of George D. Crosier et ux 128+26/100 feet to a stone bound in the wall at land formerly of Newell Lackey now or formerly of Edgar D. Leonard;
 THENCE by wall and land now or formerly of said Leonard N. 85° 30' W. 100 feet to a slight angle in the wall;
 THENCE by wall and land now or formerly of said Leonard N. 87° 25' W. 246+47/100 feet to a slight angle in the wall;
 THENCE by wall and land now or formerly of said Leonard N. 84° 30' W. 85 feet to a slight angle in the wall;
 THENCE by land now or formerly of said Leonard and by a wall, except where the line passes over a ledge, westerly 623+8/10 feet to a slight angle in the wall;
 THENCE by land now or formerly of said Leonard and by a wall, except where the line passes over a ledge, 251.15 feet to a small angle at the ledge;
 THENCE by land now or formerly of said Leonard and mostly by a wall N. 80° W. 172+8/10 feet to the point of beginning.

Parcel 2

BEGINNING at the northwest corner thereof at a corner of wall on the easterly side of Old Mill Road and at land formerly of Captain Peter Putnam, later of Sherman, now or formerly of Zuidema;

THENCE S. 31° E. by wall 22 rods, more or less, to an angle;
 THENCE by the wall N. about 83° 15' E. 11 rods, more or less, to an angle;
 THENCE by the wall N. about 82° 40' E. 14 rods, more or less, to an angle;
 THENCE by the wall N. about 82° 30' E. 37 rods, more or less, to an angle;
 THENCE by the wall N. about 83° E. 22 rods 8 links, more or less, to a corner of wall on land formerly of said Captain Peter Putnam;
 THENCE S. about 5 1/4° E. 8 rods, more or less, and then S. about 7° 40' E. 10 rods and 15 links, more or less, by land formerly of Asa Putnam to a corner of wall;
 THENCE by the wall S. about 77° W. 88 rods, more or less, to an angle in the wall;
 THENCE by the wall S. about 81° 20' W. 4 1/2 rods, more or less, to an angle in the wall;
 THENCE N. about 53° 40' W. 9 rods 15 links, more or less, to a corner of wall at land now or formerly of Dupuis;

THENCE northwesterly by the wall and mostly by land formerly of Thayer, now of Smith 22 rods, more or less, to said Old Mill Road;
THENCE by the wall on the easterly side of said Road, crossing a bar-way, 5 rods, more or less, to the place of beginning.

The Finance and Warrant Advisory Committee voted 3-3 with 3 in favor and 3 against recommending the passage of this article. As with Article 22, the members of the Committee voting to recommend passage of the Article generally noted the additional revenue for the Town as the primary benefit to its passage. Members of the Committee who voted against the passage of the Article in general believed that there would be a detrimental impact on the surrounding area.

*Planning Board voted 4-1-0 to recommend that Town Meeting approve this article but only the portion of this parcel necessary to support up to 4 MW AC of solar panels.
Commentary: The majority of the Board felt this proposed installation could be of benefit to the Town without being detrimental to the surrounding area. The dissenting member felt installations over 250kW are industrial in size and nature and do not belong in the Rural Residential District.*

ARTICLE 24

SPONSOR: John Tannar, Jr.

Voted to defeat this article as it did not receive the required 2/3's vote: to amend the zoning map and bylaw Section V.F.- Solar Photovoltaic Overlay District, by adding the following land area to the Solar Photovoltaic Overlay District' 16 Carr Street (Map 39 Parcel 42) as is more specifically described and shown below:

Beginning at a point on the northwesterly side of Carr Street in said Sutton, at land now or formerly of David G. Arsenault et al;
Thence N.19° 32'21"W., 124.41 feet by said land of Arsenault and Parcel "A" as shown on said plan to a point;
Thence S.73°56'06"W., 303.32 feet by Parcel "A" to a point;
Thence N.47°45'14"W., 150.78 feet to a point;
Thence N.13°00'27"E., 428.20 feet to a drill hole set at the corner of walls;
Thence N.13°00'27"E., 209.60 feet to a point;
Thence N.17°40'27"E., 279.80 feet to a point;
Thence N.19°38'27"E., 201.55 feet to a point;
Thence S.74°57'11"E., 24.52 feet to the high water line of Swan's Pond;
Thence Easterly, 568.00 feet, more or less, by the high water line of Swan's Pond;
Thence S.20°13'28"W., 366.60 feet, more or less, to a point;
Thence S.19°17'58"W., 197.45 feet to a drill hole;
Thence S.19°17'58"W., 228.98 feet to a point;
Thence S.06°32'58"W., 86.14 feet to a drill hole;
Thence S.06°12'20"W., 231.41 feet to a point on the northwesterly line of Carr Street;
Thence S.49°07'59"W., 7.60 feet by the northwesterly line of Carr Street;
Thence S.68°42'59"W., 52.4 feet continuing by the northwesterly line of Carr Street to the point beginning.

The Finance and Warrant Advisory Committee voted 3-3 with 3 in favor and 3 against recommending the passage of this article. As with Articles 22 and 23, the members of the

Committee voting to recommend passage of the Article generally noted the additional revenue for the Town as the primary benefit to its passage. Members of the Committee who voted against the passage of the Article in general believed that there would be a detrimental impact on the surrounding area.

Planning Board voted 4-1-0 to recommend that Town Meeting approve this article but only the portion of this parcel necessary to support up to 1 MW AC of solar panels.

Commentary: The majority of the Board felt this proposed installation could be of benefit to the Town without being detrimental to the surrounding area. The dissenting member felt installations over 250kW are industrial in size and nature and do not belong in the Rural Residential District.

ARTICLE 25

SPONSOR: John Tannar, Jr.

Voted by a 2/3's vote to amend the Zoning Bylaw Section VI.O.3.7.1., as printed in the Warrant.

As printed in the Warrant:

...by adding thereto the following provision at the end of this section:

(e) Any LGSPI located on a parcel in a Residential Rural (R-1) District (where the Zoning Map has been amended to include said parcel in the Solar Photovoltaic Overlay District) shall be required to provide any and all additional screening in the form of plantings, vegetation, fencing or other means necessary and/or appropriate, as determined by the Planning Board, in order to preserve the aesthetics of the surrounding properties and to ensure that any and all direct abutters in the R-1 District retain vistas reasonably unimpaired by the existence of the LGSPI.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article. The article would require additional screening of solar installations in the form of plantings and vegetation, etc., as determined by the Planning Board, in order to preserve the aesthetics of surrounding properties.

Planning Board voted 4-0-0 to recommend that Town Meeting approve this article.

Commentary: The Board felt there was no downside to more screening and protections in the residential districts.

Meeting adjourned at 9:22 pm

Respectfully submitted,

Laura J. Caruso
Town Clerk

Annual Town Election

May 22, 2018

Precinct One

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Diane Massey	Debra Jacques
Checker	Davis Kiley	Carolyn Shannon
	Francis Roncone	Christine Hicks
	Eugene Massey	Patricia Morse
		Marjorie Roncone
Police	Joseph Fortunato, Lisa Sullivan, Brian Lefebvre	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Anita Damstrom	Michelle Saucier
Checker	Gerard Senecal	Joan Richard
	Shirley Senecal	Maureen Jacques
	Donna Wood	Robert Jacques
		Ray Nichols
Police	Joshua Nunnemacher.	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Diane Massey	Debra Jacques
Checker	Hannah Conlon	Gale Graves
	Albert Petkus	Barbara Concaugh
	Sharyn Petkus	Mary Senosk
	Ray Nichols	Mike Sherman
Police	Joseph Fortunato, Lisa Sullivan, Brian Lefebvre	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Moderator	3 yr. Vote for1			
Blanks	45	44	29	118
Kenneth L. Stuart*	246	188	181	615
Write-Ins	2	1	0	3
TOTAL	293	233	210	736

**The Town Clerk declared Kenneth L. Stuart elected.*

Board of Selectmen	3 yr. Vote for 2			
Blanks	136	134	83	353
Jesse Limanek*	210	148	158	516
Michael A. Kenney*	207	156	144	507
Write-Ins	33	28	35	96
TOTAL	586	466	420	1472

**The Town Clerk declared Jesse Limanek and Michael Kenney elected.*

Board of Selectmen	2yr. Vote for 1			
Blanks	4	7	3	14
Wendy Mead*	168	139	122	429
Saul Wilk	121	87	85	293
Write-Ins	0	0	0	0
TOTAL	293	233	210	736

**The Town Clerk declared Wendy Mead elected.*

School Committee	3 yr. Vote for 2			
Blanks	172	178	101	451
Paul E. Brennan*	206	145	162	513
Kristen Feirfort Clark*	204	143	157	504
Write-Ins	4	0	0	4
TOTAL	586	466	420	1472

**The Town Clerk declared Paul E. Brennan Kristen Feirfort Clark elected.*

Planning Board	3 yr. Vote for 1			
Blanks	39	61	28	128
Robert S. Largess*	250	171	182	603
Write-Ins	4	1	0	5
TOTAL	293	233	210	736

**The Town Clerk declared Robert S. Largess elected.*

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Library Trustee	3 yr. Vote for 1			
Blanks	50	62	27	139
Joanne Geneva*	242	171	181	594
Write-Ins (others)	1	0	2	3
TOTAL	293	233	210	736

**The Town Clerk declared Joanne Geneva elected.*

Question 1

Blanks	30	30	18	78
YES	122	76	98	296
NO*	141	127	94	362
TOTAL	293	233	210	736

Roadway Improvement Stabilization Fund

**The Town Clerk declared Question 1 defeated.*

REPORT OF THE BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2018, the period ending June 30, 2019.

The qualified sales that occurred in calendar year 2016 and 2017 were used for Fiscal 2018. The tax rate for all real estate and personal property is \$ 16.55. The Wilkinsonville Water District tax rate is \$.46. The Manchaug Water District rate is \$1.19.

The next Revaluation the Town will undergo is for Fiscal Year 2020. Vision Government Solutions Inc., will complete the Listing and Measuring. Representatives will have information showing who they are.

Visit us at our new web site: www.suttonma.org , our office provides assistance with all Real Estate and Personal property taxes, deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offer, the Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank Linda Hicks, our secretary for her professional personality and assisting the public.

Fiscal 2018 Recapitulation Sheet:

Appropriations:

Town Meetings	\$ 33,364,609.00
Cherry Sheet Offsets	\$ 464,458.00
State and County Charges	\$ 194,986.00
Overlay	\$ 138,666.62
Total Appropriations	\$ 34,162,719.62

Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,665,238.00
Local Receipts	\$ 2,196,487.00
Enterprise Funds	\$ 956,072.00
Other Available Funds	\$ 603,436.00
Free cash	\$ 736,000.00
Total Revenue	\$ 11,157,233.00

Total Town Value	\$ 1,390,059,614.00
Residential Class Value	\$ 1,194,104,675.00
Commercial Class Value	\$ 69,711,378.00
Includes classified land values	
Industrial Class Value	\$ 51,790,500.00
Personal Property Value	\$ 74,453,061.00
Tax Rate for all Classes	\$ 16.55

Respectfully submitted;
Robert Nunnemacher, Chairman
Joyce Sardagnola, Principal Assessor
Ray J. Nichols III, Member

Quarterly Tax Billing was passed at town meeting on October 20, 2008
Information relating to quarterly billing is on the Town web site; www.suttonma.org
Preliminary Bills due: August 1: November 1: Actual Bills due: February 1: May1.

Supplemental Tax:

The Town of Sutton accepted Section 2D of Chapter 59 of Massachusetts General Laws. The Town can value certain improvements on real estate pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, income and assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)
Veterans (with a war-related disability of at least 10%)
Surviving Spouse
Minor Child of Deceased Parent
Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office and on our website, www.suttonma.org. Please contact the office for additional information.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:
Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);
Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);
Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office.

Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of:

Manufacture (brand new car released before model year) 50%

In the designated year of manufacture: 90%

In the second year: 60%

In the third year : 40%

In the fourth year: 25%

In the fifth and all succeeding years: 10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office.

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2018.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.

The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Boylston, Brookfield, Millbury, North Brookfield, Oxford, Rutland, Webster, West Boylston and Westborough. The communities of Charlton and Millville were added this fiscal year. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits.

Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Several immunization clinics were held throughout the season.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held monthly at various locations across the region, to provide the tools, resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents by providing resources to dispose of unused medications. Also, Sutton residents can drop off used syringes in approved sharps containers during Board of Health hours.

Influenza Clinics	18
Immunizations	730
Home Visits	152
Outreach/case management	317
Communicable disease contacts	1440

Respectfully submitted,
Cheryl A. Rawinski, RN, Public Health Nurse

REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton, The Board of Health reports the following activities for the fiscal year ending June 30, 2018.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational/sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes, environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and the Public Health Nurse.

A total of 97 Title 5 inspections were filed with the Board of Health as completed. Of the 97 inspections, 67 passed, 14 conditionally passed, and 14 failed and 2 required further evaluations.

The Board of Health held (12) meetings during the fiscal period of July 1, 2017 through June 30, 2018. Board members attendance was as follows:

John Silverberg, Chairman	12/12	William Fredericks, Vice Chairman	09/12
Tammi Marois, Member	09/12	Diane Miller, Member	08/12
Kenneth Malo Jr., Member	09/12		

Various activities as stated below collected a total of \$35,894.25 in fees:

Percolation Tests	53	Food & Food Retail Permits	32
Plan Reviews	45	Ltd. Retail Food Permits	3
Septic Construct Permits	29	Catering Permits	2
Component Only Permits	14	Mobile Food Permits	2
Well Permits	19	Day Care Food Permits	2
Well Decommission Permits	1	Non-Profit Food Permits	2
Title 5 Local Upgrades	23	Church Food Permits	4
Septage Hauler License	15	Residential Kitchen Permits	0
Solid Waste Hauler License	15	Temporary Food Permits	13
Disposal Works Licenses	25	Milk Permits	21
Beaver Permits	2	Frozen Dessert Permits	2
Pool Permits	1	Pre-Op/Food Plan Reviews	2
Beach Permits	5	Tobacco Permits	8
Recreational, Sports Camps	1	Burial Permits	18
Campgrounds	4	Animal Incidences	16
Barn Inspections	71	Animal Complaints	1
Food Inspections	117	Housing Complaints	4
Food Complaints	2	Nuisance Complaints	3

Respectfully submitted,

William Fredericks, Chairman
John Silverberg, Member
Kenneth Malo Jr., Member
Cheryl Rawinski, RN

Tammi Marois, Vice Chairman
Diane Miller, Member
James Malley, Health Agent
Judy Bater, Administrative Assistant

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the Citizens of the Town of Sutton:

Notable activity during Fiscal Year 2018 within the Building Department:

- A construction permit was issued for the town's future Police Station located on Central Turnpike. The office has been working diligently with the chosen team of contractors to insure that the project is built out according to plan and on schedule.
- A construction permit was issued for an (18,521) square foot commercial building within the growing Galaxy Pass Shopping Plaza. The latest construction pad is located between Boston and Pleasant Valley Road and is permitted for medical, retail, and restaurant use.
- During FY'18, the department issued (5) construction permits for the upgrade of cellular equipment on towers throughout the town as well a permit for the first install of equipment on the new cell tower located on Town Farm Road.
- There has been a slight increase of residential housing starts due to ongoing construction within the Villas at Pleasant Valley, Leland Hill Estates, and the revitalized Forrest Edge Condominium Development. In addition to the activity within these three major developments, eight (8) permits were issued for the construction of privately owned single family homes throughout the town bringing the total number of new residential housing starts to (47) during Fiscal Year 2018.

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,

John M. Couture, Building Commissioner / Zoning Enforcement Officer

Lynn Dahlin, Dept. Secretary

The Building Department issued 371 Building Permits during Fiscal Year 2018 which collectively included the construction of the following:

Accessory Apartments	1	Remodels, Commercial	8
Additions, residential	8	Remodels, Residential	48
Cell Towers and equipment	5	Roof Mounted Photovoltaic Sys.	21
Decks / Porches	27	Sheet metal Permits	25
Demolition	4	Siding/Roofs/Windows/Doors	122
Fire Rehabs	1	Sign Permits	14
Fit-Ups, Commercial	2	Solar Fields	1
Garages/Barns/Sheds	27	Solid Fuel Burning Appliances	28
Insulation/Weatherization	5	Structural Repair Permits	8
New Construction, Municipal	1	Swimming Pools	14
New Construction, Residential	47	Tents	1

Construction Values: \$27,904,742.53

Bldg. Commissioner: John M. Couture	Permit Fees Collected:	\$144,520.40
Alternate: Nelson Burlingame	Permits issued: 371	
	Periodic Inspections: 11	\$1,100.00
Wiring Inspector: Larry Morris	Permit Fees Collected:	\$27,072.00
Alternate: William Reilly	Permits Issued: 302	
Plbg. and Gas Inspector: Larry Wiersma	Permit Fees Collected:	\$25,282.00
Alternate: Richard Atchue	Plbg. Permits Issued: 152	
	Gas Permits Issued: 126	

Total Revenues: \$197,974.40

REPORT OF THE FIRE DEPARTMENT

To the Honorable Board of Selectmen, Town Manager, and the Citizens of Sutton.
I hereby submit the 2018 annual town report for the Sutton Fire Department.

