

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2019

Table of Contents

Accountant, Town	6
Assessors, Board of	71
Building Commissioner	76
Cemetery Commission	103
Clerk, Town	22
Conservation Commission	80
Council on Aging	78
Cultrual Council	82
Election:	
State Primary Sept. 4, 2018	23
Special Town Election Oct. 2, 2018	30
State Election Nov. 6, 2018	31
Annual Town Election May 28, 2019	36
Fire Department	83
Fire Warden	87
Hazardous WasteCoordinator	88
Health, Board of	75
Highway Department	89
Historical Commission	91
Housing Authority	92
Manager, Town	4
Planning Department	97
Police Department	100
Public Health Nurse	74
Public Library	94
Recreation Commission	104
Salaries	128
School:	
Blackstone Valley Vocational School	109
School Department	123
Selectmen, Board of	1
Sewer Commissioners	106
Sutton Community Television (SCTV)	105
Town Meetings:	
Fall Town Meeting Oct. 15, 2018	38
Spring Town Meeting May 13, 2019	47
Treasurer/Collector	68
Veterans Agent	107
Zoning Board of Appeals	108

TOWN OF SUTTON

Form of Government: Open Town meeting – Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	2000.....8,628	2006.....9,583	2013....9,442	2019....9,562
	2001.....8,727	2007.....9,684	2014....9,478	
	2002.....8,894	2008.....9,765	2015....9,387	
	2003.....8,969	2010.....9,685	2016....9,481	
	2004.....9,212	20119,696	2017....9,371	
	2005.....9,417	2012... .9,355	2018....9,350	

Registered Voters: 6973

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

LIBRARY --- Hours of Operation
Mon. 10 – 6, Tues. 10 - 8, Wed. 10 - 6
Thur. 10 - 8, Fri. 10 - 6, Sat. 10 - 3

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

Edward Markey
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Jim McGovern
Washington, DC 20515
202-225-5601

2019 Tax Rate: \$15.86
Valuation: \$1,574,034,764
Operating Budget: \$33,198,445

SCHOOLS (area code 508)
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

STATE SENATOR
Ryan Fattman
Boston, MA 02133
617-722-1420

DISTRICT ATTORNEY
Joseph D. Early, Jr.
Worcester, MA 01608
508-755-8601

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Joseph McKenna
Boston, MA 02133
617-722-2425

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

In Memory of

The Town of Sutton recognizes the following individuals who left us during fiscal year 2019. Their commitment to and involvement in the community will always be remembered fondly. We honor them this day and understand that all of Sutton will be forever grateful for the way that each has touched us.

Stuart Anderson Sr.
Wiring Inspector, Assistant
1993 - 2012

Thomas Fitzmaurice
Cemetery Commissioner
2000 - 2005

Robert Judson
Sewer Commissioner
1997 – 2008

Leo Lavin
Cable Advisory Board
2003 - 2006

TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

OFFICE

TERM EXPIRES

Town Administrator	James Smith	2022
Board of Appeals	Daniel Petrelli	2019
	James Marran	2019
	Richard Deschenes	2020
	Christopher Matera	2021
	Richard Haskins	2021
Cemetery Commission	James Renaud	2019
	James Johnson	2021
Conservation Commission	Michael McGovern	2019
	Robert Tefft	2019
	Andrew DeWolfe	2020
	Joyce Smith	2020
	William Wence	2021
Council on Aging	Barbara Besette	2019
	Richard Haskins	2019
	Rosemarie DeGaetano	2020
	Gale Graves	2020
	Wally Baker	2021
	Genevieve DeHaan	2021
	Dorothy Gravison	2021
	Paul Maynard, Associate	2020
Town Counsel	Kopelman & Paige	2019
Board of Health	William Fredericks	2019
	John Silverberg	2020
	Kenneth Malo, Jr.	2020
	Diane Miller	2021
	Tammi Marois	2021
Historical Commission	Walter Baker	2019
	Paul Dunn	2019
	Mark Kellogg	2020
	Rochelle Forsythe, Associate	2020
	Keith Downer	2021
	Donna Rossio	2021

OFFICE**TERM EXPIRES**

Recreation Commission	Amy Parsekian	2019
	Vacancy	2020
	Anthony Fattman	2021
Registrars of Voters	Pamela Gemme	2019
	Debra Jacques	2021
Chairman	Laura Caruso	
Scholarship Committee	Kathy Palumbo	
	Vacancy	
	Vacancy	
	Vacancy	
	(School Superintendent)	
Sewer Commission	Neil Crites	2019
	Larry Wiersma	2020
	Carl Licopoli	2021

TOWN OFFICIALS
APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2020
Animal Control Officer	Daniel Chauvin	2019
Animal Inspector	Edward Mansfield	2019
Board of Assessors	Ray Nichols	2021
	Robert Nunnemacher	2020
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
(Assistant)	Nelson Burlingame	Indefinite
Burial Agents	Cheryl Rawinski	2021
	Laura Caruso	2021
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Lisa Troast	Indefinite
Emergency Management	Paul Maynard	2019
	Donald Conlon	2019
	Jeffrey Briggs	2019
Fire Chief	Matthew Belsito	Indefinite
Highway Superintendent	Matthew Stencel	Indefinite
Parking Clerk	Laura Caruso	2019
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Michael McQuiston	Indefinite
(Assistant)	Larry Wiersma	Indefinite
Police Chief	Dennis Towle	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Carl J. Bradshaw	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	Jeffrey Fenuccio	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

Sarah Clemens	2019
Geoffrey Cushner	2019
Patrick Morris	2019
Elizabeth Budzinski	2020
Jared Quill	2020
Susan Rothermich	2020
Thomas Devine	2021
Diane Greenlaw	2021
Robert Recore	2021

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Kenneth Stuart, 153 Uxbridge Rd.	2021
Selectmen	David Hall, 109 Hartness Rd.	2020
	Wendy Mead, 8 Medbury Rd.	2020
	Jonathan Anderson, 165 Eight Lots Rd.	2021
	Jesse Limanek, 3 Merrill Rd.	2021
	Jeffrey Bannon, 37 Armsby Rd.	2022
School Committee	Nathan Jerome, 47 Dodge Hill Rd.	2020
	Paul Brennan, 6 Tipperary Dr.	2021
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2021
	Bruce Edwards, 7 Lakeview Cir.	2022
	Robert P. Tufts, 11 Waters Rd.	2022
Blackstone Valley Reg. Sch. Comm.	Julie Mitchell, 82 Dodge Rd.	2022
Planning Board (elected)	Michael Gagan, 8 Fox Run Rd.	2020
(appointed)	Miriam Sanderson, 53 Sibley Rd	2020
(appointed)	Scott Paul, 309 Mendon Rd.	2020
(elected)	Robert Largess, 298 Boston Rd.	2021
(elected)	Walter Baker, 4C Herbert Dr.	2022
(associate)	Kyle Bergeson, 11 Andrews Dr	
(associate)	William Talcott, 17 Marsh Rd.	
Library Trustees	Aidan Heffernan, 597 Boston Rd	2019
	Elizabeth Kane, 64 Dodge Rd.	2020
	Joanne Geneva, 89 Eight Lots Rd.	2021
Housing Authority (BOS appointed)	Barbara Wade, 5 Church St D-8	2019
(State appointed)	Carl Hutchinson, 208 Burbank Rd.	2019
	Daniel Rice, 21 Hutchinson Rd.	2020
	Mark Bailey, 339 Boston Rd.	2021
	Russell Spain, 4 Torrey Rd.	2022

REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2019. The year began with the 2018 May Town election. Selectmen Jesse Limanek and Michael Kenney were re-elected for a second term. Attorney Wendy Mead was also elected to the Board of Selectmen to replace Ray Plante who resigned in February to take a job in Texas. The Board would like to thank Ray for his time serving the town of Sutton.

During the Board meeting of June 5, 2018, the Board of Selectmen reorganized. John Hebert was named Chairman of the Board. In addition, David Hall was named Vice-Chairman of the Board and Wendy Mead was named Clerk of the Board.

On June 19, 2018 Board of Selectmen heard a presentation from WPI regarding the sewer extension from the Pleasant Valley Villas to the center of town. Prof. Paul Mathisen and graduate student Adam Weiss gave a presentation to the Board regarding this project. In the end the board thanked WPI and graduate student Adam Weiss for all their work in studying this issue for the town of Sutton. The next step is for the sewer commission to retain an engineer to draw up stamped engineered plans.

At the same meeting the board agreed to support Wireless Edge amendment to increase the cell tower height at 154 Town Farm Rd. by 10 feet to accommodate AT&T. The existing height was 150 feet the proposal would bring the height to 160 feet. The height of this tower would be well below the approved height of 195 feet. The Board voted unanimously to approve this amendment.

On Saturday June 30 United States 215th Army Band performed on the Sutton town common. Over 300 people attended this patriotic concert. The Board would like to thank Jesse Limanek for organizing this event.

On Friday, July 20 Selectmen Jesse Limanek and Town Manager James Smith went to receive the Green Community Grant award of \$243,482. We received funding for a number of projects within the school system. They included replacement of a boiler in the elementary school, replacing lighting in the middle school and high school gymnasiums with LED lights, and finally we upgraded the lighting in the elementary school building with LED lights. To date we have received almost \$900,000 in green community awards. The Board would like to thank Doreen DeFazio, Jen Hager and John Couture for all their efforts with the green community grant process.

On that same day the Town Charter was approved by the State of Massachusetts and signed into law by the Governor. The Charter was approved by Sutton town meeting in May 2014. There were a number of changes with-in the Charter. The most significant ones were allowing boards and committees to have up to three associates on each board and changing the title of Town Administrator to Town Manager. The Board would like to thank the Charter and Bylaw Review Committee including Chairperson David Surprenant, and our state delegation Senator Ryan Fattman and State Representative Joseph McKenna.

On July 24, 2018 the Board was made aware of Selectman Kenney's resignation from the Board of Selectmen. Due to the timing of this vacancy a special election was required. After some discussion, the Board decided that on October 2 a special election would be held to replace

Selectman Kenney to the Board of Selectmen. The Board would like to thank Michael Kenney for his service to the town.

In August the long-awaited cell tower at Town Farm Road went live. After a number of amendments were issued for this project by the Board of Selectmen, our patience was rewarded. Verizon Wireless was the first carrier on the tower. The town is receiving approximately \$30,000 a year which the Board has dedicated to the town's OPEB liability. Every additional carrier on the tower will be an additional \$12,000/yr to the town.

On October 2 a Special Election was held to fill the vacancy created by Michael Kenney's resignation. Jonathan Anderson won this election defeating two other candidates. We congratulate Jonathan Anderson and welcome him to the Board of Selectmen.

At the fall town meeting held on Monday, October 15, 2018 town meeting voted to eliminate the Solar Photovoltaic overlay district and revert back to the 250 kW in a residential area. Also at this town meeting it was voted to authorize the sewer commission to hire an engineering firm to design sewer from the villas to the center at town.

On October 25 the Board was notified of a \$125,000 State award for public safety communication. These funds went towards upgrading the public safety communication network in the town of Sutton. The Board would like to thank Sen. Ryan Fattman and Representative Joseph McKenna for their efforts in getting this funding.

On November 27 the Lieutenant Governor Karyn Polito came to the Sutton senior center to present a mass works grant in the amount of \$2,250,000 to bring natural gas from the town of Northbridge to Gilmore drive to serve Primetals industries. Primetals has agreed to bring 275 jobs to the town of Sutton, a third of which are manufacturing. The Board would like to thank Gov. Baker and Lieut. Gov. Polito for their support of the Town's economic development.

At the January meeting the Board considered a vacancy on the Planning Board left by Wayne Whittier. The Board interviewed Michael Gagan, Bill Talcott and Kyle Bergeson to fill that vacancy. In the end the board selected Michael Gagan to fill the seat. Bill Talcott and Kyle Bergeson were named associate members to the Planning Board. The Board would like to thank Wayne Whittier for his years of involvement on the Planning Board.

In March the town was notified that Wireless Edge signed a lease with AT&T. The rent on the cell tower will increase by \$13,680 making the total payment to the town over \$41,000. As was mentioned earlier this \$41,000 will go towards the OPEB liability in the town of Sutton.

At the April 2 meeting the Board considered a tax increment financing deal (TIF) with IBA Inc. This family owned business has been located in the town of Millbury since the 1960s. IBA would like to build a 72,000 ft.² facility on Gilmore drive and employ roughly 50 people. The TIF agreement would be offset by the excise tax paid to the town of Sutton in the amount of \$50,000. The Board agreed to recommend this to town meeting by unanimous vote.

On April 24 Primetals Technologies held a groundbreaking ceremony at their site on Gilmore Drive. During the ceremony Chairman John Hebert, Vice Chairman David Hall and Town Manager James Smith all spoke in support of Primetals Technologies. The Board would like to wish Primetals well and hope for a long and fruitful partnership with the town of Sutton.

At the May Town Meeting, Town Meeting voters approved Article 10 creating a compensated absences fund for vacation and sick leave buyback, Article 12 & 13 to accept Partridge Hill Road and Hunters Court and they approved Article 18 a tax increment financing deal with IBA Inc. Voters did not approve Article 24, to create a West Sutton Village overlay district.

On May 21, 2019 John Hebert attended his final Board of Selectmen's meeting. John served on the Board of Selectmen for four terms from 2007 to 2019. He served as the Police Chief for the town of Sutton for 11 years and over 50 years of service to the town of Sutton. The Board would like to thank John for his outstanding service to the town of Sutton and wish him well in his retirement.

The Board of Selectmen wishes to thank Town Manager James Smith, Deb Jacques, Tim Harrison, and all the Department Heads and Town Staff for their efforts in what turned out to be a very successful year.

Respectfully submitted,

John Hebert, Chairman
David Hall, Vice-Chairman
Wendy Mead, Clerk

The Board of Selectmen met 24 times from June 1, 2018 to May 31, 2019.

Selectmen John Hebert attended 23/24 meetings
Selectmen David Hall attended 23/24 meetings
Selectmen Wendy Mead attended 20/24
Selectmen Jesse Limanek attended 24/24 meetings
Selectmen Jonathan Anderson attended 15/15
Selectmen Michael Kenney attended 2 meetings

REPORT OF THE TOWN MANAGER

Dear Sutton Residents:

It is a pleasure to submit my Twelfth annual report to you as your, formally Town Administrator and current Town Manager in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Manager for this great community.

On July 20, 2018 the Town Charter was approved by the State of Massachusetts and signed into law by the Governor. This was a lengthy process that started in 2012 and was approved by May Town Meeting in 2014. While there were a number of changes within the Charter and Bylaws, the most significant changes were authorizing boards and committees to have up to three associate members and to change the title of the Town Administrator to Town Manager. I would like to thank the members of the Charter and Bylaw review committee for all their work on behalf of the Town.

The Green Communities grant was awarded in July and the town received \$243,482. All of these grant funds went to fund projects within the School Department. They included replacement of a boiler within the Elementary School, replacing lighting in the Middle School and High School gymnasiums with LED lights, and upgrading the lighting in the Elementary School Building with LED lights. The School Department is the largest department in the town and any effort to reduce their operating costs benefits the community. I would like to thank Doreen DeFazio, the Sustainability Director for all her help in developing this grant.

This was the year that the long-awaited cell tower went live on Town Farm Road. This property is owned by the town of Sutton and leased to Wireless Edge Inc. out of New York. In 2009 the town acquired 6 acres of land from the Whittier's along with the agricultural preservation restriction on 182 acres of property owned by the Whittier's. The original lease signed with Wireless Edge was in August 2011. After five one-year amendments, Wireless Edge finally got a contract from Verizon wireless. Wireless edge constructed the tower and Verizon wireless was the first carrier to locate on that tower. All proceeds from this tower will go towards Other Post-Employment Benefits (OPEB) per the Board of Selectmen's policy.

In 2018 the town of Sutton's economic development got a significant boost from two businesses locating on Gilmore Drive. These two businesses are PriMetals Technologies and IBA Inc. PriMetals Technologies received a tax increment financing agreement approved by a special town meeting in February 2018. In November 2018, the Lieutenant Governor Karyn Polito visited the Sutton Senior Center to award the town a \$2,250,000 Mass Works grant to provide natural gas to PriMetals Technologies. The groundbreaking for PriMetals Technologies was in April 2019. The company with its 275 jobs will relocate to the town of Sutton in March 2020.

In April 2019, the Board of Selectmen considered a tax increment financing deal (TIF) with IBA Inc. IBA is a family-owned business that had been located in the town of Millbury since the early 1960s. The company intends to build a 72,000 square-foot facility on Gilmore Drive and employ roughly 50 people. The Board agreed to recommend this item to town meeting by unanimous vote. This article was approved unanimously at the May Town Meeting.

Overall Budget Picture

The Town of Sutton's annual operating budget for Fiscal Year 2019 is \$32,404,527. The Fiscal Year (FY) 2019 budget increased \$520,251 over FY2018 final budget or 1.63%.

As always, healthcare is the biggest uncertainty within our budget. In FY 18 the town switched from MIIA to Fallon Health. Fallon Health only had five months of experience to rate our premium for FY 19. Our health insurance increase was 9.5% or \$265,000. We were forced to make significant plan design changes which brought our rate down to an increase of 5.2%. We also added deductibles to our Select plan and added a high deductible Health Savings Account (HSA). The deductibles are \$1500 for an individual plan and \$3000 for a family plan, the town will match 50% of those deductibles.

All three town school options amount to a \$730,000 increase in expenses. The town brought in \$675,000 in new revenue. Sutton schools went up \$377,000; Blackstone Valley Vocational went up \$243,000; and Norfolk Agricultural School went up \$92,000.

The School Department's budget received an additional \$377,660. There are no planned layoffs as a result of this budget. As a result of declining enrollment, the Early Learning Center and Elementary School average about 23 children per class. The Middle School will average approximately 23 to 24 children per class. In the High School the average class size will be approximately 20 students.

The biggest issue facing the School Department are special education costs. These costs are unpredictable from year-to-year. A lot of these costs are out of district placements which require sending students to other school systems or residential placements. We do receive circuit breaker money to help with special education costs but that account does not cover all of those costs. Last year the town of Sutton set up a Special Education Stabilization Fund and funded it for \$200,000. We really do not want to touch this account if at all possible. We will continue to invest in the School Department and we are hoping that the state does the same with Chapter 70 funding.

The town eliminated the use of free cash from our revenues. Last year was the first year that we did not use free cash to support our operating budget. The danger of using free cash is that it is one-time revenue, it is not recurring. To avoid a structural deficit, we have to continue to reduce our reliance on these revenues and avoid the temptation of using one-time revenue for items other than one-time costs. The Board of Selectmen's goal is to make the town of Sutton a sustainable community and that begins with a sustainable budget.

I would like to thank the Board of Selectmen for the leadership and support over the past 12 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,
James A. Smith
Town Manager

REPORT OF THE TOWN ACCOUNTANT

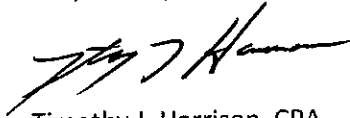
This is my twenty-fifth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the Board of Selectmen and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. I would like to thank all of the departments, especially the Town Administrator, for their continued support and hard work.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy J. Harrison".

Timothy J. Harrison, CPA

September 27, 2019

TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2019

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 5,288,938	\$ 2,825,220	\$ 1,186,451	\$ 69,382	\$ 1,256,773	\$ 4,379,023	\$ 15,005,787
Receivables:							
Property taxes	692,195	-	-	-	-	-	692,195
Excise and other taxes	246,631	-	-	-	-	-	246,631
Departmental	-	-	-	-	93,645	-	93,645
Intergovernmental	-	-	-	-	-	-	-
Other assets	2,835	-	-	4,000	-	-	6,835
Total Assets	<u>\$ 6,230,599</u>	<u>\$ 2,825,220</u>	<u>\$ 1,186,451</u>	<u>\$ 73,382</u>	<u>\$ 1,350,418</u>	<u>\$ 4,379,023</u>	<u>\$ 16,045,093</u>
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 592,971	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 592,971
Accrued liabilities	678,585	14,240	-	-	59,068	-	751,893
Prepaid revenue	-	-	-	-	-	-	-
Deferred revenues	672,505	-	-	-	93,645	-	766,150
Overlay reserve	266,321	-	-	-	-	-	266,321
Performance bonds payable	-	-	-	-	-	216,833	216,833
Student activity funds	-	-	-	-	-	88,311	88,311
Note payable	-	-	-	-	-	-	-
Total Liabilities	<u>2,210,382</u>	<u>14,240</u>	<u>-</u>	<u>-</u>	<u>152,713</u>	<u>305,144</u>	<u>2,682,479</u>
Fund Balances:							
Reserved for Encumbrances	417,021	-	-	-	47,181	-	464,202
Reserved for debt service	25,099	-	-	-	-	-	25,099
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	-	-	1,186,451	3,150	973,288	-	2,162,889
Reserved for grants	-	(378,865)	-	-	-	-	(378,865)
Reserved for trust funds	-	-	-	-	-	4,073,879	4,073,879
Retained earnings	-	-	-	70,232	152,236	-	222,468
Unreserved:							
Designated for subsequent year	241,520	-	-	-	25,000	-	266,520
Undesignated	3,336,577	3,189,845	-	-	-	-	6,526,422
Total fund balances	<u>4,020,217</u>	<u>2,810,980</u>	<u>1,186,451</u>	<u>73,382</u>	<u>1,197,705</u>	<u>4,073,879</u>	<u>13,362,614</u>
Total liabilities and fund balances	<u>\$ 6,230,599</u>	<u>\$ 2,825,220</u>	<u>\$ 1,186,451</u>	<u>\$ 73,382</u>	<u>\$ 1,350,418</u>	<u>\$ 4,379,023</u>	<u>\$ 16,045,093</u>

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2019

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 24,327,787	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,327,787
Excise and other taxes	1,825,126	3,514	-	-	-	-	1,828,640
Intergovernmental	6,524,471	1,627,262	36,396	3,150	-	-	8,191,279
Charges for services	-	-	-	150,113	756,672	-	906,785
Licenses, permits and fines	181,408	-	-	-	-	-	181,408
Fees and other departmental revenue	902,831	1,828,074	-	-	129,200	4,175	2,864,280
Investment income	262,631	18,093	-	-	-	126,455	407,179
Other	-	100,388	-	-	3,707	-	104,095
Total Revenues	34,024,254	3,577,331	36,396	153,263	889,579	130,630	38,811,453
Expenditures:							
General government	1,706,857	144,985	-	-	-	-	1,851,842
Public safety	3,076,350	225,466	5,382,661	-	-	-	8,684,477
Education	17,662,343	2,509,907	6,215	-	-	-	20,178,465
Public works	1,134,325	509,417	-	-	-	-	1,643,742
Health and human services	328,626	94,640	-	-	-	-	423,266
Culture and recreation	281,417	34,265	-	-	-	-	315,682
Employee benefits	4,449,495	-	-	-	-	-	4,449,495
Transfer station	-	-	-	124,561	-	-	124,561
Sewer	-	-	-	-	741,429	-	741,429
Insurance	395,560	-	-	-	-	-	395,560
Debt principal	2,767,139	-	-	-	-	-	2,767,139
Debt interest and charges	1,161,920	-	-	-	-	-	1,161,920
State and county charges	80,367	-	-	-	-	-	80,367
Capital outlay	-	540,801	-	-	-	-	540,801
Court judgements	-	-	-	-	-	-	-
Total expenditures	33,044,399	4,059,481	5,388,876	124,561	741,429	-	43,358,746
Excess of revenues over (under) expenditures	979,855	(482,150)	(5,352,480)	28,702	148,150	130,630	(4,547,293)
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	-	-	-	-	-	-	-
Operating transfers in	407,791	200,000	-	-	-	980,941	1,588,732
Operating transfers out	(1,173,241)	(10,579)	-	(22,575)	(89,164)	(293,173)	(1,588,732)
Bond premium	-	-	-	-	-	-	-
	(765,450)	189,421	-	(22,575)	(89,164)	687,768	-
Change in Fund Balance	214,405	(292,729)	(5,352,480)	6,127	58,986	818,398	(4,547,293)
Fund balance, beginning of year	3,805,812	3,103,709	6,538,931	67,255	1,138,719	3,255,481	17,909,907
Fund balance, end of year	\$ 4,020,217	\$ 2,810,980	\$ 1,186,451	\$ 73,382	\$ 1,197,705	\$ 4,073,879	\$ 13,362,614

**TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 24,012,283	\$ 24,327,787
Motor vehicle and other excise taxes	1,595,321	1,825,176
State aid	6,451,071	6,524,471
Licenses, permits and fines	125,000	181,408
Fees	291,291	579,957
Rentals	133,000	207,786
Interest income and penalties	82,000	262,631
Other	51,000	115,038
	<u>32,740,966</u>	<u>34,024,254</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	50,000	50,000
Proceeds from borrowing	-	-
Transfer from cemetery trust	-	-
Transfer from capital stabilization	293,173	293,173
Transfer from other funds	2,792	2,792
Use of free cash	817,000	817,000
Carryover appropriations	1,253,979	1,253,979
Enterprise Fund indirect costs	111,739	111,739
Bond Premium, Net	69,141	69,141
	<u>2,597,824</u>	<u>2,597,824</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 35,338,790</u></u>	<u><u>\$ 36,622,078</u></u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ -	\$ -
Selectmen	8,700	8,565	-
Town administrator	216,259	216,119	-
Finance committee	200	180	-
Reserve fund	30,000	-	-
Town Accountant	67,983	66,783	-
Central purchasing	160,500	129,547	33
Assessors	145,127	130,943	
Revaluation	180,000	78,303	101,697
Collector	146,916	141,205	-
Treasurer	43,750	28,103	-
Town counsel	70,000	42,085	-
Personnel	13,200	3,983	-
Data processing	108,950	99,010	-
Town clerk	103,407	102,494	-
Elections and registrations	25,700	21,099	-
Conservation	33,520	33,193	-
Waters farm	750	750	-
Planning board	124,472	112,711	200
Zoning board	300	-	-
Public buildings	146,653	136,130	269
Town report	2,000	1,515	-
Community & economic development	6,000	4,201	-
Government cable access	119,627	119,627	-
Town audit and actuarial services	31,884	30,884	-
Capital articles	377,758	199,427	103,787
	<u>2,164,056</u>	<u>1,706,857</u>	<u>205,986</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,813,281	\$ 1,806,655	\$ 4,277
Fire	496,666	483,634	-
Ambulance	98,760	98,760	-
Building inspector	117,708	116,142	-
Electrical inspector	18,805	17,096	-
Plumbing inspector	15,563	14,981	-
Emergency management	14,500	14,056	-
Sealer of weights and measures	2,000	2,000	-
Animal control	33,784	19,901	175
Capital articles	528,075	503,125	19,850
	<u>3,139,142</u>	<u>3,076,350</u>	<u>24,302</u>
 Education:			
Sutton schools	\$ 15,647,134	\$ 15,647,134	\$ -
Vocational schools	1,649,767	1,620,483	-
School choice assessment	132,203	140,148	-
School articles/carryovers	377,981	254,578	81,323
	<u>17,807,085</u>	<u>17,662,343</u>	<u>81,323</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 707,975	\$ 707,975	\$ -
Snow and ice	300,000	291,220	-
Street lighting	15,000	11,784	-
Landfill monitoring	28,253	28,252	-
Cemetery	25,123	22,143	-
Capital articles	141,300	72,951	48,090
	<u>1,217,651</u>	<u>1,134,325</u>	<u>48,090</u>
 Health and Human Services:			
Board of Health	\$ 84,650	\$ 83,973	\$ -
Council on Aging	156,192	144,031	-
Veterans	113,000	100,622	-
	<u>353,842</u>	<u>328,626</u>	<u>-</u>
 Culture and Recreation:			
Library	\$ 213,341	\$ 212,324	\$ -
Recreation	33,014	25,913	-
Historical	200	-	-
Memorial day	1,500	1,500	-
Capital articles	99,000	41,680	57,320
	<u>347,055</u>	<u>281,417</u>	<u>57,320</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 2,767,139	\$ 2,767,139	\$ -
Interest	1,161,920	1,161,920	-
Short-term interest	-	-	-
	<u>3,929,059</u>	<u>3,929,059</u>	<u>-</u>
 Employee Benefits and Insurances:			
County retirement	\$ 1,068,773	\$ 1,068,348	\$ -
Unemployment	50,000	43,326	-
Health insurance	2,900,606	2,675,816	-
Medicare tax	248,725	248,349	-
General insurance	397,274	395,560	-
OPEB Contribution	382,000	382,000	-
Health Savings account	50,000	19,660	-
Health reimbursement account	30,000	11,996	-
	<u>5,127,378</u>	<u>4,845,055</u>	<u>-</u>
 Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 2,504	\$ 2,504	\$ -
Other state and county assessments	77,777	77,863	-
Court judgements	-	-	-
Transfers to other funds	1,173,241	1,173,241	-
	<u>1,253,522</u>	<u>1,253,608</u>	<u>-</u>
 Total Expenditures and Transfers	<u><u>\$ 35,338,790</u></u>	<u><u>\$ 34,217,640</u></u>	<u><u>\$ 417,021</u></u>

**TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2019**

Scholarships	\$ 2,996.52
Manchaug Dam Gift Fund	386,510.00
DEA Equitable Sharing Program	1,394.25
Marions Camp Maintenance	10,582.12
Destination Imagination	
Police Gifts	4,014.11
Board of Health Fees	30,968.75
Compensated Absences Fund	200,486.02
Food Pantry Gifts	104,244.85
Library Gifts	3,495.24
Manchaug Ramp Fees	34,740.84
Police Drug Forfeiture	6,446.75
Veterans Field Gifts	1,418.54
Wilk Unity Park Gifts	884.68
Walmart Pump Station	25,000.00
Board of Health Fees	5,200.00
Grave Openings	1,000.00
Fire Dept Gifts	6,920.14
Fire Detail	1,318.07
Bandstand on the Common Gifts	783.79
Tricentennial Park	20,508.10
Conservation Inspection Fees	86,376.38
Conservation Municipal Bylaw Fees	3,650.00
Town Hall Gifts	56.47
Highway Dept. Gifts	100.00
Planning Board Fees	46,212.70
ZBA 53G	1,447.41
Waterways Improvement	17,627.39
Sale of Cemetery Lots	9,700.00
Public Shade Tree	3,661.39
WPAT Loan Repayments	3,613.95
Cable Access Fees	380,312.42
Wetlands Protection Fees	17,731.68
Commerce Park Lighting	17,220.00
Police K-9 Gifts	299.71
Goddard Lodge donations	(59,844.10)
Accounts Receivable	69,617.80
Pistol Permits	4,550.00
Police Detail	(15,947.20)
	<u>1,435,298.77</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2019
(Continued)

School Lunch	147,477.52
School Athletic	37,294.84
Band Revolving	5,370.27
School Facility Use	19,210.63
School Choice	920,567.34
Lost Book Fees	1,584.87
School Bus Fees	59,672.74
Summer Camp	58,481.65
Preschool Fees	20,692.41
E.S. After School Program	193,622.32
Student Activity Fees	83,759.58
SPED Transportation	91,006.21
SPED Circuit Breaker	81,322.21
Theater and Drama	11,251.90
High School Parking Fees	44,641.43
School Gifts	37,460.71
High School Theater	7,270.55
Elementary School Revolving	3,477.09
	<u>1,824,164.27</u>
 Total Revolving and Other Accounts	 <u><u>\$ 3,259,463.04</u></u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2019

Library State Grant	\$ 2,313.26
Library STEAM Grant	6,288.27
Climate Change Feasibility	5,350.00
Highway Chapter 90	(490,237.05)
Fire SAFE	30,784.81
DCR- Shaw Farm Trails	841.02
Public Health Planning	(49.05)
Cable Equipment	116,971.96
Cultural Council	3,515.45
Communications Upgrade	664.76
COA Transportation	150.21
Solar Fair	641.16
MIIA Equipment	2,250.43
State 911 Training	(1,484.50)
Lake Singletary Grant	30,000.00
District 7 Rescue Team	99.26
Fire EMPG Grant	630.45
Title 1	(1,093.43)
SPED IDEA	(86,377.00)
Title II	601.76
Teacher Quality	(534.00)
SPED Early Child	(193.00)
Grant Receivables	420,698.00
	<hr/>
	\$ 41,832.77
	<hr/>

**TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-19**

REVENUE

User Fees	\$ 58,878
Bag Sales	83,257
Recycling Receipts	7,978
State Grant	3,150
	<u>153,263</u>

EXPENSES

Wages	56,062
Electricity	111
Heat	166
Repairs & Maintenance	1,289
Telephone	-
Trash Bags	10,577
Hauling	19,616
Disposal Fee	35,212
Indirect costs	22,575
Professional fees	945
Other	583
Capital expenditures	-
Recycling	-

Total expenses 147,136

Net operating profit (deficit) **6,127**

Transfers from (to) other funds -

Retained Earnings, July 1, 2018 67,255

Retained Earnings, June 30, 2019 **\$ 73,382**

TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-19

REVENUE

User Fees	\$ 756,672
Connection Fees	129,200
Inspection and other fees	2,485
SREC's	<u>1,222</u>
Total Revenues	<u>889,579</u>

EXPENSES

Wages	224,813
Electricity	49,714
Other Utilities	10,339
Town of Millbury	259,225
Repairs & Maintenance	6,495
Professional & Technical	-
Telephone	4,907
Other Supplies	4,683
Contract Services	19,019
Indirect costs	89,164
OPEB Contribution	5,000
Other	83,347
Capital expenditures	<u>73,887</u>
Total expenses	<u>830,593</u>

Net operating surplus	58,986
Transfers from (to) other funds	-
Retained Earnings, July 1, 2018	<u>1,138,719</u>
Retained Earnings, June 30, 2019	<u>\$ 1,197,705</u>

**TOWN OF SUTTON
OPEB TRUST FUND
BALANCE SHEET
JUNE 30, 2019**

ASSETS

Cash and investments	<u>\$ 1,492,426</u>
Total Assets	<u><u>\$ 1,492,426</u></u>

LIABILITES AND FUND BALANCES

Liabilites	<u>\$ -</u>
Fund Balances:	
Reserved for Retiree Health Insurance	<u>1,492,426</u>
Total liabilities and fund balances	<u><u>\$ 1,492,426</u></u>

**TOWN OF SUTTON
OPEB TRUST FUND
OPERATING STATEMENT
JUNE 30, 2019**

REVENUE

Town Contribution	\$ 387,000
Investment Income	<u>81,047</u>
 Total Revenues	 <u>468,047</u>

EXPENSES

Retiree Health Insurance Premiums	<u>-</u>
-----------------------------------	----------

Net Operating Surplus	468,047
 Fund Balance, Beginning of Year	 <u>1,024,379</u>
 Fund Balance, end of Year	 <u><u>\$ 1,492,426</u></u>

TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2019

	<u>BALANCE</u> <u>7/1/2018</u>	<u>ISSUED</u> <u>2019</u>	<u>RETIRED</u> <u>2019</u>	<u>PREMIUM</u> <u>PAYMENTS</u>	<u>BALANCE</u> <u>6/30/2019</u>	<u>INTEREST</u> <u>PAID</u>
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Title V Septic Program	5,522		(2,761)		2,761	-
SHAW LAND REFUNDING	1,910,000		(210,000)		1,700,000	83,172
ELC Roof	130,000		(130,000)		-	5,200
POLICE STATION	8,700,000		(435,000)		8,265,000	306,893
Manchaug Sewer Treatment Plant	3,467,129		(444,378)		3,022,751	66,166
MS/HS Construction	3,750,000		(250,000)		3,500,000	91,250
MS/HS Construction	1,295,000		(1,295,000)		-	51,800
MS/HS Construction REFUNDING	14,975,000		-		14,975,000	557,438
	<u>\$ 34,232,651</u>	<u>\$ -</u>	<u>\$ (2,767,139)</u>	<u>\$ -</u>	<u>\$ 31,465,512</u>	<u>\$ 1,161,919</u>

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my nineteenth annual report as Town Clerk for the fiscal year ending June 30, 2019.

Vital Statistics for fiscal year 2019:

Births	81
Deaths	65
Marriages	32
Population	9549
Registered Voters	6973

FINANCIAL REPORT

Dog Licenses	\$ 21,045.00
Miscellaneous Receipts (vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines)	7,093.00

Total Monies Collected	<hr/> \$ 28,138.00
------------------------	--------------------

Respectfully submitted,
Laura J. Caruso
Town Clerk

State Primary Election
September 4, 2018

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques
Checker	Davis Kiley Eugene Massey	Carolyn Shannon Christine Hicks Patricia Morse
Police	Kevin Richard, Brian Lefebvre, Brian O'Rourke	

Precinct Two

Warden	<u>7 am to 2 pm</u> Anita Damstrom	<u>2 pm to 8 pm</u> Michelle Saucier
Clerk		
Checker	Maureen Jacques Robert Jacques Barbara Johnson	Joan Richard Donna Wood Rebecca Lecouteur
Police	Matthew Bohanan, Joshua Nunnemacher	

Precinct Three

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques
Clerk		
Checker	Robert Faulkner Albert Petkus Sharyn Petkus	Gale Graves Barbara Concaugh Mary Senosk
Police	Kevin Richard, Brian Lefebvre, Brian O'Rourke	

Democrat

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Senator in Congress				
blanks	29	21	15	65
Warren	130	135	100	365
write - in	6	5	2	13
TOTAL	165	161	117	443
Governor				
blanks	51	30	25	106
Gonzalez	73	75	55	203
Massie	39	52	34	125
write - in	2	4	3	9
TOTAL	165	161	117	443
Lt Governor				
blanks	51	32	25	108
Palfrey	68	89	55	212
Tingle	46	39	35	120
write - in	0	1	2	3
TOTAL	165	161	117	443
Attorney General				
blanks	28	15	13	56
Healey	134	143	102	379
write - in	3	3	2	8
TOTAL	165	161	117	443
Secretary of State				
blanks	7	4	0	11
Galvin	124	124	86	334
Zakim	34	33	31	98
write - in	0	0	0	0
TOTAL	165	161	117	443
Treasurer				
blanks	37	35	19	91
Goldberg	128	125	97	350
write - in	0	1	1	2
TOTAL	165	161	117	443
Auditor				
blanks	35	41	21	97
Bump	129	119	95	343
write - in	1	1	1	3
TOTAL	165	161	117	443

	Prec 1	Prec 2	Prec 3	Total
Representative in Congress				
blanks	21	22	7	50
McGovern	143	138	110	391
write - in	1	1	0	2
TOTAL	165	161	117	443
Councillor				
blanks	44	44	21	109
DePalo	120	117	94	331
write - in	1	0	2	3
TOTAL	165	161	117	443
Senator in General Court				
blanks	40	40	22	102
Merolli	125	120	95	340
write - in	0	1	0	1
TOTAL	165	161	117	443
Representative in General Court				
blanks	142	132	103	377
write - in	23	29	14	66
TOTAL	165	161	117	443
District Attorney				
blanks	32	35	14	81
Early	133	123	103	359
write - in	0	3	0	3
TOTAL	165	161	117	443
Clerk of Courts				
blanks	42	39	14	95
McManus	122	121	103	346
write - in	1	1	0	2
Register of Deeds				
blanks	34	32	10	76
Toomey	131	129	107	367
write - in	0	0	0	0
TOTAL	165	161	117	443

Republican	Precinct ONE	Precinct TWO	Precinct THREE	TOTAL
Senator in Congress				
blanks	24	15	5	44
Diehl	99	112	62	273
Kingston	73	62	56	191
Lindstrom	69	58	27	154
write - in	0	0	1	1
TOTAL	265	247	151	663
Governor				
blanks	9	4	4	17
Baker	205	187	104	496
Lively	51	56	43	150
write - in	0	0	0	0
TOTAL	265	247	151	663
Lieutenant Governor				
blanks	42	36	22	100
Polito	222	209	128	559
write - in	1	2	1	4
TOTAL	265	247	151	663
Attorney General				
blanks	61	51	26	138
McMahon	131	138	87	356
Shores	71	58	38	167
write - in	2	0	0	2
TOTAL	265	247	151	663
Secretary of State				
blanks	88	73	35	196
Amore	175	174	115	464
write - in	2	0	1	3
TOTAL	265	247	151	663
Treasurer				
blanks	93	74	39	206
Orrall	171	173	111	455
write - in	1	0	1	2
TOTAL	265	247	151	663
Auditor				
blanks	97	76	39	212
Brady	168	171	112	451
write - in	0	0	0	0
TOTAL	265	247	151	663
Representative in Congress				
blanks	43	35	14	92
Lovvorn	150	133	96	379
Powers	72	79	40	191
write - in	0	0	1	1
TOTAL	265	247	151	663

Councillor					
	blanks	69	55	31	155
	Caissie	195	192	120	507
	write - in	1	0	0	1
	TOTAL	265	247	151	663
Senator in General Court					
	blanks	36	35	15	86
	Fattman	229	212	135	576
	write - in	0	0	1	1
	TOTAL	265	247	151	663
Representative in General Court					
	blanks	66	50	29	145
	McKenna	199	197	121	517
	write - in	0	0	1	1
	TOTAL	265	247	151	663
District Attorney					
	blanks	241	213	137	591
	write - in	24	34	14	72
	TOTAL	265	247	151	663
Clerk of Courts					
	blanks	101	72	36	209
	Powell	163	175	114	452
	write - in	1	0	1	2
	TOTAL	265	247	151	663
Register of Deeds					
	blanks	39	29	12	80
	Campanale	128	107	71	306
	Kuros	97	111	67	275
	write - in	1	0	1	2
	TOTAL	265	247	151	663

Libertarian	Precinct ONE	Precinct TWO	Precinct THREE	TOTAL
Senator in Congress				
blanks	1	0	1	2
write - in	0	1	0	1
TOTAL	1	1	1	3
Governor				
blanks	1	0	1	2
write - in	0	1	0	1
TOTAL	1	1	1	3
Lieutenant Governor				
blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3
Attorney General				
blanks	1	0	1	2
write - in	0	1	0	1
TOTAL	1	1	1	3
Secretary of State				
blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3
Treasurer				
blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3
Auditor				
blanks	0	1	0	1
Fishman	1	0	1	2
write - in	0	0	0	0
TOTAL	1	1	1	3
Representative in Congress				
blanks	1	0	1	2
write - in	0	1	0	1
TOTAL	1	1	1	3
Councillor				
blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3
Senator in General Court				
blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3
Representative in General Court				
blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3

District Attorney

blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3

Clerk of Courts

blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3

Register of Deeds

blanks	1	1	1	3
write - in	0	0	0	0
TOTAL	1	1	1	3

Special Town Election
October 2, 2018

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Diane Massey	Debra Jacques
Checker	Davis Kiley	Carolyn Shannon
	Eugene Massey	Christine Hicks
	Francis Roncone	Patricia Morse
Police	Lisa Sullivan, Joseph Fortunato, William Jacques	

Precinct Two

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Patricia Nedoroscik	Michelle Saucier
Checker	Anita Damstrom	Joan Richard
	Barbara Johnson	Barbara Bessette
	Shirley Senecal	Maureen Jacques
	Gerard Senecal	Robert Jacques
Police	Joshua Nunnemacher, Brian O'Rourke	

Precinct Three

	<u>7 am to 2 pm</u>	<u>2 pm to 8 pm</u>
Warden	Diane Massey	Debra Jacques
Checker	Donna Wood	Marjorie Roncone
	Albert Petkus	Barbara Concaugh
	Sharyn Petkus	Mary Senosk
Police	Lisa Sullivan, Joseph Fortunato, William Jacques	

Board of Selectmen 3 years

Vote for 1	Prec 1	Prec 2	Prec 3	Total
Blanks	0	0	0	0
Jonathan Anderson*	174	106	67	347
Jeffrey Bannon	79	60	57	196
Kyle Bergeson	34	15	15	64
Write-Ins	0	0	0	0
TOTAL	287	181	139	607

**The Town Clerk declared Jonathan Anderson elected*

State Election
November 6, 2018

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques Christine Fant
Checker	Davis Kiley Eugene Massey Lauren Campbell Sarah Fontaine Rachel Peters	Carolyn Shannon Christine Hicks Patricia Morse Max Beaupre Chris Andrews Erin Gemme
Police	Sgt. Lisa Sullivan, Off. Joseph Fortunato, Off. William Jacques	

Precinct Two

Warden	<u>7 am to 2 pm</u> Patricia Nedoroscik	<u>2 pm to 8 pm</u> Michelle Saucier
Clerk		
Checker	Shirley Senecal Gerald Senecal Anita Damstrom Elizabeth Dykstra	Joan Richard Maureen Jacques Robert Jacques Barbara Bessette
Police	Sgt. Joshua Nunnemacher, Off. Bryan O'Rourke	

Precinct Three

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques Christine Fant
Clerk		
Checker	Robert Faulkner Albert Petkus Sharyn Petkus Julie Pacenka Haley Burek Natasha Colon	Gale Graves Barbara Concaugh Mary Senosk Jacob Lowell Isabelle Keown
Police	Sgt. Lisa Sullivan, Off. Joseph Fortunato, Off. William Jacques	

	Precinct 1	Precinct 2	Precinct 3	Total
Senator in Congress				
Blanks	32	20	29	81
Warren, E.	651	565	620	1836
Diehl, G.	948	879	738	2565
Ayyadurai, S.	74	79	63	216
write-in	0	0	0	0
TOTAL	1705	1543	1450	4698
Governor & Lt. Governor				
Blanks	49	34	45	128
Baker & Polito	1403	1275	1157	3835
Gonzalez & Palfrey	253	234	242	729
write-in	0	0	6	6
TOTAL	1705	1543	1450	4698
Attorney General				
Blanks	32	36	36	104
Healey, M.	842	745	791	2378
McMahon, III J.	831	762	623	2216
write-in	0	0	0	0
TOTAL	1705	1543	1450	4698
Secretary of State				
Blanks	62	55	75	192
Galvin, W.	911	790	829	2530
Amore, A.	690	662	508	1860
Sanchez, Jr. J.	42	36	38	116
write-in	0	0	0	0
TOTAL	1705	1543	1450	4698
Treasurer				
Blanks	109	86	96	291
Goldberg, D.	805	686	735	2226
Orrall, K.	750	710	573	2033
Guerin, J.	41	61	45	147
write-in	0	0	1	1
TOTAL	1705	1543	1450	4698
Auditor				
Blanks	122	102	122	346
Bump S.	712	610	661	1983
Brady, H	779	742	592	2113
Fishman, D.	67	53	52	172
Stamas, E.	25	36	23	84
write-in	0	0	0	0
TOTAL	1705	1543	1450	4698

	Precinct 1	Precinct 2	Precinct 3	Total
Rep in Congress				
Blanks	52	50	51	153
McGovern, J.	842	748	784	2374
Lovvorn, T.	811	745	615	2171
write-in	0	0	0	0
TOTAL	1705	1543	1450	4698
Councillor				
Blanks	98	74	98	270
Cassie, J.	1057	975	860	2892
DePalo, P.	550	494	491	1535
Write-Ins	0	0	1	1
TOTAL	1705	1543	1450	4698
Senator in General Court				
Blanks	33	22	42	97
Fattman, R.	1188	1056	969	3213
Merolli, T	484	465	437	1386
Write-Ins	0	0	2	2
TOTAL	1705	1543	1450	4698
Rep in General Court				
Blanks	462	385	360	1207
McKenna	1243	1157	1083	3483
Write-Ins	0	1	7	8
TOTAL	1705	1543	1450	4698
District Attorney				
Blanks	117	110	108	335
Early, J.	1001	887	921	2809
Rubin, B.	587	546	421	1554
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
Clerk of Courts				
Blanks	128	100	119	347
McManus, D.	790	724	746	2260
Powell, J.	787	719	585	2091
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
Register of Deeds				
Blanks	108	88	97	293
Campanale, K.	943	901	760	2604
Toomey, K.	654	554	592	1800
Write-Ins	0	0	1	1
TOTAL	1705	1543	1450	4698

	Precinct 1	Precinct 2	Precinct 3	Total
RTSC Bellingham				
Blanks	643	556	504	1703
Hall	1062	987	946	2995
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Blackstone				
Blanks	662	563	515	1740
Broderick	1043	980	935	2958
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Douglas				
Blanks	699	581	567	1847
Lavin	1006	962	883	2851
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Grafton				
Blanks	722	613	592	1927
Yitts	983	930	858	2771
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Hopedale				
Blanks	746	633	610	1989
Intenarelli	959	910	840	2709
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Mendon				
Blanks	755	644	627	2026
Braun	950	899	823	2672
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Milford				
Blanks	773	652	635	2060
Braza	932	891	815	2638
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Millbury				
Blanks	747	632	614	1993
Hanratty	958	911	836	2705
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698

	Precinct 1	Precinct 2	Precinct 3	Total
RTSC Millville				
Blanks	787	659	648	2094
Finn	918	884	802	2604
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Northbridge				
Blanks	751	605	628	1984
Koopman	954	938	822	2714
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Sutton				
Blanks	687	568	563	1818
Mitchell	1018	975	887	2880
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Upton				
Blanks	790	652	649	2091
Bartlett	915	891	801	2607
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
RTSC Uxbridge				
Blanks	788	641	646	2075
Ebbeling	917	902	804	2623
Write-Ins	0	0	0	0
TOTAL	1705	1543	1450	4698
Question One				
Blanks	78	41	42	161
YES	430	404	410	1244
NO	1197	1098	998	3293
TOTAL	1705	1543	1450	4698
Question Two				
Blanks	107	63	59	229
YES	1012	932	918	2862
NO	586	548	473	1607
TOTAL	1705	1543	1450	4698
Question Three				
Blanks	87	45	43	175
YES	911	845	867	2623
NO	707	653	540	1900
TOTAL	1705	1543	1450	4698

Respectfully submitted,
Laura J. Caruso, Town Clerk

**Annual Town Election
May 28, 2019**

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques
Checker	Francis Roncone Eugene Massey	Patricia Morse Christine Hicks Marjorie Roncone
Police	Matthew Bohanan, Brian Hull	

Precinct Two

Warden	<u>7 am to 2 pm</u> Patricia Nedoroscik	<u>2 pm to 8 pm</u> Michelle Saucier
Clerk		
Checker	Dorothy Gravison Shirley Senecal Barbara Johnson Anita Damstrom	Joan Richard Maureen Jacques Robert Jacques Barbara Bessette
Police	Joshua Nunnemacher, Brian O'Rourke	

Precinct Three

Warden	<u>7 am to 2 pm</u> Diane Massey	<u>2 pm to 8 pm</u> Debra Jacques
Clerk		
Checker	Robert Faulkner Hannah Conlon	Ray Nichols Barbara Concaugh
Police	Matthew Bohanan, Brian Hull	

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen	3 yrs. Vote for 1			
Blanks	5	4	4	13
Jeffrey Bannon*	46	38	26	110
Write-Ins	2	0	0	2
TOTAL	53	42	30	125
<i>*The Town Clerk declared Jeffrey Bannon elected.</i>				
School Committee	3 yrs. Vote for 2			
Blanks	19	17	11	47
Bruce E. Edwards*	47	36	25	108
Robert Peter Tufts*	40	31	24	95
Write-Ins	0	0	0	0
TOTAL	106	84	60	250
<i>*The Town Clerk declared Bruce E. Edwards and Robert Peter Tufts elected.</i>				
Planning Board	3 yrs. Vote for 1			
Blanks	6	3	6	15
Walter A. Baker*	47	39	24	110
Write-Ins	0	0	0	0
TOTAL	53	42	30	125
<i>*The Town Clerk declared Walter A. Baker elected.</i>				
Planning Board	1 yr. Vote for 1			
Blanks	6	4	7	17
Michael E. Gagan*	47	38	23	108
Write-Ins	0	0	0	0
TOTAL	53	42	30	125
<i>*The Town Clerk declared Michael E. Gagan elected.</i>				
Library Trustee	3 yrs. Vote for 1			
Blanks	6	5	8	19
Aidan J. Heffernan*	47	37	22	106
Write-Ins (others)	0	0	0	0
TOTAL	53	42	30	125
<i>*The Town Clerk declared Aidan J. Heffernan elected.</i>				

ANNUAL TOWN MEETING

October 15, 2018

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Fifteenth day of October, 2018 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 70 voters and 12 non-voters in attendance.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 6 of the May 14, 2018 Annual Town Meeting as printed in the warrant.

As printed in the Warrant:

Decrease raise and appropriate revenue from state aid	\$ (6,407.00)
Increase raise and appropriate from local receipts	<u>\$ 59,711.00</u>

For a total of	\$ 53,304.00
----------------	---------------------

Increase School appropriation	\$ 13,980.00
Increase Veterans Benefits	\$ 22,000.00
Increase Various Employee Wages	\$ 2,324.00
Increase Cable Access	\$ 3,000.00
Increase Internet Expense	\$ 12,000.00

For a total of	\$ 53,304.00
----------------	---------------------

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article, as it is a customary Article reflecting unbudgeted state aid adjustments and local receipts and the appropriations thereof.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to transfer from Free Cash the amount of \$232,000 and transfer from Overlay Surplus the amount of \$50,000 and appropriate that total sum of \$282,000 to the FY2019 OPEB expense account.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article to transfer funds to the OPEB (Other Post-Employment Benefits) expense account in accordance with the Town's OBEB liability funding policy.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to transfer from Sewer Retained Earnings the amount of \$17,550 for the purpose of paying a prior year invoice from Beta Group Inc.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article which provides for the payment of invoices from the prior fiscal year. The invoice in question is related to an Infiltration and Inflow Study mandated by the DEP and previously approved at Fall 2016 Town Meeting. The payment is to be funded by the retained earnings of the Sewer Department Enterprise Fund.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously pursuant to Section 3-2(b) of the Home Rule Charter for the Town of Sutton to expressly authorize the Board of Selectmen to appoint an additional member of the Board of Selectmen to the Police Station Building Committee.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The authorization is necessary since Selectman Mead had served as chairperson of the Police Station Building Committee prior to her election to the Board of Selectman and she continues to serve in this role.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to raise and appropriate \$150,000 and appropriate said sum to the Special Education Tuition Stabilization Fund.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Article authorizes the transfer of \$150,000 from new growth revenues to the Special Education Tuition Stabilization Fund. The Town's policy for the Special Education Tuition Stabilization Fund provides for a maximum of \$350,000 and this transfer will accomplish that full funding.

ARTICLE 6

SPONSOR: Board of Selectmen

Vote by a majority to authorize the Board of Selectmen to enter into a lease or other agreement with a proposer for the sale and removal of gravel and/or other materials on and from the Town-owned property located off Providence Road, known as the Town Gravel Pit, which property contains 8.91 acres, more or less, and is a portion of the premises described in a deed recorded with the Worcester South Registry of Deeds in Book 5016, Page 115, and any easements appurtenant thereto, on such terms and conditions and for such consideration as the Board deems appropriate, and further to transfer from Free Cash the sum of \$15,000.00 for purposes of retaining an appraiser to value said property.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article which permits the Board of Selectmen to negotiate the terms of a lease or other agreement for the sale and removal of material from the Town Gravel Pit resulting in increased revenues for the Town. In connection with this, the Article also authorizes the Board to retain an appraiser to value the property.

ARTICLE 7

SPONSOR: Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain, for general municipal purposes, including, without limitation, for utility purposes, an easement in, on, under, and over a parcel of land located at 16 Reservoir Avenue, which land and easement are approximately shown on the sketch plan on file with the Town Clerk's Office and are portions of the property described in a deed recorded with the Worcester South District Registry of Deeds in Book 26931, Page 199.

The Finance and Warrant Advisory Committee voted 7-0 to recommend the passage of this Article. Passage of the Article will permit the Board of Selectmen to negotiate for an easement at 16 Reservoir Avenue to provide fiber and electrical service to the communications tower on the Manchaug water tower.

ARTICLE 8

SPONSOR: Sewer Commissioners

Voted by a majority vote to transfer from the Sewer Connection Fees account the amount of \$100,000 for the purpose of funding designer services and owners' project manager services relative to the construction of a sewer extension project from the Pleasant Valley Villas at Boston Road to the center of Town, including all incidental or related costs.

The Finance and Warrant Advisory Committee voted 7-0 to recommend the passage of this Article. This Article, which is to be funded by sewer connection fees, is the initial step in the design and construction expense estimate for a potential sewer extension project from the Pleasant Valley Villas to the center of Town.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted unanimously to amend the Zoning Bylaw and the Zoning Map as printed in the warrant.