Station One

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is good- in need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

1 District Chief, 1 Captain, 2 Lieutenants, and 11 Firefighters man Station One.

Station Two

343 Manchaug Road

Built----2003

Building and property: overall condition is excellent.

Station Two houses:

Engine 2- Pierce- 2015

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Rescue 2- F-350 Ford- 2008

Forestry 4- A/M General- 1989

Communication's Truck-International- 2011 (District 7 Asset)

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2004

Polaris 6X6 and Trailer- 2006

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 District Chief, 1 Captain, 2 Lieutenants, and 7 Firefighters man Station Two.

Station Three

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- FMC- 1987

Ladder 3- Pierce- 2010

Forestry- Jeep Military- 1947

MVU 1-Ford F-350(Homeland Security Vehicle) – 2012

Special Op's- F-350 Ford- 2017

1 District Chief, 1 Captain, 2 Lieutenants, and 7 Firefighters man Station Three.

Responses:

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2018.

Inspection:

The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits. The breakdown of inspections is as follows, 158 re-sale inspections, 49 smoke/carbon monoxide inspections, 120 propane tank inspections, 47 oil burner inspections, 62 oil tank inspections, and 44 other various types of inspections for a total of 480 inspections in 2018.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

Department Training:

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **3,000+** man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, haz-mat training, open water and ice rescue training, high-angle rope rescue training and tours of local business.

Fire Prevention:

The Sutton Fire Department continued to hold its annual open house on Tuesday October 9th, 2018 and displayed the equipment and performed various exercises. We also served Papa Gino's Pizza along with soda that was graciously donated once again by Papa Gino's Route 20.

Sutton's Fire Prevention Program is headed up by Lieutenant Jeff Wilson with the support of the entire Department which performs school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to thank Lieutenant Wilson for all the tireless work that he has performed for the S.A.F.E. Program, the Fire Prevention Program, the Senior Safe Program, and on behalf of all the children, and Seniors of Sutton that the Fire Department has reached out to with this life saving education.

Overview:

The Sutton Fire Department still has one aging front line Engine that will need to be replaced in the not to distanced future. It is my recommendation that we maintain our fleet of Fire Apparatus to the highest level of readiness/preparedness to ensure the best possible level of service that the Town of Sutton is accustomed to and deserves. The Department also strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current

Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

Accomplishments:

To our honorable Townspeople: I would like to take this opportunity to share with you a few of the Fire Department's accomplishments over the last year. Explorer Post # 40 which is led by Captain Jeff Briggs and other members of the Department is at 10 members strong. Jeff and his staff have done a tremendous job with the kids over the last year putting in countless hours of their own time dedicated to showing these young adults what the fire service is all about and hopefully one day they join the ranks of the Sutton Fire Department. So, with that said a big thank you to Captain Briggs and his staff. The Department offers its continued support and is very impressed with the progress and abilities of the group.

Throughout the year 5-members of the Sutton Fire Department participated in a wide variety of technical rescue drills. These 5-members Capt. Jeff Briggs, Lt. Robin Dresser, Lt. Tom Briggs, Lt. Adam McMahon, and FF. Ethan McMahon, took part in multiple training drill's testing their capabilities as part of the District 7 Technical Rescue Team. These 5-men are part of a 50-man team within Fire District 7 known as the District 7 Technical Rescue Team which is under the direction of myself. All team members are trained and certified in six disciplines of technical rescue. The six disciplines are rope operations, rope technician, confined space, trench rescue, structural collapse, and wide area search. They also have an additional certification in large animal rescue. I am extremely proud of these men and all the men and women on the District 7 Technical Rescue Team. These members have hundreds if not thousands of hours into training which ensures the townspeople that you are safe and sound in case of a catastrophic event.

I would also like to take this opportunity and on be-half of all the members of the Sutton Fire Department to say a big **"thank you"** to the voters and townspeople for their continuous support. Words cannot describe our appreciation of the overwhelming support we receive from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you, stay safe, and God bless.

These are just a few of our Department's major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

Summary:

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department. In the year 2018 the Sutton Fire Department responded to a total of 545 calls. The breakdown of calls is as follows, Fire related calls = 227 (which 46 of the calls were Mutual-Aid), and EMS calls = 318. As you can see 2018 saw an overall increase in total calls by 13.8%.

In closing, I would like to thank the Board of Selectmen, the Town Manager, and all town Departments for their help and continuing support. A special thank you goes out to our

Dispatchers, Police Officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to the District Chief's: Jim Galanos, Shawn Courtney, and Jake Nunnemacher as well as the three full-time members Captain Jeff Briggs, Lieutenant Robin Dresser, and Firefighter Renee Roy. I want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last, but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and Firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department **"THE BEST OF THE BEST"**, and I am honored to serve as the Fire Chief of this great Department.

Respectfully Submitted
Matthew R. Belsito, Fire Chief

REPORT OF THE FOREST FIRE WARDEN

To the Honorable Board of Selectmen, Town Manager, and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2018.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found this year to be especially challenging due to the fact of low snowfall but yet heavy rains in the summer and fall. This created some very unique conditions and produced at times high fire danger during not only open burning season but throughout the year as well. We must maintain a cautious approach throughout burning season as to weather conditions that dictate whether burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton Fire Department.

Even though we endured a dry spring this past year, we were extremely lucky that we only had a few permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations please feel free to call the Sutton Fire Station Monday thru Friday during the daytime hours of 8:00 a.m. to 4:00 p.m. at (508)865-8737.

The following permits were issued in 2018 for residential or agricultural burning:

Residential Permits ---- 417

Agricultural Permits ---- 10

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, the State Fire Warden, and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted
Matthew R. Belsito, Fire Chief
Forest Fire Warden

REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Board of Selectmen, Town Manager, and the citizens of the Town of Sutton.

I hereby submit my report as Hazardous Waste Coordinator for the year 2018.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to "bill for services rendered" directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department's operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal's Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted
Matthew R. Belsito, Fire Chief
Hazardous Materials Coordinator

REPORT OF THE PLANNING BOARD & DEPARTMENT

Fiscal Year 2018

Commercial and Industrial Development: The Board approved 3 commercial and industrial businesses including Phase III of Pleasant Valley Crossing on Route 146 North consisting of two structures, a 5,500 s.f. 200 seat sit-down restaurant, and a 18,500 s.f. multi-tenant building including a 6,800 s.f. medical use, as well as an 15,000 s.f. multitenant industrial/business building at 219 Whitins Road and solar canopies over the storage yard on the Sutton portion of the Nation Grid property at 1152 Main Street (Northbridge). Approval was also granted for the Sutton Police Station to be located at 489 Central Turnpike. Additionally, the Board approved 6 re-use/renovations of existing sites and buildings which included Vapors Paradise at 140 Worcester Providence Turnpike, Blackstone Valley Rentals at 121 Worcester Providence Turnpike, Environmental Equipment trash truck sales at John Road, Yoga Method at 160 Worcester Providence Road, Keller Williams Realty Group at 146 Worcester Providence Road, parking lot expansion at Unified² (n/f Atlas Box), and Brickstone Kitchen at 4 Worcester Providence Turnpike.

Residential Development: Creation of lots on existing roads increased slightly with 10 approved plans featuring 9 new buildable lots of which 3 were retreat lots. There was also one rescission of a retreat lot and common drive at 530 Central Turnpike. This year only 2 accessory apartment permits were issued and 4 retreat lots were approved.

The Board approved a four lot open space subdivision on Dodge Hill/Leland Hill Roads named Stockwell Farm with 4 single family house lots and 19 acres of protected open space. They also dealt with development, extension and surety issues on the Bridle Path residential subdivision off Barnett Road, Journey's Rest of Lackey Road, and both the Villas at Pleasant Valley and Forest Edge condominium projects, including approval of changing the four-plexes in Phase 2 to duplexes.

At the Fall Town Meeting in October 2017 the Board presented several potential bylaw changes. A full prohibition on recreational marijuana establishments failed but voters approved an amendment to the sign bylaw for municipal facilities and amendments to provisions for nonconforming structures, uses and lots. After a significant effort to educate voters on the subject of recreational marijuana that included two public informational sessions, at the Spring Town Meeting in May 2018 the Board presented articles that resulted in allowing all forms of recreational marijuana establishments except retail stores within the Marijuana Business Overlay District. Voters also approved an article prohibiting structures from straddling town lines. Additionally, 3 citizen petitioned articles proposing three parcels of 138 acres off Dewitt Road, 88 acres off Putnam Hill Road, and 16 acres of Carr Street be added to the Solar Photovoltaic Overlay District resulting in potential installations of 5 MW, 4 MW and 1 MW respectively within the Rural Residential District were denied by voters.

The Board issued two new one year permits for commercial earth removal operations to Pyne Sand and Stone on land owned by Mary Bedoin accessed off Lackey Dam Road in Douglas and for Worcester Sand and Gravel off Hatchery Road and a one year renewal for Aggregate Industries off Providence and Boston Roads.

The Planning Department staff works at the direction of the Planning Board as well as the Town Administrator/Board of Selectmen. In addition to assisting the Board in its daily functions, the Planning Department has also been working on the following in this fiscal year:

- Continued working with the Town Administrator and Sewer Department toward completion of the Comprehensive Waste Management Plan (CWMP) Update.

- Assisted the Town Administer with formulation and local and State approval of the Primetals TIF to encourage this 183,000 s.f. business with 275 employees to relocate to Sutton.
- Marion's Camp – Began work on renovations to Goddard Lodge and trails at Marion's Camp in accordance with the successful LWCF Grant obtained last fiscal year. The Lakeside and woodland trails and signage were completed. Renovations to the Lodge were delayed by the need to prepare plans and specs and bid the project three different times before an affordable bid was received. The Building Commissioner and Highway Department provided significant assistance on this project.
- Worked on bonding, pre-construction, inspection and occupancy issues on projects approved by the Planning Board over the last year.
- Continued work with Wilkinsonville Water District and Mass DEP to resolve issues within the District that currently restrict the amount of water that can be utilized to support residential and business needs and development within Sutton.
- Continued work with the State, town departments, construction contractors, and affected residents on the \$4 million replacement of the Blackstone Street Bridge.
- Began work with residents of West Sutton in numerous night meetings to formulate the West Sutton Village Overlay District bylaw that is modeled on the Village Overlay District bylaw in place in Sutton Center.
- Hired a designer and worked with a committee to design narrative signage for Marion's Camp. Worked with two companies to fabricate the signs and the Highway Department installed them.
- Worked with Central Massachusetts Regional Planning Commission (CMRPC) to obtain two grants to begin the process of undertaking a Housing Needs Study and Housing Production Plan that will provide information about who lives in Sutton and what housing exists in Sutton and what types of housing are needed/lacking. The process will also help identify ways to increase our stock of housing that is more affordable in order to serve residents and meet the requirement of 10% of housing stock being affordable.
- Conducted Wilkinsonville Video history session to record recollections and stories of long term residents of the village. This is a series we are doing with all parts of Sutton.
- Worked with Town Administrator and selection committee to issue RFP and award contract for a feasibility study for a track and field at Shaw Farm.

Revenues:

Form A Plan Fees:	\$2,900	Subdivision Plan Fees	\$ 0
Site Plan Fees	\$ 1,250	Special Permit Fees	\$ 350
Earth Removal Fees	\$ 2,520	FOI Fees	\$ 211.68

Attendance:

Wayne Whittier, Chairman – attended 18 of 23 meetings
Jonathan Anderson, Vice-Chair – attended 21 out of 23 meetings
Robert S. Largess, Jr., - attended 23 out of 23 meetings
Miriam Sanderson – attended 22 out of 23 meetings
Scott Paul – attended 16 out of 23 meetings
Walter Baker, Associate – attended 22 out of 23 meetings

Our CMRPC Delegate, Walter Baker, and several other members also attended nearly all Central Mass Regional Planning quarterly meetings on behalf of the Town.

Respectfully Submitted,
Jennifer Hager, Planning Director
Tammy Mahoney, Secretary

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Conservation Commission has completed the following units of business this year:

- 3 - Enforcement Orders
- 0 - Emergency Certificates
- 0 – DEP Storm Emergency Certificates
- 10 - Determinations of Applicability
- 0 - Positive Determinations to File a Notice of Intent
- 0 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 0 - Order of Resource Area Delineation (ORAD)
- 23 - Notices of Intent
- 23 - Order of Conditions
- 0 - Amended Order of Conditions
- 0 - Extended Order of Conditions
- 0 - Partial Certificate of Compliance
- 16 - Complete Certificate of Compliance
- 2 – Non-Work/Invalid Certificate of Compliance
- 7 - Complaints and Violations
- 1 - Warning Tickets
- 43 - Site Visits pertaining thereto

The Sutton Conservation Commission would like to thank Lauren Rothermich for her 3 years of volunteer service as a member of the Commission. Three years would be approximately 72 meetings and represents a considerable time investment. Lauren's background is in biology and conservation. We wish to recognize her contribution and hope that she gained experience in administering the Wetlands Protection Act.

The Commission's philosophy is that all plans submitted should be the "Best" engineered plan for the protection of the wetlands. In most cases, professional engineers and wetland scientists submit stamped plans designed to this standard. By providing clear and accurate plans, there is added assurance for the protection of the wetlands. Good plans make good projects.

A Guide to Wetlands and Permitting can be found on the website. Individuals are responsible for filing if the project is in jurisdiction. A Request for Determination (RDA) can be filed for minor projects or to find out if a Notice of Intent (NOI) is required. A building permit does not mean that permits from other boards are not required. It is always best to check all boards for requirements.

To expedite the process, both for applicants and the volunteer members of the Conservation Commission, a checklist has been developed to insure that all materials are submitted prior to hearing the application. A narrative, explaining the project in detail, with a statement of avoidance and minimization, listing options and stating reasons why the project must occur within jurisdiction are required. Suggestions for mitigation of permanent wetland disturbance should be included.

Pre-construction meetings with applicants, consultants, and contractors has been instituted. The

Order of Conditions is reviewed so that it is clear what is expected. The Order of conditions and site plans are required to be on site to make sure that conditions are adhered to.

It is the goal of the commission to have projects processed more efficiently with better results. The Town benefits with projects insuring the protection of wetlands, lakes and streams. They are important for flood control, water quality, wildlife, and the appearance of the Town.

It is important for Commissioners continue to expand their knowledge by attending classes and webinars from the MACC (Massachusetts Association of Conservation Commissioners). The Conservation Commission, as a representative of DEP and the Town, continues to strive to be well informed, as well as fulfilling the requirements of the Wetlands Protection Act and the Sutton Wetlands Riverfront District Administration Bylaw.

Attendance:

Daniel Moroney - Chair – attended: 17 of 19 meetings

Joyce Smith, – Co-Chair - attended: 18 of 19 meetings

Andrew DeWolfe – attended 18 of 18 meetings

Robert Tefft – attended: 18 of 19 meetings

William Wence, – attended: 18 of 19 meetings

Brandon Faneuf, Conservation Consultant - attended: 18 of 19 meetings

*3 Commissioners attended the spring MACC Conferences.

Wetland Protection Account: \$2625.76

Consultant's Account: \$76790.00

Bylaw Account: \$650.00

Total: \$80,065.76

Respectfully submitted

Joyce Smith, Co-Chair

Sutton Conservation Commission

REPORT OF THE SUTTON FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2017 to June 30, 2018 to the Honorable Town Administrator, Board of Selectmen and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Elizabeth Kane, Chair, Joanne Geneva, Secretary and Aidan Heffernan, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY14	FY15	FY16	FY17	FY18
Library materials owned	32,820	33,760	34,497	34,766	35,814
Circulation Transactions	70,215	73,914	74,548	61,977	57,095
Interlibrary Loans	19,291	17,542	17,635	16,494	15,331
Borrowers	3,965	3,800	3,781	3,848	3,889
Programs	373	276	284	343	395
Program attendance	3,339	2,750	2,618	3,416	4,438

The value of physical items circulated at the Sutton Library in FY18 was \$851,589.75 while the value of digital content circulated through OverDrive was \$144,180 for a total value of \$995,769.75!