As printed in the warrant:

- 1) Delete Section V.F. Solar Photovoltaic Overlay District in its entirety;
- 2) Delete the Solar Photovoltaic Overlay District from the Zoning Map;
and
- 3) Amend Zoning Bylaw Section III.A.4. Table 1 – Table of Use Regulations by deleting Footnote 1 and all reference thereto from the table.

The Finance and Warrant Advisory Committee voted 7-0 to recommend the passage of this Article. The Committee agrees with the Planning Board recommendation to eliminate the current Solar Photovoltaic Overlay District. The Committee concurs with the recommendation of the Planning Board relative to this Article.

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0. Commentary: The Board has recommended this article as a matter of housekeeping. The current Solar Photovoltaic Overlay District contains one parcel which has been found to be unable to house a large ground mounted system and therefore this area should be eliminated. Removing this parcel effectively eliminates this particular Overlay District.

ARTICLE 10

SPONSOR: Planning Board

Voted unanimously to pass over this article -- to amend the Zoning Bylaw Section VI.O. Large Scale Solar Photovoltaic by adding the paragraph to the end of Section VI.O.3.3., AND to amend the Zoning Bylaw Section III.A.4. Table 1 – Table of Use Regulations by inserting the underlined reference number to Section H.4. and the underlined text to the Footnotes following the Table of Use Regulations as printed in the warrant.

As printed in the warrant:

Add to the end of section VI.O.3.3:

LGSPI within the R-1, R-2, and V Districts, if otherwise permitted, shall also require a Special Permit from the Planning Board for use in accordance with the provisions of Section VII.A.2.

AND; Changes to Table of Use Regulations:

H. RENEWABLE ENERGY RESOURCES	R-1	R-2	V	B-2	I	OLI
1. Small Hydropower Installations	S*	S*	S*	S*	S*	S*
2. Small Wind Turbines	S*	S*	-	S*	S*	S*
3. Small Solar Photovoltaic Installations (less than 250 kW)	P	P	P	P	P	P
4. Large Ground-Mounted Solar Photovoltaic Installations (250 kW+) ^{1, 2}	-	-	-	P	P	P

Footnotes:

1. This use is also allowed in the Solar Photovoltaic Overlay District (SPOD).
2. Installations within the R-1, R-2, or V District, if otherwise permitted, shall also require a Special Permit from the Planning Board.

The Finance and Warrant Advisory Committee voted 7-0 to recommend the passage of this Article. The Committee concurs with the recommendation of the Planning Board relative to this Article which is a housekeeping article

*Planning Board voted to recommend that Town Meeting approve this article. 5-0-0
Commentary: The Town cannot prohibit overlay districts in general as a valid form of zoning regulation. Therefore, it is possible a petition could be brought forward to re-establish the Solar Photovoltaic Overlay District at some point in the future. If so, this article would require an additional broader permit process. This a housekeeping article. When you look at the Use Table you should be able to see all uses which are allowed and prohibited within the Town and by what means.*

ARTICLE 11

SPONSOR: Planning Board

Voted unanimously to pass over this article -- to amend the Zoning Bylaw, Section VI.O. Large Scale Solar Photovoltaic by inserting the following provisions in Section VI.O.3.7.1. as printed in the warrant.

As printed in the warrant:

(f) When an installation is located in an R-1, R-2, or V District, the line of clearing for installation of the panels shall be set back from all lot lines a minimum of 100 feet with the permitted structures set back 200 feet. The Board may waive these setback restrictions for topographical reasons that would eliminate the need for full screening and distance buffer.

The Finance and Warrant Advisory Committee voted 4-3 in favor of recommending the passage of this Article. The majority felt that the setback requirements for a potential Large Scale Solar Photovoltaic Installation were worthwhile protections. The 3 members voting against the passage of the Article concurred with the Planning Board that the language in existing bylaws was sufficient.

Planning Board voted to recommend that Town Meeting not approve this article. 5-0-0.
Commentary: While the Board felt this article is worthy of discussion and consideration by voters, after reviewing required setbacks for industrial and commercial uses from residential lot lines that are less than this requirement, the Board felt the proposal was excessive. They chose not to recommend lesser distances as they felt the language in the existing bylaw, in addition to changes they are recommending herein, will sufficiently protect abutters.

ARTICLE 12

SPONSOR: Planning Board

Voted by a 2/3 vote to amend the Zoning Bylaw, Section VI.O. Large Scale Solar Photovoltaic by inserting the following provision in Section VI.O.3.7., and renumbering the existing subsequent sections accordingly as printed in the warrant.

As printed in the warrant:

3.7.5 Sight Line Representations

The applicant shall submit sight line representations and photographs as directed by the Planning Board.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Committee agrees with the recommendation of the Planning Board.

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0.
Commentary: This information is invaluable to the review of a proposed project. While staff currently requests this information, there is nothing in current bylaws that requires it be provided.

ARTICLE 13

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw – Section I.B. – Definitions, by deleting the definition of “Lot, Width” and inserting in place thereof a new definition as printed in the warrant.

As printed in the warrant:

Lot, Width: The minimum lot width shall be measured between the side lot lines within the lot along a line parallel to the frontage and connecting the points at the intersection of the side lot lines and the required front yard setback. The minimum lot width shall be shown on

subdivision and Form A plans. At no point prior to the rear lot line setback, shall the lot narrow to less than 50 feet.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Committee agrees with the recommendation of the Planning Board.

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0.

Commentary: The current definition has functional issues that the Board feels will be improved with this definition.

ARTICLE 14

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw – Section VII.A.2.d. – Special Permits, by deleting the strikethrough text and inserting the underlined text as printed in the warrant.

As printed in the warrant:

- d. Construction or operations under a special permit shall conform to any subsequent amendment of the by-law Zoning Bylaw unless the use or construction is commenced within a period of not more than six twelve (12) months after the issuance of the permit and in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Article is a housekeeping article and the Committee agrees with the recommendation of the Planning Board.

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0.

Commentary: This is a housekeeping article to bring the Zoning Bylaw into conformity with MGL.

ARTICLE 15

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw – Section I.B. - Definitions, by deleting the Definition of "Street" and inserting in place thereof the text as printed in the warrant.

As printed in the warrant:

Street - A constructed way that is either: (a) a public way; (b) a way shown on a plan theretofore approved and endorsed in accordance with the subdivision control law; or (c) a way in existence when the Subdivision Control Law became effective in the Town of Sutton, having, in the opinion of the Planning Board, sufficient width, suitable grades and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land abutting thereon or served thereby, and for the installation of municipal services to serve such land and the buildings erected or to be erected thereon.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Committee agrees with the recommendation of the Planning Board

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0.

Commentary: The current definition has functional issues that the Board feel will be improved with this definition as it is consistent with MGL.

ARTICLE 16

SPONSOR: Planning Board

Voted unanimously to amend the zoning bylaws – Section IV.A.2.a.4. – Signs by deleting the strikethrough text as printed in the warrant.

As printed in the warrant:

- 4 A sign permit fee of ~~fifty dollars (\$50.00)~~ shall be paid to the Town of Sutton for each permit granted.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Article is a housekeeping article and the Committee agrees with the recommendation of the Planning Board.

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0. Commentary: The Building Department requested this housekeeping change as it is not typical for fees to be listed within Bylaws voted by Town Meeting. Approval of fees will require approval of the Selectmen only going forward.

ARTICLE 17

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw – Section IV.A.2.c.2. – Signs, by deleting the strikethrough text and inserting the underlined text as printed in the warrant.

As printed in the warrant:

2. Any sign owner or owner of property on which a sign is located who violates, or permits a violation of this Bylaw, shall be subject to a fine of ~~not more than fifty dollars (\$50.00) a day~~, in accordance with the Sutton General Bylaws Section 19.2.2. Non-criminal Disposition.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Article is a housekeeping article and the Committee agrees with the recommendation of the Planning Board.

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0. Commentary: This is a housekeeping article. Penalties for violations of the Bylaw are already addressed within the General Bylaws

ARTICLE 18

SPONSOR: Planning Board

Voted by a 2/3 vote to amend the Zoning Bylaw, Section III.B.3. Table 2, Footnote #6 by inserting the underlined text as printed in the warrant.

As printed in the warrant:

6. All lots in the OLI district shall have a lot frontage and width of at least two hundred (200) feet except when the lot is completely situated on a cul-de-sac, in which case the minimum lot frontage shall be one hundred (100) feet and the minimum width shall be one hundred and twenty five (125) feet.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Committee agrees with the recommendation of the Planning Board.

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0.

Commentary: The Board recently found while the bylaws allow a reduction in lot frontage in this instance they are silent on the issue of also reducing lot width in these circumstances which creates practical issues, therefore the Board has addressed lot width requirement with this article.

ARTICLE 19

SPONSOR: Planning Board

Voted unanimously to amend the Zoning Bylaw – Section VI.I. – Common Driveways by deleting the strikethrough text and inserting the underlined text as printed in the warrant.

As printed in the warrant:

Private Driveway – A driveway which serves a single ~~singular private house~~ lot.

Common driveways may be allowed by Special Permit from the Planning Board in all zoning districts ~~when deemed in the best interest of the Town under the provisions of M.G.L. Chapter 40A §9~~ but only to deal with topographic and/or safety issues as determined by the Planning Board and in accordance with the following provisions:

3. Minimum width of eighteen feet (18') for residential drives, and twenty five (25') for industrial or commercial drives.
7. Construction: Residential - 6" gravel road base, 1 ½" binder course, 1" top course
Commercial/Industrial – 12" gravel road base, 1 ½" binder course, 1 ½" top course
12. The permit holder shall record a plan for the common driveway and such instruments as are necessary to establish easements providing for use of the common driveway ~~the deed to lots serviced by a common driveway shall and contain a restriction burdening all lots served by the common driveway~~ that said common driveway shall remain private in perpetuity, no parking will be allowed on the common drive and all roadway maintenance, snow-plowing and rubbish collection shall be the land owners' responsibility. The plan and instruments shall be in form approved by the Planning Board, and shall be recorded, with proof of such recording provided to the Planning Board, prior to use of the common driveway to serve more than one lot. A copy of said recorded deeds shall be provided to the Board prior to issuance of a Building Permit for the homes structures located on said lots.
15. An occupancy permit for any structure accessed via the common driveway shall not be

granted until the ~~house-~~street numbers of the lots serviced by the common driveway are clearly posted on a single permanent post at the street, in a form approved by the Planning Board, so as to be visible from both directions of travel, and are also posted on a permanent post at the point at which each private driveway splits from the common driveway.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article. The Committee agrees with the recommendation of the Planning Board.

Planning Board voted to recommend that Town Meeting approve this article. 5-0-0.

Commentary: The Board noticed during a recent application that existing language clearly allowed common driveways in all districts but still contained old provisions that were not consistent with this intent. The current bylaw also does not contain specific industrial/commercial construction requirements that the Board felt should be in excess of residential common driveway requirements. Finally, requiring written use restrictions in deeds before any construction commences has been problematic so this language has been adjusted.

Meeting dissolved at 7:31 pm.

Respectfully submitted,
Laura J Caruso

ANNUAL TOWN MEETING

May 13, 2019

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Gymnasium, Boston Road, Monday the Thirteenth day of May, 2019 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 160 voters and 25 non-voters in attendance.

The Counters were:

Robert Kneeland, Dennis Towle, Tim Harrison

At the beginning of the meeting the Town voted unanimously to ratify the Town Moderator's appointment of John Greenlaw, 20 Newton Dr. as Deputy Moderator.

John Hebert, Chair of the Board of Selectmen was thanked for his many years of service to the Town.

ARTICLE 1

Board of Selectmen

Voted unanimously to receive the reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is a customary article to accept the various reports from the Town Officers and Committees.

ARTICLE 2

Board of Selectmen

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is the annual authorization allowing the Cemetery Commissioners to employ themselves in the work of their department.

ARTICLE 3

Board of Selectmen

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is the annual authorization allowing the members of the Board of Health to employ themselves in the work of their department.

ARTICLE 4

Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2020:

Salary and Wages	\$236,664
Operation and Maintenance	<u>\$548,215</u>
For a total of	\$784,879

And as funding therefor, that the Town vote to raise the \$784,879 as follows:

User Fees	\$ 784,879
-----------	------------

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is the annual authorization of the Sewer Department budget.

ARTICLE 5

Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2020:

Salary and Wages	\$ 58,572
Operation and Maintenance	\$ 98,275
For a total of	\$156,847

And as funding therefor, that the Town raise the \$156,847 as follows:

User Fees	\$ 156,847
-----------	------------

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is the annual authorization of the Transfer Station budget.

ARTICLE 6

Board of Selectmen

Voted unanimously to fund the operating budget for the fiscal year 2020 period in the following manner:

General Government:	\$ 1,660,901
Public Safety:	\$ 2,699,104
Education:	\$ 17,857,348
Public Works:	\$ 975,220
Health and Human Services:	\$ 357,227
Recreation and Culture:	\$ 251,335
Debt & Interest:	\$ 3,688,928
Insurance & Employee Benefits:	\$ 5,069,560
Transfer to Capital Stabilization Fund	\$ 638,822

For a Total of:	\$ 33,198,445
-----------------	---------------

And that the article be funded in the following manner:

Raise & appropriate the amount	\$ 32,796,454
A Transfer from Capital Stabilization Fund	\$ 282,672
A Transfer from Other Reserves	\$ 7,580
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	
For Indirect Cost	\$ 22,575
For a Total of:	\$ 33,198,445

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article, as it is the annual authorization of the Fiscal 2020 budget. The budget reflects a continued emphasis on financial sustainability without the use of free cash as a budgeted funding source. The Committee notes that while the Town's finances have been managed conservatively, there continues to be ongoing challenges with respect to minimal increases in state funding while Town expenses continue to increase.

ARTICLE 7

Board of Selectmen

Voted unanimously to appropriate the sum of \$2,442,000 for the following purposes and in the respective amounts below relating to the fiscal 2020 Capital Plan:

DEPARTMENT	PURPOSE	AMOUNT	SOURCE
SCHOOL	ES Large Chiller	100,000	Free Cash
SCHOOL	HS Chiller Compressors	12,000	New Growth
SCHOOL	ELC Oil Delivery System	14,000	New Growth
SCHOOL	HS/MS KAIVAC Machines	10,000	New Growth
SCHOOL	Asbestos Maintenance	25,000	New Growth
SCHOOL	ES Rear Egress Repair	140,000	Free Cash
SCHOOL	Dump Truck Body	10,000	New Growth
SCHOOL	Smart Board lease purchase – Year 2	80,000	New Growth
SCHOOL	Wastewater Treat. Plant membranes cage	20,000	New Growth
SCHOOL	Wastewater Treat. Plant Reznor Heaters	40,000	New Growth
SCHOOL	Computer Equipment	70,000	New Growth
SCHOOL	ELC Hot Water Tank	40,000	Free Cash
SCHOOL	ES Hot Water Tank	40,000	New Growth
POLICE	Solar School Zone Signs	8,000	New Growth
POLICE	Vehicle Replacement	80,000	New Growth
CEMETERY	Mower Replacement	13,000	Cemetery Gen. Care
SEWER	Vehicle Replacement	25,000	Sewer Ret. Earnings
FIRE	Renovate old Police Station	30,000	New Growth
HIGHWAY	Replace Dump Truck #12	210,000	Borrow
HIGHWAY	Repave portion of Central Tpk.	600,000	Borrow
FIRE	Replace Engine #3	825,000	Borrow
TOWN	Paint Town Hall	23,480	New Growth
TOWN	Paint Town Hall	1,520	Free Cash
TOWN	Demolish Shaw barn	10,000	New Growth
TOWN	Shaw Farm Feasibility Study	15,000	New Growth
For a Total of:		\$2,442,000	

And to meet this appropriation, transfer the sum of \$281,520 from Free Cash, Raise and Appropriate from Taxation \$487,480, Borrow \$1,635,000, Transfer the sum of \$25,000 from Sewer Retained Earnings and Transfer the sum of \$13,000 from Cemetery General Care; Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further, to authorize the Board of Selectmen to take any other action to carry out these projects; and that any unspent items from this Capital Plan be returned to its original funding source for future appropriation.

The Finance and Warrant Advisory voted 7-0 to recommend passage of this article as it is the Fiscal 2020 Capital Plan and an integral part of the town's budget.

ARTICLE 8

Board of Selectmen

Voted unanimously to transfer the sum of \$130,000 from Free Cash to fund a deficit of \$100,000 in the fiscal 2019 snow and ice appropriation and a deficit of \$30,000 in the fiscal 2019 unemployment appropriation.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. The article allows for the transfer of available funds to cover deficits that arose during the fiscal year: snow/ice and unemployment compensation.

ARTICLE 9

Board of Selectmen

Voted unanimously to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of reimbursement by the Commonwealth of Massachusetts for the Town's share of the state aid to Highways under Chapter 90, in accordance with M.G.L. c.44, §6A.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. Chapter 90 provides state aid for road and highway projects. This article allows the Town to proceed with these expenditures while awaiting State reimbursement.

ARTICLE 10

Board of Selectmen

Voted unanimously to transfer \$200,000 from Free Cash to the Compensated Absences Reserve Fund.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article and feels that the transfer is a prudent use of free cash. The article provides for the funding of future payment obligations of vacation and sick pay to lessen the burden on future operating budgets for these expenses.

ARTICLE 11

Board of Selectmen

Voted unanimously to transfer \$200,000 from Free Cash to the General Stabilization Fund.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article which provides for funding of the Town's General Stabilization Fund. The transfer to the Stabilization Fund is in accordance with the goal of funding the Stabilization Fund at 8% of the operating budget (net of debt exclusion).

ARTICLE 12

Board of Selectmen

Voted unanimously to accept as a public way, "Partridge Hill Road" as heretofore laid out by the Board of Selectmen, and further to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said ways as public ways, as printed in the Warrant.

As printed in the Warrant:

...to accept as a town public way, Partridge Hill Road, as shown on a plan entitled "Layout Plan for Partridge Hill Road & Hunters Court", dated February 5, 2019, prepared by Allen Engineering & Associates, bounded and described as follows, said way having been laid out as a Town Way by the Board of Selectmen, and a copy of said plan having been filed with the Town Clerk; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift the fee simple interest in said way and related easements.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article which provides for acceptance by the Town of Partridge Hill Road as a town public way.

ARTICLE 13

Board of Selectmen

Voted unanimously to accept as a public way, "Hunters Court" as heretofore laid out by the Board of Selectmen, and further to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, interests in land sufficient to provide for the use and maintenance of said ways as public ways, as printed in the Warrant.

As printed in the Warrant:

...to accept as a town public way, Hunters Court, as shown on a plan entitled "Layout Plan for Partridge Hill Road & Hunters Court", dated February 5, 2019, prepared by Allen Engineering & Associates, bounded and described as follows, said way having been laid out as a Town Way by the Board of Selectmen, and a copy of said plan having been filed with the Town Clerk; and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift the fee simple interest in said way and related easements.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article which provides for acceptance by the Town of Hunters Court as a town public way.

ARTICLE 14

Board of Selectmen

Voted unanimously to amend the General Bylaws, Bylaw 31. Revolving Funds, by adding a new revolving fund account and to set the annual spending limit, with said expenditure limit, to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 in any year, to

increase the same for the ensuing fiscal year; provided, however, that at the request of the entity authorized to expend such funds, the Board of Selectmen, with the approval of the Finance and Warrant Advisory Committee, may increase such limit, for that fiscal year only, as printed in the Warrant.

As printed in the Warrant:

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUND
Planning Board	Applicant receipts	Planning Board	Professional services and advertising.
Conservation Commission	Applicant fees	Conservation Commission	Wetlands and Riverfront District regulations enforcement, including salaries and expenses.
Fire Department	Hazardous materials incidents	Fire Department	Wages and expenses.
Public Shade Tree	Payments for service, fines/penalties	Planning Department	Tree maintenance and/or replacement.
Board of Health	Intermunicipal Agreements	Town Administrator	Public Health Nurse.
Board of Health	Inspection fees	Board of Health	Professional Services.
Conservation Commission	Bylaw fees	Conservation Commission	Municipal Bylaw filing fees, including salaries & expenses

spending limit:

Program or Purpose	FY 2020 Spending Limit
Planning Board	\$50,000.00
Conservation Commission	\$50,000.00
Fire Department	\$25,000.00
Public Shade Tree	\$25,000.00
Board of Health - Public Health Nurse	\$50,000.00
Board of Health - Inspections	\$50,000.00
Conservation Commission	\$50,000.00

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. This is a new article specific to the Conservation Commission for the collection of filing fees and the payment of salaries and expenses and requires a separate vote. Once approved it will be added to the Town's Section 53 E ½ revolving funds.

Summary of Articles 15, 16 & 17: All three of these solar installations have already been fully approved by the Planning Board in accordance with State law and local bylaw, town meeting is not approving the solar array facilities. Approval of these articles will ensure the Town receives taxes

for the installations. Massachusetts Department of Revenue recommends a Payment-in-Lieu-of Taxes (PILOT) agreement for solar arrays because legislation is not clear on if those solar panels are taxable. The PILOT Agreement is for the personal property of the solar panels. Without a PILOT agreement, it is possible that the solar developer could appeal to the Massachusetts Appellate Tax board and not be held responsible for paying taxes on the solar panels.

ARTICLE 15

Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to enter into an agreement for Payment-In-Lieu-Of-Taxes ("PILOT") pursuant to the provisions of G.L. c.59, §38H(b), and any other enabling legislation, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town between the Town and Nexamp, Inc., or its affiliates, successors or assigns, for a solar facility to be installed, owned and operated by Nexamp, Inc., on land located at 25 Oakhurst Road, and further to authorize the Board of Selectmen to take such action as may be necessary to carry out the vote taken hereunder.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

ARTICLE 16

Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to enter into an agreement for Payment-In-Lieu-Of-Taxes ("PILOT") pursuant to the provisions of G.L. c.59, §38H(b), and any other enabling legislation, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town between the Town and Lumens Holdings 3, LLC, or its affiliates, successors or assigns, for a solar facility to be installed, owned and operated by Lumens Holdings 3, LLC, on land located at 16 Carr Street, and further to authorize the Board of Selectmen to take such action as may be necessary to carry out the vote taken hereunder.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

ARTICLE 17

Board of Selectmen

Voted unanimously to authorize the Board of Selectmen to enter into an agreement for Payment-In-Lieu-Of-Taxes ("PILOT") pursuant to the provisions of G.L. c.59, §38H(b), and any other enabling legislation, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interest of the Town between the Town and Lumens Holdings 3, LLC, or its affiliates, successors or assigns, for a solar facility to be installed, owned and operated by Lumens Holdings 3, LLC, on land located at 49 Worcester Providence Turnpike, and further to authorize the Board of Selectmen to take such action as may be necessary to carry out the vote taken hereunder.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

ARTICLE 18

Board of Selectmen

Voted unanimously pursuant to M.G.L. c.40, §59, and M.G.L. c.23A, §3E and §3F, and the applicable regulations thereunder, to:

- a. approve a Tax Increment Financing Agreement between the Town and IBA Inc.(or its successor in interest), for a portion of property located at 85 Gilmore Drive, (the “TIF Agreement”), which TIF Agreement provides for real estate tax exemptions and personal property exemptions at the exemption rate schedules set forth therein and approve an Economic Development Incentive Program (“EDIP”) Local Incentive-Only Application submission to the Massachusetts Economic Assistance Coordinating Council (the “EACC”); and
- b. authorize the Board of Selectmen to execute the TIF Agreement, and any documents related thereto, and to approve submission to the EACC of the TIF Agreement and EDIP Local Incentive-Only Application, and any documents related thereto, all relating to the project as described in the TIF Agreement, and any necessary documents relating thereto, and to take such other actions as are necessary or appropriate to obtain approval of the TIF Agreement and EDIP Local Incentive-Only Application, and related submissions and to take such other actions as necessary or appropriate to implement those documents, and carry out the purposes of this article.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this Article which authorizes the Board of Selectmen to execute a Tax Increment Financing (TIF) Agreement between the Town and IBA, Inc. for property located at 85 Gilmore Drive. The Committee feels that IBA, Inc., a local farm equipment distribution facility with approximately 50 employees and operating during regular business hours, will have a very positive economic impact on our local community. The agreement will provide increased tax revenue for the Town including the receipt of motor vehicle excise taxes.

ARTICLE 19

Sewer Commissioners

Voted unanimously to transfer \$10,000 from sewer retained earnings for the mapping and imagery of sections of the Wilkinsonville Sewer System from Route 122 to the Blackstone Pump Station in accordance with Massachusetts Department of Environmental Protection “MassDEP” guidelines for completion of an Infiltration/Inflow Analysis.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article. Funding will be from the Sewer Department’s retained earnings.

Summary of Article 20: Revoke the temporary moratorium on recreation marijuana: This is a housekeeping article. When recreational marijuana was new to the State, towns were allowed to enact a temporary moratorium for a brief period of time preventing recreational marijuana uses from applying to locate in their town until the town was able to establish bylaws to regulate this use. In 2017 the Town enacted bylaws to regulate recreational marijuana, additionally, both local and state moratoriums have expired. Therefore, the moratorium is defunct and needs to be removed from the bylaws.

ARTICLE 20

Planning Board

Voted unanimously to amend the Zoning Bylaw by deleting in its entirety Section IV.D. – Temporary Moratorium on Recreational Marijuana.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: This is a housekeeping article. In 2017 the Town enacted bylaws to regulate recreational marijuana, additionally both local and state moratoriums have expired. Therefore, the moratorium is defunct and needs to be removed from the bylaws.

Summary of Article 21: Clarifies that the size limit on structures applies to all types of clubs, camps, or athletic fields: This is a housekeeping article. During recent zoning discussions participants brought up that this existing use category was unclear. They did not know if the size limit on structures applied to just the last use in this list or all uses in this category. To be clear the punctuation and language of the section was adjusted to clarify that the limit on the size of structures applies to all uses listed in this category.

ARTICLE 21

Planning Board

Voted unanimously to amend the zoning bylaw Section III.A. 4. Table 1 - B.2. by deleting the strike through text and adding the underlined text as printed in the Warrant.

As printed in the Warrant:

...as follows: III.A. 4. Table 1 - B.2. Country, hunting, fishing, tennis, or health clubs, golf courses, day camps or other camps or outdoor athletic fields, with structures used for, or in relation to these uses shall not to exceed a 10,000 s.f. footprint.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: This is a housekeeping article. The Board was made aware that residents did not know if the size limit on structures applied to just the last use in this list or all uses in this category. Therefore, the punctuation and language was adjusted to make the intent clearer.

Summary of Article 22: Add definition of Business and Professional Offices. During recent zoning discussions it was noted while this is an allowed use in the Zoning Bylaw it is not defined. This definition was formulated using examples from our Regional Planning Agency and neighboring towns.

ARTICLE 22

Planning Board

Voted unanimously to amend the Zoning Bylaw Section I. B. – Definitions by adding the following definition;

Business and Professional Offices – Professional, executive, management, or administrative services, such as architectural, engineering, accounting, real estate, insurance, investment, and law offices.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: This is a housekeeping article. There is currently no definition for this use and residents expressed there should be one. The definition is based on examples provided by our Regional Planning Agency and area communities.

Summary of Article 23: Changes the name of the existing Village Overlay District. When the Town originally enacted the Village Center Overlay District it was intended to apply to any village in Sutton that chose to enact it. During recent zoning discussions it was noted that as Sutton's villages are different and will have different opinions and priorities, village overlay district regulations are likely to vary. Therefore, it was recommended that village overlay districts be named specific to the areas to which they apply. Thus this article is proposed to change the generic name of the existing Village Center Overlay District to Sutton Center Village Overlay District.

ARTICLE 23

Planning Board

Voted by a two-thirds vote to amend the Zoning Bylaw and Map by changing Section V.E. – Village Center Overlay District as printed in the Warrant.

As printed in the Warrant:

Add the underlined text and delete the strikethrough text in the name of the Bylaw section:

V.E. Sutton Center Village ~~Center~~ Overlay District

And

Change all references to the “Village Center Overlay District” and “VCOD” within this bylaw and map to “Sutton Center Village Overlay District” and “SCVOD”.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: This is a housekeeping article. During recent zoning discussions it was noted that as Sutton's villages are different and will have different opinions and priorities, village overlay district regulations are likely to vary. Therefore, this article names the Sutton Center District specific to this area

This article did not pass as the vote did not meet the two-thirds requirement, to amend the Zoning Bylaw and Map by adding a new Section V.F. - West Sutton Village Overlay District (WSVOD) as printed in the Warrant.