News

We continue to publish quarterly newsletters. The newsletters are available on our website as well as in paper copies available at the Library, Senior Center, and schools.

The Library received a \$10,000 grant from the Osterman Family Foundation for Science, Technology, Engineering, Arts, and Mathematics (STEAM) programming for children and teens.

The Library received a \$7,000 grant from the Massachusetts Board of Library Commissioners on July 13, 2017 to launch a Homebound Delivery Program. The Sutton Library now offers free delivery of books and other library materials to residents who are unable to visit the Library in person. Sutton residents of any age who are confined to their homes either temporarily, due to illness or accidents, or permanently, due to disability, age, or other mobility issues are eligible for homebound delivery. Services may also be extended to the in-home caregiver of a homebound patron.

The Library received a provisional grant award on July 13, 2017 in the amount of \$4,979,584 from the Massachusetts Board of Library Commissioners for the construction of a new library facility. An additional \$174,285 Green Library Incentive would be awarded upon receiving official LEED certification. These grants were provisional until matching funds for the project were obtained via approval from the town, fundraising through the Capital Campaign, or a combination of the two. At the October 16, 2017 Town Meeting the article to provide matching funds for the project was defeated.

Monies Collected

The Library collected \$2,146.88 in fines, \$440.95 for copies/faxes/print-outs, and received \$5584.62 in donations.

Children's Programs

314 children participated in the 2018 summer reading program. Summer reading raffles included items donated by West End Creamery, Cold Stone Creamery of the Shoppes of Blackstone Valley, Breezy Waterslides, Target, Wal-Mart and other regional businesses and museums.

250 year round programs included seasonal and regular storytimes, Apple Tree Arts music and movement programs, school vacation week activities, Lego club, chess club, and STEAM programming. 3,398 children and their caregivers participated in these programs.

Young Adult Programs

130 teens participated in the 2018 summer reading program. 51 year round programs included a yule ball, geek club meetings, teen crafts, STEAM programs, and book discussions. 276 teens and tweens participated in these programs.

Adult Programs:

160 adults participated in the 2018 summer reading program. 94 programs for adults included book discussions at the Library and at the Sutton Senior Center, workshops, a monthly writing group, coloring, an entrepreneur group, guest speakers, and educational classes. 764 people participated in these programs.

Organizations:

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags, gift cards, and bookmarks. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, Hall at Patriot Place, Isabella Stewart Gardner Museum, Roger Williams Park Zoo, Springfield Museums, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

Library Staff:

The Library continues to be served by enthusiastic and dedicated staff members Ali Beaudette, Shannon Duffy, Matt Haas, Pamela Johnson, Katarina Keown, Betsy Perry, Corrina Rossetti, and Neetha Vuppala. This year we said goodbye to Marilyn Sarnie and welcomed Chris Rice, Jamie Pohlman, and Laurie Hayes as staff.

Trustees:

The Board of Library Trustees met 12 times during FY18.
Meetings were held on the following dates:

July 17, 2017	January 22, 2018
August 21, 2017	February 26, 2018
September 22, 2017	March 26, 2018
October 23, 2017	April 23, 2018
November 20, 2017	May 23, 2018
December 18, 2017	June 13, 2018

Joanne Geneva attended 12 meetings.
Aidan Heffernan attended 11 meetings.
Elizabeth Kane attended 12 meetings.

Visit the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click through to the CWMARS catalog to check your account, renew materials, and request items. The library app is available for Apple and Android smartphones and provides easy access to our catalog, calendar, and virtual resources. Follow the Sutton Library on Twitter, Facebook, Pinterest, and Instagram to keep up with the latest happenings at your Library.

Betsy Perry, Library Director
Elizabeth Kane, Chair
Joanne Geneva, Secretary
Aidan Heffernan, Member-at-Large

REPORT OF THE CEMETERY COMMISSION

To the Honorable Board of Selectmen and citizens of the Town of Sutton,

The cemetery commission consists of two commissioners: James Johnson and James Renaud and a clerk Donna Wood. The commission is responsible for the recording of grave sites and the preparation and burial for all funerals both full and cremation.

There were a total of 17 funerals for the fiscal year ending June 30 2018

The following fees were collected.

GRAVE OPENINGS:	\$	9,500.00
LOT SALES:	\$	8,050.00
PERPETUAL CARE	\$	2,700.00
FOUNDATIONS	\$	315.00
VAULT SALES	\$	100.00

TOTAL FEES COLLECTED \$20,665.00

The commissioners would like to thank Paul Domey and his crew for their assistance with burials.

Respectfully Submitted
James Johnson: Chairman

REPORT OF THE HIGHWAY SUPERINTENDENT

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton, I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2018.

Funding for this department comes from several sources. Town funds provide for day-to-day operations, as well as, storm water system repair and replacement, surface treatments for small areas of roadways and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state Chapter 90 program.

The department maintains both Manchaug dam and Steven's pond dam.

The department maintains and makes improvements to Marion's camp

The work force includes the superintendent, highway foreman, and six equipment operators. The department has one dedicated employee to handle cemetery maintenance.

The department operates and maintains eighteen pieces of equipment with a value of over 1.6 million dollars. We replaced the 2001 Ford F-450 with a 2018 Ford F-350.

The winter of 2017-2018 had 35 snow and ice events between December 9th and April 15th.

In closing I would like to thank the Town Administrator, James Smith, for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Respectfully submitted,
Matt Stencel
Highway Superintendent

INVENTORY

1	Ford Escape Hybrid 2012	1	John Deere Skid Steer Model 250
1	Ford F350 4X4 Pickup 2012	1	Komatsu Model WB156 Load/back 2007
1	Ford F350 4X4 Pickup 2015	1	Ford Tractor Mower Model 3910 1984
1	Ford F550 Dump Truck 2012	1	Ford Tractor Mower Model 8N 1953
1	Ford F350 Dump Truck 2018	1	Elgin Street Sweeper 2014
1	Sterling L7500 Fixed sander 2001	1	Sandpiper Portable Screening Plant 1975
1	Sterling L7500 Fixed Sander Truck 2000	1	Vermeer brush chipper 2001
1	Mack GU712 Dump Truck 2016	1	Portable Cement Mixer 2000
1	Mack GU712 Dump Truck 2017	1	12ft. Power Angle Snow Plows
1	International 7400 Dump Truck 2011	6	11ft. Power Angle Snow Plows
1	International 7400 Dump Truck 2005	2	9ft. Power Angle Snow Plows
1	Freightliner FL70 Catch Basin Truck 2000	2	8ft. Power Angle Snow Plows
1	John Deere Loader Model 624G 1996	2	One way Snow plows
1	John Deere Loader Model 544K 2009		
1	John Deere Grader Model 672B 1988		

REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:
The Council on Aging submits the following report for the fiscal year July 1, 2017 to June 30, 2018.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. We will be happy to assist our seniors and their families.

We would like to thank the citizens, businesses and community organizations that support the Senior Center. The Senior Center continues to be the home of the Michael A. Chizy Food Pantry. The Food Pantry assists on average 37 people a week. This year the Food Pantry provided 68 holiday meals for families in Sutton.

The Sutton Senior Center offers wonderful services from S.C.M Elderbus who provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243.

Tri-Valley Elder Services with the support of Michelle Saucier continue to bring us delicious and nutritious meals. Meals are \$3.00 per person over age 60 and you must give a call 48 hours in advance to reserve a lunch. Call the Senior Center and ask for Michelle if you know of an elder in need of meal services at 508-234-0703.

Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton. The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level service that you have come to expect from the Council on Aging.

Staff Members

Michelle Edelstein-Director
Clarke Alderman-Outreach Director
Diane Hanley-Assistant

Council on Aging Board

Meets 3rd Tuesday of each month at 9am
9 meetings were held with a total of 8 members plus Director in attendance
Rosemarie DeGaetano- Chair-11 meetings attended
Barbara Bessette-4 meetings attended
Gale Graves-8 meetings attended
Dorothy Gravison-10 meetings attended
Richard Haskins-10 meetings attended
Genevieve DeHaan-11 meetings attended

Wally Baker-8 meetings attended
Paul Maynard-8 meetings attended

Annual Activities Report Duplicated

Congregate meals: 2,100
Home Deliveries: 9,100

Outreach and Advocacy

General information: 8,035
Case management: 1,100
Health/Veterans benefits counseling: 452

Professional Services

Support group: 38
Legal Assistance: 72
Financial management: 87
Tax Assistance: 84

Support Services

Friendly Visiting: 315 hours
Telephone Reassurance: 77
Medical Equipment Loans: 340

Transportation

Ambulatory: 3,857
Non ambulatory: 824
Under 60: 93

Volunteers: 48

Wellness

Blood Pressure: 872
Blood Sugar Clinic: 88
Podiatry: 56
Flu Clinic: 58
Fitness Classes: 8,124
Health Informationals: 133

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Board of Selectmen, Town Administrator and the citizens of Sutton, we here submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending June 30, 2018.

The Wilkinsonville Wastewater Collection System pumped 66,376,000 gallons to the Upper Blackstone Treatment Facility through the Town of Millbury with an average daily flow of 181,852 gallons per day.

The Advanced Wastewater Treatment Facility has processed 20,027,453 gallons in fiscal year 2018. The facility averages 54,870 gallons per day. Our process control consists of pH adjustment and Chlorination of the final effluent. We monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC).

The Sutton Sewer System services 980 users and maintains 9 pump stations.

Revenues:

- User Fees- \$754,250.90
- Connection Fees- \$175,000.00
- Application Fees- \$10,625.00

There were 8 Sewer Commissioner Meetings held:

- Neal Crites, Chairman 8/8
- Larry Wiersma, Vice Chairman 8/8
- Carl Licopoli, Clerk 6/8

Active projects:

- Pleasant Valley Villa's – Phase 3
- Pleasant Valley Crossing – Phase 3
- Forest Edge (Ariel Circle)

The billing is based upon per unit. A single family household is considered as one unit. (Example: a duplex is 2 units; three families are 3 units, etc.) Each unit is allowed 5,000 gallons per month. (30,000.00 gallons for six months billing cycle) A minimum fee of \$590.00 a year, (\$295.00 half year) was in effect. A fee of \$6.25 per every thousand gallons above the minimum usage (30,000) was in effect.

Goals and Objectives:

- Phase 1- Bring sewer to the center of Sutton.
- Phase 2- Extend sewer from the Center of Sutton to the Sutton public schools.

The Sutton Sewer Commissioners and the Sutton Sewer Superintendent created and provided the Sutton sewer users with informative brochure regarding Fats, Oils and Grease (FOG) impacting the sewer system. This information was distributed with the sewer usage bills.

Respectfully Submitted,
The Sutton Sewer Commissioners

REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2017 to June 30, 2018. The Commissioners are Amy Parsekian and Anthony Fattman. Interviews were held with Amy Parsekian and Staff Member, Tammy Mahoney. The Commission held their annual lifeguard meeting at Marion's Camp on June 1, 2018. Staff Member, Tammy Mahoney attended that meeting along with the following seasonal employees: Kylie Ford, Benjamin LeClaire, Ray Nichols, Christopher Reed and Nicholas Reed.

The Town Beach was open daily June 16 through August 19 and weekends until Labor Day. The Beach was staffed with two lifeguards noon to 6:00 daily.

The following passes were sold:

- 240 season passes sold to Sutton residents at \$25.00 per family totaling \$6000.00
- 67 season passes sold to non-residents at \$50.00 per family totaling \$3350.00
- 290 day passes sold at \$5.00 per person totaling \$1450.00

The Commission defined a family as 2 adults and 4 children. Swim lessons were offered at the beach prior to public opening and fees totaled \$1950.00.

The Beach was used for events sponsored by MRA Mutisport, we collected a total of \$1800.00 in rental fees which were deposited in the Marion's Camp Revolving Fund.

Respectfully submitted,
Amy Parsekian
Anthony Fattman

REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals hereby submits the following annual report for fiscal year ending June 30, 2018.

The Board regularly conducts its meetings on the first Thursday of each month at 7:30pm at the Town Hall and serves the town by taking action on the following:

- Hears and acts on petitions taken by those aggrieved and unable to obtain an enforcement action or building permit under the provisions of MGL ch. 40A as outlined in Section (8) and Section (10).
- Hears and acts on special permit petitions for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts as outlined in MGL.Ch.40A §9.
- The Board functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGLCh.40B.

The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours.

During Fiscal Year 2018 the Board of Appeals conducted 10 meetings.

<u>Board Members</u>	<u># of Meetings Attended</u>	<u>Term Expiration</u>
Richard Deschenes, Chairman	10	2020
Daniel Petrelli	8	2019
Michael McGovern	9	2021
Richard Haskins	6	2021
James Marran	9	2019
Christopher Matera (Associate)	8	2020

The Board acted on the following petitions:

Special Permit Applications: (16)

Permit Extension: (1)

Administrative Fees collected: \$1,225.00

Comprehensive Permit Project Update: Leland Hill Estates

The remaining five homes which are located on the Hunter's Court section of the project are under construction. It is anticipated that the project will be completed during Fiscal Year 2019.

We appreciate the opportunity to serve the town and its residents and look forward to 2019.

Respectfully submitted,
Richard Deschenes, Chairman
Lynn Dahlin, Secretary

REPORT OF THE BLACKSTONE VALLEY VETERANS' SERVICES DISTRICT Uxbridge-Northbridge-Sutton-Douglas

To the Honorable Board of Selectmen, Town Manager, and the Citizens of Sutton,

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for federal, state, local Veterans benefits. As a district, this office also serves the towns of Northbridge, Douglas, and Uxbridge. Sutton reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Uxbridge in FY 2018. During fiscal year 2018, \$64,251 was paid out in M.G.L. Chapter 115 benefits for qualified Sutton Veterans and their dependents. This is a 23% decrease from FY 2017. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:30 a.m. – 2:30 p.m. (Annmarie Cleary) and 5 p.m. – 7 p.m. The district satellite office is in Northbridge at 14 Hill St. is open 8:30 a.m. to 4:30 p.m. on Wednesdays. The office is closed on Fridays.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any Veteran concerns.

Respectfully submitted,
Carl J. Bradshaw
Lieutenant Colonel, U.S. Army (Retired)
District Director of Veterans' Services

REPORT OF THE HISTORICAL COMMISSION

To the Honorable Board of Selectman and the Citizens of the Town of Sutton:

The Historical Commission seeks to preserve and protect significant buildings and landscapes within the Town that constitute distinctive features of the architectural, cultural, political, economic or social history of the town. The commission maintains an inventory of properties and assists owners and interested parties in identifying opportunities to preserve and maintain the rich historical features of our town.

The Historical Commission regularly conducts meetings on the third Tuesday of each month at 7:00pm in the Town Hall. All meetings are open to the public and recorded by the Sutton Cable channel.

The Commission consists of the following members:

	Year Term Expires	FY18 Meetings attended
Keith Downer - Chair	June 30 th , 2018	8
Mark Kellogg - Clerk	June 30 th , 2020	4
Donna Rossio - Member	June 30 th , 2018	4
Walter (Wally) Baker – Member	June 30 th , 2019	6
Paul Dunn – Member	June 30 th , 2019	4
Rochelle Forsythe – Assoc. Mem.	June 30 th , 2019	8

During the period July 1, 2017 through June 30th, 2018 the commission held 8 meetings.

The commission continued assisting Town Planner Jen Hager with completion of the project to list the Manchaug village area in the National Registry of Historical Districts. Following award of the listing the board is working to develop certificates for the homeowners.

The commission reviewed projects for impact on historical resources related to the Blackstone Bridge replacement project, completion of the cellular tower placement near the West Sutton Historic District, changes to the Halls Mills home easement.

Respectfully submitted,
Keith Downer, Chair
Mark Kellogg, Clerk
Donna Rossio, Member
Wally Baker, Member
Paul Dunn, Member
Rochelle Forsythe, Assoc. Member

REPORT OF THE POLICE DEPARTMENT

To The Honorable Town Administrator, Board of Selectmen and the citizens of Sutton:

In 2018, we continued to build upon our partnerships within the community as we worked to understand quality of life and enforcement issues that we may assist with. We delivered a high level of professional services which have continued to make Sutton a safe community for citizens to thrive in.

As part of our ongoing commitment to ensure a safe school environment, we've once again partnered with our district's faculty and staff to improve upon techniques which could be used during various incidents within the school's campus. We consistently re-evaluate the methods and training we provide to our school community, to ensure the most up-to-date information is furnished to those entrusted to keeping our community's children safe. In addition to the school's physical safety, we've implemented an educational component which addresses the dangers of young people texting and driving through the UMass Teen Drive Program. Teen Ambassadors were chosen from the body of Sutton High School students to help facilitate this important message to their peers. With our younger student body, we helped instill confidence and forward thinking with our RAD Kids program. Elementary School students engaged in activities that were geared towards situational awareness and personal safety.

With the overwhelming support we received in years prior from the citizens of Sutton, we saw the process for our new police facility move forward to the construction phase. For months we have excitedly watched our modern day building rise from the former empty Blue Jay Restaurant lot. Our new police station will prove to be a pivotal mark for our department that will allow for improved services to the community. We look forward to showing the community the thoughtfulness that was used throughout the design and construction process to assure that we created the most functional facility to deliver those services to you.

Calls for service involving substance abuse and mental health issues continue to keep us active. We strive to provide the most beneficial outcome to these potentially dangerous and complex calls and have benefitted greatly from our ongoing partnership with the Blackstone Valley Connector. Our goal is to help cultivate a long term solution to these issues that plague many families within our community.

We would like to thank our community for their unwavering support for our police department and the efforts we put forward. Each of our officers takes great pride in the community they represent and this is easily seen through the professionalism they exude performing their duties day in and day out.

July 2017 through June of 2018
 Dispatched calls for service: 15,108
 Typical calls include:

❖ Murder	0
❖ Robbery	1
❖ Kidnapping	0
❖ Arson	1
❖ Rape/Sex Offenses	04
❖ Assault&Battery	33
❖ Larceny	119
❖ Vehicle Theft	04
❖ Well Being Check	153
❖ Trespassing	72
❖ Juvenile Offenses	13
❖ Traffic Complaint/Erratic Operator	249
❖ Financial Crimes	48
❖ Missing/Lost Persons	10
❖ Disturbances	138
❖ Domestic Disputes	56
❖ Obscene/Threatening Calls	39
❖ Recreational/Vehicle Complaints	18
❖ Medical Assists	649
❖ Fire Alarms	98
❖ House Alarms	219
❖ Business Alarms	166
❖ Summons Served	45
❖ Assist Citizens	217
❖ Animal Complaints	222
❖ Suicide/Attempts	14
❖ Disabled Motor Vehicles	410
❖ Assist Other Police/Agency	280
❖ Neighbor Disputes	19
❖ Untimely Deaths	04
❖ Breaking & Entering(Homes/Vehicles)	35
❖ General Services	326
❖ Hang Up 911 Calls	51
❖ Motor Vehicle Crash/Off Road	288
❖ Drug Offenses	27
❖ OUI Arrests	32
❖ Protective Custody	11
❖ Motor Vehicle Violations	3,058
❖ Vandalism	74
❖ Suspicious Activity Investigated	753

FEES COLLECTED

❖ RMV Non Criminal Fines	\$ 50,311.73
❖ District Court Fines/Fees	\$ 15,383.33
❖ Pistol Permits	\$ 4,900.00
❖ Default Restitution Fees	\$ 0.00
❖ Administrative Fees	\$ 6,230.01
❖ Accident Reports	\$ 50.00
❖ Cruiser Use Fee	\$ 5,375.00
❖ Booking Video Fee	\$ 0.00
❖ Solicitor Registrations	\$ 25.00

Total: \$ 82,225.07

Respectfully submitted,

Dennis J. Towle
Chief of Police

REPORT OF SUTTON COMMUNITY TELEVISION

To the Honorable Board of Selectmen, Town Administrator and Citizens of Sutton:

Sutton Community Television (SCTV) respectfully submits this report for July 1, 2017 to June 30, 2018. SCTV is the town's Public, Education and Government (PEG) cable access television resource. This valuable asset builds community relationships, empowers citizens and ensures First Amendment rights. SCTV provides local access programming through two local providers, Charter and Verizon. License agreements allow these providers to operate in the town and fund the function in its entirety. The Charter contract, a ten-year license, expires in January 2022. The Verizon contract, a 15-year license, will expire in July 2023. Both contracts currently assess 4% of the Licensee's annual Gross Revenues to support the local access stations. One full-time and one part-time employee as well as a pool of trained cable recording assistants support the department.

The Government station originates from the Town Hall while the Public and Education access channels originate from the public access television studio facility in the Sutton High/Middle School. The stations broadcast on the following channels:

Public Station	Charter Channel 194	Verizon Channel 29
Education Station	Charter Channel 192	Verizon Channel 30
Government Station	Charter Channel 191	Verizon Channel 31

The cable department broadcasts and records almost every government meeting. The meetings are available 24/7 on the town website (www.suttonma.org). Local public events recorded included the Memorial Day Parade and Historical Society presentations. Other public programs are submitted from surrounding towns or local interest groups. Education station programming includes music/chorus concerts, presentations and guest speakers, drama events and promotion ceremonies. DVD's of all of our local programming are available for purchase for \$10. The cable department also serves the community with a broadcast of local public service announcements for local activities and events. In addition, the Town of Sutton Cable created a YouTube Station for playback and storage of the local access events in February 2018. This is a huge improvement in the on-line playback experience. SCTV also maintains a Facebook page with all of the pertinent information distributed. In October 2017 a new broadcast server was purchased and the government station was transitioned to the high-definition format. The public and education stations will transition FY 19.

During this fiscal year SCTV executed the following:

- 180 government meetings recorded, broadcast, replayed and posted online
- 143 programs replayed on the public station
- 10 public/community events recorded, replayed and posted online
- 19 school events recorded, replayed
- 36 DVD's sold
- 342 PSA bulletins on local access stations
- 504 Facebook Posts
- 80, 247 Facebook Reach
- 105 Videos posted on YouTube
- 2036 YouTube videos viewed
- 11,220 Video minutes watched
- 58 YouTube Subscribers

Sutton Community Television encourages all interested residents to become local "producers" and submit programs for broadcast on the public stations. Comments regarding the programming and service from our service providers are always welcome. The cable staff can be reached via email at p.nichols@town.sutton.ma.us or by phone 508-865-8735. Thank you.

Respectfully submitted,
Town of Sutton Cable Department

REPORT OF SUTTON CULTURAL COUNCIL

To the Honorable Board of Selectmen, Town Administrator and Citizens of Sutton:

The Sutton Cultural Council's (SCC) goal is to provide cultural opportunities and events that benefit the diverse audiences of Sutton, including children, families and seniors. The Sutton Cultural Council is part of a network of 329 local cultural councils (LCC) serving all 351 cities and towns in the Commonwealth. The LCC Program is the largest grassroots cultural funding network in the nation, supporting thousands of community based projects in the arts, sciences, and humanities every year. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community. The Sutton Cultural Council received \$4,855 for grants in 2017 to fund cultural programs in Sutton.

Decisions about which activities to support are made at the community level by a board of municipally appointed volunteers. The members of the Sutton Cultural Council were Betty Bryson, Dennis O'Toole, Mark Bailey, Paige Thayer, Pam Nichols, and Leslie Graff. Five meetings were held during the year; all members were present on 11/7/17 for the voting meeting.

Examples of Sutton Cultural Council events held in Fiscal Year 2018 (July 1, 2017 to June 30, 2018) included:

8/13/17 Millbury Sutton Community Band on Sutton Common
8/16/17 New England Swing Orchestra on Sutton Common
10/14/17 Hofbrauhaus Bavarian Band at Sutton Senior Center
6/26/18 Pied Piper Magic Show at Sutton Public Library

The Council is currently seeking and welcoming new members! Please email co-chairs Paige Thayer or Pam Nichols, at pnthayer@hotmail.com or pamelaaanichols@gmail.com for additional information.

Respectfully submitted,
Sutton Cultural Council

REPORT OF THE SCHOOL DEPARTMENT

I am pleased to submit the annual report as Superintendent of the Sutton Public Schools, which covers the time period of July 1, 2017 to June 30, 2018.

Annual School Committee and Leadership Retreats

School Committee members were as follows: Paul Brennan, Chair; Bruce Edwards, Vice Chair; Kristen Feifert Clark, Secretary; Nathan Jerome, Member; and Peter Tufts; Member.

There were 18 School Committee meetings during the fiscal year. Set forth below is the number of meetings that each member attended:

Name	Number of Meetings Attended
BRENNAN, Paul	17
EDWARDS, Bruce	14
FEIFERT CLARK, Kristen	18
JEROME, Nathan	18
TUFTS, Peter	18

School Committee members participated in a summer retreat on July 24, 2017, which provided an opportunity to review and discuss Budget Format; Strategic Plan Goals; Community Survey; and Succession Planning for Administrators.

The 2017-2018 school year started on the scheduled day, Wednesday, August 30, 2017. Sutton's enrollment was 1,383 (a decrease of 41 students from the previous school year). Administrators and staff agreed that it was a smooth opening with students beginning before Labor Day for a two day week.

Building

The maintenance and custodial staff at Sutton Public Schools strive to keep the buildings looking clean and well maintained. They perform daily, weekly, and other periodic cleanings, as well as preventative maintenance for the safety and wellness of the students, faculty, and town.

High School

The 2017-18 school year was another successful one for Sutton High School. Our students continue to excel in the classroom, in athletics, the arts, and in the community. In the fourth year of our partnership with Mass Insight Education, our AP program continues to grow and reach more students. This year, we had 165 students enroll in AP Classes, up from 149 in 2016-17. They produced a record 135 qualifying scores. This year also featured our decennial accreditation visit from New England Association of Schools & Colleges (NEASC). NEASC is the accreditation body for Massachusetts high schools. In March, a team of educators visited our school for four days to review our practices, policies and measure our school against the standards that NEASC holds. Their full report can be found on our website.

On the field and on the court, our student athletes excelled, once again, highlighted by a State Championship for our Girls Soccer team and a District Championship for our Boys Basketball

team. Several of our students excelled in the arts - with three performances by our drama club, multiple great performances by our band, and outstanding work displayed at our annual arts night. Our Community Service Learning Club, Student Council, National Honor Society and other student groups spent countless hours in the Sutton community giving back through community service. Finally, 81 of our 106 Seniors spent their 4th quarter out in the workforce applying the skills and knowledge they have accrued in their time in Sutton Public Schools in the real world.

Middle School

At Sutton Middle School, the 2017-2018 school year was full of challenging, interesting, and creative learning opportunities both, in and out of the classroom. Fall Cross Country Boys and Girls Teams had a very successful year with the 6th grade Girls winning first place at the Ocean State Cross Country Festival. Mrs. Farmer continued to add to the library's Maker Space - from Little Bits, Circuit Scribe pens, and 3D pens, for students to use and create very interesting items. Through a SEFT grant, students from grades 7 and 8 attended a presentation called "Dirt" - a one man show that explored the challenges and decisions teenagers face daily. Ten students were selected to attend the 10th Annual Blackstone Valley STEM Conference. CSL Club, led by Ms. Corron, continued in efforts such as *Treats for Troops*, *Food Drives*, *Cards for Critters*, as well as many other events. Willem Edwards was selected this year as our 351 Ambassador and volunteered at the annual Cradle to Crayons event held in Boston. The 7th and 8th grade chorus performed at the DCU, under the direction of Mrs. Shivick. Lastly, Mr. Cummins was selected as the Sutton representative for Blackstone Valley's Annual Promising Practices held at the Asa Waters Mansion.

Elementary School

The 2017-2018 school year was another successful one. We welcomed Jackie Chong to our office staff as a part-time administrative assistant. Samantha Toomey took over as our technology teacher for grades K-5, moving from her position as a classroom teacher. We also welcomed Lisa Kane and Kirstie Tarr as third grade instructional assistants.

There were academic fairs at all grade levels and Family Math and Literacy events for our students and their families in which to participate. Our students ventured on several field trips. The Boston Museum of Science and Windows on Wildlife brought traveling field trips to our school. Also, John Porcino, Storyteller, was back to teach writing at all grade levels and to offer an assembly to our students on positive behavior. A Diversity Council was formed at the Elementary School and Simonian Center as a result of work done at our District Learning Team.

We implemented a new, positive behavior program, "Choose to be Nice". This was very well received by teachers and students. Our fifth grade students organized a community service event to bring in items for the Sutton Food Pantry. We had two sessions of Afterschool Enrichment provided by the PTO. All students in grades 3-5 were assessed in MCAS in Math and ELA and students in grade 5 were assessed in Science and Technology. All assessments were computer-based.

We culminated the year with Field Day for all grades and with a ceremony/carnival for our fifth graders as they prepared to move on to middle school.

Simonian Center for Early Learning

The Simonian Center enjoyed another busy and productive school year! In the classrooms we continued to work on building a solid foundation of skills in Mathematics, English Language Arts,

Reading, and Writing. Progress was seen by the growth in classroom projects, through DIBELS and MAP scores, and within the daily life skills of our students. Teachers focused time on bringing the new Science standards into the classroom, with hands-on and experimental based projects.

Students participated in a fundraiser for the American Heart Association (raising over \$700) in conjunction with a jump-rope and healthy habits program with Mr. S in Physical Education class. We held a Family Fun Night with Math and STEM activities. Children also had the opportunity to act/sing/dance in the Green Bean Story to Stage production, which is based on student artwork and story writing.

Special Education

Sutton Public Schools' Special Education Department works to support students who have been identified as having a disability and needing special education services in order to access the curriculum. The staff consists of highly qualified and certified teachers in the areas of special education, speech/language, occupational therapy and physical therapy. These professionals, along with support staff, focus on providing special education services to approximately 260 students (18% of the student population) Pre-K through grade 12+. Most students' needs are met in the general education setting. A small number of students are in substantially separate programs for academic instruction with varied opportunities for inclusion with their same aged peers. At the High School, vocational and transition planning has continued to expand with students participating in opportunities both, on and off campus. For students who have academic needs that cannot be met at the Public School, out of district placements are utilized.

Extended school year programming was provided during the summer of 2018 to students whose IEPs required these services in order to prevent substantial regression of skills acquired.

District-Wide Initiatives

The District executed its Strategic Plan Goals (Standards I & II) as outlined in the 2017-2018 plan.

The Arts

The arts were led by an incredibly dedicated staff including Cameron Loss, Justin Falvo, Susan Wildman, Suzanne Dame and Sandra Kerr. Our *Fine Arts Program* continued to thrive with great performances by our band and chorus at their annual Winter and Spring concerts. The Drama Club performed a musical: *A Christmas Carol*. Our annual "Celebration of the Arts" night, exhibiting remarkable artwork produced by our students, was a success!

Athletics

The 2017-2018 school year was another very exciting and successful year for Sutton Athletics. A total of 260 students in grades 9-12 participated on, at least, one team and 130 more students in grades 6-8. Sutton Athletics is proud to be part of the **Massachusetts Interscholastic Athletic Association** (MIAA) and member of the **Dual Valley Conference** (DVC).

Here are a few of our major accomplishments as of February 2018:

- Dual Valley Conference Champions
 - Girls Soccer
 - Boys Indoor Track and Field
 - Girls Indoor Track and Field
 - Boys Basketball

- Girls Basketball
- Boys Outdoor Track and Field
- Girls Outdoor Track and Field
- Coach William Gillin was the proud recipient of the MIAA Girls Indoor Track Coach of the year, recognized in spring 2018.
- Varsity Field Hockey team received the MIAA Team Sportsmanship Award and was recognized prior to the State Championship game at WPI in Fall 2017.
- Student Athletes have attended the following leadership opportunities provided through the MIAA and DVC: MIAA Sportsmanship Summit at Gillette Stadium, MIAA Girls and Women in Sports Day at Faneuil Hall, DVC leadership conference, MIAA Student Ambassador program.

The Athletic Department also strives to keep the community informed via social media on Twitter, Facebook, and Instagram @SuttonAthletics. Go Sammies and Suzies!

Class of 2017 Post-Secondary Graduate Statistics

4-year college/university	87	82.0%
2-year college/university/prep.	6	5.5%
Technical/Trade School	2	2.0%
Military	2	2.0%
Employment/Workforce	9	8.5%
	<hr/> 106	<hr/> 100.0%

- 93 students or 87% going on to a 2 or 4-year college
- 95 students or 89.6% going on to some education

Information Technology

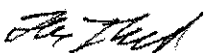
Through the town Capital fund, the schools were able to complete a number of projects that will increase student technology access and school safety:

- New streamlined Security System was installed in the Middle/High School - standardizing security throughout the district.
- PA System update at the Simonian Center/Elementary School. Speakers were added in the auditorium, gym, and cafeteria. This new system allows for district wide paging.
- PA upgrade at the Middle/High School - the PA server was updated to accommodate a district wide system.
- 32 Smart Boards were added to the Simonian Center/Elementary School. Every classroom in the entire district now has a smart board.