As printed in the Warrant:

F. West Sutton Village Overlay District (WSVOD)

1.0 Purpose

The Town of Sutton finds that allowing a limited number of additional small scale uses in our village centers may benefit the community by promoting continued use and investment in historic structures. Additionally, allowing these uses may also provide for varied housing needs and local services closer to home. However, it is important that these additions maintain the historic (as defined in Section 8) patterns and appearance that make our villages unique. Therefore, the Town implements this bylaw and designates certain land within West Sutton as the West Sutton Village Overlay District (WSVOD) to encourage re-use of historic structures and/or new economic and residential growth that meets the following objectives.

The purposes of the WSVOD are to:

- A. Encourage reuse of abandoned, vacant, or underutilized buildings consistent with the character, massing, and density of the neighborhood as defined through this bylaw;
- B. Allow for a mix of land uses that are appropriate to both the needs of the community and the scale of structures in the surrounding neighborhood;
- C. Build upon the historic development patterns in existing village centers to create new development and redevelopment that is designed to follow historic development patterns in terms of its physical layout and design, scale, mix of uses, and visual character.
- D. Further the Town's economic development potential by encouraging vibrant village centers where people can live, shop, eat, conduct business, and enjoy arts and cultural activities.

2.0 Establishment

This by-law is adopted as an overlay to existing zoning. The regulations of the underlying district remain in place, however, the dimensional, parking and design standards of Sections 6-8 of this bylaw shall not only apply to all uses in the overlay, but also to those uses allowed in the underlying district when proposed within the WSVOD.

The location of the overlay district is shown on a map entitled West Sutton Village Overlay District (WSVOD), which is on file in the office of the Town Clerk.

3.0 Definitions

Terms not defined here are as defined in Section I. B. of this Zoning Bylaw. Words not defined in this Zoning Bylaw shall have the meaning given in Webster's Unabridged Dictionary, latest edition. Uses listed in the Table of Use Regulations under Retail, Trade and Service not otherwise defined shall be defined or clarified by the North American Industrial Classification System (NAICS).

- a. **Artisan Live-Work Space:** A dwelling unit occupied by an artisan in which up to 50% of the floor area is used for the creation, display and sale of art produced by this resident artisan. This use shall not include body art such as tattoos and piercings.
- b. **Art studio:** An establishment for the creation, display and sale of works of art, and may also include instruction by an artist. This use shall not include body art such as tattoos and piercings.
- c. **Bakery/café:** An establishment that primarily produces and sells flour-based food baked on premises in an oven such as bread, bagels, cookies, cakes, pastries, and pies. The establishment may also provide non-alcoholic beverages. Products may be consumed on or off the premises.
- d. **Bed & Breakfast:** An establishment not to exceed four (4) guest rooms that provides temporary lodging of up to two weeks for transient guests. A bed & breakfast is often a converted single-family home or is designed as one, and typically includes living quarters for the proprietor or manager of the establishment. Bed & breakfasts are characterized by personalized service and inclusion of a full breakfast in the room rate. Bed & Breakfasts may provide meals for guests, but do not include restaurants.
- e. **Catering Service:** An establishment that prepares, serves, and supplies food in larger quantities to be delivered and consumed off premises.
- f. **Craft Shop:** Establishments primarily engaged in retailing craft supplies including but not limited to sewing, needlecraft, ceramic and clay, painting, jewelry, paper crafts, soap making, candle making, glass work.
- g. **Floor Area, Gross:** The sum of the gross horizontal area of the several floors of a building measured from the exterior face of exterior walls but not including any space where the floor to ceiling height is less than six feet, open porches, or unfinished basements or attics.
- h. **Flower Shop:** An establishment primarily engaged in retailing cut flowers, floral arrangements, and potted plants purchased from others. These establishments usually prepare the arrangements they sell.
- i. **Gallery:** An establishment for the exhibition, display, and sale of works of art by one or more artists. This use shall not include body art such as tattoos and piercings.
- j. **Gift Shop:** An establishment primarily engaged in retailing new gifts, novelty merchandise, souvenirs, greeting cards, seasonal and holiday decorations, and curios.
- k. **Inn:** An establishment not to exceed eight (8) guest rooms that provides temporary lodging of up to two weeks for transient guests. The inn may include a full or limited service restaurant open to both guests and the general public. An inn is often a converted single-family home or is designed as one, and typically does not include permanent living quarters for the proprietor or manager of the establishment.
- l. **Mixed-Use Structure/Lot:** A single building or site designed to encourage a diversity of compatible land uses which include a mixture of two or more permitted or special permit uses.

- m. **Neighborhood Market:** An establishment primarily engaged in the sale of a limited variety of often used food, beverage and household needs, and including food items that are either prepared on site and/or within the neighborhood.
- n. **Restaurants, full service:** An establishment primarily engaged in providing food services to patrons who order from a menu and are served by waiters/waitresses while seated. Patrons pay after eating. These establishments may provide this type of food service to patrons in combination with selling alcoholic beverages, providing carryout services, or presenting live nontheatrical entertainment. Shall not include “Restaurants, fast food”. No drive-through window or lottery.
- o. **Restaurants, limited service:** An establishment primarily engaged in providing food services where patrons order from a menu board and most items are prepared to order. There is no typical waiter/waitress service. Patrons generally pay before receiving their food. Food and drink may be consumed on premises, carried out, or delivered to the customer's location. Examples include delicatessen, sandwich shop, or pizza shop. Shall not include “Restaurants, fast food”. No drive-through window or lottery.
- p. **Tavern/Pub:** An establishment primarily engaged in preparing and serving alcoholic beverages for immediate consumption. These establishments may also provide limited food items. No lottery.
- q. **Theater/Dinner Theater:** An establishment primarily engaged in producing the following live theatrical presentations: musicals; operas; plays; and establishments, commonly known as dinner theaters, engaged in producing live theatrical presentations along with food and beverages for consumption on the premises.
- r. **Two-Family dwelling:** A building containing two (2) dwelling units.

4.0 Permit Procedures – Authority

The Planning Board shall serve as the Special Permit Granting Authority for any use that requires a Special Permit in the WSVOD.

5.0 Use Table and Regulations

- a. Uses designated as “P” in the table below are allowed as of right, while uses designated as “S” require a special permit from the Planning Board. All uses allowed as of right or by special permit in the WSVOD, as well as those uses allowed as of right or by special permit in the underlying zoning district, shall require site plan review. Compliance with the provisions of the WSVOD bylaw shall be determined as part of the site plan review process.

Table 1 – Additional Uses Allowed in the WSVOD

A. RESIDENTIAL USES:	
1. Two-family dwelling	S
D. OFFICE USES:	
1. Business and professional offices	P

E. RETAIL, TRADE AND SERVICE USES:	
1. Neighborhood market	S
2. Antique shop, art studio, gallery, gift shop, flower shop, candy shop, craft shop	P
3. Artisan live work space	P
4. Restaurants, full service	S
5. Restaurant, limited service	S
6. Catering accessory to main use	P
7. Bakery/café, Tea room	P
8. Tavern/Pub	S
9. Theater/Dinner Theater	S
10. Inn	S

- b. Outside Displays – A sampling of items for sale shall only be displayed outside when the establishment is open for business. Any such items must be moved inside the establishment after daily business hours.
- c. Mixed Use Structures/Lot – Permitted and/or Special Permit uses may be combined in a structure or on a lot as long as the requirements for each use have been met.
- d. Prohibited Uses – In keeping with the purposes of the WSVOD, the following uses otherwise allowed in the Rural Residential (R-1) District are prohibited within the WSVOD:

III.A. 4. Table 1 - B.2. Country, hunting, fishing, tennis, or health clubs, golf courses, day camps or other camps or outdoor athletic fields. Structures used for, or in relation to these uses shall not exceed a 10,000 s.f. footprint

III.A.4. Table 1 – B.3. Cemetery

III.A.4. Table 1 – B.4. Town equipment garage

III.A.4. Table 1 – B.5. Public utility except power plant or refuse facility

III.A.4. Table 1 – C.2.a.-d. When less than five acres are used for agriculture, horticulture, floriculture, or viticulture (Agriculture, horticulture, floriculture, or viticulture)

III.A.4. Table 1 – C.4. Veterinary office

III.A.4. Table 1 – E.11. Convalescent or nursing home

III.A.4. Table 1 – E.15. Communications and television towers

III.A.4. Table 1 – E.18. Commercial Kennels

6.0 Dimensional Requirements

- a. Maximum gross floor area and Building footprint – No structure in the WSVOD shall exceed 4,000 s.f. gross floor area and 2,500 s.f. building footprint.
- b. Maximum front yard: New structures shall be set back no more than 25 feet or the average of the setbacks of existing buildings on the abutting lots on either side, whichever is less.
- c. Side and rear yards: Setbacks shall be one half the distance otherwise required in the underlying district.
- d. Impervious coverage for buildings and parking in the WSVOD shall not exceed sixty percent (60%) of total lot area.

7.0 Parking

- a. The parking requirements in the WSVOD will conform to Zoning Bylaw Section IV.B. – Off-street Parking, Loading and Landscaping Regulations. Exceptions may be granted in accordance with Section 6 of Section IV.B. of the Zoning Bylaw, particularly in order to serve the goals of maintaining traditional development patterns in the WSVOD while ensuring safe and adequate parking.
- b. Required parking for uses in the WSVOD may be provided off-site under the following conditions:
 1. If a public parking lot is available within 600' of a proposed use, the SPGA may consider the availability of this parking to meet a portion of the parking needs of a proposed project.
 2. A covenant or easement between adjacent property owners on the same side of a road within the overlay district may be allowed and shall be presented in advance of final approval.

8.0 Design Guidelines/Standards

These guidelines are intended to insure that renovations to existing structures and construction of new structures will be in keeping with the architecture embodied by the historic structures (1720-1900) in the Town's villages. The Town's villages retain an appearance unlike other places and unlike many post 1950 neighborhoods because of the way they are laid out and because of the types of buildings that have been maintained.

- a. New structures or renovations/additions to existing structures must employ historic architectural styles utilized in the National Historic District in which the WSVOD is located per the nomination document available in the Planning Department and must utilize a majority of the following elements or an approved alternative.

Varying sloped roofs	Ornamental casings on doors and windows
Unique Chimneys	Period doors and windows
Ornamental corncicing and brackets	Distinct corner boards
Open Porches	Gable ornamentation
Use of wood clapboard, brick and/or granite/stone exteriors	

- b. The following is a list of prohibited architectural elements.

Flat roofs – Roofs must have a minimum pitch of 5/12, except for open porch roofs that can be as flat as 2/12

Corrugated or sheet metal buildings. Painted/color coated standing seam metal roofs are allowed if they otherwise comply with the intent of this section.

Quonset Huts

9.0 Signage & Lighting

Signage requirements in the WSVOD will conform to Zoning Bylaw Section IV.A.– Signs, except as specified below:

- a. All Freestanding Business (individual or multi-tenant) or Wall and Individual Letter signage shall be limited to 30 s.f.
- b. Internal illumination is prohibited
- c. Signage is limited to 10' in height
- d. Signage mounted on inside of windows and/or the building interior intended to be visible from the exterior is prohibited.

Non-residential lighting shall not exceed 15' in height. All lighting shall be full cutoff and properly shielded to prohibit light trespass onto adjacent properties and so as to not create glare visible to adjacent land owners.

10.0 Severability

If any provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby.

The Finance and Warrant Advisory Committee voted 4-3 against the passage of this article. Committee members voting against this article felt that it was an overreach and that residents within the proposed village district would be unfairly subject to potential unwanted commercial businesses within their residential district as well as the potential unintended consequences associated with the establishment of those businesses. Members voting in favor of passage of the article noted the potential additional revenue to the Town and felt that residents' concerns could be addressed during the approval process.

Planning Board voted to recommend that Town Meeting vote to approve this article 3-2-0. Commentary: The Master Plan process recommended residents consider adding limited complementary uses of an appropriate scale and character within Sutton's villages. This bylaw will allow a limited variety of additional uses in the specified area and prohibits a number of incompatible uses currently allowed in the underlying R-1 zoning. The bylaw includes specific regulation of size of structures, parking, lighting, signage and architecture and also requires additional regulation via Site Plan Review and Special Permitting. One of the dissenting members felt business development was more appropriately focused on Route 146 and the other felt perhaps the area should be smaller.

Summary of Article 25: Reword the opening paragraph of the Groundwater Protection– Use Regulations section. This is a housekeeping article. The current wording does not adequately describe the contents of the section that follows, so it has been revised to properly describe the section.

ARTICLE 25

Planning Board

Voted unanimously to amend the Zoning Bylaw Section V.B. - Groundwater Protection District by amending Section V.B.6. – Use Regulations by deleting the strikethrough text and adding the underlined text as printed in the Warrant.

As printed in the Warrant:

In the Groundwater Protection District the following ~~regulations~~ uses as specified in this section shall apply; be permitted, or prohibited, or shall require a Special Permit in accordance with the remaining provisions of this bylaw.

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: This is a housekeeping article. The current wording does not adequately describe the contents of the section that follows, so it has been revised to properly describe the section.

Summary of Article 26: States the process to assert a use is permitted in the Groundwater Protection District (GPD) and clearly specifies that all uses allowed in Sutton are otherwise allowed in the GPD unless specifically prohibited or allowed only by Special Permit. This proposed change is also housekeeping in nature as the Board already requires this process to verify a use is permitted and has already been interpreting the bylaw in this manner, but the Board feels the bylaw should state these things clearly and leave nothing to interpretation unless there is a beneficial purpose for flexibility.

ARTICLE 26

Planning Board

Voted unanimously to amend the Zoning Bylaw Section V.B. Groundwater Protection District by amending Section V.B.6.a. – Permitted Uses by deleting the strikethrough text and adding the underlined text as printed in the Warrant.

As printed in the Warrant:

The following uses are permitted within the Groundwater Protection District, provided that all necessary permits, orders, or approvals required by local, state or federal law are also obtained~~-. Project proponents must provide a letter to the SPGA with any necessary documentation demonstrating they are a permitted use as opposed to a prohibited or special permit use.~~

6. ~~Residential d~~Development otherwise allowed as of right or by Special Permit in accordance with the Table of Use Regulations, subject to section V.B.6.b and section V.B.6.e; unless specifically prohibited by section V.B.6.b, or requiring a Special Permit in accordance with section V.B.6.c.; and,

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: This proposed change is also housekeeping in nature as the Board already requires this process to verify a use is permitted and has already been interpreting the bylaw in this manner, but the Board feels the bylaw should state these things clearly and leave nothing to interpretation unless there is a beneficial purpose for flexibility.

Summary of Article 27: Move 314 CMR 5.00 treatment works (larger septic treatment systems) from prohibited to a special permit use in the Groundwater Protection District. This type of wastewater treatment system requires stringent Department of Environmental Protection (DEP) review and regulation and typically requires advanced treatment of waste to ensure effluent is not harmful when discharged. There is no reason to prohibit this type of carefully regulated system entirely from this District. Instead a Special Permit process is recommended to weed out systems that could cause problems versus those that pose no risk.

ARTICLE 27

Planning Board

Voted unanimously to amend the Zoning Bylaw Section V. B. Groundwater Protection District – Use Regulations by amending section V.B.6.b. & c. moving provision V.B.6.b.11. into section V.B.6.c. as provision 7. and deleting strikethrough text and renumbering the remaining provisions as necessary, as printed in the Warrant.

As printed in the Warrant:

- ~~11. 7.~~ Treatment works that are subject to 314 CMR 5.00 including privately owned sewage treatment facilities. ~~except the following:~~
- ~~a. The replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works;~~
 - ~~b. The replacement of existing subsurface sewage disposal system(s) with wastewater treatment works that will not result in a design capacity greater than the design capacity of the existing system(s);~~
 - ~~c. Treatment works approved by the Massachusetts Department of Environmental Protection designed for the treatment of contaminated groundwater.~~

The Finance and Warrant Advisory Committee voted 7-0 to recommend passage of this article for the reasons outlined in the warrant summary explanation.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
 Commentary: There is no reason to prohibit this type of carefully regulated system entirely from this District. Instead a Special Permit process is recommended to weed out systems that could cause problems versus those that pose no risk.

ARTICLE 28

SPONSOR: Susan Rothermich

No motion was made and no action was taken on Article 28.

To see if the Town will vote to amend the Zoning Bylaw Section III.A.4. Table 1 – Table of Use Regulations by adding “Historic Re-use” as a Special Permit use in all zoning districts as shown below, or act to do anything in relation thereto.

	R-1	R-2	V	B-2	I	OL I
I. OTHER						
1. Use, Accessory	P	P	P	P	P	P
2. Historic Re-use	S*	S*	S*	S*	S*	S*

The Finance and Warrant Advisory Committee took no action with respect to this article as the petitioner indicated that the article would be withdrawn at Town Meeting.

Planning Board Commentary: No explanation and or commentary was heard relative to this article and no vote was taken on this article as the sponsor indicated she would not be moving forward with this article.

ARTICLE 29

SPONSOR: Susan Rothermich

No motion was made and no action was taken on Article 29.

To see if the Town will vote to amend the Zoning Bylaw by adding the following Section VI.Q. – Historic Re-use, or act to do anything in relation thereto.

VI.Q. Historic Re-use

The intent of the Historic Reuse By-Law is to preserve and enhance historically significant buildings while maintaining the integrity of the neighborhood in which they were built. Historic preservation is encouraged through the reuse of such historic buildings by allowing additional uses as incentive for such efforts. A Historic Reuse project shall be developed with the following intent:

1. Preserve historically significant buildings through reuse that provides for additional allowed uses.
2. Maximize the retention of distinctive materials, features, spaces, and/or spatial relationships of the building and/or buildings.
3. Maintain and preserve a historic building that otherwise might be demolished.
4. Maintain the historic character of a property while preserving rather than razing a historic building.
5. Preserve architectural, cultural, and unique features common to a historic building and the time periods it represents.
6. Renovation of existing carriage houses, barns and other historic outbuildings is strongly encouraged.

1. Applicability and Additional Uses

A. Applicability

1. Structures may be located in all zoning districts of the Town of Sutton.
2. Structures may be dwellings and/or outbuildings
3. Structures to be considered for historic reuse under the Historic Reuse By-Law shall be constructed on or before 1900.
4. Structures must be deemed of historic significance from the Historic Commission in accordance with the provisions of Section B.2.A. prior to filing with the Planning Board.

B. Additional Uses

In addition to all use otherwise allowed in the underlying district, structures found to be compliant with Section 1.A. above can also be used for the following uses in accordance with the remaining provisions of this bylaw.

1. Event and Function Space – Baby or bridal shower, fundraisers, weddings, business meetings, or seminars. The owner of the property or a designated manager must be present at all times during an event.

2. Permit Procedure

A. Finding - Historically Intact

The Applicant shall seek verification from the Historic Commission that the subject structure was constructed on or before 1900 as well as a determination that the structure maintains the majority of the architectural aspects of its original construction. The finding shall document in writing and with photographs these original architectural elements and/or site features which shall be maintained. This finding shall be issued prior to filing for a Historic Re-use Special Permit with the Planning Board.

Once an Applicant has applied to the Historical Commission for a structure to be deemed Historically Intact, then no structure shall be erected, enlarged, or modified; and no land shall be divided, subdivided, or modified prior to the granting or denial of the related Re-use Special Permit or one year passes from the date of the finding.

In the event that modifications are proposed to the structure after the Finding as Historically Intact is granted, the Applicant shall seek approval for said modifications from the Historic Commission.

B. Historic Reuse Special Permit

1. The Planning Board shall be the SPGA for the Historic Reuse By-Law.
2. All Historic Reuse applications shall be subject at a minimum to the requirements of the Zoning Bylaw Section IV. B. Parking, Loading, and Landscaping Regulations, Section IV. C. – Site Plan Review, and VII.A. 2. Special Permits.

C. Project Requirements

1. Architecture

- a. The original qualities and character, the distinctive architectural features, and the craftsmanship of the historic building as detailed in the Finding of the Historic Commission shall be maintained through reuse of the property.
- b. All efforts shall be made to the greatest extent feasible to restore and repair deteriorated and/or missing historically significant features and characteristics that define the time period which they represent. All replacement materials shall match the materials being replaced in composition, design, color, and texture to replicate the original construction of the structure.
- c. Alterations, infill, and/or additions shall be compatible in scale and design to the historic portion of the project. Such additions shall complement the historic nature of the property and shall not destroy, damage, and/or derogate from the historic integrity of the building. The Planning Board shall seek the input of the Historic Commission with respect to the impact of any such changes.
- d. Alterations, infill, and/or additions shall be expressly designed to retain the essential original form and integrity of the historic structure without detriment in the event that such new additions to the historic building were to be removed.
- e. Additions shall be constructed only on the side and/or rear of historic buildings.
- f. Any new construction shall be sited to maintain historic view sheds and other historic landscape features that contribute to the property's character such as gardens, fields, or stone walls.

2. Parking

- a. Parking for proposed uses must be located on the same site as the use.
- b. Parking shall not be located forward of an imaginary line drawn through the front façade farthest from any front lot line.
- c. Parking shall be screened and buffered by landscaping, fencing, and/or other natural features.
- d. Required parking shall occupy no more than 20% of the overall lot upon which the structure(s) are located.

3. Lighting

- a. No areas shall be floodlit.
- b. Drives and parking areas shall not be illuminated by lighting fixtures higher than 15 feet.

- c. Sidewalks and walkways shall not be illuminated by day lighting fixtures higher than 10 feet.
 - d. All lighting shall be shielded to have a total cutoff of all light at less than 90 degrees. The total cutoff of all light shall occur within the property lines of the parcel.
4. Other Site Design Elements:
- a. When the Historic Commission determines during their Finding that an element(s) of the site itself should be maintained to ensure historic integrity, the Planning Board shall ensure their approval is not contrary to this requirement.
 - b. All new utilities shall be located underground; mechanical equipment shall be to the side or rear of structures and shall be screened with fencing and/or landscaping; HVAC units shall be located to the rear of the building.
 - c. Where an historic reuse project contains both residential and non-residential uses, entrances shall be separate.

D. Waivers

The Planning Board may waive requirements of this bylaw by a four-fifth vote where such waivers will allow for better design and/or improved protection of historic resources. In no event shall the architectural conditions granted by the Historical Commission be waived.

The Finance and Warrant Advisory Committee took no action with respect to this article as the petitioner indicated that the article would be withdrawn at Town Meeting.

Planning Board Commentary: No explanation and or commentary was heard relative to this article and no vote was taken on this article as the sponsor indicated she would not be moving forward with this article.

The meeting adjourned at 8:28pm

Respectfully Submitted,
Laura J. Caruso
Town Clerk

Report of the Collector

To the Honorable Board of Selectmen and the citizens of the Town of Sutton:

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2019, beginning July 1, 2018 and ending June 30, 2019.

Real Estate Tax	Amount Collected
2019	\$ 22,698,494.13
2018	\$ 216,771.70
2017	\$ 14,642.86
Prior to 2017	\$ 11,522.01
Personal Property Tax	Amount Collected
2019	\$ 1,168,924.67
2018	\$ 1,272.79
2017	\$ -
Prior to 2017	\$ 13.28
Motor Vehicle Excise Tax	Amount Collected
2019	\$ 1,428,810.99
2018	\$ 202,340.58
2017	\$ 17,943.78
Prior to 2017	\$ 6,742.29
Manchaug Water	Amount Collected
2019 PP Tax	\$ 881.81
2019 RE Tax	\$ 46,015.68
2018 PP Tax	\$ -
2018 RE Tax	\$ 748.27
2017 PP Tax	\$ -
2017 RE Tax	\$ -
Prior to 2017 PP Tax	\$ -
Prior to 2017 RE Tax	\$ -
Wilkinsonville Water	
2019 PP Tax	\$ 5,061.50
2019 RE Tax	\$ 179,382.12
2018 PP Tax	\$ 5.26
2018 RE Tax	\$ 610.37
2017 PP Tax	\$ 1.99
2017 RE Tax	\$ -
Prior to 2017 PP Tax	\$ 0.15
Prior to 2017 RE Tax	\$ -
Sewer Liens with Interest	Amount Collected
2019	\$ 44,402.29
2018	\$ 4,014.66
Prior to 2018	\$ -
Tax Title	Amount Collected
Tax 2018	\$ 60,889.39
Sewer Liens/Interest 2018	\$ 2,185.34
Wilkinsonville Water 2018	\$ 431.64
Manchaug Water 2018	\$ 218.87
Tax 2017	\$ 54,288.06
Sewer Liens/Interest 2017	\$ 1,563.03
Wilkinsonville Water 2017	\$ 337.00
Manchaug Water 2017	\$ -
Prior to 2017 Tax	\$ 36,758.05
Prior Sewer Liens / Interest	\$ 590.00
Prior Wilkinsonville Water	\$ 1.39
Prior Manchaug Water	\$ -
Miscellaneous Revenues	Amount Collected
Scholarship Donations	\$ 403.68
Municipal Lien Certificates	\$ 14,950.00
Boat Excise Tax	\$ 7,366.27
Animal Excise Tax	\$ 354.98
Interest	\$ 74,432.08
Return Check Fees	\$ 250.00
Demand Fees	\$ 24,245.00
Motor Vehicle Mark Fees	\$ 6,700.00
Respectfully Submitted	

Lisa A. Lynch
Treasurer/Collector

*Annual Trust Fund Report
Town of Sutton
Fiscal 2019
July 1, 2018 to June 30, 2019*

<u>TRUST FUND</u>	<u>BALANCE</u> 6/30/2018	<u>DEPOSIT</u>	<u>WITHDRAWAL</u>	<u>INTEREST</u>	<u>BALANCE</u> 6/30/2019
Cemetery General Care	\$49,083.40	7,700.00	(586.17)	2,389.10	\$58,586.33
Cemetery General Care Interest	\$128,258.39	586.17		5,698.04	\$134,542.60
Conservation Comm	\$1,204.71			53.33	\$1,258.04
Conservation Comm II Fund	\$84,575.66			3,745.56	\$88,321.22
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$656.54			70.61	\$727.15
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$4,172.25			258.42	\$4,430.67
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$844.02			96.07	\$940.09
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,676.94			111.25	\$1,788.19
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$9,814.55			663.45	\$10,478.00
Hector W Chase Library Fund	\$574.44				\$574.44
Hector W Chase Library Fund Int	\$100.51			29.87	\$130.38
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,499.95			97.69	\$1,597.64
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$4,308.58			296.78	\$4,605.36
Perpetual Care	\$24,742.59	2,550.00	(288.17)	1,164.16	\$28,168.58
Perpetual Care Int	\$60,873.94	288.17		2,704.74	\$63,866.85
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$588.57			77.52	\$666.09
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$3,167.66			196.18	\$3,363.84
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$16,447.24			1,018.67	\$17,465.91
Sutton Comm Beautification	\$1,111.12			49.21	\$1,160.33
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$15,364.16			1,131.87	\$16,496.03
War Memorial Fund	\$1,628.91			72.16	\$1,701.07
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$1,223.61			939.90	\$2,163.51
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$1,818.81			523.41	\$2,342.22
Library Account	\$560.26			24.82	\$585.08
Janet Shaw Memorial Library	\$1,530.80			67.78	\$1,598.58
Manchaug Library	\$7,544.44			334.12	\$7,878.56
Donald A King	\$490.70			21.77	\$512.47
TOTALS:	\$486,062.44	11,124.34	(874.34)	21,836.48	\$518,148.92

Report of the Town Treasurer/Collector
July 2018 - June 2019

<u>Month</u>		<u>Receipts</u>		<u>Warrants</u>
July	\$	5,550,732.93	\$	(4,637,073.91)
August	\$	2,638,404.63	\$	(2,816,451.18)
September	\$	1,226,598.61	\$	(3,053,321.88)
October	\$	5,825,947.67	\$	(4,842,345.24)
November	\$	1,887,148.82	\$	(4,147,032.39)
December	\$	1,395,298.41	\$	(2,713,506.33)
January	\$	6,767,053.51	\$	(4,401,889.09)
February	\$	2,757,960.03	\$	(4,168,243.27)
March	\$	2,354,954.57	\$	(2,499,851.38)
April	\$	6,168,195.81	\$	(4,526,368.93)
May	\$	2,562,764.68	\$	(3,799,967.29)
June	\$	1,558,111.57	\$	(3,899,293.92)

Total	\$	40,693,171.24	\$	(45,505,344.81)
--------------	-----------	----------------------	-----------	------------------------

Balance June 30, 2018		\$	19,817,960.12
Add Treasurer's Receipts		\$	40,693,171.24
Less Warrants Paid		\$	(45,505,344.81)
Total Cash		\$	15,005,786.55

As of June 30, 2019 cash consisted of the following balances:

Unibank Accounts Payable	\$	1,000.00
Unibank Payroll Account	\$	11,953.31
Unibank School Lunch	\$	171,726.45
Unibank Depository	\$	2,047,771.91
Unibank Muni Now Account	\$	3,977,495.17
UniBank Tri-Centennial Park	\$	20,690.10
Millbury Savings Bank	\$	-
Unibank Elementary School	\$	10,689.87
Unibank Early Learning Center	\$	19,394.16
Unibank Middle School	\$	25,674.15
Unibank Memorial High School	\$	38,442.35
Unibank Cultural Account	\$	4,483.45
Century Bank	\$	29,263.01
Unibank Band Stand Acct	\$	783.79
Unibank Sutton Extended Care	\$	40,580.78
HomeTown Bank - Bond Proceeds	\$	3,718,977.34
Misc Online - School Account	\$	13,327.95
HomeTown Bank - Compensated Absences Fund	\$	200,486.02
Manchaug Dam Gift Account	\$	386,510.00
Subtotal	\$	10,719,249.81
Trust Funds		
Stablization Account (Barto)	\$	2,435,947.58
SPED Stabilization Account	\$	355,617.39
Trust Funds (Barto)	\$	518,148.92
Capital Stabilization (Hometown)	\$	759,989.62
Subtotal	\$	4,069,703.51
Bond Accounts		
	\$	216,833.23
	\$	15,005,786.55

REPORT OF THE SUTTON BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2020, the period ending June 30, 2020.