Farewell

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Virginia Smith, Lynne Carlson, Denise Daly, Robert Russell, Linda Carter, Linda Andrzejewski.

Very truly yours,



Theodore F. Friend
Superintendent of Schools

REPORT OF BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

A Message from the Superintendent-Director

Thanks to you, our students experienced a top-notch education during Fiscal Year 2018. We are grateful for your continued support, and we have chosen to utilize our Annual Report as an opportunity to highlight our students' successes and District achievements for you. Your financial and personal support of our school system creates opportunities for our students to explore different career paths, academic subjects, activities, and viewpoints on their roads to success.

One of the most telling indicators of the impact of your investment in our vocational technical delivery system comes from the seemingly always-busy hallways, laboratories, and athletic fields of our campus. Students, staff, and alumni alike are fully immersed in our school culture, and often spend additional time on campus reaching for success or assisting others.

Nicole White was one of the many alumni who have reached out to their alma mater after graduation. A 2016 Culinary Arts graduate, Nicole posted on our social media page requesting art work from current students to display at an event hosted by the non-profit MassLEAP where she was completing an internship. In our quest to share in her current success, we learned Nicole's path from BVT to MassLEAP was filled with twists and turns. We knew her story was the perfect case study in flexibility, adaptability, and curious exploration skills required to be successful in the 21st century.

A success story like Nicole's is not uncommon in today's fast-paced, ever-changing world. The vast array of skills she, and all other BVT students, learned while in high school ensures preparation for whatever comes next.

I am incredibly proud to be a part of the BVT community, and I hope you are too. I thank you for your long-term support of our system, and I encourage you to read on to see how our students and staff are continuing their curious journey of exploration toward success and happiness.

Dr. Michael F. Fitzpatrick
Superintendent-Director

Alumni Profile: Nicole White – Curious Exploration

Although some people see their success moving in a continuous, straight line, others find their success following a more circuitous path. The old notion of climbing directly to the top of the corporate ladder has become outdated as people begin to approach their careers as fluid and ever changing. Nicole's dedication to curious exploration has led her to unexpected, yet significant and impactful, experiences on her way to future career success.

A plate of spaghetti is an apt description of what Nicole White's, Class of 2016, story looks like from the outside looking in. Her plans transitioned from one extreme – the Culinary Arts industry – to another – becoming a veterinary assistant – during her high school years alone. Early in her college career, more twists were put into her career planning as she moved from a veterinary assisting major to a nursing major to a psychology major, yet fear is not a word in Nicole's vocabulary.

Nicole seizes opportunities to explore different possibilities and pursues them with intense dedication. She's curious about the world around her and doesn't hesitate to try or fail. After all, the Culinary Arts program at BVT was a four-year base that was ultimately helpful preparation in determining her career path. Then there was the semester of Veterinary Assisting at Becker College in Worcester, MA where she learned a career in veterinary medicine would not be advantageous to her. That was followed up by a semester in the nursing program, where she learned her interests did not align with the medical field. Now, she's chosen to pursue psychology, but Nicole still sees fluidity in herself and her career path.

Applying to BVT was a simple decision for Nicole. It would be a new adventure with her friends by her side, and together they would gain a head start on life by finding their passions and pursuing them at a young age. However, as the admissions process wore on, her friends slowly changed their minds about the school and tried to convince her to do the same.

"In the beginning, it was easy. I was going, all my friends were going, but then after they all changed their minds, I was like 'wow, I'm not going to know anyone'...and then it was a tough decision to make."

Taking the leap and embarking upon new opportunities, Nicole focused on what could be ahead. After the freshman Exploratory period, Nicole hoped to follow in her sister's footsteps and be a part of the Health Services program. The placement would give her a head start on a career in the medical field and she could explore working in a variety of clinical settings.

Instead, Nicole experienced a detour on her road to success. She was placed in the Culinary Arts program, her second choice placement, and began to imagine a future in the industry.

She enjoyed the creative freedom that came with being in the kitchen and bakeshop, but as graduation approached she realized a career in the Culinary Arts field was not for her.

"Going to BVT made me a hard worker, but pursuing Culinary Arts ended up not being the best choice for me and my future," Nicole said. "I knew that no matter what I pursued, the life skills I learned in Culinary Arts would help me be successful."

As she thought about her next step, she heard BVT was researching the feasibility of adding a Veterinary Assisting program in the future.

"Hearing BVT was thinking about something with pre-veterinary sparked something in my mind, and I thought that would be a great career fit for me."

She enrolled in the Veterinary Assisting program at Becker College as the hands-on program is among the best and she could save money by living at home during her schooling. A lucrative, exciting career in the veterinary medicine industry was ahead of her – that is until the hives, sneezing, and coughing began.

"I learned I have allergies to animals and my allergies got so bad I couldn't even be in the same room as a dog without sneezing and coughing," Nicole said. "I thought there's no way I will be able to be a veterinarian and be able to do it to the best of my abilities because I'll be too busy sneezing."

Once again, Nicole's path had circled back to the starting line. She thought back to her time at BVT and realized she could pursue her original first-choice career path, so she switched to the Nursing program at Becker and declared a minor in psychology.

"I did one semester, and it was absolutely horrible. Anatomy and Physiology was the worst experience of my life, and I knew it wasn't for me," she said.

Stepping back to consider her options yet again, she thought back to her time at BVT and the career tests she had taken in the past as well as the one's she had taken more recently. Each test noted her inclination towards psychology and social work. Her performance in current psychology classes validated her knack for the field, so Nicole declared a psychology major.

"This experience is helping me learn what I don't want to do, which is just as important to me as what I do want to do," Nicole said. "I feel like I have better skills to choose a career path that will truly make me happy."

With the help of her advisor at Becker College, Nicole narrowed down her career ambitions to a single sentence: "I want to help people and change lives." With that in mind, her advisor suggested she participate in the school's Semester in the City program. The program gives students the opportunity to live in Boston for the semester while taking classes and participating in an internship with a nonprofit organization.

Nicole was paired with MassLEAP, whose mission is to bring youth communities together through spoken word poetry.

"It's really about getting people to talk, getting people to listen and understand each other instead of pointing fingers and not listening," Nicole said.

As part of the internship, Nicole worked with students to plan poetry nights and writing workshops before she was tasked with planning her own event. She chose to combine spoken word poetry with visual art in an event called Painting Poetry. The event displayed 40 pieces of art work from high school students across the nation and gave student poets an opportunity to tell their stories to the visiting crowd.

"People were really thankful for the event and I had a lot of people who said these kinds of events don't happen often, so they jumped at the opportunity to submit their art," she said.

The program solidified Nicole's desire to change lives by helping people; it also showed her a way to do it. She experienced a broad range of diverse viewpoints, learned about different art forms, and discovered new parts of herself.

"I was always so afraid of change, but, once you experience it, it's kind of addictive," she said. "Now, I want to do crazy things and experience new things because that's the best way to learn."

Although her career path thus far has resembled a plate of spaghetti rather than a ladder to the top, Nicole knows these experiences have given her maturity and wisdom while shaping her thoughts about the world.

“I’ve learned to work in diverse groups, and I didn’t realize how different cultures and experiences bring so many different ideas to the table,” she said. “Diversity just works better. You have more successful ways of innovating when you have different viewpoints.”

She knows many people express frustration with young people like herself who attend vocational schools, but choose to follow different career paths than their selected trade. However, Nicole feels no one should expect someone’s learning to end after high school. After all, it’s estimated only 27 percent of people are in a job directly related to their college major, so Nicole’s diverse resume will be an asset to her.

“BVT doesn’t only teach trades. It doesn’t only teach its students to be the best in the specific fields they want to be in. BVT teaches students about real life. It teaches about community; it teaches that putting in hard work is the way to get the results you’ve been dreaming,” she said.

As Nicole prepares to enter her junior year at Becker College, she knows there are still twists and turns along the way, but she feels prepared for them because BVT taught her to be flexible and resilient in responding to unexpected changes and embracing new opportunities.

Fear is not a word in Nicole’s vocabulary, but fearless surely is. Every experience gives her new knowledge, insight, and expertise to aid in her journey to success.

Giving Back: The Value of Play

During the Third Annual Project Playhouse unveiling on April 25th, BVT Construction Technology students brought sunshine to a rainy day when they presented the VanderZicht family of Uxbridge with a custom-made, train station-inspired playhouse.

Project Playhouse is a collaborative project between Bryant University, Rosemary’s Wish Kids, and local high school students who design and build playhouses for local families. The VanderZicht family immediately began making memories in their new playhouse shortly after the unveiling.

“The kids have been asking for a clubhouse or a treehouse. Now they won’t be asking for that anymore,” said Brian VanderZicht. “The students did an awesome job; I love that it’s completely finished and so beautiful.”

The BVT students began working on the playhouse in January. Local businesses, including Koopman’s Lumber in Whitinsville and Plywood Plus in Worcester, donated materials to the project. After several weeks of planning and revising, the students set to work building the playhouse train station known as Seaside Station. The students included wooden train tracks on the side of the playhouse to tie the theme into the design.

“The best part of the project was watching the kids have fun in the playhouse and knowing that you helped do that,” said Nicholas Pires, a Class of 2018 Construction Technology graduate from Milford. “We don’t always get to see the reaction to our work, so to see kids enjoying it made the hard work worth it.”

Honoring the Class of 2018

Graduates beamed with pride as cheers echoed throughout the Hanover Theatre at Blackstone Valley Tech’s Class of 2018 commencement ceremony on May 30th.

The Hanover Theatre for the Performing Arts in Worcester was packed as family, friends, and educators gathered to take part in the commencement ceremony honoring 296 students. The night marked the conclusion of their dual high school education as they received their vocational certificates and diplomas.

Superintendent-Director Dr. Michael F. Fitzpatrick reminded students to continuously seek new knowledge and refuse to remain stagnant. He advised students to be focused on their goals, but to remain flexible as the world constantly changes.

“Be productive, show the world your talents, and define success on your own terms,” Fitzpatrick said. “Always remember that life is not linear, but the twists and turns are what makes it exciting, fun, and worthwhile.”

Following the commencement ceremony, the sidewalks outside the Hanover Theatre were packed as hundreds of proud parents, guardians, family members, and friends greeted the BVT Class of 2018 with hugs, cheers, and congratulations.

See the photo gallery at: www.valleytech.k12.ma.us/classof2018

FY18: Another Outstanding Year of Achievements

Our students continue to display their mastery of rigorous academic topics and industry-validated vocational technical competencies.

408

During the 2017–2018 school year, a total of 408 AP course exams were given to 271 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Computer Science A, MacroEconomics, Physics 1, and Spanish Language & Culture.

16 years

The Massachusetts Comprehensive Assessment System’s (MCAS) Spring 2017 test results revealed a tremendous performance by BVT students for the 16th straight year. In English Language Arts, 100 percent of our students scored Advanced or Proficient compared favorably to the statewide average of 91 percent. In Math, 95 percent of students scored Advanced or Proficient compared favorably to the state-wide average of 79 percent.

99%

The Department of Elementary and Secondary Education requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. An impressive 99 percent of our students scored Advanced or Proficient compared to 74 percent statewide.

100%

In Spring 2017, 161 freshmen took the High School Science MCAS and 100 percent scored in the Advanced and Proficient categories. This was the fourth straight year 100 percent of our freshmen taking the Science exam scored in the two highest categories.

\$6 million

Members of the Class of 2018 earned more than 200 scholarships and awards with a collective renewable value in excess of \$6 million.

A total of 270 juniors and sophomores participated in the fall PSAT/NMSQT and spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SAT tests and Advanced Placement program.

Applying STEM Skills

After school in the Engineering Technology shop at Blackstone Valley Tech observers will notice groups of students hunched over tables looking over schematics, strategizing for competition, and reading guidelines. Robots rest on tables and shelves throughout the room along with several metal pieces and tools. The students are members of the school's robotics club who are diligently preparing to compete in, and pursue a spot at the international competitions of, two robotics competition series.

The club meets collectively each week to build and code robots to perform specific tasks. The tasks the robots need to complete differ by competition series as do proportion and function restrictions. The two competition series themselves also differ in size and scope, but both require intense science, technology, engineering, and mathematics preparation.

One of the competition series, VEX Robotics, splits the club into several teams of three to four members who create a robot measuring at most 18" x 18" x 18" to compete in a game. The game changes each year allowing students to flex their engineering skills with a new project.

"I went to the world competition last year for VEX Robotics and it was an amazing experience," said Casey Gosselin, a Class of 2018 Drafting & Engineering Technology graduate from Northbridge. "It's the goal to get back there and compete again."

This year, participants of VEX Robotics tournaments competed in a game called "In the Zone." The object of the game is to score the most points by stacking cones on goal posts in specific zones and building the tallest stack of cones on a goal.

The team began their competition season on November 19th, when five teams attended a tournament at Quinsigamond Community College. There, two of the teams won awards, including the Design Award and the second place title. The Design Award is presented to the team with the top robot design, best engineering notebook, and an outstanding interview with the judges. The success of that competition continued throughout the season and led to three BVT teams to qualify for and compete at the VEX Robotics World Championships where they won the "Inspire Award."

"The VEX competition was nerve wracking, but it was good that our robot competed well," said Gosselin. "It was great to see all the teams come together."

Whereas students began competing in VEX Robotics in the fall, the second competition series the club competes in – FIRST Robotics – kicks into gear in the winter months. At the kickoff ceremony on January 6th, the club learned it would compete in an event called "FIRST Power Up" during the season. The object of the event is to earn the highest score by tipping the game's scale or the alliance's switch in their favor, exchanging power cubes for power ups to gain a temporary advantage during the match, and climbing the scale tower. The club had six weeks to build and program its robot before it was set aside until competition began in March.

The FIRST team competed at four events and won the excellence in engineering award twice, including at the New England District Championships. Their impressive performances throughout the season qualified them for the FIRST International Competition.

“I’ve learned teamwork and leadership skills, a better understanding of the engineering and design process, and a broad spectrum of engineering skills,” said Gosselin. “Being involved in the Robotics Club helped me decide to study robotics and engineering in college next year.”

Our Students Excel at SkillsUSA

The annual SkillsUSA competition series is a showcase for vocational technical education where students compete with each other in hands-on, technical exams designed and judged by industry leaders and experts. Our students proved their technical skills are among the best in the country in 2018, and kept their impressive winning streak alive, by earning 158 medals at the district, state, and national levels.

Massachusetts District V Conference
35 GOLD, 34 SILVER, and 33 BRONZE

Massachusetts State Leadership and Skills Conference
22 GOLD, 15 SILVER, and 14 BRONZE

National Leadership and Skills Conference
3 GOLD – Christopher Calvao of Milford and Nicholas Reed of Sutton (Urban Search and Rescue – Team Event); Donovan Tames of Northbridge (Telecommunications Cabling).
1 SILVER – Sarah Arnold of Northbridge (Commercial Baking).
1 BRONZE – Brandon Kee of Milford (Principles of Technology).

Top 20 – Zachary Taylor of Upton (4th Major Appliance Technology); Jack Mandella of Sutton (4th Welding); John Doiron of Douglas (6th Dental Assisting); David Stewart of Mendon (6th Diesel Equipment Technology); Vella Ross of Northbridge (7th Medical Terminology); Timothy Snow of Mendon (10th Technical Drafting); Gibran Kafal of Northbridge (14th Culinary Arts); Cameron Pelletier of Milford and Justin Thayer of Uxbridge (14th Mobile Robotics Technology – Team Event); Ethan Blake of Millville (18th CNC Milling Specialist).

NATIONAL VOTING DELEGATES – David Brown of Douglas; Abby Kelly of Hopedale; Kelley Muanya of Milford.
NATIONAL OFFICER – Adam Cavanaugh of Milford.
STATE OFFICER – Anika Koopman of Northbridge.

Combatting Gender Violence

The #MeToo and Time’s Up movements have brought sexual assault and gender violence into the national spotlight. The stories of abuse in the sports and entertainment industries led many to begin advocating for changes in laws, boardrooms, locker rooms, and everyday conversations. The BVT SkillsUSA Community Service team saw the national conversation as a platform to launch their annual public service campaign.

The SkillsUSA Community Service Team, Mina Dehestani of Millville, Anita Faath of Hopedale, and Madeleine Asacker of Mendon trained students and staff to recognize and address the signs of gender violence. The team participated in the Game Change: The Patriots Anti-Violence Partnership training program to learn anti-violence strategies.

The Game Change program is a partnership between the New England Patriots Charitable Foundation and the Massachusetts Attorney General's Office that aims to implement long-term anti-violence and healthy relationship education in Massachusetts schools.

The training curriculum, Mentors in Violence Prevention (MVP), gives students the skills to recognize dynamics of power and control that can lead to relationship and gender-based violence. The Center for the Study of Sport in Society at Northeastern University runs the program.

The training gave the students the tools to spot and address gender violence in their own lives and train other students to do the same.

"Participating in the Game Change training and watching other students develop new ideas from the materials made me appreciate the role students have in bringing the community together as a whole and educating people to end problems like dating violence," said Asacker. "I noticed my ideas and thoughts changed and grew as I went through the training. It is inspiring to work side-by-side with such resourceful people to end gender-based violence."

The two-day training at Blackstone Valley Tech trained the three members of the Community Service team as well as six other BVT students, 10 Nipmuc students, and 10 Blackstone-Millville students.

The students returned to their schools and spread the messages taught by the Game Change program. The BVT SkillsUSA Community Service team also completed several additional initiatives, including a workshop with local middle school students.

Celebrating Excellence

The accomplishments of our students and staff included numerous awards and recognitions in FY18.

Non-Traditional Student of the Year

Class of 2018 Manufacturing & Engineering Technology graduate Silvana Reid of Mendon was selected as the recipient of the Massachusetts Vocational Association's Non-Traditional Student of the Year Award.

Reid was selected for her commitment to her manufacturing and engineering technology training, academic education, leadership skills, and school involvement. As part of the award, Reid received a \$500 scholarship to continue her manufacturing and engineering education at Worcester Polytechnic Institute.

Art All-State

The Massachusetts Art Education Association invited Grace Peters, a junior from Sutton in our Painting & Design Technology program, and Madison Durand, a junior from Millville in the Multimedia Communications program, to attend the Art All-State program held at the University of Massachusetts at Dartmouth.

Art All-State is a selective, intense, two-day program that brings together 145 artistically exceptional high school juniors to work with artists and create collaborative art installations.

Students also learn about art careers through conversations with 16 artist mentor who discuss their work and share their experiences.

Lions Young Ambassador of the 21st Century

In February 2018, Brandon Kee, a sophomore Engineering Technology student from Milford received the Lions Young Ambassador of the 21st Century award at the Lions District 33-A Mid-Winter Conference. While any high school student within the Central Massachusetts region is eligible for the award, each year the committee selects just one winner. The award recognizes students for outstanding community service, leadership, and scholastic achievement.

Project Lead the Way Distinguished School

BVT's educational philosophy centers on embracing new learning models and creating project-based curriculum that engages students. In 2014, the school found a perfect partnership with Project Lead the Way, a nonprofit organization that provides transformative learning experiences for students and teachers by empowering them to develop in-demand, transportable knowledge and skills through computer science, engineering, and biomedical science pathways.

The organization recognized BVT as a 2017–2018 Project Lead the Way Distinguished School for its commitment to increasing student access, engagement, and achievement in PLTW programs. BVT is one of only 133 high schools across the United States to receive the honor.

Green Difference Awards

BVT teamed up with National Grid of New England to design and build energy efficient models to assist consumers in finding environmentally and economically friendly products.

The display models act as interactive training stations to help educate consumers about heat pump technology, energy efficient lighting options, and modern construction and insulation. The year-long project involved six faculty members and 35 students from four of our vocational programs: Electrical, Painting & Design Technology, HVAC&R, and Construction Technology.

The project earned the school an Outstanding School-Led Project in Energy award at the 2018 Green Difference Awards. Project Green Schools presented the award to students and staff on April 13, 2018 at the Massachusetts State House.

Community Projects

Giving back is a pillar of our school culture and commitment to promoting value-based, experiential learning opportunities. Each year, our students participate in community projects, which give District residents a tangible return on their investment while providing students with real-world experience. BVT's work on capital improvement projects throughout the District is a source of financial relief for local budgets as is our ability to use internal, vocational technical talent for on-campus improvements and renovations. We're proud to share our students' talents, and provide further savings for District residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY18, a total of 374 projects and services resulted in significant savings for our District:

Direct Savings to Towns	\$294,582
In-School Projects, Installations, and Repairs	<u>\$184,759</u>
Total Savings to Taxpayers	\$479,341

A few of the FY17 community projects include:

Bellingham Public Library Renovation

They say, “don’t judge a book by its cover,” but why not make it the best it can be? The Construction Technology students made sure the Bellingham Public Library looked its best by removing a section of old siding and replacing it with new siding to match the existing exterior.

“Thanks to BVT for their work on the library’s siding this week,” the Bellingham Public Library said on its Facebook page. “Now both sides of the library building match!”

Building Out the Blackstone Valley Chamber of Commerce

The Construction Technology students learned to match new construction with old construction while helping the Blackstone Valley Chamber of Commerce create instructional spaces for its workforce training center. The center will house two state-of-the-art classrooms and a fabrication laboratory to aid in addressing the gap of skilled workers in Massachusetts.

BVT students, who themselves are working to close the skills gap through their vocational training, built partitions at the site to create the classrooms and laboratories within the Linwood Mill. After the Construction Technology students finished their build out, the Electrical students stepped in to reroute wire displaced in the construction, run new cabling, bring power and lighting into the space, and drop internet wires in the classrooms.

“Through this partnership with BVT, a valuable entity was created that can change the lives of those who take part in the programs and projects presented at this facility,” said Jeannie Hebert, President and CEO of the Blackstone Valley Chamber of Commerce.

Refurbished Upton Rescue Truck

It’s difficult to miss the bright red Upton Rescue Truck driving down the street, and, thanks to the BVT Auto Collision Repair and Refinishing students, it should continue to service the town’s residents for another five to 10 years.

The students, led by instructors David Beaudreau and Benjamin Bertrand, rebuilt the Ford F-350 using replacement pieces from other vehicles. The refurbished vehicle, devoid of rust spots, was then painted the signature red color before the Painting & Design Technology students stepped in to finish the project by applying vinyl lettering.

Athletic Field Scoreboard

The far end of BVT’s main athletic field was outfitted with a new scoreboard this year thanks in part to a donation from UniBank and the hard work of several BVT vocational programs. The students were heavily involved from start to finish replacing the old, weather-damaged scoreboard with a new, LED-lit version.

The Drafting students created blueprints for the project, the Electrical students wired the scoreboard and ensured it functioned properly, the Manufacturing students produced and welded the frames for the signs above and below the scoreboard, the Auto Collision students painted the background of the signs, and the Painting and Design students created and applied the vinyl Beaver mascot to cap off the project.

Now, as many of our student athletes compete on the field, they can look up and see their hard work displayed for all.

Return on Investment

BVT Budget Leverages Grants, Enhances Skills, and Creates Student Opportunities

Our School Committee developed the District's FY18 budget in a manner that adheres to strict state requirements while also responding to the identified needs of local business and industry. The District's administration worked in partnership with the Central Workforce Investment Board to identify and respond to specific industries experiencing worker shortages and skills gaps. Despite a very modest increase in State Aid, the District leveraged grant and other private funding opportunities to hold the operating budget to a 3.50% increase. The School Committee also authorized the use of \$250,000 in available reserves to help offset the State's raise in minimum contributions for member towns, including its 3.05% increase for FY18.

Administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste to contain costs at the school. Additionally, we manage spending, and promote a positive learning environment, by striving for teacher excellence through targeted professional development opportunities while stressing the importance of a healthy lifestyle for our students and staff alike.

The District's FY18 operating budget of \$22,725,302 was funded primarily by \$8,994,605 in Chapter 70 & 71 State Aid and \$13,267,666 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting in their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Grants: Complementing Community Support

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY18, local assessments were complemented by more than \$1.2 million in grants, private sector support, and efficiencies.

In FY18, BVT furthered its commitment to bringing state-of-the-art equipment and curriculum to students when it was awarded a \$12,000 Project Lead the Way STEM Career Pathway Capacity Grant. The grant allowed the school to implement a PLTW Computer Science pathway for the Information Technology program, support teacher professional development, and purchase materials and equipment used in the hands-on, project-based course. We're one of 73 schools across the Commonwealth to receive the grant, which is supported by the Baker- Polito Administration, the One8 Foundation, and Mass STEM Hub.

"It is essential that we engage our students throughout their K-12 school years with hands-on lessons in science, engineering, computer science, technology, and math," said Lieutenant Governor Karyn Polito.

In addition to grants, BVT saved on capital expenses throughout FY18 by securing more than \$45,000 in funding donations from business and industry partners. A generous donation from the Rose Family helped the school build a therapeutic green space in its courtyard to further social emotional learning and mental health initiatives. BVT also secured donations from several local banks to assist in maintaining student transportation vans used for community projects and educational field trips.

Class of 2018: Sutton Graduates**NHS: National Honor Society****NTHS: National Technical Honor Society**

Ethan Zachary Brown, Automotive Technology; Allyson Haylee Charpentier, Heating, Ventilation, Air Conditioning and Refrigeration; Victoria Jasmin Chiuchiolo, Business Technology; Danielle Marie Conkey, Cosmetology; Megan Laura Cunningham, Dental Assisting; Evan Timothy Donovan, Electrical; Nikaila Lorraine Dube, Business Technology (NTHS); Isabella Rose Fitman, Painting and Design Technologies (NHS); Anna Rose Gauvin, Drafting and Engineering Technology; Anthony Charles Gill, Automotive Technology (NHS/NTHS); Jeffrey Carroll Hebert, Heating, Ventilation, Air Conditioning and Refrigeration; Steven Lane, Auto Collision Repair and Refinishing; Courtney Elizabeth Leonard, Painting and Design Technologies (NHS/NTHS); Erin Elizabeth Mahoney, Cosmetology; Megan Rose Mahoney, Health Services (NHS); Sabrina Marie Mansfield Morneau, Business Technology (NTHS); Alexandra Josephine Marois, Culinary Arts; Abigayle Kate Menzendorf, Health Services (NHS); Colin John Mitchell, Electrical; Molly Ann Perry, Business Technology; David Brian Phaneuf, Jr., Information Technology.

Our School Committee

The Blackstone Valley Tech School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman: Joseph M. Hall – Bellingham

Vice Chairman: Gerald M. Finn – Millville

Assistant Treasurer: Chester P. Hanratty, Jr. – Millbury

Secretary: Anthony M. Yitts – Grafton

Joseph A. Broderick – Blackstone

John C. Lavin, III – Douglas

Mitchell A. Intinarelli – Hopedale

Dennis P. Braun – Mendon

Paul J. Braza – Milford

Jeff T. Koopman – Northbridge

Julie H. Mitchell – Sutton

David R. Bartlett – Upton

James H. Ebbeling – Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick

Assistant Superintendent-Director/Principal: Anthony E. Steele, II

Assistant Superintendent for Finance and Operations: Kurtis W. Johnson

District Treasurer: Barbara A. Auger

SCHOOL DEPARTMENTS

Administration

FRIEND	THEODORE	\$	169,514.02
KONISKY	NANCY	\$	97,790.10

High School

ANDERSON	TIMOTHY	\$	80,453.22
BAILEY	MARK	\$	49,089.23
BAIOCCHI	LINDSEY	\$	82,272.17
CRAIG	CHERYL	\$	64,095.22
DEZAGO	ADAM	\$	61,971.99
DELONGCHAMP	DANIEL	\$	97,588.68
ERICKSON	RACHAEL	\$	55,658.32
FLEMING	KATHLEEN	\$	72,512.18
GAMBLE	CHRISTINA	\$	87,471.68
GILLIN	WILLIAM	\$	90,326.24
HAYES	LAURIE	\$	76,639.24
HEBERT	SUSAN	\$	83,265.52
HERNANDEZ DE RA	SOFIA	\$	81,760.02
HERZOG	JENNIFER	\$	52,321.46
JENKINS	JASON	\$	78,338.66
KENNEDY	SCOTT	\$	91,643.37
LEVANSVICH	RICHARD	\$	88,103.10
LOSS	CAMERON	\$	83,062.97
MAGNER JR	ROBERT	\$	60,409.14
MARCUCCI	SERGIO	\$	85,458.54
MCCARTHY	EDWARD	\$	115,116.06
MILASZEWSKI	MATTHEW	\$	90,661.63
MILLER	ERIN	\$	74,099.39
MOTYL-SZARY	COLEEN	\$	77,971.54
PERRIN	MATTHEW	\$	75,640.24
REZUKE	DONNA	\$	82,752.02
RZUCIDLO	DEBORAH	\$	51,920.34
SHAW	MELISSA	\$	53,344.64
STAMOS	DENNIS	\$	89,095.02
STONE	JOHN	\$	71,078.24
SYPEK	LISA	\$	83,727.70
TUOMALA	CHRISTINA	\$	89,194.22
WANDYES	RYAN	\$	75,802.24
WHITTIER	MICHAEL	\$	86,979.29

Elementary School

BANNON	LYNNE	\$	83,426.54
BOTT	CAROLE	\$	89,816.04
BOUDREAU	SUZANNE	\$	3,080.00
CONNLY	SARAH	\$	82,614.04
DAME	SUZANNE	\$	83,428.52
FITZGERALD	ERIN	\$	79,996.52
HARRISON	DENISE	\$	101,304.06
HEHIR	KATHRYN	\$	72,243.12
HORAN	MARGERLY	\$	73,755.62

Middle School

BROUSSEAU	CATHERINE	\$	54,272.62
CHRISTIANO-MOR	ERIN	\$	21,122.47
CORRON	ANNE	\$	84,316.29
CULLEN	TRISHA	\$	55,309.72
CUMMINS	CASEY	\$	56,641.49
DAVAGIAN	JAN	\$	86,891.04
DETROLIO	NICOLA	\$	79,789.57
DONOVAN	MICHELLE	\$	59,338.38
FALVO	JUSTIN	\$	67,446.54
FRAZIER	TIMOTHY	\$	117,488.20
FRIEDMAN	MATTHEW	\$	79,303.16
GOYETTE	GERARD	\$	113,517.24
HAERLE	VANESSA	\$	71,360.67
HARRIS-KEDDY	HEATHER	\$	74,129.12
HESLIN	DONNA	\$	35,822.33
KEOUGH	MICHAEL	\$	60,847.12
KERR	SANDRA	\$	74,043.38
MARTELL	TRACEY	\$	82,381.65
MICHALAK	DIANE	\$	86,911.19
NORTON	COURTNEY	\$	68,454.24
SHARRON	MICHAEL	\$	88,022.04
SHIVICK	JANE	\$	13,675.48
SHUGARMAN	EMILY	\$	52,266.48
STASA	DENIELLE	\$	79,427.02
VAN DEN BERGHE	KYLE	\$	77,242.24
VANDERKEYL	DANIELLE	\$	60,809.04
WATERHOUSE	LAWRENCE	\$	78,196.76
WATTS	BETH	\$	83,425.47
ZAJAC	CHRISTINE	\$	37,300.90

Teacher/AC Director

Elementary School (cont.)

KEEFE	KEVIN	\$	83,987.97
KOZACZKA	JILL	\$	79,176.62
LANE	KATHLEEN	\$	87,959.79
LOFTUS	SANDRA	\$	87,378.54
MANLEY	JULIE ANN	\$	87,283.54
MATSON	KAREN	\$	39,580.09
MCMAHON	CAROL	\$	92,674.52
MILLEA	ROBIN	\$	84,523.86
MITCHELL	EILEEN	\$	1,540.00
PERRY	KARRIE	\$	87,003.54
PITRO	DANIELLE	\$	82,314.04
RAFFA	KARI	\$	85,585.10
ST PIERRE	HEATHER	\$	73,441.16
TOOMEY	SAMANTH/	\$	88,278.95
WHITTIER	KELLY	\$	85,147.60
WILDMAN	SUSAN	\$	69,888.53

Early Learning Center

BURLINGAME	TRACY	\$	35,700.09
CHAUSSE	JEAN	\$	76,902.74
HARPIN	TRACY	\$	75,887.06
HOLMES	LILA	\$	34,581.73
HUTCHINSON	MICHELE	\$	77,390.24
JOYCE	KRISTIN	\$	82,953.78
KERRISSEY	ALYSON	\$	76,390.24
KOLOFSKY	TRACY	\$	78,750.24
LAJOIE	KIMBERLY	\$	78,596.52
MACLAREN	LAURA	\$	74,791.16
MALLICK	GILLIAN	\$	52,238.12
MERRIAM	JESSICA	\$	97,873.46
MUSCATELL	AMY	\$	83,544.04
POULIN	JEAN	\$	83,297.53
ROBERTS	TONYA	\$	81,318.58
SCHWEITZER	DANIEL	\$	63,884.08
SHERMAN	CHERYL	\$	81,954.42
SMITH	DARIA	\$	27,269.77
TRINGUK	JULIA	\$	31,050.90

Special Education

BEAUDIN	CYNTHIA	\$	57,539.36
BELANGER	CHERYL	\$	14,355.00
BUREK	BARBARA	\$	80,271.52
CALDWELL	JOCELYN	\$	592.16
CAMARRA	SARAH	\$	21,086.27
CLARK	MICHELLE	\$	77,378.24
CUOCO	LORI	\$	78,134.02
DAUPLAISE-HOUDÉ	GRETCHEN	\$	77,734.02
DECARO ALANO	GINA	\$	69,533.46
DUMONT	CHERYL	\$	400.01
DUMONT	COREY	\$	22,666.30
EVANS	CATHY	\$	75.00
EVANS	MELISSA	\$	3,547.50
FLAMINIO	JOANNE	\$	10,902.84
FREDERICK	JENNIFER	\$	55,043.79
GOODWIN-LEARY	SARAH	\$	70,278.00
HAROIAN	JENNIFER	\$	82,619.04
HODGE	VINCENT	\$	714.38
HUDON	CHRISTINE	\$	15,092.59
HUEGEL	PAUL	\$	1,345.40
HUGHES	LISA	\$	67,480.13
HUGHES	MARY BETH	\$	79,147.02
KARNS	JILLIAN	\$	61,180.78
KELLEY	ALEXANDRA	\$	54,065.62
KENNEY	LORRI	\$	80,077.77
KING	BERNADETTE	\$	82,075.14
LEGG	KAITLYN	\$	29,713.52
LUKS	LINDA	\$	20,667.12
MARKARIAN	KRISTEN	\$	60,452.08
MURRAY	BARBARA	\$	5,497.94
MYRA	CYNTHIA	\$	87,159.15
NEAFSEY	SUSAN	\$	97,951.17
NIKOLAJEVS	RUTH	\$	7,189.24
NOONAN	MICHAEL	\$	21,816.17

Special Education (Cont.)