The qualified sales that occurred in calendar year 2019 and 2018 were used for Fiscal 2020. The tax rate for all real estate and personal property is; \$ 15.86. The Wilkinsonville Water District tax rate is \$.49. The Manchaug Water District rate is \$1.39.

The next Revaluation the Town of Sutton will undergo will be for Fiscal Year 2025. VGSI will be doing the Listing and Measuring. However, Sutton will undergo Interim Adjustments for the years between.

Visit us at our new web site: www.suttonma.org , our office provides assistance with all Real Estate and Personal Property taxes, deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offer, the Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank our Assistant Secretary, Linda Hicks, her hard work and great personality is appreciated.

Fiscal 2020 Recapitulation Sheet:

Appropriations:

Town Meetings	\$ 36,024,437.00
Cherry Sheet Offsets	\$ 339,884.00
State and County Charges	\$ 205,322.00
Overlay	\$ 115,752.00
Total Appropriations	\$ 36,685,395.00

Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,877,479.00
Local Receipts	\$ 2,237,612.00
Enterprise Funds	\$ 1,041,726.00
Other Available Funds	\$ 290,252.00
Free cash	\$ 1,274,135.00
Total Revenue	\$ 11,721,204.00

Total Town Value	\$ 1,574,034,764.00
Residential Class Value	\$ 1,356,253,535.00
Commercial Class Value	\$ 74,425,198.00
Includes classified land values	
Industrial Class Value	\$ 68,384,480.00
Personal Property Value	\$ 74,971,551.00
Tax Rate for all Classes	\$ 15.86

Respectfully submitted, Robert Nunnemacher, Chairman
Joyce Sardagnola, Principal Assessor
Ray J. Nichols III, Member

Quarterly Tax Billing was passed at town meeting on October 20, 2008

Information relating to Quarterly billing is on the Town web site; www.suttonma.org

Supplemental Tax:

The Town of Sutton adopted Section 2D of Chapter 59 of Massachusetts General Laws. That the Town assess and issue a Supplemental tax bill on construction during the tax year whenever certain conditions are met. Values from certain improvements on real estate pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a Supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)

Veterans (with a war-related disability of at least 10%)

Surviving Spouse

Minor Child of Deceased Parent

Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information, @ 508-865-8722.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:

Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);

Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);

Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office. All fees are covered by the owner.

Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of:

Manufacture (brand new car released before model year) 50%

In the designated year of manufacture: 90%

In the second year: 60%

In the third year : 40%

In the fourth year: 25%

In the fifth and all succeeding years: 10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office.

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2019.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.

The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Boylston, Brookfield, Charlton, Millbury, Millville, North Brookfield, Oxford, Rutland, Webster, West Boylston and Westborough. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits.

Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Several immunization clinics were held throughout the season.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held monthly at various locations across the region, to provide the tools, resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents by providing resources to dispose of unused medications. Also, Sutton residents can drop off used syringes in approved sharps containers during Board of Health hours.

Influenza Clinics	20
Immunizations	800
Home Visits	176
Outreach/case management	342
Communicable disease contacts	1518

Respectfully submitted,
Cheryl A. Rawinski, RN, Public Health Nurse

REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton, The Board of Health reports the following activities for the fiscal year ending June 30, 2019.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational/sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes, environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and the Public Health Nurse.

A total of 96 Title 5 inspections were filed with the Board of Health as completed. Of the 96 inspections, 76 passed, 11 conditionally passed, and 9 failed and 0 required further evaluations.

The Board of Health held (10) meetings during the fiscal period of July 1, 2018 through June 30, 2019. Board members attendance was as follows:

John Silverberg, Chairman	07/10	William Fredericks, Vice Chairman	09/10
Tammi Marois, Member	07/10	Diane Miller, Member	07/10
Kenneth Malo Jr., Member	09/10		

Various activities as stated below collected a total of \$41,497.50 in fees:

Percolation Tests	38	Food & Food Retail Permits	33
Plan Reviews	49	Ltd. Retail Food Permits	2
Septic Construct Permits	36	Catering Permits	2
Component Only Permits	16	Mobile Food Permits	1
Well Permits	20	Day Care Food Permits	1
Well Decommission Permits	2	Non-Profit Food Permits	2
Title 5 Local Upgrades	14	Church Food Permits	4
Septage Hauler License	15	Residential Kitchen Permits	0
Solid Waste Hauler License	9	Temporary Food Permits	27
Disposal Works Licenses	34	Milk Permits	26
Beaver Permits	3	Frozen Dessert Permits	3
Pool Permits	1	Pre-Op/Food Plan Reviews	2
Beach Permits	5	Tobacco Permits	8
Recreational, Sports Camps	1	Burial Permits	23
Campgrounds	4	Animal Incidences	23
Barn Inspections	93	Animal Complaints	2
Food Inspections	120	Housing Complaints	2
Food Complaints	4	Nuisance Complaints	6

Respectfully submitted,

William Fredericks, Chairman
John Silverberg, Member
Kenneth Malo Jr., Member
Cheryl Rawinski, RN

Tammi Marois, Vice Chairman
Diane Miller, Member
James Malley/Margaret Bacon-Health Agent
Judy Bater, Administrative Assistant

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the Citizens of the Town of Sutton:

Notable activity during Fiscal Year 2019 within the Building Department:

- Construction continues on the new Police Station facility located at 489 Central Turnpike.
- A new construction permit was issued for the Primetals Corp. project located at 85 Gilmore Drive. The project involves the construction of a (183,000) sq. ft. building with (143,000) sq. ft. of factory space in the rear and (2) stories (40,000) sq. ft. of office space in the front.
- A Fit-up permit was issued for the Fresenius Kidney Care Out-Patient Clinic located within Phase III of the Galaxy Pass Shopping Plaza Project.
- Residential construction at the Leland Hill Estates Development is complete and the Comprehensive Permit closed out.
- Work continues on the repair of Goddard Lodge at Camp Marion.

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,

John M. Couture, Building Commissioner / Zoning Enforcement Officer

Lynn Dahlin, Dept. Secretary

The Building Department issued 386 Building Permits during Fiscal Year 2019 which collectively included the following:

Additions, residential	7	Remodels, Commercial	5
Cell Towers and equipment	5	Remodels, Residential	61
Decks / Porches	20	Siding/Roofs/Windows/Doors	120
Demolition	4	Sign Permits	7
Fit-Ups, Commercial	2	Solid Fuel Burning Appliances	15
Garages/Barns/Sheds	44	Structural Repair Permits	6
Insulation/Weatherization	39	Swimming Pools	12
New Construction, Commercial	3	Temporary Event Tents	2
New Construction, Residential	27	Temporary Office Trailer	1
Photovoltaic Systems	23		

Construction Values: \$45,909,441.62

Bldg. Commissioner: John M. Couture	Permit Fees Collected:	\$311,819.80
Alternate: Nelson Burlingame	Bldg. Permits issued: 386	
	Periodic Inspections: 10	\$1,000.00
	Sheet Metal Permits: 50	\$2,575.00

Wiring Inspector: Larry Morris	Permit Fees Collected:	\$52,620.00
Alternate: William Reilly	Permits Issued: 327	

Plbg. and Gas Inspector: Larry Wiersma	Permit Fees Collected:	\$28,444.00
Alternate: Richard Atchue	Plbg. Permits Issued: 134	
	Gas Permits Issued: 159	

Total Revenues: \$396,458.80

REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Council on Aging submits the following report for the fiscal year July 1, 2018 to June 30, 2019.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. We will be happy to assist our seniors and their families.

We would like to thank the citizens, businesses and community organizations that support the Senior Center. The Senior Center continues to be the home of the Michael A. Chizy Food Pantry. The Food Pantry assists on average 28 people a week. This year the Food Pantry provided 42 holiday meals for families in Sutton.

The Sutton Senior Center offers wonderful services from S.C.M Elderbus who provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243. In addition, the Sutton Senior Center provides transportation to medical appointments that are not able to be accommodated by other means.

Tri-Valley Elder Services with the support of Michelle Saucier continue to bring us delicious and nutritious meals. Meals are \$3.00 per person over age 60 and you must give a call 48 hours in advance to reserve a lunch. Call the Senior Center and ask for Michelle if you know of an elder in need of meal services at 508-234-0703.

Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton. The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level service that you have come to expect from the Council on Aging.

Staff Members

Michelle Edelstein-Director

Clarke Alderman-Outreach Director

Diane Hanley-Assistant

Council on Aging Board

Meets 3rd Tuesday of each month at 9am

9 meetings were held with a total of 8 members plus Director in attendance

Rosemarie DeGaetano- Chair-8 meetings attended

Barbara Bessette-4 meetings attended

Gale Graves-8 meetings attended

Dorothy Gravison-8 meetings attended

Richard Haskins-8 meetings attended

Genevieve DeHaan-9 meetings attended
Wally Baker-8 meetings attended
Paul Maynard-6 meetings attended

Annual Activities Report Duplicated

Congregate meals: 1,900
Home Deliveries: 9,300

Outreach and Advocacy

General information: 9,200
Case management: 1,100
Health/Veterans benefits counseling: 452

Professional Services

Support group: 27
Legal Assistance: 31
Financial management: 82
Tax Assistance: 79
Notary: 28
Veteran's Affairs: 21

Support Services

Friendly Visiting: 214 hours
Telephone Reassurance: 47
Medical Equipment Loans: 317
SNAP Assistance: 67
RMV Assistance: 15

Transportation

Ambulatory: 3,857
Non ambulatory: 824
Under 60: 93

Wellness

Blood Pressure/Blood Sugar Clinic: 88
Podiatry: 48
Flu Clinic: 51
Fitness Classes: 8,124
Health Informationals: 133
Hair Dresser: 72
Hiking/Biking: 120

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

These numbers are correct for this report:

The Conservation Commission has completed the following units of business this year:

- • 1 - Enforcement Orders
- • 1 - Emergency Certificates
- • 0 – DEP Storm Emergency Certificates
- • 19- Determinations of Applicability
- • 1 - Positive Determinations to File a Notice of Intent
- • 5 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- • 4 - Order of Resource Area Delineation (ORAD)
- • 25- Notices of Intent
- • 25 - Order of Conditions
- • 4 - Amended Order of Conditions
- • 2 - Extended Order of Conditions
- • 1 - Partial Certificate of Compliance
- • 22 - Complete Certificate of Compliance
- • 0 – Non-Work/Invalid Certificate of Compliance
- • 8 - Complaints and Violations
- • 0 - Warning Tickets
- • 77 - Site Visits pertaining thereto

This report covers the time period from July 1, 2018 to June 30, 2019.

The Sutton Conservation Commission would like to thank both Dan Maroney and Bob Tefft for their service to the Town of Sutton. Dan served on the Conservation from July 1, 2013 to June 30, 2018 serving as chair twice. Bob served 2 terms from July 1, 2013 to June 30, 2019. Dan's prior experience on the Planning Board and Bob's extensive knowledge in construction were invaluable.

Mike McGovern joined the Commission from the ZBA in September of 2018, to fill the remaining one year term of Dan Maroney.

A new Sutton Town Charter was approved in 2018 that allows for two alternates. This provides an opportunity to become familiar with how the Board functions. Alternates can also start work on the 8 Fundamentals classes through MACC that are required for the Certificate. Alternates provide for a smooth transition if a position becomes available and they can vote in the absence of a full time commissioner. This eliminates the possibility of not having a quorum.

The Conservation Commission welcomed Zachary Peloquin as the first alternate on March 6, 2019. Zac became a full time member on July 1, 2019 with a 3 year term.

On March 21, 2018, a revised list of filing fees became valid after a Public Hearing in February. In 2015 the fees were removed from the Bylaw and were to be moved to the Rules and Regulation so that adjustments could be made after a public hearing. It was discovered that from the passage of the 2015 Bylaws no fees had been collected.

In 1972 Conservation Commissions were tasked with administering the Wetlands Protection Act (WPA) as a local arm of the Department of Environmental Protection. The fees the State collects and splits with municipalities were not sufficient to cover the expenses, as no State fees are collected for Determinations of Applicability. A General Law authorizing Municipal Bylaw Filing Fees was passed to augment the WPA funds so that taxpayer money would not have to be used. Municipalities were then allowed to charge reasonable fees to cover their costs.

In researching the 4 different types of accounts, it was discovered that in 1971 that a Conservation Fund was voted on at Town Meeting. A sum of \$2,000 a year was budgeted until 1983. As time passed it was labeled Conservation Trust in the Town Reports. In subsequent investigation, the accounts are actually funds and not technically a trust. The money has accumulated from interest over the years. The Conservation Funds can only be used for purposes such as acquiring new land and developing trails. Waters Farm is the majority of the Conservation Land overseen by the Sutton Conservation Commission.

Anyone concerned in protecting land for conservation may donate to this fund.

A “housekeeping” checklist was instituted for each filing. The checklist insures that fees have been paid, abutters notifications have been received, filings with other boards noted, and information when hearings occur and are closed. It is a check to make sure that all filings are treated the same and nothing “slips through the cracks.”

These numbers are correct for this report:

Attendance:

Joyce Smith, Chair - attended: 23 of 23 meetings & 2 Workshops
Andrew DeWolfe, Co-Chair – attended 19 of 23 meetings & 2 Workshops
Michael McGovern – attended 22 of 23 Meetings & 2 Workshops
Robert Tefft – attended: 19 of 23 meetings & 2 Workshops
Zachary Peloquin (Alternate) – attended 7 of 23 meetings & 0 Workshops
William Wence, – attended: 21 of 23 meetings & 2 Workshops

Brandon Faneuf, Conservation Consultant - attended: 21 of 23 meetings

*3 Commissioners attended the spring MACC Conferences.

Wetland Protection Account:	17,731.68
Consultant’s Account:	86,376.38
Bylaw Account:	975.00
Municipal Bylaw filing fee:	<u>3,675.00</u>
Total:	\$108,758.06

Respectfully submitted
Joyce Smith, Chair
Sutton Conservation Commission

REPORT OF SUTTON CULTURAL COUNCIL

To the Honorable Select Board, Town Manager and Citizens of Sutton:

The Sutton Cultural Council (SCC) provides cultural opportunities and events that benefit the diverse audiences of Sutton, including children, families and seniors. The Sutton Cultural Council is part of a network of 329 local cultural councils (LCC) serving all 351 cities and towns in the Commonwealth. The LCC Program is the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, sciences, and humanities every year. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community. The Sutton Cultural Council received \$5000 in grants in FY2019 for cultural programs in Sutton.

Decisions about which activities to support are made at the community level by a board of municipally appointed volunteers. The members of the Sutton Cultural Council are Dennis O'Toole, Paige Thayer, Pamela Nichols, Leslie Graff, Norma Baker and Christine Beauvais. The voting meeting was held on November 26, 2018 with all members present.

Sutton Cultural Council events held in Fiscal Year 2018 (July 1, 2018 to June 30, 2019) included:

Grants awarded included STARS Residency at Sutton Elementary School, Richard Hamelin/Colonial Potter Wheel at Sutton Elementary, Blackstone Valley Community Concert Band, Whitin Community Center's Summer Youth Theatre Program, Audio Journal, Inc., David Maloof Concert and Lisa Shea Writing/Publishing/Marketing Workshop. The Sutton Cultural Council hosted the following concerts:

July 22, 2018 Skeletones in First Church (rain location)

August 30, 2018 4EverFab on the Sutton Common

June 30, 2019 The Skeletones at Sutton Fourth event/First Church property

The Council is currently seeking and welcoming new members! Please call the town hall or email Council Chairperson Pam Nichols (pamelaaanichols@gmail.com) for additional information.

Respectfully submitted,
Sutton Cultural Council

REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Select Board, Town Manager, and the Citizens of Sutton. I hereby submit the 2019 annual town report for the Sutton Fire Department.

Station One

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is good- in need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

1 District Chief, 1 Captain, 1 Lieutenant, and 8 Firefighters man Station One.

Station Two

343 Manchaug Road

Built----2003

Building and property: overall condition is excellent.

Station Two houses:

Engine 2- Pierce- 2015

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Rescue 2- F-350 Ford- 2008

Forestry 4- A/M General- 1989

Communication's Truck-International- 2011 (District 7 Asset)

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2017 (District 7 Asset)

Polaris 6X6 and Trailer- 2006

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 District Chief, 1 Captain, 1 Lieutenants, and 4 Firefighters man Station Two.

Station Three

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- FMC- 1987

Ladder 3- Pierce- 2010

Forestry- Jeep Military- 1947

MVU 1-Ford F-350(Homeland Security Vehicle) – 2012

Special Op's- F-350 Ford- 2017

1 District Chief, 1 Captain, 2 Lieutenants, and 5 Firefighters man Station Three.

Responses:

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2019.

Inspection:

The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits. The breakdown of inspections is as follows, 162 re-sale inspections, 47 smoke/carbon monoxide inspections, 112 propane tank inspections, 35 oil burner inspections, 111 oil tank inspections, and 35 other various types of inspections for a total of 502 inspections and a total of \$14,441.00 dollars in inspection fees in 2019.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

Department Training:

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **2,100+** man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, haz-mat training, open water and ice rescue training, high-angle rope rescue training and tours of local business.

Fire Prevention:

The Sutton Fire Department continued to hold its annual open house on Tuesday October 8th, 2019 and displayed the equipment and performed various exercises. We also served pizza along with soda that was graciously donated by Market 32.

Sutton's Fire Prevention Program is headed up by Lieutenant Jeff Wilson with the support of the entire Department which performs school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to thank Lieutenant Wilson for all the tireless work that he has performed for the S.A.F.E. Program, the Fire Prevention Program, the Senior Safe Program, and on behalf of all the children, and Seniors of Sutton that the Fire Department has reached out to with this life saving education.

Overview:

The Sutton Fire Department would like to thank the citizens of the Town who at the May Town Meeting voted to replace Engine 3 an aging front line Engine. It is my recommendation that we maintain our fleet of Fire Apparatus to the highest level of readiness/preparedness to ensure the best possible level of service that the Town of Sutton is accustomed to and deserves. The Department also

strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

Accomplishments:

To our honorable Townspeople: I would like to take this opportunity to share with you a few of the Fire Department's accomplishments over the last year. Explorer Post # 40 which is led by Captain Jeff Briggs and other members of the Department is at 10 members strong. Jeff and his staff have done a tremendous job with the kids over the last year putting in countless hours of their own time dedicated to showing these young adults what the fire service is all about and hopefully one day they join the ranks of the Sutton Fire Department. So, with that said a big thank you to Captain Briggs and his staff. The Department offers its continued support and is very impressed with the progress and abilities of the group.

Throughout the year 5-members of the Sutton Fire Department participated in a wide variety of technical rescue drills. These 5-members District Chief Robin Dresser, Capt. Jeff Briggs, Lt. Tom Briggs, Lt. Adam McMahon, and FF. Ethan McMahon, took part in multiple training drill's testing their capabilities as part of the District 7 Technical Rescue Team. These 5-men are part of a 50-man team within Fire District 7 known as the District 7 Technical Rescue Team which is under the direction of myself. All team members are trained and certified in six disciplines of technical rescue. The six disciplines are rope operations, rope technician, confined space, trench rescue, structural collapse, and wide area search. They also have an additional certification in large animal rescue. I am extremely proud of these men and all the men and women on the District 7 Technical Rescue Team. These members have hundreds if not thousands of hours into training which ensures the townspeople that you are safe and sound in case of a catastrophic event.

I would also like to take this opportunity and on be-half of all the members of the Sutton Fire Department say a big **"thank you"** to the voters and townspeople for their continuous support. Words cannot describe our appreciation of the overwhelming support we receive from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you, stay safe, and God bless.

These are just a few of our Department's major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

Summary:

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department. In the year 2019 the Sutton Fire Department responded to a total of 545 calls. The breakdown of calls is as follows, Fire related calls = 282 (which 38 of the calls were Mutual-Aid), and EMS calls = 263.

In closing, I would like to thank the Select Board, the Town Manager, and all town Departments for their help and continuing support. A special thank you goes out to our Dispatchers, Police Officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to the District Chief's: Shawn Courtney, Jake Nunnemacher, and Robin Dresser as well as the three full-time members District Chief Robin Dresser, Captain Jeff Briggs, and Firefighter Renee Roy. I want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last, but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and Firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department **"THE BEST OF THE BEST"**, and I am honored to serve as the Fire Chief of this great Department.

Respectfully Submitted

Matthew R. Belsito
Fire Chief

REPORT OF THE FOREST FIRE WARDEN

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2019.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found this year to be especially challenging due to the fact of low snowfall but yet heavy rains in the spring, summer and fall. This created some very unique conditions and produced at times high fire danger during not only open burning season but throughout the year as well. We must maintain a cautious approach throughout burning season as to weather conditions that dictate whether burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton Fire Department.

Even though we endured a wet spring this past year, we were extremely lucky that we only had a few permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations please feel free to call the Sutton Fire Station Monday thru Friday during the daytime hours of 8:00 a.m. to 4:00 p.m. at 1-(508)-865-8737.

The following permits were issued in 2019 for residential or agricultural burning and permit fees totaled \$3,480.00 dollars in 2019.

Residential Permits ---- 348

Agricultural Permits ---- 12

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, the State Fire Warden, and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted
Matthew R. Belsito
Fire Chief
Forest Fire Warden

REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton.

I hereby submit my report as Hazardous Waste Coordinator for the year 2019.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to “bill for services rendered” directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department’s operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal’s Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted

Matthew R. Belsito
Fire Chief
Hazardous Materials Coordinator

REPORT OF THE HIGHWAY SUPERINTENDENT

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton, I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2019.

Funding for this department comes from several sources. Town funds provide for day-to-day operations, as well as, storm water system repair and replacement, surface treatments for small areas of roadways and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state Chapter 90 program.

The department maintains both Manchaug dam and Steven's pond dam.

The department maintains and makes improvements to Marion's camp

The work force includes the superintendent, highway foreman, and six equipment operators. The department has one dedicated employee to handle cemetery maintenance.

The department operates and maintains eighteen pieces of equipment with a value of over 1.6 million dollars.

The winter of 2018-2019 had 26 snow and ice events between November 15th and March 23rd.

In closing I would like to thank the Town Manager, James Smith, for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Matt Stencil
Highway Superintendent

INVENTORY

1	Ford Escape Hybrid 2012
1	Ford F350 4X4 Pickup 2012
1	Ford F350 4X4 Pickup 2015
1	Ford F550 Dump Truck 2012
1	Ford F350 Dump Truck 2018
1	Sterling L7500 Fixed sander 2001
1	Sterling L7500 Fixed Sander Truck 2000
1	Mack GU712 Dump Truck 2016
1	Mack GU712 Dump Truck 2017
1	International 7400 Dump Truck 2011
1	International 7400 Dump Truck 2005
1	Freightliner FL70 Catch Basin Truck 2000
1	John Deere Loader Model 624G 1996
1	John Deere Loader Model 544K 2009
1	John Deere Grader Model 672B 1988
1	John Deere Skid Steer Model 250
1	Komatsu Model WB156 Loader/backhoe 2007
1	Ford Tractor Mower Model 3910 1984
1	Ford Tractor Mower Model 8N 1953
1	Elgin Street Sweeper 2014
1	Sandpiper Portable Screening Plant 1975
1	Vermeer brush chipper 2001
1	Portable Cement Mixer 2000
2	12ft. Power Angle Snow Plows
6	11ft. Power Angle Snow Plows
2	9ft. Power Angle Snow Plows
2	8ft. Power Angle Snow Plows
2	One way Snow plows

REPORT OF THE HISTORICAL COMMISSION

To the Honorable Board of Selectman and the Citizens of the Town of Sutton:

The Historical Commission seeks to preserve and protect significant buildings and landscapes within the Town that constitute distinctive features of the architectural, cultural, political, economic or social history of the town. The commission maintains an inventory of properties and assists owners and interested parties in identifying opportunities to preserve and maintain the rich historical features of our town.

The Historical Commission regularly conducts meetings on the third Tuesday of each month at 7:00pm in the Town Hall. All meetings are open to the public and recorded by the Sutton Cable Channel.

The Commission consists of the following members:

	Term Expires:	FY19 Meetings Attended
Keith Downer – Chair	30 June 2021	10
Mark Kellogg – Clerk	30 June 2020	4
Donna Rossio – Member	30 June 2021	2
Walter (Wally) Baker – Member	30 June 2022	7
Paul Dunn – Member	30 June 2022	8
Rochelle Forsthye – Alternate member	January 2019	8
Mark Brown – Alternate member	30 June 2022	4 (start March 2019)

During the period July 1, 2018 through June 30th, 2019 the commission held 10 meetings.

The commission continued assisting Town Planner Jen Hager with the development and finalization of certificates for homeowners in the new Manchaug Historic District. Reviews for potential impact on historical areas were conducted for projects including the Blackstone bridge replacement, Sibley Reservoir breaching, Sutton center cemetery restorations, Wedgewood subdivision (Newell-Wedge house) and the Halls Mills House. The commission recognized the Pearson's, whose family has resided in their home for over 100 years.

Respectfully submitted,
Keith Downer, Chair
Mark Kellogg, Clerk
Donna Rossio, Member
Wally Baker, Member
Paul Dunn, Member
Rochelle Forsythe, Alternate Member
Mark Brown, Alternate Member

REPORT OF THE HOUSING AUTHORITY

To the honorable Board of Commissioners of the Sutton Housing Authority:

In accordance with M.G.L. 1212B, section 29, please be advised that the following constitutes the annual report of the Sutton Housing Authority for FY 2019, April 1, 2018 through March 31, 2019.

1. Current Board of Commissioners

Russell Spain
4 Torrey Road, Sutton, MA 01590
Term Expires 5/2022

Mark Bailey
339 Boston Road
Sutton, MA 01590
Term Expires 5/2021

Daniel Rice
21 Hutchinson Road, Sutton, MA 01590
Term Expires 5/2020

Barbara Wade
5 Church Street, #D-8, Sutton, MA 01590
Term Expires 5/2019 (Tenant, appointed by the Board of Selectmen)

State Appointee
Carl Hutchinson
208 Burbank Road, Sutton, MA 01590

2. Board Meetings:

The Board meets on the Third Thursday of each month at 4PM in the community room at Orchard Apartment 5 Church Street, Sutton, MA 01590. The Board typically does not meet in July, August or December. A general listing of anticipated dates is listed on the SHA bulletin board in December of the year preceding. The Board will on occasion meet in Special Session to accommodate specific business needs of the Authority. All meetings are posted on the SHA Bulletin Board as well as with the Town Clerk in advance of the meeting.

3. Description of Current Housing Program:

The program is located at Orchard Apartments and is 667-1 program funded through the Commonwealth of Massachusetts, Department of Housing and Community Development. The development was completed in 1970. It consists of 40, one bedroom apartments.