OLEKSYK	JANE	\$	89,601.04
PALUMBO	KATHLEEN	\$	3,460.00
PARKER	SCOTT	\$	79,966.60
POGOREK	STEPHANIE	\$	75,640.24
QUINNEY	ERIN	\$	61,004.38
REARDON	LAUREN	\$	70,011.79
RHEAULT	LINDA	\$	89,596.59
ROSBOROUGH	KELLY	\$	55,201.62
RUIZ	NANCY	\$	64,634.08
RUTKIEWICZ	JESSICA	\$	3,581.69
SPOSATO	TRACY	\$	3,071.08
ST. LAURENT	GAIL	\$	19,053.70
STEPHENS	FRANCES	\$	16,897.93
TERENZINI	KAREN	\$	97,760.12
VENUTI	CHRISTINA	\$	78,134.02
WEST	AMY	\$	1,402.50
WOGAN	MARY ELLE	\$	87,246.59
ZIMAGE	ELIZABETH	\$	53,207.64

Library

FARMER	KARI	\$	75,159.91
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Clerical Support Staff

ALARIE	LISA	\$	45,430.48
ANDRADE	KIMBERLEY	\$	33,807.60
ANDRZEJEWSKI	LINDA	\$	10,476.36
CARTER	LINDA	\$	51,472.08
CHONG	JACKIE	\$	11,474.80
FAUCHER	CHERYL	\$	38,420.80
FRANK	JENNIFER	\$	27,778.00
GALIPEAU	LISA	\$	28,269.84
GEORGIOPOULOS	THEODORA	\$	3,375.00
GUILLEN	DIANNE	\$	62,070.79
HOLBROOK	KELLY	\$	4,698.39
MITCHELL	JULIE	\$	48,418.80
SENECAL	THERESA M	\$	49,010.05
WOODLAND	GAIL	\$	50,698.70

Technology Dept.

BERGESON	KYLE	\$	32,011.25
DURGIN JR.	DANIEL	\$	103,813.32
GRAHAM	STEPHEN	\$	4,076.94
MCKINLAY	HARRISON	\$	2,040.50
REYNOLDS	JILL	\$	63,093.59

Paraprofessionals

ANZIVINO	PATRICIA	\$	12,083.46
BABIN	JOANNE	\$	21,470.36
BANFILL	TODD	\$	25,652.57
BAZINET	MICHELLE	\$	19,658.18
BELANGER	SHARON	\$	16,420.31
BOHANAN	JENNIFER	\$	2,587.50
BONDER	DEBRA	\$	19,707.15
BRATLIE	PATRICIA	\$	16,496.11
BREVGLEIRI	NADINE	\$	19,610.87
BROWN	KATHERINE	\$	10,483.52
CARDIN	JOAN	\$	25,335.98
CARKIN	DEBORAH	\$	19,669.46
CARLSON	LYNNE	\$	26,100.10
CARROLL	LUANNE	\$	28,546.86
CEDERLUND	JAMIE-LYNN	\$	5,625.00
CHRISTIE	KAREY	\$	9,207.45
COPELAND	KAREN	\$	26,402.80
DALY	DENISE	\$	23,601.85
DAUGHNEY	KAREN	\$	19,727.15
DAY	LINDA	\$	22,141.95
DECAIRE	DORRAINE	\$	16,512.59
DOLBASHIAN	JENNIFER	\$	27,017.83
DONOVAN	MAEVE	\$	921.84
DUFFY	MARGARET	\$	22,088.37
ENGDAHL	DEBORAH	\$	23,755.18
FULLEN	BARBARA	\$	16,308.27
GAETANI	LORI	\$	20,867.08
GASKA	KRISTY	\$	4,350.00
GIGUERE	TINA	\$	9,601.14
GLEDHILL	MARISSA	\$	18,834.58
GODDARD	APRIL	\$	18,435.45
GODDARD	CYNTHIA	\$	18,989.79
GOPFERT	MARCY	\$	16,854.72
GRANLUND	LYNN	\$	23,887.45
GREENO	KATHLEEN	\$	23,435.51
GREENO	MARGARET	\$	22,361.59
GRIMES	KIMBERLY	\$	32,257.97
JERNBERG	LINDA	\$	22,485.67
JOHNSON	DIANE	\$	26,481.52
KANE	ELIZABETH	\$	18,561.45
KAPLAN	MICHELE	\$	18,309.58
KING	GREGORY	\$	28,998.05
LANDRY	JEAN	\$	18,251.42
LEVEILLE	NICOLE	\$	15,742.09
LOUW	DIANA	\$	24,996.77
LUCIA	ROBERT	\$	11,208.81
LUKASEVICZ	KRISTEN	\$	31,436.16
LUUKKO	EMILY	\$	6,253.09
MACDONALD	JENNIFER	\$	19,661.64

Paraprofessionals (cont.)

MCMAHON	LYNN-ANN	\$	16,621.15
MCNEIL	JOSEPH	\$	21,437.89
MORIN	SHARYN	\$	15,748.60
MOSELEY	PATRICK	\$	18,684.93
OVROUT	MARSHA	\$	18,226.50
PETERSON	JEAN	\$	21,364.52
RANDELL	KERRIE	\$	15,167.18
RAYMOND	KAREN	\$	23,888.15
RIPSZ	KAREN	\$	38,799.99
ROBERT	SALLIE	\$	28,082.29
RUDGE	MELISSA	\$	6,743.10
RYAN	NICOLE	\$	23,022.97
SAMPSON	KATHLEEN	\$	13,052.25
SISKA	JOAN	\$	8,237.27
SOBALESKI	BEATRICE	\$	830.34
SYLVIA	MONIQUE	\$	15,885.02
TARR	KRISTIE	\$	17,675.70
THOMPSON	PATRICIA	\$	30,454.35
TOWNSEND	JAMIKA	\$	9,330.30
TRACEY	SAVANNAH	\$	25,353.25
TREAT	CASSANDR	\$	10,154.20
TUFTS	RACHEL	\$	16,655.89
VALK	ELAINE	\$	43,772.52
WAHLSTROM	MELISSA	\$	18,389.55
WIEGERS	NICOLE	\$	1,138.68
ZAGAME	MICHAEL	\$	27,048.60

Custodial Dept.

CHASE	CHRISTOPH	\$	35,104.38
CRAFT	NOAH	\$	528.00
FLEMING	PAUL	\$	41,178.72
GAUTHIER	ADAM	\$	26,745.44
GILROY	MICHAEL	\$	2,277.00
GIROUARD	ANDREW	\$	2,879.25
GRIFFIN	KEITH	\$	43,368.80
LICOPOLI	CARLO	\$	44,384.93
LUSSIER	SHAWN	\$	40,185.89
MAUS	RUSSELL	\$	26,417.76
MUSCATELL	JAMES	\$	46,576.47
NEDROSCIK	KRISTINE	\$	29,157.80
PETRY	CHARLES	\$	52,647.43
PIERCE	RONALD	\$	4,043.00
RAYMOND	ROGER	\$	74,177.46
RUSSELL	ROBERT	\$	67,644.88
SHAW	CHERYL	\$	26,693.76
SULLIVAN	TYLER	\$	2,321.00
SURPRISE	STEPHEN	\$	29,849.80
TRYBA	GEORGE	\$	4,014.60
WHITE	THOMAS	\$	34,339.38

Aftercare

BODDIE-CARENZO	CARISSA	\$	4,119.50
BRIGGS	SOPHIE	\$	1,303.50
BUREK	MADISON	\$	3,022.50
BUREK	HALEY	\$	3,936.00
CELLUCCI	JULIA	\$	585.75
CHADWICK	JILLIAN	\$	580.25
CONE	KIMBERLY	\$	4,532.69
DELEO	RICHARD	\$	1,772.00
DELEO	ANGELINA	\$	1,971.37
DELSIGNORE	JACOB	\$	525.50
DIAS	NICHOLAS	\$	10,570.00
DUNSTER	TAYLOR	\$	920.50
FEIZ	JULIA	\$	200.75
FRENIERE	REBECCA	\$	7,493.50
GRANT	BENJAMIN	\$	6,087.78
HAERLE	ANNIKA	\$	3,264.75
HOPKINS	MEAGAN	\$	2,430.00
KENNEDY	TAYLOR	\$	1,287.52
KEOWN	ISABELLE	\$	3,851.75
KITTS	GRACE	\$	6,237.98
KRAUSE	KARMELA	\$	129.25
MATCHETT	KATHERINE	\$	11,888.76
MATUKAITIS	LAUREN	\$	4,759.02
MCKINLAY	SYDNEY	\$	3,232.25
MCVEY	JACOB	\$	946.00
MITCHELL	DOMINIC	\$	3,157.75
MOY	ANDREW	\$	509.00
MURPHY	ERIN	\$	3,489.65
MURPHY	BRIDGET	\$	1,776.27
PERRY	BRENNAN	\$	726.25
PIERCE	ZACHARY	\$	20,230.07
RAWINSKI	CHERYL	\$	19,950.00
ROCHELEAU	MONIQUE	\$	5,429.25
ROGIERS	SYDNEY	\$	2,732.63
ROWLAND	MADISON	\$	3,837.39
TRAVERS	BELLA	\$	1,080.75
VANAGEL	OLIVIA	\$	5,820.75
WEBER	ANN	\$	13,581.00
ZULIANI	ALISON	\$	3,165.75

Seasonal

ALLEN	JENNIE	\$	5,004.00
BRATLIE	KARA	\$	869.00
BELLAVANCE	SARAH	\$	5,162.00
CHERY	DANIEL	\$	3,357.00
DAILEY	RYAN	\$	5,162.00
DESCHENES	ASHLEY	\$	8,472.00
DOLDOORIAN JR	JOHN	\$	4,662.00
DOMBROSKI	JILLIAN	\$	264.00
DONNELLY	JAMES	\$	8,262.00
DONOVAN	BRIDGETTE	\$	841.50
DUCLOS	MICHELLE	\$	500.00
ELSTER	MICHAEL	\$	4,662.00
FALKENBERG	CONNOR	\$	176.00
FRAIOLI	ANTHONY	\$	528.00
FRAIOLI	NATALIE	\$	264.00
GAMBLE	ISABELLA	\$	132.00
GAUDET	ALEXANDEI	\$	132.00
GRENON	ASHTON	\$	264.00
HESTER	ALLISON	\$	264.00
HICKS	SARAH	\$	497.75
LOMBARDI	COLLEEN	\$	2,957.00
LORKIEWICZ	MATTHEW	\$	288.75
MAGNER	SHARON	\$	78.00
MAHAN	SARAH	\$	2,957.00
MCVEY	EVAN	\$	264.00
MONGEON	JASON	\$	264.00
NOEL	LISA	\$	2,418.75
PAWLAK	SYDNEY	\$	71.50
PAYNE	DAVID	\$	4,662.00
RABUFFO	ZACHARY	\$	396.00
RAINBOW	PHILIP	\$	2,957.00
RZUCIDLO	MARGARET	\$	528.00
SCAGNELLI	ALISON	\$	132.00
SPRING	DANIEL	\$	300.00
STOCKHAUS	RICHARD	\$	299.50
SYLVIA	NOAH	\$	132.00
WHITTIER	HANNAH	\$	1,837.00
WILBON	JARED	\$	16,008.48

School Cafeteria

ANDERSON	CHRISTINA	\$	5,611.18
ARSENAULT	HEATHER	\$	9,240.37
D'ANGELO	SAMANTHA	\$	22,511.78
DIANA	RAQUEL	\$	12,870.19
DIVRIS	LAURALEE	\$	95.88
DULMAINE	KIMBERLY	\$	10,329.75
DURWARD	BRIDGET	\$	539.00
DURWARD	KERRYANN	\$	8,314.78
FALKENBERG	SARA	\$	4,919.38
GERAGHTY	ELISSA	\$	34,788.25
GRAVESON	MARIE	\$	2,190.00
HAMMOND	PAMELA	\$	638.00
HAWLEY	YVONNE	\$	46.75
IACOVELLI	DEANNA	\$	137.50
JOUBERT	VIVIAN	\$	24,047.18
JOUBERT	JOSHUA	\$	26,021.16
MATTSON	CHRISTINE	\$	3,430.88
MCMAHON	HEATHER	\$	770.22
MOIR	NICHOLE	\$	3,103.73
MORONEY	JACQUELINE	\$	701.49
PERKINS	ELISA	\$	99.00
PERRY	SANDRA	\$	1,273.33
PLANTE	KYLEE	\$	2,690.28
PURCARU	OLIVIA	\$	12,264.53
SHAW	SARA	\$	1,014.75
SMITH	VIRGINIA	\$	6,922.70
STEELE	ANNE MARIE	\$	2,161.50
TROTTIER	KELLY	\$	2,475.89
VOSBURGH	ELIZABETH	\$	8,979.63
WOLFE	KENNETH	\$	11,128.08

Substitutes

ACROPOLIS	TIFFANY	\$	150.00
ARTHAUD	TAYLOR	\$	2,758.20
BORDEN	MARCIA	\$	525.00
CAMPBELL	SOPHIA	\$	75.00
CHAUVIN	CATHY	\$	3,075.00
CLARK	JANET	\$	2,600.10
COREY	NANCY	\$	1,575.00
DASILVA	CHRISTINE	\$	1,365.00
DEWOLFE	TARA	\$	1,950.00
DOHERTY	MARY	\$	1,575.00
DUBINSKY	CIERRA	\$	337.50
FORBES	SEPTEMBER	\$	75.00

Substitutes (Cont.)