4. Eligibility Criteria:

Applicant must be 60 years old or older, or meet the statutory and regulatory definitions and requirements for handicapped status. Income is currently limited to \$48,100 for an individual and \$54,950 for 2 persons. There is currently no limit on assets however, a percentage of the value, over \$5,000, of any real estate and other assets is calculated into income.

5. Financial Information (as of March 31, 2019) The Sutton Housing authority Fiscal year runs from April 1st to March 31st. The State Fiscal Year runs from July 1st to June 30th.

Assets (land, buildings, equipment):	\$1,118,832.00
Cash on Hand:	\$ 30,444.00
Operating Reserve Balance:	\$ 96,321.00
Non-current Liabilities	\$ 9,674.00
Deferred Charges:	\$ 3,025.00

6. Activities:

Since Sutton Housing Authority fiscal year and the State's fiscal year are not the same Capital Improvement Funds from 2 different state fiscal years may be expended during our fiscal year. We attempt to utilize all Capital Improvement Funds available from the State well in advance of the end of our fiscal year.

We expended \$ 17,550.00 in DHCD Capital Improvement Funds during the fiscal year (4/1/18 to On March 31, 2019):

- a) New electrical baseboard heating in the Building "D" apartments
- b) New recessed LED lighting fixtures in Bathrooms"

There were no Personnel changes.

We rehabbed 6 vacant apartments for a total cost of \$32,400

Installed 5 new sets of kitchen cabinets and counter tops at a cost of \$19,600

All vacant units were rented within 30 days of being vacated.

We replaced 7 stoves and 2 refrigerators.

7. Objectives for FY 20:

- a. Continue with apartment rehab and upgrades as they become vacant.
- b. Implement 3 projects using DHCD Capital Improvement & Sustainability Funding for an estimated cost of \$25,800.00
 - i. On February 25, 2019 we received a \$9,000 Sustainability Grant from DHCD to replace trees on the property. This work will be completed by 6/30/19
 - ii. On July 1, 2019 we will start to replace electric baseboard heating in the Building "B" apartments.
 - iii. On July 1, 2019 we will start to do additional tree trimming, removal and replacement along with associated landscaping.

Respectfully submitted,
John Slocum, Executive Director

REPORT SUTTON FREE PUBLIC LIBRARY

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2018 to June 30, 2019 to the Honorable Town Manager, Select Board, and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Joanne Geneva, Chair, Aidan Heffernan, Secretary and Elizabeth Kane, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY15	FY16	FY17	FY18	FY19
Library materials owned	33,760	34,497	34,766	35,814	36,032
Circulation Transactions	73,914	74,548	61,977	57,095	57,874
Interlibrary Loans	17,542	17,635	16,494	15,331	16,676
Borrowers	3,800	3,781	3,848	3,889	3,481
Programs	276	284	343	395	408
Program attendance	2,750	2,618	3,416	4,438	4,811

The value of physical items circulated at the Sutton Library in FY19 was \$858,026 while the value of digital content circulated through OverDrive was \$159,180 for a total value of \$1,017,606!

News

The Library received a \$10,000 grant from the Osterman Family Foundation for our Adulting 101 initiative for calendar year 2019. UniBank donated \$2,500 for our 2019 Summer Concert Series.

The Sutton Library continues to offer free delivery of books and other library materials to residents who are unable to visit the Library in person. Sutton residents of any age who are confined to their homes either temporarily, due to illness or accidents, or permanently, due to disability, age, or other mobility issues are eligible for homebound delivery. Services may also be extended to the in-home caregiver of a homebound patron.

Our seed lending library continues to serve the gardeners in our community. 67 packets of seeds were checked out of our seed lending library!

We continue to publish quarterly newsletters. The newsletters are available on our website as well as in paper copies available at the Library, Senior Center, and schools.

Monies Collected

The Library collected \$1,707.31 in fines, \$426.74 for copies/faxes/print-outs, and received \$3,688.64 in donations.

Children's Programs

370 children participated in the 2019 summer reading program. Summer reading raffles included items donated by West End Creamery, Cold Stone Creamery of the Shoppes of Blackstone Valley, Breezy Waterslides, Target, Wal-Mart and other regional businesses and museums.

247 year round programs included seasonal and regular storytimes, music and movement programs, school vacation week activities, Lego club, yoga, and STEAM programming. 3,546 children and their caregivers participated in these programs.

Young Adult Programs

145 teens participated in the 2019 summer reading program. 68 year round programs including crafts, cooking classes, escape rooms, and book discussions. 288 teens and tweens participated in these programs.

Adult Programs:

264 adults participated in the 2019 summer reading program. 93 programs for adults included book discussions at the Library and at the Sutton Senior Center, workshops, a monthly writing group, guest speakers, and educational classes. 977 people participated in these programs.

Organizations:

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags, stoneware mugs, blankets, gift cards, and bookmarks. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, Hall at Patriot Place, Isabella Stewart Gardner Museum, Roger Williams Park Zoo, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

Library Staff:

The Library continues to be served by enthusiastic and dedicated staff members Ali Beaudette, Shannon Duffy, Matt Haas, Laurie Hayes, Pamela Johnson, Betsy Perry, Jamie Pohlman, and Chris Rice. This year we said farewell to library technician Neetha Vuppala who'd been with us for seven years.

Trustees:

The Board of Library Trustees met 11 times during FY19.

Meetings were held on the following dates:

July 23, 2018	February 25, 2019
September 23, 2018	March 25, 2019
October 29, 2018	April 22, 2019
November 26, 2018	May 20, 2019
December 17, 2018	June 17, 2019
January 14, 2019	

Joanne Geneva attended 11 meetings.
Aidan Heffernan attended 9 meetings.
Elizabeth Kane attended 10 meetings.

Visit the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click through to the CWMARS catalog to check your account, renew materials, and request items. The library app is available for Apple and Android smartphones and provides easy access to our catalog, calendar, and virtual resources. Follow the Sutton Library on Twitter, Facebook, Pinterest, and Instagram to keep up with the latest happenings at your Library.

Betsy Perry, Library Director

Elizabeth Kane, Chair

Joanne Geneva, Secretary

Aidan Heffernan, Member-at-Large

REPORT OF THE PLANNING BOARD & DEPARTMENT

July 1, 2018 – June 30, 2019

Commercial and Industrial Development: The Board approved 6 commercial and industrial businesses including Primetals a 183,000 s.f. manufacturing company and IBA a 75,000 s.f. dairy farm supply company on Gilmore Drive in South Sutton Commerce Park. Tent Connection, formerly of Northbridge and Manchaug, was also approved for a new building to consolidate its operations at 24 Oakhurst Road. The Board also permitted three commercial solar operations of 1.3 MW on Oakhurst Road (phase 2), 650 kw at 49 Worcester Providence Turnpike, and 250 kw at 16 Carr Street. Finally, the Board approved several re-use/renovations of existing sites and buildings which included replacing the event tent at Blackstone National Golf Course with a post and beam structure, Cut & Drop Gutters at 222 Whitins Road, and Radon Systems at 121 Worcester Providence Turnpike in the former Worm's Way building.

Residential Development: Creation of lots on existing roads was down a bit. While the Board endorsed the same number of plans as last year, these plans only created 5 new buildable lots including 1 retreat lot. No accessory apartment special permits were issued in FY19 and only 3 retreat lot special permits were granted, 2 of which were primarily the same lot.

The Board approved a preliminary plan for a three lot open space subdivision on Boston Road named Kayla Estates with 5.4 acres of protected open space. They also dealt with development, extension and surety issues for Journey's Rest off Lackey Road, and both the Villas at Pleasant Valley and Forest Edge condominium projects. The Board additionally approved an unusual request to rescind a previously approved 37 lot subdivision off Barnett Road known as Bridle Path. Lastly, they began the public hearing process for Wedgewood Farms an 88 unit over 55 development north and south of Armsby Road near Route 146, the first significant sized residential development in over a decade.

At the Fall Town Meeting in October 2018 the Board presented several potential changes including tighter regulation of large ground mounted solar projects in response to resident concerns that surfaced at the Spring Town Meeting. Several smaller changes were approved including a specification that common driveways can only be permitted in order to avoid environmental or safety impacts, not just for cost savings. At the Spring 2019 Town Meeting the Board presented articles amending the Groundwater Protection District and also presented articles to establish a West Sutton Village Overlay to allow some limited small retail, restaurant, and professional uses in conjunction with architectural preservation measures, similar to Sutton Center, but the Village Overlay effort failed.

The Board issued a new one year permit for the commercial earth removal operation for Aggregate Industries off Providence and Boston Roads, and granted a one year renewal for Pyne Sand and Stone on land owned by Mary Bedoin accessed off Lackey Dam Road in Douglas and for Worcester Sand and Gravel off Hatchery Road

The Planning Department staff works at the direction of the Planning Board as well as the Town Manager/Board of Selectmen. In addition to assisting the Board in its daily functions, the Planning Department has also been working on the following in this fiscal year:

- Obtained funding from Central Massachusetts Regional Planning Commission to assist with formulation of a Housing Needs Study & Plan. This effort included a mailing seeking input from every household in Sutton and several public forums. The Plan evaluated housing, age and income demographics in Sutton and summarized the mismatch of needs to available housing. The study will serve as a base for future housing policy and bylaws to address the needs of existing residents as well as those, like younger workers, Sutton needs to attract for employment and economic development. Finally, the study overviews and suggests strategies to meet Sutton's obligation to have a minimum of 10% affordable housing in its housing stock as defined by HUD standards
- Continued working with the Town Manager and Sewer Department toward completion of the Comprehensive Waste Management Plan (CWMP) Update.
- Assisted the Town Manager with formulation and the local and State approval of the IBA TIF to encourage this 75,000 s.f. business with 50 employees to relocate to Sutton.
- Marion's Camp – Continued to administer the LWCF Grant by working with the State, the site contractor, the Building Commissioner, and the Highway Department on renovations to Goddard Lodge and trails at Marion's Camp in accordance with the LWCF Grant requirements. Renovations are expected to be nearly 100% complete by late Fall 2019.
- Worked on bonding, pre-construction, inspection and occupancy issues on projects approved by the Planning Board.
- Continued work with Wilkinsonville Water District and Mass DEP to resolve issues within the District that currently restrict the amount of water that can be utilized to support residential and business needs and development within Sutton.
- Continued work with the State, town departments, construction contractors, and affected residents on the \$4 million replacement of the Blackstone Street Bridge.
- Finalized work with residents of West Sutton in numerous meetings to formulate the West Sutton Village Overlay District bylaw. The bylaw failed to receive a 2/3 rds vote at town Meeting, therefore the stretch of West Sutton along Central Turnpike will remain strictly residential and will have no architectural protections.
- Obtained a 2.25 million grant to bring natural gas to South Sutton Commerce Park primarily to serve Primetals whose machinery runs off natural gas, but also to serve other users within the Park and any others along the route from Northbridge to Sutton that would benefit from this resource.
- Worked with Town Manager and study committee on the feasibility of a track and field at Shaw Farm.
- Participated in discussion about resuming work to complete segments 3-5 of the Blackstone River Bikeway in the towns of Northbridge, Grafton, Sutton, and Millbury.
- Applied for a \$100,000 PARC grant to work with the neighborhood group Sutton Recreational Resources (SRR) on a \$230,000 renovation of Unity Park on Boston Road.

Revenues:

Form A Plan Fees:	\$1,600	Subdivision Plan Fees	\$1,750
Site Plan Fees	\$2,207	Special Permit Fees	\$975
Earth Removal Fees	\$2,520		

Attendance:

Robert S. Largess, Jr., Chairman - attended 23 out of 24 meetings
Walter Baker, Vice-Chairman – attended 23 out of 24 meetings
Scott Paul – attended 17 out of 24 meetings

Miriam Sanderson – attended 22 out of 24 meetings
Michael Gagan – attended 16 of 24 meetings (started late January 2019)
Kyle Bergeson, Associate – attended 2 of 24 meetings (started late May 2019)
William Talcott, Associate – attended 3 of 24 meetings (started late May 2019)
Wayne Whittier – attended 10 of 24 meetings (resigned Dec 2018)
Jonathan Anderson – attended 6 out of 24 meetings (elected to Board of Selectmen May 2018)

Our CMRPC Delegate, Walter Baker, and several other members also attended nearly all Central Mass Regional Planning quarterly meetings on behalf of the Town.

Respectfully Submitted,

Jennifer Hager, Planning & Economic Development Director
Tammy Mahoney, Secretary

REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton:

This year was the culmination of a 2-year project in town where we finally relocated from our previous home at 4 Uxbridge Road, to our new, state of the art police facility located at 489 Central Turnpike. Since taking up residency at our new headquarters, we've hosted countless public tours of our new facility, provided a spacious location for several town departments/groups to hold their monthly meetings and have been adjusting to the modern conveniences that our facility now offers our officers. Our new police facility offers a professional environment that the community can not only be proud of for having supported its creation, but they also may take comfort in knowing there is an exponentially safer work environment for the town's officers to work within. For this, we cannot express our gratitude to the community for their support of this project from its inception to realization.

As in years past, we continue to see an abundance of calls for service involving people who suffer from mental health or substance issues. We continue to place a strong emphasis of educating and partnering with the community as a way to provide police services in an attempt to address these issues. We've strengthened our working relationship with the Blackstone Valley Connector over the past several years and have worked collaboratively with them in an effort to address these issues where there often times is no easy fix. Our departmental liaison who works in conjunction with the members from the Blackstone Valley Connector has been a valuable asset in maintaining open lines of communication with the resources the Connector has to offer our community members who may be in need of services.

Our school district's safety remains a top priority to us as we continued to provide A.L.I.C.E. (Alert, Lockdown, Inform, Counter and Evacuate) education to the district's staff. Ongoing education and training among faculty, staff, students and the community will always remain at the forefront of our department's agenda as it relates to school safety. Organizationally, we continually analyze, discuss and develop techniques that we can implement to assist in minimizing risks to our school community.

In closing, we cannot express our gratitude for the community's continual support of us throughout the years. Knowing there is a supportive atmosphere for the hard working, caring and professional officers within this community makes it easy for us to arrive each day and offer the best service we can to all of you.

Thank you,
Dennis J. Towle
Chief of Police

Below is a general summary of the year's activity:

July 2018 through June of 2019

Dispatched calls for service: 16,908

Typical calls include:

❖ Murder	0
❖ Robbery	1
❖ Kidnapping	0
❖ Arson	0
❖ Rape/Sex Offenses	04
❖ Assault&Battery	54
❖ Larceny	129
❖ Vehicle Theft	06
❖ Well Being Check	179
❖ Trespassing	101
❖ Juvenile Offenses	13
❖ Traffic Complaint/Erratic Operator	263
❖ Financial Crimes	56
❖ Missing/Lost Persons	14
❖ Disturbances	111
❖ Domestic Disputes	67
❖ Obscene/Threatening Calls	64
❖ Recreational/Vehicle Complaints	22
❖ Medical Assists	877
❖ Fire Alarms	170
❖ House Alarms	204
❖ Business Alarms	174
❖ Summons Served	67
❖ Assist Citizens	291
❖ Animal Complaints	261
❖ Suicide/Attempts	10
❖ Disabled Motor Vehicles	491
❖ Assist Other Police/Agency	289
❖ Neighbor Disputes	18
❖ Untimely Deaths	04
❖ Breaking & Entering(Homes/Vehicles)	39
❖ General Services	320
❖ Hang Up 911 Calls	163
❖ Motor Vehicle Crash/Off Road	292
❖ Drug Offenses	51
❖ OUI Arrests	59
❖ Protective Custody	17
❖ Motor Vehicle Violations	4,612
❖ Vandalism	91
❖ Suspicious Activity Investigated	690

FEES COLLECTED

❖ RMV Non Criminal Fines	\$ 59,888.18
❖ District Court Fines/Fees	\$ 16,347.17
❖ Pistol Permits	\$ 6,512.50
❖ Default Restitution Fees	\$ 0.00
❖ Administrative Fees	\$ 11,839.25
❖ Accident Reports	\$ 50.00
❖ Cruiser Use Fee	\$ 4,375.00
❖ Booking Video Fee	\$ 0.00
❖ Solicitor Registrations	\$ 25.00
 Total:	 \$ 99,037.10

Respectfully submitted,

Dennis J. Towle
Chief of Police

REPORT OF THE CEMETERY COMMISSIONERS

To the Honorable Board of Selectmen and citizens of the Town of Sutton,

The cemetery commission consists of two commissioners: James Johnson and James Renaud and a clerk Donna Wood. The commission is responsible for the recording of grave sites and the preparation and burial for all funerals both full and cremation.

There were a total of 31 funerals for the fiscal year ending June 30 2019.

The following fees were collected.

GRAVE OPENINGS:	\$ 14,900.00
LOT SALES:	\$ 7,655.00
PERPETUAL CARE:	\$ 3,300.00
FOUNDATIONS:	\$ 245.00
VAULT SALES:	\$ 125.00
 TOTAL FEES COLLECTED	 \$ 26,350.00

The commissioners would like to thank Paul Domey and his crew for their assistance with burials.

Respectfully Submitted
James Johnson: Chairman

REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following activities for fiscal year July 1, 2018 to June 30, 2019. The Commissioners are Amy Parsekian and Anthony Fattman. Interviews were held with Amy Parsekian and Staff Member, Tammy Mahoney. The Commission held their annual lifeguard meeting at Marion's Camp on June 12, 2019. Staff Member, Tammy Mahoney attended that meeting along with the following seasonal employees: Kylie Ford, Benjamin LeClaire, Ray Nichols, Nicholas Reed, Olivia Mahoney, Benjamin Gerr, and Molly Curley. Matthew Kaplan was hired later in the season.

The Town Beach was open daily June 15 through August 18 and weekends until Labor Day. The Beach was staffed with two employees 11:00 am – 7:00 pm daily.

The following passes were sold:

- 240 season passes sold to Sutton residents at \$25.00 per family totaling \$6000.00
- 61 season passes sold to non-residents at \$50.00 per family totaling \$3350.00
- 227 day passes sold at \$5.00 per person totaling \$1450.00

The Commission defined a family as 2 adults and 4 children. Swim lessons were offered at the beach prior to public opening and fees totaled \$2040.00.

The Beach was used for events sponsored by MRA Mutisport, we collected a total of \$960.00 in rental fees which were deposited in the Marion's Camp Revolving Fund.

Respectfully submitted,
Amy Parsekian
Anthony Fattman

REPORT OF SUTTON COMMUNITY TELEVISION

Honorable Select Board, Town Manager and Citizens of Sutton:

Sutton Community Television (SCTV) is the town's Public, Education and Government (PEG) cable access television resource. Local access television improves transparency, builds community relationships, empowers citizens and ensures First Amendment rights.

SCTV provides local access programming through licensing agreements with Charter and Verizon. The Charter contract, a ten-year license, expires in January 2022 and the Verizon contract, a 15-year license, will expire in July 2023. Both contracts currently assess 4% of the Licensee's annual Gross Revenues to support the local access stations. The stations broadcast on the following channels:

Public Station	Charter Channel 194	Verizon Channel 29
Education Station	Charter Channel 192	Verizon Channel 30
Government Station	Charter Channel 191	Verizon Channel 31

The department has one full-time and one part-time employee as well as a pool of trained cable recording assistants that broadcast and record almost every government meeting. The meetings are available 24/7 on the Town of Sutton YouTube station (www.youtube.com/c/TownofSuttonCable) and town website (www.suttonma.org). Local public events recorded and re-played include the Historical Society presentations, the Memorial Day Parade, and the inaugural Sutton Fourth event. Other public programs are submitted from surrounding towns or local interest groups. Education station programming includes music/chorus concerts, presentations and guest speakers, drama events and promotion ceremonies. DVD's of local programming are available for purchase for \$10. The cable department also serves the community with a broadcast of local public service announcements for local activities and events. SCTV also maintains the official Town of Sutton Facebook page with all pertinent information and announcements and links.

During this fiscal year (July 1, 2018 to June 30, 2019,) SCTV executed the following:

- 168 government meetings recorded, broadcast, replayed and posted online
- 226 programs imported and re-played
- 24 public/community events recorded, replayed and posted online
- 22 school events recorded, replayed
- 3 DVD's sold
- 456 PSA bulletins on local access stations
- 1,067 Facebook Posts
- 381,096 Facebook Reach
- 533 Videos posted on YouTube
- 8,477 YouTube video views
- 65,448 YouTube video minutes watched
- 116 YouTube Subscribers

Sutton Community Television encourages all interested residents to become local "producers" and submit programs for broadcast on the public stations. Comments regarding the programming and service from our service providers are always welcome. The cable staff can be reached via email at p.nichols@town.sutton.ma.us or by phone 508-865-8735.

Respectfully submitted,
Town of Sutton Cable Department

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Board of Selectman, Town Manager and the citizens of Sutton, we here submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending in June 30, 2019.

The Wilkinsonville Wastewater Collection System pumped 72,631,741 gallons to the Upper Blackstone Treatment Facility through the Town of Millbury with an average daily flow of 198,991 gallons per day.

The advanced Wastewater Treatment Facility has processed 23,845,299 in the FY2019. The facility averages 65,329 gallons per day. Our process control consists of pH adjustment and Chlorination of the final effluent. We monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC).

The Sutton Sewer System services 1,000 users and maintains 10 pump stations.

Sewer Superintendent: Donald Obuchowski

Commissioners: Neal Crites-Larry Wiersma- Carl Licopoli

Total Meetings from July 1, 2018-June 30, 2019: 7 meetings

of meetings attended:

Don Obuchowski-7, Neal Crites- 7, Larry Wiersma-7, Carl Licopoli-6

*Monies collected: \$711,619.14

Connection fees: \$82,500

Application Fees: \$2,650

* Readings changed to quarterly for Wilkinsonville Water. This changed our billing cycles to a later date. This is why there is a change in monies collected from previous year.

Active Projects:

-Armsby Rd-Wedgewood Farm 93 units

-Pleasant Valley Villa's-Phase 3

-Pleasant Valley Crossing-Phase 3

Goals and Objectives:

Sewer extension from Pleasant Valley Villas Boston Rd to Sutton School.

Respectfully Submitted,
The Sutton Sewer Commissioners

REPORT OF BLACKSTONE VALLEY VETERANS' SERVICES DISTRICT

Uxbridge-Northbridge-Sutton-Douglas

21 South Main St.

Uxbridge, MA 01569

508-278-8600, ext. 2037

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for federal, state, local Veterans benefits. As a district, this office also serves the towns of Northbridge, Douglas, Blackstone and Uxbridge. Sutton reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Uxbridge in FY 2019.

During fiscal year 2019, \$83,260 was paid out in M.G.L. Chapter 115 benefits for qualified Sutton Veterans and their dependents. This is a 30% from FY 2018. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:00 a.m. – 7:00 p.m. The district satellite office is in Northbridge at 14 Hill St. is open 8:30 a.m. to 4:30 p.m. on Wednesdays. The office is closed on Fridays.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any Veteran concerns.

Respectfully submitted,

Carl J. Bradshaw
Lieutenant Colonel, U.S. Army (Retired)
District Director of Veterans' Services

REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals hereby submits the following annual report for fiscal year ending June 30, 2019.

The Board regularly conducts its meetings on the first Thursday of each month at the Town Hall and serves the town by taking action on the following:

- Hears and acts on petitions taken by those aggrieved and unable to obtain an enforcement action or building permit under the provisions of MGL ch. 40A as outlined in Section (8) and Section (10).
- Hears and acts on special permit petitions for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts as outlined in MGL.Ch.40A §9.
- The Board functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGLCh.40B.

The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours.

During Fiscal Year 2019 the Board of Appeals conducted 9 meetings.

<u>Board Members</u>	<u># of Meetings Attended</u>	<u>Term Expiration</u>
Richard Deschenes, Chairman	7	2020
Daniel Petrelli, Clerk	9	2022
Michael McGovern	1	2021
Richard Haskins	6	2021
James Marran	9	2022
Christopher Matera (Associate)	8	2021

The Board acted on the following petitions:

Special Permit Applications: (6)
Variance: (1)

Administrative Fees collected: \$1,589.00

Comprehensive Permit Project Update: Leland Hill Estates

At their February meeting the Board performed their final review on the project and found it to be completed in accordance with the conditions of the Special Permit.

During Fiscal Year 2019, Michael McGovern retired from the Board after eight (8) years of service. We would like to take a moment to recognize and thank Mike for his dedication and commitment to this Board and the residents of the town.

We appreciate the opportunity to serve the town and its residents.

Respectfully submitted,
Richard Deschenes, Chairman
Lynn Dahlin, Secretary

BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT
FISCAL YEAR 2019 ANNUAL REPORT
JULY 1, 2018-JUNE 30, 2019

A Message from the Superintendent Director:

This year's Annual Report provides an ideal opportunity, which has become our custom, to go beyond the facts and figures of our operation and share vignettes of our student success stories and District achievements that capture the essence of our mission.

We truly value and appreciate your ongoing investment and personal support of your multiple municipality school system; it is invaluable. Thanks to you and the consistent work of our District School Committee and instructional team, our students continue to experience a vocational-technical education like no other.

Serving as a vibrant example of how BVT prepares its students to embrace lifelong learning, and finding and pursuing one's passion, I am pleased to introduce you to, Harry P. Cooper, Jr., one of our many alumni (and traveling tradesman) who reconnected with us. What makes Harry's story unique to us is that while he graduated in 1972 and recently retired from the Central Intelligence Agency, he is getting ready to launch his encore and prepare for his second act. Harry has put to use his training in so many ways since graduating, that he never lost sight of the value of his vocational-technical education. Harry credits BVT for giving him the skills and confidence that have served him well for the last 50 years, propelling him to travel the world and achieve a career beyond his wildest expectations.

It is our sincere hope that his story will encourage those choosing to pursue a vocational education to know that the trade learned is not the limit, but just the beginning. An education is one's passport to the world! The vast array of skills our students learn while at BVT ensures that they are prepared for whatever comes next.

We are proud to be on the front line, pioneering new learning models that are transforming education in new and exciting ways.

Dr. Michael F. Fitzpatrick
Superintendent-Director

Alumni Profile: Harry P. Cooper, Jr., Class of 1972

Passport to the World

Harry Cooper did not set out to be a world traveler. From a humble beginning, his mission was simple: to learn a trade, and secure a job. So that's just what he intended to do and that is where this success journey begins.

The idea of pursuing a vocational education came about when Harry's 8th-grade teacher recommended that he apply to BVT in 1968. Harry went home to speak with his father about this opportunity.

"My father - who had a 6th-grade education and worked as a laborer in a foundry to provide for our family of four - firmly believed that his peers who had learned a trade, always did better than he did as a common laborer," said Harry. "I recall him saying, Harry, you know they will always need carpenters. Go, earn a trade, and then if you decide to do something else, you'll always have that trade to fall back on."

With that advice, Harry traveled to BVT from Millville to visit the school. At that time, Millville had particularly low enrollment numbers for BVT. Harry chose to apply to our Carpentry program on his father's recommendation, and learned a few months later, to his surprise and delight, that he was accepted.

"Having the opportunity to attend BVT was an honor," said Harry. "Probably the biggest difference then, BVT was an all-boys school. Girls were not permitted to apply. We had some intramural sports but did not compete athletically with other schools. The focus was on the vocational programs while meeting the requirements for a high school diploma."

As a freshman, Harry participated in a six-week exploratory program where he was assigned to Drafting, Machine Shop, and Welding. For each trade, he spent one week in related and the other week in shop. "I often rely on my BVT training, but recently I've re-learned many of those skills I had originally learned during exploratory in the Welding program. I now live on a small farm, where I put those welding skills to good use," said Harry.

Having no prior trade experience, Harry found that pursuing his trade was challenging and keeping up with his classmates was difficult at first, but rewarding. He discovered that some of his classmates had previous trade experience working in the family business during the summer. "While I had to work hard to compete at BVT, my classmates and teachers helped me every step of the way. I remember that my instructors were amazing people who had very accomplished careers, loved teaching, and passing their knowledge on to us students. They led by example and left a lasting impression on me," said Harry.

As a senior in Carpentry, Harry took part in co-op and worked as an assistant at a local cabinet shop in Blackstone. Upon graduation he transitioned smoothly from primarily part-time apprenticeship to full-time work, earning a little more than the minimum wage of \$1.65/hour. "My parents expected me to get a job after high school, so I continued working in the cabinet shop as a helper while envisioning the day I would be a full-fledged cabinet maker. However, the shop owner didn't want me to learn everything about cabinet making, because he had two such apprentices leave and open a

competing business. It was that lack of opportunity that made me ponder my future and ultimately spurred my decision to join the Navy,” said Harry.

“My father had enlisted in the Navy during WW-II and was a member of a Seabee unit assigned to the 5th Marine Division and participated in the Battle of Iwo Jima. He was impressed with the tradespeople the Seabees recruited who did construction on Iwo Jima once the invasion was over. So when I spoke with him about maybe joining the military rather than being drafted, he naturally suggested the Seabees,” said Harry. Harry found that BVT gave him the confidence and courage to adapt, change, and pursue new opportunities. In 1972, against the backdrop of the Vietnam War, Harry enlisted in the Navy. “Looking back, said Harry, I don’t think my parents really understood, until after my basic and advanced training, that I could go to Vietnam. By then, the war was quite real, and many of my colleagues did go to Vietnam. By literally the luck of the draw, I was assigned to the unit responsible for South Pole construction, and I did not go to Vietnam. For those of us veterans who were trained for war, but never went, there is a bit of disappointment in having drawn a non-war assignment.”

“During my enlistment, I rose from laborer to crew leader. I completed residential construction on US Navy housing projects, including framing, drywall, roof construction, interior finish, concrete, and masonry, with an opportunity to see the world and work in some truly unique locations. “Having the chance to live and work in Antarctica, the southernmost place on earth, was the most fantastic experience in my professional life,” said Harry.

“The South Pole sits on almost 9,000 feet of snow/ice. I spent six months there working in the harshest climate on the planet. I was assigned to lead interior finish crews to construct three modular buildings inside a geodesic dome at temperatures that range from a low - 75F for a high of +13F. These modular units would later serve as a research community for the next three decades. We lived in tents while building the station and worked 12-hour shifts six days a week with most Sundays off,” said Harry.

“At the pole, said Harry, the sky is the bluest blue you have ever seen. Imagine a deep blue sky meeting the white snow that extends to the horizon in every direction. It’s breathtaking! There is no indigenous life at the South Pole, and when you get beyond the sound of the generators, you can hear your heart beating. During the summer, the sun circles once a day, but does not set.”

After spending six months working in the harshest climate on the planet, Harry was then assigned to work where it never snows. Trading in his snowsuit for a diving suit, Bermuda was his next destination, where he would spend nine months supervising a team to build underwater forms and pour concrete for a seawall project.

“My aspiration when I first joined the Navy was to do well, and one-day pursue college through my GI Bill,” said Harry. After four years with the Seabees, Harry transitioned to civilian life with plans of becoming a vocational teacher. He furthered his education at Central Michigan University with a Bachelor’s degree in education and also completed a Master’s degree in Industrial Management.

Unfortunately, teaching jobs were sparse in 1980, and the salaries meager. Harry decided to return to the Seabees and was assigned to projects in a supervisory capacity. During six additional years with the Navy, Harry found himself detailed to the US State Department, where he oversaw and completed construction projects at US Embassies worldwide. Following active duty service in the US Navy, Harry became a Civil Service employee of the

Federal Government in 1989, where his expertise developed in secure construction. During these nearly four decades of government service, Harry traveled extensively and had the opportunity to work on all seven continents and in an active war zone. “In a variety of roles with the CIA, I was tasked with approving secure construction projects worldwide. This work included flying a modular building overseas to ensure top security during the construction,” said Harry.

“I never dreamed of becoming a world traveler; it just happened,” said Harry. “Because of my travel with the Navy, employers saw me as experienced in foreign travel. Assignments came my way, and I thought little of it until realizing one day I had visited all seven continents. After traveling to Antarctica, the other six continents were more comfortable to visit. My life and career have exceeded my wildest expectations.”

BVT has always encouraged lifelong learning and finding and pursuing one’s passion. When it comes to Harry’s career, he has an impressive resume, reflective of that sentiment. “Too many people downplay the value of vocational education compared to focused college prep. My vocational education propelled me to achieve beyond my expectations,” said Harry.

Since retiring from the CIA, as a senior executive with a rank equivalent to a two-star general, Harry now works part-time as a modular construction consultant. “While most of my CIA career was not devoted to construction (actually policy and law), the only thing I want to do after retirement is to regain my roots within the construction industry,” said Harry.

As Harry prepares to launch his encore and prepare for his second act, he credits BVT for giving him the skills and confidence that have served him well over the last 50 years. Harry said, “I hope that my story encourages those pursuing a vocational education to know that the trade learned is not the limit, but just the beginning.”

Purple Ribbons Just Aren't Enough

The spirit of giving back is part of the culture here at BVT, and our students and staff recognized for raising funds for pancreatic cancer research are the driving force.

According to the Pancreatic Cancer Action Network (PCAN), the five-year survival rate for those with pancreatic cancer is among the lowest of all primary cancers at just 9 percent. The PCAN is working to create better outcomes for pancreatic cancer patients and their families with the help of fundraising efforts across the nation. In September of 2018, the PCAN recognized BVT’s Team Yancik Strong for their incredible work raising more than \$15,000 to support pancreatic cancer research.

Our community began raising money for the PCAN as a way to support and honor our HVAC&R instructor and football coach, Derek Yancik. The HVAC&R students and football players registered for the PurpleStride Boston Walk to End Pancreatic Cancer enlisted the help of the school, and the local community began raising money. Through apparel fundraisers, bake sales, restaurant nights, school events, and donations, the team continues to fight for the cause.

Sadly, Mr. Yancik lost his battle with pancreatic cancer in May of 2018, but our students and staff have made it their mission to build awareness for this important cause through their fundraising efforts and to help future patients and their families.

“I promised Mr. Yancik last year that I would raise money again this year and attend the walk even if he wasn’t here,” said HVAC&R Class of 2018 graduate Allyson Charpentier. “I feel like I’m

honoring him by keeping my promise.”

The PCAN noticed the team’s fundraising prowess and recognized the students and staff with a certificate of appreciation and a letter from the organization’s Chief Science Officer, Dr. Lynn Matrisian.

“I know that you became involved with PurpleStride Boston because of your high school football coach, Derek Yancik. Your team name says it best – you all are ‘Yancik Strong’ and you’re showing all of Boston and the nation that the students at Blackstone Valley Regional Vocational Technical High School are making a difference. Your coach would be proud,” Dr. Matrisian wrote in her letter.

You Can Make A Difference!

Please consider helping us build awareness for this important cause by joining our students and staff on the Annual Walk to End Pancreatic Cancer and/or donating to team Yancik Strong by visiting: www.valleytech.k12.ma.us/givingback

Get Social with Us!

As part of our continued commitment to bringing school news and timely information to our community, we’ve had fun connecting, engaging, and sharing through BVT’s official Facebook, Twitter, and Instagram sites.

Facebook - Join the Conversation!

www.facebook.com/BVTHighSchool

Twitter - Follow Us!

www.twitter.com/BVTHighSchool

Instagram - Share with Us!

www.instagram.com/bvt_highschool

In 2019, we engaged in thousands of conversations with our students, parents, and alumni within our online community. Whether we shared a student success story, our Quote of the Day (#QOTD), addressed a concern, or accepted a compliment, we were happy for the opportunity to get social with you. Here’s a little sampling of the most favorite posts and comments from our growing community:

Welcome Barbeque Post

- I LOVE that this event still happens! ♥
- I can't believe it's been 24 years 😊 since I went to the freshman BBQ.
- Best school ever! Thank you for everything!

Admissions Open House Post

- Thanks for putting this on, I was super impressed with BVT. Totally different from when I went many years ago.

Vocational Curriculum Night Post

- What a great night! I was so impressed by all the shop teachers and alumni we met. My son can't go wrong with any of his top shop choices.
- I love the process - who knew my son would be so passionate about a shop he hadn't initially considered! It's nice to see that kind of excitement & motivation 😊

Graduation Post

- It was a spectacular night! 🎉🎉🎉🎉🎉
- What a night! A great celebration of those who were blessed to have had the BVT experience. Best of luck to each and every graduate, and thank you to the teachers and admin who work so hard to make it all happen!

Last Wave Post

- I love the wave goodbye! Enjoy your summer!
- Huge shoutout to the driver who does the Millville route. He kept an eye out for my son so many mornings as he made the mad dash to the bus. THANK YOU!
- LOVE this tradition so much!! 🥰❤️👍

Celebrating the Class of 2019

Our graduates were all smiles as cheers echoed throughout The Hanover Theatre for the Performing Arts in Worcester at BVT's Class of 2019 commencement ceremony on May 30th. Family, friends, and educators gathered to take part in the commencement ceremony honoring 301 students, which to date, is the largest class to graduate from BVT. The night marked the conclusion of their dual high school education as they received their vocational certificates and diplomas.

Superintendent-Director Dr. Michael F. Fitzpatrick encouraged students to keep learning. "It is a lifelong pursuit. Continue to strive to be the type of people in this world who make things happen by consistently learning, and then, more importantly, putting what you learn into action. You have already taken numerous steps at BVT to become the future pioneers, entrepreneurs, and guardians of our society," Fitzpatrick said. "You have proven your motivation to build a bright future. You are on the cusp of greatness, a life full of opportunities. There is no rubric for life! What comes next is exciting, new, and completely up to you. You decide."

Following the commencement ceremony, proud parents, family members, and friends rushed to greet our graduates with hugs, cheers, and many congratulations.

See the photo gallery of the graduation at: www.valleytech.k12.ma.us/classof2019

FY19 - Another Outstanding Year of Achievements

Our students continue to display their mastery of rigorous academic topics and industry-validated vocational-technical competencies.

367

During the 2018–2019 school year, a total of **367 AP course exams** were given to 253 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Calculus BC, Computer Science A, Macro-Economics, Psychology, Physics 1, French, and Spanish Language & Culture.

20 years

The Massachusetts Comprehensive Assessment System (MCAS) tests have played an important role in the achievement level of students in the Commonwealth for the past **20 years**. Spring 2019, the Department of Elementary and Secondary Education instituted the Next-Gen MCAS, an updated, more rigorous, computer-based test to determine a student's readiness for career and college. This new system of tests also incorporates altered scoring tiers. Our students have an impressive history of high levels of academic success and results on the MCAS. On the initial administration of the Next-Gen MCAS, our sophomores continued that trend. In English Language Arts, 99 percent of BVT students achieved Competency Determination (a graduation requirement) on the MCAS, and 98 percent achieved CD in Mathematics.

\$5.6 million

Members of the Class of 2019 earned more than 300 scholarships and awards with a collective renewable value in excess of **\$5.6 million**.

257

A total of **257 juniors and sophomores** participated in the fall PSAT/NMSQT and spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SATs and Advanced Placement program.

100%

In Spring 2019, 179 freshmen took the High School Science MCAS, and **100 percent achieved** Competency Determination, while 98 percent scored within the higher range.

Students Take the High Road in Pre-Apprenticeship Program

We know that having a well-trained workforce is an essential part of any construction project. With that in mind, our course offerings have been carefully developed to challenge all students to maximize their academic and vocational experiences. The fusion of academic and career technical learning gives our students a competitive advantage when they enter the workforce.

Under the watchful eye of Tom Lemon, an instructor with the New England Laborers Training Academy in Hopkinton, MA, 17 juniors in our Construction Technology program participated in an intensive week-long pre-apprenticeship training program in March. This program is the largest in the state for the highway construction field and is available to schools across the Commonwealth through the New England Laborers Training Trust Fund with a contract awarded through the Massachusetts Department of Transportation.

"Given that the average age of most workers in the construction industry is in the mid-50s, we needed to address the aging workforce and the need for skilled laborers. We are trying to create a pipeline of tradesmen and women that are interested in establishing careers on MassDOT highway construction projects through this program," said Lemon.

"As a female in Construction Technology, I have explored many career paths in the industry ranging from labor work to management and design," said Annabelle O'Reilly of Hopedale. "I've learned hand tool mastery and safety to ensure I respected the heavy machinery around me before I used them. I love being in construction, because after every project, I can step back and look at how far I have come. With my classmates and instructors supporting me and helping me grow as a

craftswoman, I feel capable of so much, and I am grateful to have this hands-on learning experience.”

During this program our students learned industry-specific skills through various training modules such as work zone safety, how to line and grade paved surfaces, CPR/first aid and AED certification, and construction math. Important life skills such as showing up on time and prepared to work when on a job site were also emphasized, which are all desirable skills to prospective employers.

“Having the chance to learn first-hand from some of the leading construction laborers in the Commonwealth is a great opportunity,” said Justin Braza of Milford. “I was able to gain real work experience, which I enjoyed, apprenticeship hours, and CPR renewal & recertification all while still here in high school, which will help me in the long-run.”

O’Reilly felt that the training was wonderful. She said, “I was not given less opportunity or less labor work due to my gender; Mr. Lemon saw I was a carpentry student interested in gaining as much information and skill as possible. This allowed me to get a better sense of my interests in construction. This equality is a core component of BVT, where nontraditional students are not out of the ordinary. I am grateful to see that the treatment on the basis of gender is not present in my school, nor in the industry. With more women being involved in nontraditional vocations, the unequal treatment among the sexes is disappearing.”

The program concluded with students constructing a form for a single concrete panel. Nathan Curran of Millbury said, “It was a great time learning concrete work. I had an amazing experience and learned lots of new things.” He and several of his classmates said that having the chance to see and experience the work done by the laborers in person gave them valuable insight about the possibility of pursuing this industry as a career path themselves.

Our Students Shine at SkillsUSA

SkillsUSA is a national organization serving high school and college students, and their instructors enrolled in trade, technical, and skilled service instructional programs. The annual SkillsUSA competition series operates as a showcase for vocational-technical education. Students compete with each other in hands-on technical exams designed and judged by industry leaders and experts. Our students proved their technical skills are among the best in the country in 2019, and kept their impressive winning streak alive, by earning 150 medals at the district, state, and national levels.

Massachusetts District V Conference

33 Gold, 31 Silver, and 31 Bronze

Massachusetts State Leadership and Skills Conference

25 Gold, 16 Silver, and 12 Bronze

National Leadership and Skills Conference

2 GOLD

John Doiron of Douglas, Dental Assisting

Samuel Houle of Millville, Major Appliance Technology

4th PLACE

Melissa Vieira of Milford, Nurse Assisting

Mya Ackerman of Douglas, Restaurant Service

5th PLACE

Connor Andrews of Sutton and Zachary Rivernider of Mendon, Mobile Robotics
Joseph Cardin of Sutton, Welding

6th PLACE

Emma Kane of Blackstone, Kierra Kurtyka of Uxbridge, Renata Santiago of Milford, and Carissa Penta of Blackstone, Entrepreneurship
Vella Ross of Northbridge, Medical Terminology

7th PLACE

Demitri Almeida of Milford, Telecommunications Cabling

OVER 10th PLACE

Christopher Aurelio of Mendon, Photography
Max Brueggemann of Northbridge, Technical Drafting
Olivia Cheschi of Milford, Alyssa Davis of Blackstone, and Sarah Duncan of Bellingham, Promotional Bulletin Board
Jake Garille of Uxbridge, Electrical Construction Wiring
Logan Keefe of Milford and Mason Weagle of Millbury, Digital Cinema Production
Jacob Martin of Upton, Automotive Service Technology
Caitlyn Meisner of Bellingham, Health Occupations Portfolio
Kevin Queally of Sutton, Advertising Design

NATIONAL OFFICER

Adam Cavanaugh of Milford. Adam was also awarded one of the very first SkillsUSA Career Essentials Credential Certifications.

NATIONAL OFFICER ELECT

Anika Koopman of Northbridge, National Region One Vice President

NATIONAL VOTING DELEGATES

Jessica Brown of Douglas
Skylar Chase of Northbridge
Katie Houskeeper of Upton
Abby Kelly of Hopedale
Tanyikeh Muanya of Milford
Madeleine Poitras of Hopedale
Samantha Stephens of Mendon

A BVT 1st at FIRST Robotics

The FIRST Robotics Competition is a national engineering contest that immerses high school students in the exciting world of engineering. Teaming up with engineers from businesses and universities, students get a hands-on, inside look at the engineering profession. Teams compete in a spirited, no-holds-barred tournament complete with referees, cheerleaders, and time clocks.

As a junior in Engineering & Robotics, Hannah Rosenkrantz earned the honor of FIRST Robotics Competition Dean's List Semifinalist at Bryant University in March. She is the first

student from BVT to win this prestigious award. The student who earns this designation is an excellent example of a team leader who has built awareness for FIRST and its mission all the while achieving personal technical expertise and accomplishment.

Hannah is one of 22 students on our 2018 - 2019 Robotics Team, The Intimidators, who made it to the semi-finals and took the Judge's Award at the FIRST Robotics Competition.

“Learning things on a chalkboard just isn't enough for me. I can be told that $A^2 + B^2 = C^2$, but it doesn't mean anything until I can actually build it myself and SEE it physically working. That's why I fell in love with robotics. It's a way of taking everything we learn in class and applying it to the real world. Robotics isn't just teaching us about Science, Math, and Technology. We're learning communication skills, teamwork, leadership, and other soft skills.”

- Hannah Rosenkrantz, a junior in Engineering & Robotics, Class of 2020

Silence Speaks Volumes

Our Gender Sexuality Alliance (GSA) Club serves the LGBTQ+ community on campus and works to create a safe environment that fosters a sense of community among students of all sexual orientations and gender identities. The club seeks to promote the understanding of the issues facing gay, lesbian, bisexual, and transgender.

Our GSA Club and other interested students participated in the Day of Silence on Friday, April 12th. Silently and peacefully, they protested anti-lesbian, gay, bisexual, and transgender (LGBT) bullying, harassment, and name-calling. The vow of silence represents the silence faced by LGBT people and their allies each and every day. Rather than speaking, they handed out “speaking cards” explaining their reasons for remaining silent. By taking part, students have an opportunity to teach one another about diversity, respect, and empower themselves by realizing they CAN make a difference in the world.

To learn more, visit: www.dayofsilence.org.

Kudos

Celebrating Excellence

The accomplishments of our students and staff included numerous awards and recognitions in FY19.

Student Council Earns National Recognition

Our Student Council was recognized as a 2019 National Gold Council of Excellence by the National Student Council (NatStuCo). To meet the requirements for the award, a variety of criteria had to be met, such as crafting a written constitution, conducting regular meetings, and adopting a democratic election process. They also had to demonstrate successful sponsorship and participation in leadership development and activities that serve its school and community.

First-ever State Vocational Championship

Give it up for our Boys Varsity Lacrosse team. Our mighty Beavers scored a 10-5 victory over Bristol Plymouth in May, capturing our first-ever state vocational championship. “It was awesome!” said head coach Andrew Barksdale. “It gave us confidence going into the district tournament, and it was so great to see how excited everyone was after we won.” The excitement was felt among the coaching staff as well. Three of the four coaches are alumni of our lacrosse program.

Super Bowl State Champions Honored at State House

Our Varsity Football Super Bowl Champions achieved school and state history by winning the 2018 MIAA Division 7 Championship game on December 1st at Gillette Stadium. Our Beavers beat St. Mary's of Lynn 17-0. It was a win for the record books with BVT being the first vocational school in Massachusetts to win a state championship. Wearing smiles and shiny new rings, the team and coaches were honored at the State House on April 23rd. Go BEAVERS!

Outstanding Vocational Technical Student of 2019

This award is presented each year by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA) to one student from each vocational technical high school in Massachusetts. The award recognizes students who have made significant contributions to their local school district and to the statewide vocational education system. Recipients must have excellent attendance, a minimum of a 3.5 GPA and vocational-related work experience. The students must demonstrate leadership qualities, technical competence, involvement in the community and extracurricular activities. **Zachary Rivernider, a senior in Electronics & Engineering Technology is the 2019 recipient.** He ranked 5th in his class of 301 students.

#61 Best High School in Massachusetts

BVT ranked #61 on U.S. News & World Report's 2019 Best High Schools list in Massachusetts and #1,290 nationally. Our overall score was 92.52 out of 100. Last year, we ranked #78 in the state and 1,877 nationally. To learn more, visit: www.valleytech.k12.ma.us/besthighschool

Innovative Successful Practices Project

AASA, The School Superintendents Association named Blackstone Valley Vocational Regional School District as one of the country's "Most Innovative School Districts" for implementing innovative approaches to expand and support student learning and achievement.

The Successful Practices Network and AASA conducted a yearlong study of innovative best practices in public K-12 school systems across the United States. From that study, 25 national Innovative Successful Practices systems were identified based on their ability to demonstrate rapid improvement in student learning and preparedness through innovative organizational and instructional practices.

By invitation only, BVT was asked to host an on-site visit. We supplied detailed best practices data to be analyzed and made students, staff, administrators, and community members available for interviews as part of the process. The Successful Practices Network and AASA developed a case study, titled Achieving the Unthinkable, based on their research, which can be found at: www.valleytech.k12.ma.us/innovativesuccessfulpracticesproject

Community Projects

Our students participate in community projects each year, which give District residents a tangible return on their investment while providing our students with invaluable real-world, hands-on experience. Whether it's reconstructing a playground, creating a sign for your business, or remodeling a public building or local landmark, we believe giving back is a great opportunity to bring about change and make a positive impact within the communities that support our students. BVT's work on capital improvement projects throughout our 13-town District is a welcome source of financial relief for local budgets by using internal talent and resources. We're

proud to provide further savings for District residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY19, a total of 418 projects and services resulted in significant savings for our District:

Direct Savings to Towns:	\$197,700
In-school Projects, Installations, and Repairs:	<u>\$192,500</u>
Total savings to taxpayers:	\$390,200

A few of the FY19 community projects include:

New Roof for Hopedale Town Park's Message Kiosk

When the Hopedale Town Park needed a new roof for its damaged kiosk, they reached out to BVT and our talented students. Construction Technology Instructor, Michael Swanick led a team of students through the renovation and restoration process. Students removed the damaged roof, rebuilt the new roof and then fit it to the existing structure, matching what was already there, provided a hands-on learning opportunity for our students to complete structural and historic repairs on a roof. With signage displayed outside, this beautiful new message center kiosk roof will help protect printed signs from the elements.

Gathering in Style at Birmingham Court

Birmingham Court in Milford has a large multipurpose gathering room, built in the early 70s complete with floor to ceiling wood paneling and plaster issues. Wanting a more modern look, there were several options to consider. Opting for a fresh coat of paint, Benjamin Moore Paints, located across the street from their building, worked with BVT to provide materials needed for this project. Painting & Design Technology Instructor, George Creely and Construction Technology Instructor, Michael Swanick led a team of students to remove the dated paneling, patch and repaint the interior walls, match up the electrical boxes and complete minor modifications for electrical. Thanks to this partnership, Birmingham Court now has a modern new room where the community can gather in style.

Bathroom Makeover at Miscoe Hill Middle School

When the Miscoe Hill Middle School in Mendon established a School Beautification Committee to address projects on their grounds, the outcome included a new partnership with BVT. Students in Construction Technology, Electrical, and Plumbing teamed up for this makeover. The bathroom was in poor condition and desperately in need of a renovation. Due to the heights of the existing fixtures, building code, and compliance issues of today, as well as the abuse it has taken over the years, the entire bathroom had to be re-done. This project included a full demolition and reconstruction, which included moving 30-year-old pipes so new pipes could fit into the existing space. This provided a challenge when working with new materials, and applications, but our students rose to the occasion. From new sheetrock and plaster, to closing up the walls, the bathroom makeover is complete. Knowing the importance of school pride, our students were glad to be involved in this project, helping make another school beautiful.

Return on Investment

BVT Budget Leverages Federal and State Funding to Enhance a Positive Learning Environment

Our School Committee developed the District's FY19 budget in a manner that adheres to strict state requirements while also responding to the challenges set forth by the State's Executive Office of Labor and Workforce Development, and the needs of local business and industry. Administration works in partnership with the Central Workforce Investment Board and other stakeholders to

identify and respond to specific industries experiencing worker shortages and skills gaps. Despite a very modest increase in State Aid, the District leveraged grant and other private funding opportunities to hold the operating budget to a 4.74% increase. As the State continues to raise the minimum contributions of our member towns (5.04% for FY19), the School Committee once again authorized the use of \$250,000 in available reserve funds to help offset the impact.

Administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste in a manner that preserves the delivery of a quality education. We strive for teacher excellence through targeted professional development opportunities and stress the importance of a healthy lifestyle (students and staff alike) to promote a positive learning environment.

The District's FY19 operating budget of \$23,802,023 was funded primarily by \$9,036,498 in Chapter 70 & 71 State Aid and \$14,359,525 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Grants: Complementing Community Support

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY19, local assessments were complemented by more than \$1.0 million in grants, private sector support, and efficiencies.

BVT furthered its commitment to bringing advanced equipment and curriculum to students with the receipt of MA Skills Capital Grants of \$234,149 for Advanced Manufacturing and \$125,000 for our Diesel Engine Technician Pathway. The Skills Capital Grant program of the Baker-Polito Administration provides direct investments in the most up-to-date training equipment designed to address skills gaps in critical industries throughout Massachusetts. For example, the Advanced Manufacturing grant was used to purchase state-of-the-art equipment that provides training for the new adult evening school program students as well as our day manufacturing students. Given the shortage of skilled workers in the advanced manufacturing field, access to this equipment will help ensure our learners are developing the necessary skills to compete for employment or post-secondary opportunities in this field.

The Diesel Engine grant allowed us to expand our existing automotive technology curriculum through the introduction of a new Diesel Mechanic Technician course. The new equipment and facility upgrades provide student access to the necessary machinery and tools required to master basic diesel machine maintenance and service, hydraulics, diagnostics, and large wheel/tire maintenance training.

In addition to grants, BVT saved on capital expenses throughout FY19 by accepting donations of equipment and funding from businesses and industry partners. Automotive Technology received one such gift when MassBay Community College generously donated a 2012 Chevrolet Camaro Convertible and a 2014 Cadillac SRX4. Donations like these yield significant cost savings for BVT and provide valuable hands-on experience for our students. To assist in maintaining one of our student transportation vans used for community projects and educational field trips, Homefield Credit Union was added to the list of area banks who provide generous annual financial support.

Class of 2019: Sutton Graduates

NHS: National Honor Society NTHS: National Technical Honor Society

Connor Alden Andrews, Drafting & Design Technology; Joseph Isaac Cardin, Advanced Manufacturing & Fabrication; Michael Robert Clauss, Drafting & Design Technology; Lindsey Elizabeth Ferreira, Multimedia Communications; James Francis Fiore, Jr., Information Technology; Lauren Ann Gray, Business & Entrepreneurship; Hailey Morgan Gibeault, Painting and Design Technology; Ranita Lynne Gubbins, Business & Entrepreneurship; Peter Michael Guertin, Drafting & Design Technology; Neve Nina Johnson, Painting and Design Technology (NHS); Victoria Frances Kacerik, Painting and Design Technology; Nicholas Peter Kazarian, Drafting & Design Technology; Natalie Cecelia Kirouac, Electronics & Engineering Technology (NHS); Travis Steven Lavoie, Electrical; Justin Jesse Peter Limanek, Automotive Technology (NHS); Olivia Patricia Mahoney, Health Services (NHS/NTHS); Zoe Rose Mahoney, Engineering & Robotics (NHS/NTHS); Katelyn Jorja Malloy, Electronics & Engineering Technology; Jack Edward Mandella, Advanced Manufacturing & Fabrication; Rose Marie Mandella, Cosmetology (NHS); Alexandra K Mathis, Dental Assisting; Cassandra Marie McCallum, Culinary Arts; Kayla Joy McMahon, Culinary Arts; Ashley Priscilla Mushinsky, Culinary Arts; Leah Mary Nemetz, Cosmetology; Ashleigh Carol Rhea Niewiera, Health Services (NHS); Ashley Marie Peduzzi, Cosmetology (NHS); Grace Elisabeth Peters, Painting and Design Technology; Kevin Thomas Queally, Multimedia Communications (NHS); Nicholas Jon Reed, Engineering & Robotics (NHS/NTHS); Tori Rose Renaud, Cosmetology; Sarah Elizabeth Stafinski, Health Services; Brett Raymond Szczurko, Information Technology; Jonathan Michael Tougas, Plumbing; Nathan Richard Tougas, Heating, Ventilation, Air Conditioning and Refrigeration; and John Michael Warren, Advanced Manufacturing & Fabrication (NHS).