GAO	YOUMEI	\$	75.00
GOULET	EVE	\$	300.00
GRAHAM	DEVIN	\$	3,975.00
GRAHAM	JENNIFER	\$	300.00
GURGONE	NANCY	\$	300.00
HANNA	EVETTE	\$	112.50
HUGGINS	KATHLEEN	\$	825.00
KAPLAN	ABIGAIL	\$	75.00
KOŁODZIEJCZAK	JORDAN	\$	562.50
KONECZNY	KRISTEN	\$	170.00
LARGESS	MARLENE	\$	4,087.50
LEFEBVRE	LILLIAN	\$	1,425.00
NARDELLA	ANGELA	\$	1,500.00
NIEVES	ANGEL	\$	525.00
NIEVES	MICHELE	\$	80.00
NOLAN	LAURA	\$	5,665.00
PALMER	CYNTHIA	\$	1,263.13
PATTISON	NICOLE	\$	7,387.50
RALLIS	ERINI	\$	1,500.00
RICE	CHRISTINE	\$	450.00
ROBERTS	LINDSAY	\$	1,125.00
RUSSO	ERIN	\$	375.00
SHANNON	JOANNE	\$	75.00
SHEPHERD	CAROL	\$	3,525.00
SPOKIS	VERONICA	\$	75.00
STONE	MICHAEL	\$	525.00
STOVALL	ELLEN	\$	10,980.00
VAILLANCOURT	KIMBERLY	\$	1,125.00
VALLIERE	ZACHARY	\$	262.50
WILLIAMS	NICOLE	\$	5,475.00
WILKINS	EMILY	\$	225.00
WISE	RICHARD	\$	525.00
WRIGHT	ALEXANDEI	\$	525.00
ZARBETSKI	JULIA	\$	1,837.50

TOWN DEPARTMENTS

Administration

HALL	DAVID	\$	1,200.00
HEBERT	JOHN	\$	1,200.00
JACQUES	DEBRA	\$	53,076.92
KENNEY	MICHAEL	\$	1,200.00
LIMANEK	JESSE	\$	1,400.00
PLANTE, JR.	RAYMOND	\$	600.00
SMITH	JAMES	\$	152,172.80

Cable Access Committee

BERGESON	KYLE	\$	180.00
COLENA	JEFFREY	\$	445.00
DRAPER	MATTHEW	\$	930.00
HICKS	CHRISTINE	\$	24,584.85
NICHOLS	PAMELA	\$	57,612.29
NICHOLS IV	RAY	\$	4,063.60
SHERMAN	MICHAEL	\$	745.60

Town Hall Custodian

DAHROOGE	CHARLES	\$	8,618.17
POSTERRO	NATHAN	\$	5,527.77

Assessor's Office

HICKS	LINDA	\$	28,754.62
NICHOLS III	RAY	\$	4,195.73
NUNNEMACHER	ROBERT	\$	6,800.00
SARDAGNOLA	JOYCE	\$	67,078.98

Animal Control Officer

CHAUVIN	DANIEL	\$	18,099.96
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Treasurer/Collector

CHINAPPI	ERIN	\$	23,929.08
TROAST	LISA	\$	70,383.15
WOOD	DONNA	\$	49,452.60

Conservation

BIEN	WANDA	\$	35,525.34
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Accounting

HARRISON	TIMOTHY	\$	60,445.95
KRAL	AMANDA	\$	5,147.00

Building Dept

ATCHUE	RICHARD	\$	1,500.00
BURLINGAME	NELSON	\$	1,500.00
COUTURE	JOHN	\$	72,216.00
DAHLIN	LYNN	\$	36,928.55
MORRIS	LAWRENCE	\$	14,020.00
REILLY	WILLIAM	\$	1,500.00
WIERSMA	LARRY	\$	11,799.96

Board of Health

BATER	JUDY	\$	21,598.82
HECK	TAYLOR	\$	3,328.50
RAWINSKI	CHERYL	\$	52,615.19

Council on Aging

ALDERMAN	CLARKE	\$	24,454.50
ANDERSON	CAROLE	\$	750.00
BEAUPRE	GLORIA	\$	11,200.00
BESSETTE	BARBARA	\$	750.00
CARTER	JEANETTE	\$	750.00
CONCAUGH	BARBARA	\$	750.00
CONLON	KAREN	\$	750.00
DEHAAN	MICHAEL	\$	6,084.93
EDELSTEIN	MICHELLE	\$	55,932.35
GILLESPIE	LUCIENNE	\$	750.00
GRAVES	GALE	\$	750.00
GRAVISON	DOROTHY	\$	750.00
GUILBERT	DONNA	\$	750.00
GVAZDAUSKAS	BERTHA	\$	750.00
HANLEY	DIANE	\$	25,875.21
HASKINS	RICHARD	\$	750.00
HOLZWARTH	PAUL	\$	750.00
JACQUES	MAUREEN	\$	750.00
JEZYK	RITA	\$	750.00
JOLLY	MARIE	\$	750.00
MASSEY	DIANE	\$	750.00
MAURIER	ANITA	\$	750.00
OHRN	JOAN	\$	750.00
PERRY	JEFFREY	\$	750.00
RAWINSKI	PHILIP	\$	750.00
SENECAL	SHIRLEY	\$	750.00
SPOKIS	VERONICA	\$	750.00
THOMAS	KENNETH	\$	750.00
VAN DYKE	HARRIET	\$	750.00
WILLIAMS	JEANNINE	\$	750.00

Planning Dept

DEFAZIO	DOREEN	\$	13,716.36
HAGER	JENNIFER	\$	72,973.40
HAMMOND	BROOKE	\$	225.00
SAMUELSON MAH TAMMY		\$	10,368.88

Town Clerk

CARUSO	LAURA	\$	70,392.33
GEMME	PAMELA	\$	28,112.27

Elections

CONCAUGH	BARBARA	\$	54.00
CONLON	HANNAH	\$	63.00
DAMSTROM	ANITA	\$	63.00
GRAVES	GALE	\$	54.00
JACQUES	MAUREEN	\$	54.00
KILEY	DAVID	\$	63.00
MASSEY	EUGENE	\$	63.00
MORSE	PATRICIA	\$	54.00
PETKUS	SHARYN	\$	63.00
PETKUS	ALBERT	\$	63.00
RICHARD	JOAN	\$	54.00
RONCONE	MARJORIE	\$	54.00
RONCONE	FRANCIS	\$	63.00
SAUCIER	MICHELLE	\$	54.00
SENECAL	SHIRLEY	\$	63.00
SENECAL	GERARD	\$	63.00
SEONOSK	MARY	\$	54.00
SHANNON	CAROLYN	\$	54.00
WOOD	DONNA	\$	355.98

Recreation Dept

BELSITO	CASEY	\$	60.00
FIRMIN	HAILEY	\$	1,164.00
FORD	KYLIE	\$	108.00
GILL	ANTHONY	\$	24.00
GILL	LIAM	\$	12.00
GUERTIN	PETER	\$	1,320.00
LECLAIRE	BENJAMIN	\$	2,100.00
REED	CHRISTOPHE	\$	3,920.00
REED	NICHOLAS	\$	1,140.00
SAMUELSON MAH	TAMMY	\$	10,368.88
WEILAND	ETHAN	\$	1,782.00

Fire Dept Full-Time

BELSITO	MATTHEW	\$	92,709.58
BRIGGS	THOMAS	\$	34,549.99
BRIGGS	JEFFREY	\$	28,776.71
DRESSER	ROBIN	\$	58,699.85
ROY	RENEE	\$	36,687.62

Library

BEAUDETTE	ALISON	\$	2,528.98
DUFFY	SHANNON	\$	37,437.22
HAAS	MATTHEW	\$	10,229.98
JOHNSON	PAMELA	\$	28,485.72
KEOWN	KATARINA	\$	559.68
PERRY	BETSY	\$	55,801.66
POHLMAN	JAMIE	\$	1,932.00
RICE	CHRISTINE	\$	3,291.00
ROSSETTI	CORRINA	\$	6,719.52
SARNIE	MARILYN	\$	4,060.95
VUPPALA	NEETHA	\$	6,974.80

Police Dept

** This data excludes "extra duty" pay which is NOT paid by the Town*

ARSENAULT	LINDSEY	\$	1,305.15
AVEY	CHRISTOPH	\$	77,192.43
BOHANAN	MATTHEW	\$	109,357.91
CODERRE	ZACHARY	\$	54,475.72
CONLEY	SHAWN	\$	5,725.00
CONLON	DONALD	\$	13,140.05
DELANEY	TRAVIS	\$	2,993.30
DESRUISSEAU	DEREK	\$	47,531.45
DONNELLY	KATHERINE	\$	44,191.30
FORTUNATO III	JOSEPH	\$	104,102.33
GIRO	MARK	\$	4,268.99
GRAVES	MAUREEN	\$	27,055.27
GREEN	CHRISTOPH	\$	18,289.42
GREENO	PETER	\$	17,660.00
HUGHES	KATHRYN	\$	47,509.36
HULL	BRIAN	\$	36,839.82
JACQUES	WILLIAM	\$	86,311.72
KASABULA	KEVIN	\$	19,800.31
KRULA	DENISE	\$	28,371.71
LEFEBVRE	BRYAN	\$	83,122.61
LENNON	CHRISTOPH	\$	400.00
MCGEE	MICHAEL	\$	67,733.16
MONTIVERDI	RYAN	\$	1,122.14
MORTON	DEREK	\$	56,625.74
NUNNEMACHER	JOSHUA	\$	122,764.16
O'ROUKE	BRYAN	\$	47,607.67
PERRY	DAVID	\$	125,450.47
RICHARD	KEVIN	\$	112,675.13
STEBBINS	DAVID	\$	47,134.75
STOCKHAUS	RYAN	\$	26,095.32
SULLIVAN	LISA	\$	101,422.63
TAYLOR SR	JOHN	\$	5,700.00
TOWLE	DENNIS	\$	147,050.94
TROTTIER	STEVEN	\$	400.00
WOOD	DONNA	\$	5,494.16

Fire Dept Part-Time

BAVOSI	BRIAN	\$	406.71
BELSITO	TAYLOR	\$	1,151.80
BESSETTE	LAURA	\$	183.84
BRIGGS	STEPHANIE	\$	2,650.35
CAMERON	ANTHONY	\$	5,647.50
CAMMUSO	JONATHAN	\$	862.31
FORD JR	NEAL	\$	3,794.83
GALANOS	JAMES	\$	2,208.68
HOLM	MICHAEL	\$	3,251.86
MCMAHON	ADAM	\$	3,847.88
POSTERRO	JOSEPH	\$	1,886.79
SCOTT	SHAUN	\$	2,369.68
SMITH	CHRISTOPHE	\$	1,092.65
THOMAS	DEREK	\$	2,169.40
BESSETTE	PAUL	\$	1,022.74
CONLON	JEFF	\$	2,330.69
COURTNEY	SHAWN	\$	2,857.89
DAUTRICH	CHARLES	\$	1,046.52
DEUTSCH	LAWRENCE	\$	5,617.89
GASKA	JACOB	\$	907.73
HARRIS	MICHAEL	\$	3,643.89
KANE	WILLIAM	\$	1,911.68
LAMBERT	ADAM	\$	1,938.73
LAMBERT	COREY	\$	1,545.35
LAMBERT	SHANE	\$	1,574.93
MCMAHON	ETHAN	\$	4,507.44
NUNNEMACHER	JESSE	\$	499.28
NUNNEMACHER	JACOB	\$	2,940.59
POSTERRO	NATHAN	\$	4,931.90
SMITH	KENNETH	\$	2,705.54
WILSON	JEFFREY	\$	6,816.53
FLAGG	MATTHEW	\$	1,578.89
MCMAHON	JARED	\$	2,187.29
WOOD	DONNA	\$	54.45

Emergency Management

MAYNARD	PAUL	\$	4,597.76
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Highway Dept

ARSENAULT	DAVID	\$	49,440.93
AUBIN	MATHIEU	\$	63,252.50
BATER	ERIC	\$	4,103.04
BURKE	THOMAS	\$	59,278.81
CHARPENTIER	ROSE	\$	756.00
COURVILLE	STEVEN	\$	3,022.40
DAHROOGE	CHARLES	\$	941.81
FAULKNER	JAMES	\$	60,577.90
GENDRON	JEREMY	\$	2,177.93
JERZ	MICHAEL	\$	3,973.09
JOHNSON	JAMES	\$	1,227.56
KANGAS	BRENDYN	\$	58,200.59
KING	GLENN	\$	60,086.34
MANGE	CHRISTOPH	\$	59,321.42
NICHOLS	JOHN	\$	55,695.43
ROSEBROOKS	LYMAN	\$	77,067.88
SCULLY	TIMOTHY	\$	392.07
STENCEL	MATTHEW	\$	86,567.34
HECK	CHASE	\$	2,514.78
MEAD-MATTHEW:	KYLE	\$	1,843.27
WOOD	DONNA	\$	1,233.47

Sewer Dept

GENDRON	JEREMY	\$	50,867.07
KRAL	AMANDA	\$	31,359.75
OBUCHOWSKI	DONALD	\$	82,596.31
TUCKER	DYLAN	\$	53,764.48

Cemetery

JOHNSON	JAMES	\$	4,688.65
RENAUD	JAMES	\$	2,073.71
WOOD	DONNA	\$	5,210.60

REPORT OF THE HOUSING AUTHORITY

In accordance with M.G.L. 1212B, section 29, please be advised that the following constitutes the annual report of the Sutton Housing Authority for FY 2018, April 1, 2017 through March 31, 2018.

1. Current Board of Commissioners

Russell Spain
Torrey Road, Sutton, MA 01590
Term Expires 5/2022

Mark Bailey
Boston Road
Sutton, MA 01590
Term Expires 5/2021

Daniel Rice
Hutchinson Road, Sutton, MA 01590
Term Expires 5/2020

Barbara Wade
5 Church Street, #D-8, Sutton, MA 01590
Term Expires 5/2019 (Tenant appointee)

State Appointee
Carl Hutchinson
Burbank Road, Sutton, MA 01590

2. Board Meetings:

The Board meets on the Third Thursday of each month at 4PM in the community room at Orchard Apartment 5 Church Street, Sutton, MA 01590. The Board typically does not meet in July, August or December. A general listing of anticipated dates is listed on the SHA bulletin board in December of the year preceding. The Board will on occasion meet in Special Session to accommodate specific business needs of the Authority. All meetings are posted on the SHA Bulletin Board as well as with the Town Clerk in advance of the meeting.

3. Description of Current Housing Program:

The program is located at Orchard Apartments and is 667-1 program funded through the Commonwealth of Massachusetts, Department of Housing and Community Development. The development was completed in 1970. It consists of 40, one bedroom apartments.

4. Eligibility Criteria:

Applicant must be 60 years old or older or meet the statutory and regulatory definitions and requirements for handicapped status. Income is currently limited to \$46,000 for an individual and \$52,600 for 2 persons. There is currently no limit on assets however, a percentage of the value, over \$5,000, of any real estate and other assets is calculated into income.

5. Financial Information (as of March 31, 2018) The Sutton Housing authority Fiscal year runs from April 1st to March 31st. The State Fiscal Year runs from July 1st to June 30th.

Assets (land, buildings, equipment):	\$1,091,738.00
Cash on Hand:	\$ 35,148.46
Operating Revenue Reserve:	\$ 105,792.00
Deferred Charges:	\$ 3,025.00

6. Activities:

Since Sutton Housing Authority fiscal year and the State's fiscal year are not the same Capital Improvement Funds from 2 different state fiscal years may be expended during our fiscal year. We attempt to utilize all Capital Improvement Funds available from the State well in advance of the end of our fiscal year.

We expended \$ 39,647.00 in state Capital Improvement Funds during the fiscal year on the following major projects:

- a) New Roof, gutters and downspouts on the Community Building
- b) New electrical baseboard heating in the Building "C" apartments
- c) 1 new kitchen in building "C"
- d) New ball valves on the water systems servicing the apartments and buildings.
- e) Rehab of the hallways in Building "D", including painting walls and waxing floors.

There were no Personnel changes.

We rehabbed 5 vacant apartments for a total cost of \$13,306.34

Installed 3 new sets of kitchen cabinets and counter tops

All vacant units were rented within 30 days of being vacated.

We replaced 1 stove and 20 refrigerators.

7. Objectives for FY 19:

- a. Continue with apartment rehab and upgrades as they become vacant.
- b. Implement 2 projects using Capital Improvement Funding for an estimated cost of \$19,550.00
 - i. Replace electric baseboard heating in the Building "D" apartments.
 - ii. Replace recessed lighting fixtures in the bathrooms.

Respectfully submitted,
John Slocum, Executive Director

Municipal Telephone Directory

Fire & Police Emergency 911

Area code (508)

Accountant	865-8731	Recreation Commission	865-8732
Animal Control	234-7416	Selectmen, Board of	865-8727
Assessors	865-8722	Sewer Commission	234-1207
Building Department	865-8723	Schools	
· Building Commissioner		Superintendent	581-1600
· Building Inspector		Elementary	581-1620
· Gas Inspector		Middle	581-1630
· Plumbing Inspector		High	581-1640
· Wiring Inspector			
Cable TV	865-8735	Town Administrator	865-8720
Cemetery Commission	865-8726	Tax Collector	865-8726
Conservation Commission	865-8728	Town Clerk	865-8725
Council on Aging	234-0703	Transfer Station	865-3623
Earth Removal Board	865-8729	Treasurer	865-8726
Fire Department	865-8737	Tree Warden	865-8743
Health, Board of	865-8724	Veterans Agent	234-9808
Highway Superintendent	865-8743	Zoning Bd. of Appeals	865-8723
Historical Commission	865-5377		
Housing Authority	865-3821	Charter Communications	800-634-1008
Human Resources	865-8726	National Grid	800-322-3223
Public Library	865-8752	Verizon	800-870-9999
Planning Board	865-8729	Fuel Assistance	
Police Department	865-4449	Worcester Comm. Action Council	754-1176