School Committee

Our School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman: Joseph M. Hall, Bellingham

Vice Chairman: Gerald M. Finn, Millville

Assistant Treasurer: Chester P. Hanratty, Jr., Millbury

Secretary: Anthony M. Yitts, Grafton

Joseph A. Broderick, Blackstone

John C. Lavin, III, Douglas

Mitchell A. Intinarelli, Hopedale

Dennis P. Braun, Mendon

Paul J. Braza, Milford

Jeff T. Koopman, Northbridge

Julie H. Mitchell, Sutton

David R. Bartlett, Upton

James H. Ebbeling, Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick

Assistant Superintendent – Director/Principal: Anthony E. Steele, II

Assistant Superintendent for Finance and Operations: Kurtis W. Johnson

District Treasurer: Barbara A. Auger

REPORT OF THE SCHOOL DEPARTMENT

I am pleased to submit the annual report as Superintendent of the Sutton Public Schools, which covers the time period of July 1, 2018 to June 30, 2019.

Annual School Committee and Leadership Retreats

School Committee members were as follows: Bruce Edwards, Chair; Paul Brennan, Vice Chair; Kristen Feifert Clark, Secretary; Nathan Jerome, Member; and Peter Tufts; Member.

There were 20 School Committee meetings during the fiscal year. No monies were collected. Set forth below is the number of meetings that each member attended:

Name	Number of Meetings Attended
BRENNAN, Paul	19
EDWARDS, Bruce	19
FEIFERT CLARK, Kristen	19
JEROME, Nathan	20
TUFTS, Peter	19

School Committee members participated in a summer retreat on July 16, 2018, which provided an opportunity to review and discuss Budget Process; Curriculum Director for FY19; Transportation; BVT vs. SPS Messaging; Community Survey; Policy Update; and MOA for MS Guidance.

The 2018-2019 school year started on the scheduled day, Wednesday, August 29, 2018. Sutton's enrollment was 1,369 (a decrease of 14 students from the previous school year). Administrators and staff agreed that it was a smooth opening with students beginning before Labor Day for a two day week.

Building

The maintenance and custodial staff at Sutton Public Schools strive to keep the buildings looking clean and well maintained. They perform daily, weekly, and other periodic cleanings, as well as preventative maintenance for the safety and wellness of the students, faculty, and town.

High School

The 2018-19 school year was another successful one for Sutton High School. Our students continue to excel in the classroom, in athletics, the arts, and in the community. In the fifth year of our partnership with Mass Insight Education, our AP program continues to grow and reach more students. This year, we had 161 students enroll in AP Classes. They produced 101 qualifying scores. This year was highlighted by the work of our staff to begin the work to reimagine what school should and could be for our students. After our NEASC visit in 2018, the staff and students had substantial conversations about what kinds of program we wanted to offer our students. This resulted in changed graduation requirements, including the addition of a 'Financial Wellness' requirement and new elective offerings to allow students to pursue their own interests.

On the field and on the court, our student athletes excelled, once again, highlighted by five school records being broken, the Girls' Indoor Track team extending its unbeaten streak to 148 dual meets, and a State Championship for our co-op Hockey team. Several of our students excelled in the arts - with three performances by our drama club, multiple great performances by our band, and outstanding work displayed at our annual arts night. Our Community Service Learning Club, Student Council, National Honor Society and other student groups spent countless hours in the Sutton community giving back through community service. Our Connections Club hosted a statewide conference of over 500 participants from 35 high schools and middle schools. Presenters from colleges & universities from all over the country came to share their knowledge and expertise on issues of social justice. Finally, 83 of our 106 Seniors spent their 4th quarter out in the workforce applying the skills and knowledge they have accrued in their time at Sutton Public Schools in the real world.

Middle School

The 2018-2019 school year was a busy one at the Middle School, with a lot of firsts. The year started with students participating in the State-wide STEM (Science, Technology, Engineering, and Math) initiative. Beginning on October 22nd through the 26th, 6th graders were immersed in lunar exploration, 7th graders examined the mechanics of kinetic sculptures, and 8th graders engaged in all aspects of surgical techniques. As a culminating project and exposition, 6th graders built their versions of sustainable lunar colonies, 7th graders built their own kinetic sculptures, and 8th graders utilized their surgical techniques to suture organs. Both parents and the community were invited into the school on Friday afternoon to provide students with opportunities to discuss their week's learning.

At the end of the year, the majority of 8th graders traveled to Washington, D.C. for four days. With Principal Goyette acting as tour guide, students journeyed through the many sites of Philadelphia, the Capitol, as well as Fort McHenry in Baltimore. The highlight of the trip was the evening boat cruise of the Potomac River, which included dinner and dancing.

Lastly, the Middle School was fortunate to secure funding from the Sutton Education Foundation Trust for the purchase of midi-lab 'jamstik' guitars for the Music Department. Additional funding was secured by way of a competitive grant from the *American Student Assistance (ASA)* foundation to develop a robust Engineering Program at the Middle School level that could potentially feed students into the High School's *Project Lead the Way* programming. The ASA grant secured \$60,000 worth of funding over the next three years.

Elementary School

The 2018-2019 school year was very busy and productive. We welcomed Melissa Houlihan to our office staff as a part-time Administrative Assistant. Kristy Gaska and Emily Luukko also joined us as full-time Instructional Assistants.

We held a STEM (Science/Technology/Engineering/Math) Fair and a Biography Fair. Our students ventured on several field trips. The Boston Museum of Science and Windows on Wildlife brought traveling field trips to our school. We had a service dog and its owner visit third grade and a potter to fifth grade. Third grade visited the Eight Lots School House and the center of town. Fourth grade students took a walking field trip to our town library. We held a motivational assembly led by Mr. Peace who promotes kindness and positivity, which was brought to us by our Diversity Council and PTO. John Porcino, storyteller and writer, was back to teach writing at all grade levels

and to offer a literacy night for students and families. Our students also had the opportunity to participate in the Green Bean production of *Stories to Stage*, which is based on student artwork and story writing. Our PTO held many events and provided many grants to our teachers throughout the year. We had two sessions of Afterschool Enrichment provided by the PTO.

Our fifth grade students organized a community service event to bring in household and other items to help families in need. All students in grades 3-5 were assessed in MCAS in Math and ELA and students in grade 5 were assessed in Science and Technology. All assessments were computer based. We held an end of the year celebration and carnival for students in grade 5 and Field Day for all students in grades 3-5. We had two band and chorus concerts for students in grade 5. Classrooms are now equipped with Smartboards for all teachers.

Simonian Center for Early Learning

The Simonian Center for Early Learning had another busy and successful year. Our focus continues to be creating a balanced approach to learning by bringing in developmentally appropriate learning activities and instructional delivery. This could be seen specifically in our focus on writing throughout the year. Across our grade levels we modified, added, and renewed our writing tasks to concentrate on low stakes activities. The purpose of this was two-fold, first was to take away the stress and pressure of getting “it right”. We wanted to help children learn from early on that writing is joyful and about communicating, not only about a set of rules or a pattern to follow. Secondly, we wanted to promote and encourage creativity in the ways they could express themselves. This writing/communication could be journaling, comic strips, poetry, free writing, etc. The big idea and take away from all of this was (and continues to be) to give multiple opportunities for the students to write without the fear of getting it wrong or that everything would be graded. We want to nurture a love of reading and writing and, by making this change in our presentation, we hope to share that vision and reinforce the practice!

Special Education

Sutton Public Schools’ Special Education Department works to support students who have been identified as having a disability and needing special education services in order to access the curriculum. The staff consists of highly qualified and certified teachers in the areas of special education, speech/language, occupational therapy and physical therapy. These professionals, along with support staff, focus on providing special education services to approximately 250 students (18.5% of the student population) Pre-K through grade 12+. Most students’ needs are met in the general education setting. A small number of students are in substantially separate programs for academic instruction with varied opportunities for inclusion with their same aged peers. At the High School, vocational and transition planning has continued to expand with students participating in opportunities both on and off campus. For students who have academic needs that cannot be met at the Public School, out of district placements are utilized.

Extended school year programming was provided during the summer of 2019 to students whose IEPs required these services in order to prevent substantial regression of skills acquired.

District-Wide Initiatives

The District wide initiative for 2018-2019 was the writing initiative focused on writing in the classroom every day in every subject. Professional Development was offered to a K-12 team, with multiple teachers per level attending a two day seminar during the summer. Based on Havery

Daniels, Steven Zemelman, and Nancy Steineke's publication, *Content-Area Writing, Every Teacher's Guide*, teachers were presented with writing to learn strategies that were easily transferred into the classroom. Upon the start of school, those teachers that attended the summer professional development then presented to their school staff the strategies. Administration monitored the progress of writing in the classroom on a monthly basis, with writing improvement measured by each classroom teacher. It was noted by several middle school teachers that they observed an increase in the depth of understanding of subject based on student writing samples.

The Arts

The arts were led by an incredibly dedicated staff including Cameron Loss, Justin Falvo, Susan Wildman, Suzanne Dame and Sandra Kerr. Our *Fine Arts Program* continued to thrive with great performances by our band and chorus at their annual Winter and Spring concerts. The Drama Club performed a musical: *Selfie / I Don't Want to Talk About It* and *Hamletown*. Our annual "Celebration of the Arts" night, exhibiting remarkable artwork produced by our students, was a success!

Athletics

The 2018-2019 school year was another very exciting and successful year for Sutton Athletics. A total of 260 students in grades 9-12 participated on at least one team and 130 more students in grades 6-8. Sutton Athletics is proud to be part of the **Massachusetts Interscholastic Athletic Association (MIAA)** and member of the **Dual Valley Conference (DVC)**.

Here are a few of our major accomplishments:

- Dual Valley Conference Champions
 - Girls Soccer
 - Boys Soccer
 - Boys Indoor Track and Field
 - Girls Indoor Track and Field
 - Girls Basketball
 - Girls Outdoor Track and Field
 - Boys Outdoor Track and Field

The following teams qualified and participated in tournament level play:

- Girls Soccer
- Boys Soccer
- Field Hockey
- Volleyball
- Girls Basketball
- Boys Basketball
- Baseball
- Boys Tennis
- Girls Tennis

The Athletic department also strives to keep the community informed via social media on Twitter, Facebook, and Instagram @SuttonAthletics

Go Sammies and Suzies!

Class of 2019 Post-Secondary Graduate Statistics

4-year college/university	84	85.7%
2-year college/university/prep.	10	10.2%
Technical/Trade School	0	0%
Military	1	1.02%
Employment/Work Force	2	2.04
Post-Graduate (13th year)	1	1.02%
<hr/>		
	98	100%

- 94 students or 95.9% going on to a 2 or 4-year college
- 95 students or 96.9% going on to some education

Information Technology

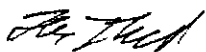
Through the town capital fund and the matching federal ERATE grant, we were able to complete a districtwide upgrade to our wireless network to the latest standard.

- Every classroom in the district has a wireless access point - this required running cable to half of all district classrooms
- WiFi calling allows for cell phones to make and receive calls over the wireless network

Farewell

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Donna Rezukey, Linda Rheault, Susan Hebert and Jane Oleksyk.

Very truly yours,



Theodore F. Friend
Superintendent of Schools

Annual Salaries by Calendar Year 2019

Administration

ANDERSON	JONATHAN	\$	1,200.00
BANNON	JEFFREY	\$	600.00
HALL	DAVID	\$	1,300.00
HEBERT	JOHN	\$	700.00
JACQUES	DEBRA	\$	56,894.07
LIMANEK	JESSE	\$	1,200.00
MEAD	WENDY	\$	1,200.00
SMITH	JAMES	\$	159,941.50

Cable Access Committee

BERGESON	KYLE	\$	144.00
HICKS	CHRISTINE	\$	36,029.40
MUELLER	ANGELA	\$	1,329.00
NICHOLS	PAMELA	\$	68,561.38
SHEA	DENNIS	\$	3,933.00

Town Hall Custodian

GURDJIAN	VAHE	\$	5,227.50
----------	------	----	----------

Assessor's Office

HICKS	LINDA	\$	30,213.71
NICHOLS III	RAY	\$	4,392.34
NUNNEMACHER	ROBERT	\$	3,475.00
SARDAGNOLA	JOYCE	\$	68,896.25

Animal Control Officer

CHAUVIN	DANIEL	\$	18,517.50
---------	--------	----	-----------

Treasurer/Collector

CHINAPPI	ERIN	\$	34,363.12
LYNCH	LISA	\$	21,641.06
TROAST	LISA	\$	49,361.88
WOOD	DONNA	\$	66,459.41 (Collectors Office/Cemetery)

Conservation

BIEN	WANDA	\$	37,452.11 (Conservation/Assessors)
------	-------	----	------------------------------------

Accounting

HARRISON	TIMOTHY	\$	62,758.25
----------	---------	----	-----------

Building Department

ATCHUE	RICHARD	\$	1,427.40
BURLINGAME	NELSON	\$	750.00
COUTURE	JOHN	\$	77,673.50
DAHLIN	LYNN	\$	38,170.35
MORRIS	LAWRENCE	\$	13,501.75
REILLY	WILLIAM	\$	1,427.40
WIERSMA	LARRY	\$	11,360.42

Board of Health

BATER	JUDITH	\$	25,457.19
PELADEAU	MARIE	\$	120.00
PELADEAU	GRACE	\$	11,316.25
RAWINSKI	CHERYL	\$	80,254.50

Council on Aging

ADAMS	LEE	\$	750.00
ALDERMAN	CLARKE	\$	25,377.00
ANNIS	TIMOTHY	\$	11,765.24
BEAUPRE	GLORIA	\$	11,950.00
BJORN JR	BURTON	\$	750.00
CONLON	KAREN	\$	750.00
DEHAAN	MICHAEL	\$	1,415.88

Police Department

**This data excludes "extra duty" pay which is NOT paid by the Town*

AVEY	CHRISTOPHER	\$	60,884.63
BOHANAN	MATTHEW	\$	112,203.10
CODERRE	ZACHARY	\$	12,556.87
CONLON	DONALD	\$	1,775.00
DESRUISSEAU	DEREK	\$	86,392.70
EARLY	JAMES	\$	11,768.83
FORTUNATO III	JOSEPH	\$	115,544.12
GRAVES	MAUREEN	\$	24,712.77
HER	CHONG	\$	5,670.01
HUGHES	KATHRYN	\$	52,619.18
HULL	BRIAN	\$	64,274.22
JACQUES	WILLIAM	\$	96,312.64
KRULA	DENISE	\$	30,569.79
LEFEBVRE	BRYAN	\$	91,035.71
LEONARD	RAEANNE	\$	46,609.86
MCGEE	MICHAEL	\$	33,175.02
NUNNEMACHER	JOSHUA	\$	130,448.40
O'ROUKE	BRYAN	\$	88,791.98
PEPIN	MATTHEW	\$	25,956.40
PERRY	DAVID	\$	130,434.54
RICHARD	KEVIN	\$	84,502.30
RUSSELL	ROBERT	\$	3,348.28
SIEQUIST	SHAUN	\$	7,013.13
SMITH	LISA	\$	979.55
STEBBINS	DAVID	\$	57,465.24
STOCKHAUS	RYAN	\$	47,286.68
SULLIVAN	LISA	\$	105,759.53
TOWLE	DENNIS	\$	153,887.24
URATO	JAYSON	\$	8,445.82

Fire Department Full Time

BELSITO	MATTHEW	\$	103,394.50
BRIGGS	JEFFREY	\$	67,385.59
DRESSER	ROBIN	\$	64,072.83
ROY	RENEE	\$	59,887.45

Fire Department Part Time

BELSITO	TAYLOR	\$	980.86
BELSITO	CASEY	\$	192.00
BESSETTE	PAUL	\$	478.24
BESSETTE	LAURA	\$	1,920.57
BRIGGS	THOMAS P	\$	3,234.52
BRIGGS	STEPHANIE	\$	3,133.94
CAMERON	ANTHONY	\$	4,905.00
CAMMUSO	JONATHAN	\$	1,945.46
CONLON	JEFF	\$	2,386.49
COURTNEY	SHAWN	\$	4,327.61
DAUTRICH	CHARLES	\$	590.98
DEUTSCH	LAWRENCE	\$	4,919.19
FLAGG	MATTHEW	\$	1,629.36
FORD JR	NEAL	\$	5,463.28
GALANOS	JAMES	\$	622.80
GASKA	JACOB	\$	715.37
HARRIS	MICHAEL J	\$	3,604.16
HOLM	MICHAEL	\$	3,767.24
KANE	WILLIAM	\$	2,365.78
LAMBERT	ADAM	\$	2,548.96
LAMBERT	COREY	\$	2,161.39
LAMBERT	SHANE	\$	2,454.75
MCMAHON	ETHAN J	\$	5,574.07
MCMAHON	ADAM	\$	4,971.33
MCMAHON	JARED	\$	3,795.99

EDELSTEIN	MICHELLE	\$	59,403.50
GUILBERT	DONNA	\$	750.00
HANLEY	DIANE	\$	27,278.30
HASKINS	RICHARD	\$	750.00
HOLZWARTH	PAUL	\$	750.00
JACQUES	ROBERT	\$	54.00
JEZYK	RITA	\$	750.00
JOLLY	MARIE	\$	750.00
MAURIER	ANITA	\$	750.00
PERRY	JEFFREY	\$	750.00
SPOKIS	VERONICA	\$	750.00
VAN DYKE	HARRIET	\$	750.00

Planning Department

DEFAZIO	DOREEN	\$	23,283.78
HAGER	JENNIFER	\$	78,509.25
MASSEY	DIANE	\$	1,173.00
SAMUELSON MAHOI	TAMMY	\$	21,986.76

Town Clerk

CARUSO	LAURA	\$	73,711.50
GEMME	PAMELA	\$	30,479.47

Elections

BESSETTE	BARBARA	\$	804.00
CONCAUGH	BARBARA	\$	786.00
CONLON	HANNAH	\$	63.00
DAMSTROM	ANITA	\$	63.00
FAULKNER	ROBERT	\$	63.00
GRAVES	GALE	\$	750.00
GRAVISON	DOROTHY	\$	813.00
JACQUES	MAUREEN	\$	804.00
JOHNSON	BARBARA	\$	63.00
MASSEY	EUGENE	\$	63.00
MORSE	PATRICIA	\$	54.00
NEDOROSCIK	PATRICIA	\$	67.50
RICHARD	JOAN	\$	54.00
RONCONE	FRANCIS	\$	63.00
RONCONE	MARJORIE	\$	36.00
SAUCIER	MICHELLE	\$	63.00
SENECAL	SHIRLEY	\$	813.00

Library

BEAUDETTE	ALISON	\$	1,312.16
DUFFY	SHANNON	\$	39,601.06
HAAS	MATTHEW	\$	10,481.99
JOHNSON	PAMELA JEAN	\$	29,780.09
MACNEIL	ELLIOT	\$	8,429.86
PERRY	BETSY	\$	58,537.50
POHLMAN	JAMIE	\$	7,620.00
RICE	CHRISTINE	\$	7,762.05
ROSSETTI	CORRINA	\$	40.46

Recreation Department

CURLEY	MOLLY	\$	738.00
FORD	KYLIE	\$	2,248.00
GERR	BENJAMIN	\$	1,512.00
KAPLAN	MATTHEW	\$	978.00
LECLAIRE	BENJAMIN	\$	3,978.00
MAHONEY	OLIVIA	\$	1,302.00
NICHOLS IV	RAY	\$	2,691.20
REED	NICHOLAS	\$	1,932.00

NUNNEMACHER	JESSE	\$	444.94
NUNNEMACHER	H. JACOB	\$	4,414.78
POSTERRO	JOSEPH	\$	1,784.95
POSTERRO	NATHAN	\$	3,405.95
PRATT	MEAGAN	\$	121.28
SCOTT	SHAUN	\$	2,153.63
SMITH	CHRISTOPHER	\$	882.53
THOMAS	DEREK	\$	2,288.39
WILSON	JEFFREY	\$	12,456.21

Emergency Management

MAYNARD	PAUL	\$	8,536.53
---------	------	----	----------

Highway Department

ARSENAULT	DAVID	\$	55,528.79
AUBIN	MATHIEU	\$	65,949.93
BEAULIEU	ZACHARY	\$	6,643.00
BURKE	THOMAS	\$	63,296.96
COURVILLE	STEVEN	\$	1,136.14
DAHROOGE	CHARLES	\$	5,299.29
FAULKNER	JAMES	\$	63,862.30
HICKEY	NATHANIEL	\$	1,475.66
JERZ	MICHAEL	\$	4,732.86
KANGAS	BRENDYN	\$	63,573.38
KING	GLENN	\$	56,100.04
LUSSIER	SHAWN	\$	1,746.83
MANGE	CHRISTOPHER	\$	63,562.92
MEAD-MATTHEWS	KYLE	\$	7,468.97
NICHOLS	JOHN	\$	60,287.24
ROSEBROOKS	LYMAN	\$	80,683.43
STENCEL	MATTHEW	\$	89,580.50
VERRILL	SERGEI	\$	1,328.81

Sewer Department

GENDRON	JEREMY	\$	63,770.46
OBUCHOWSKI	DONALD	\$	85,707.00
PERREAULT	AMANDA	\$	22,670.60 (Sewer/Accounting)
THEBEARGE	DARLENE	\$	11,352.44 (Sewer/Accounting)
TUCKER	DYLAN	\$	35,027.54

Cemetery

JOHNSON	JAMES	\$	6,946.22
RENAUD	JAMES	\$	3,518.50

Annual Salaries by Calendar Year 2019

Administration

DELONGCHAMP	DANIEL	\$ 101,073.18
FRIEND	THEODORE	\$ 176,345.39
GOYETTE	GERARD	\$ 119,114.14
HARRISON	DENISE	\$ 105,908.53
KONISKY	NANCY	\$ 104,171.98
MCCARTHY	EDWARD	\$ 120,397.46
MERRIAM	JESSICA	\$ 103,010.91
TERENZINI	KAREN	\$ 102,067.02

High School

ANDERSON	TIMOTHY	\$ 83,105.45
BAILEY	MARK	\$ 21,011.12
BAIOCCHI	LINDSEY	\$ 87,390.37
BILICA	MICHAEL	\$ 25,635.42
CRAIG	CHERYL	\$ 69,477.85
CUMMINS	LAURA	\$ 23,007.15
DEZAGO	ADAM	\$ 64,968.80
ERICKSON	RACHAEL	\$ 39,323.88
FLEMING	KATHLEEN	\$ 78,207.48
FRANCHI	MELISSA	\$ 59,958.24
GAMBLE	CHRISTINA	\$ 91,382.79
GILLIN	WILLIAM	\$ 92,523.07
HAYES	LAURIE	\$ 80,174.12
HERNANDEZ DE R/	SOFIA	\$ 83,765.33
JENKINS	JASON	\$ 80,338.48
KENNEDY	SCOTT	\$ 93,357.93 (Teacher/Camp Director)
LEVANSAVICH	RICHARD	\$ 92,377.92
LOSS	CAMERON	\$ 87,333.83
MARCUCCI	SERGIO	\$ 89,523.72
MILASZEWSKI	MATTHEW	\$ 96,555.16
MILLER	ERIN	\$ 76,853.69
MOTYL-SZARY	COLEEN	\$ 85,524.20
PERRIN	MATTHEW	\$ 78,212.07
REZUKE	DONNA	\$ 60,656.11
RZUCIDLO	DEBORAH	\$ 74,029.79
STAMOS	DENNIS	\$ 91,499.58
STONE	JOHN	\$ 79,087.05
SYPEK	LISA	\$ 87,599.57
TANGEN	JENNIFER	\$ 57,872.52
TAYLOR	MADISON	\$ 21,143.43
TRUDEAU	AMBER	\$ 20,207.43
TUOMALA	CHRISTINA	\$ 91,987.95
WANDYES	RYAN	\$ 77,913.57
WHITTIER	MICHAEL	\$ 92,480.96

Middle School

BROUSSEAU	CATHERINE	\$ 58,678.75
CORRON	ANNE	\$ 87,941.09
CULLEN	TRISHA	\$ 73,004.35
CUMMINS	CASEY	\$ 61,207.12
DAVAGIAN	JAN	\$ 89,674.95
DETROLLO	NICOLA	\$ 81,242.08
DONOVAN	MICHELLE	\$ 64,273.42
FALVO	JUSTIN	\$ 75,463.51
FRAZIER	TIMOTHY	\$ 76,509.09 (Teacher/Aftercare Director)
FRIEDMAN	MATTHEW	\$ 81,991.86
HAERLE	VANESSA	\$ 82,133.50
HARRIS-KEDDY	HEATHER	\$ 73,695.93
HESLIN	DONNA	\$ 37,472.54
KEOUGH	MICHAEL	\$ 67,280.29
KERR	SANDRA	\$ 75,200.93
MARTELL	TRACEY	\$ 83,861.59
MICHALAK	DIANE	\$ 89,187.62
MOSELEY	PATRICK	\$ 36,033.87
NORTON	COURTNEY	\$ 74,507.01
SHARRON	MICHAEL	\$ 90,123.95
SHIVICK	JANE	\$ 14,634.10
SHUGARMAN	EMILY	\$ 55,753.16
STASA	DENIELLE	\$ 81,241.83
VAN DEN BERGHE	KYLE	\$ 79,628.57
VANDERKEYL	DANIELLE	\$ 68,809.01
WATERHOUSE	LAWRENCE	\$ 79,878.48
WATTS	BETH	\$ 86,051.33
ZAJAC	CHRISTINE	\$ 40,667.68

Library

FARMER	KARI	\$ 79,231.40
--------	------	--------------

Clerical Support Staff

ALARIE	LISA	\$ 56,460.10
ANDRADE	KIMBERLEY	\$ 36,111.20
CHINAPPI	ERIN	\$ 14,744.22
CHONG	JACKIE	\$ 3,905.09
FAUCHER	CHERYL	\$ 45,067.20
FRANK	JENNIFER	\$ 34,417.17
GALPEAU	LISA	\$ 15,433.60
GEORGIPOULOS	THEODORA	\$ 23,407.03
GUILLEN	DIANNE	\$ 65,065.68
HOLBROOK	KELLY	\$ 9,989.47
HOULIHAN	MELISSA	\$ 7,879.21
MITCHELL	JULIE	\$ 55,659.20
REED	JOSILYNN	\$ 11,264.48
SENECAL	THERESA MARIE	\$ 52,038.56
WOLCHESKY	SUSAN	\$ 3,960.00

Technology Department

BERGESON	KYLE	\$ 32,943.12
DURGIN JR.	DANIEL	\$ 109,281.93
GRAHAM	STEPHEN	\$ 53,795.17

Custodial Department

CHASE	CHRISTOPHER	\$ 39,924.33
FLEMING	PAUL	\$ 36,724.64
GAUTHIER	ADAM	\$ 31,736.80
GRENDOL	RYLEE	\$ 3,184.50
GRIFFIN	KEITH	\$ 45,709.06
LEROI	SHAUN	\$ 3,039.00
LICOPOLI	CARLO	\$ 46,689.23
LUSSIER	SHAWN	\$ 43,481.06
MAUS	RUSSELL	\$ 19,706.74
MUSCATELL	JAMES	\$ 50,867.49
NEDROSCIK	KRISTINE	\$ 31,136.85
PETRY	CHARLES	\$ 55,753.42
PIERCE	RONALD	\$ 2,775.50
QUICK	KATRINA	\$ 6,828.66
RAYMOND	ROGER	\$ 79,402.64
RICHARD	DAVID	\$ 41,597.93
SHAW	CHERYL	\$ 32,055.80
TRYBA	GEORGE	\$ 30,646.87
VLACHOS	IOANNIS	\$ 4,440.63
WHITE	THOMAS	\$ 36,208.98

Paraprofessionals

ANZIVINO	PATRICIA	\$ 12,880.21
BABIN	JOANNE	\$ 22,075.78
BAKER	KENNADEE	\$ 23,152.87
BANFILL	TODD	\$ 27,588.95
BAZINET	MICHELLE	\$ 23,001.47
BELANGER	SHARON	\$ 19,282.64
BOHANAN	JENNIFER	\$ 17,793.16
BONDER	DEBRA	\$ 21,389.16
BRATLIE	PATRICIA	\$ 19,279.86
BREVIGLEIRI	NADINE	\$ 26,489.97
CARDIN	JOAN	\$ 26,799.00
CARKIN	DEBORAH	\$ 20,777.93
CARLSON	LYNNE	\$ 14,660.44
CARROLL	LUANNE	\$ 22,955.39
CEDERLUND	JAMIE-LYNN	\$ 19,407.23
CHRISTIE	KAREY	\$ 5,973.78
COPELAND	KAREN	\$ 27,343.09
DALY	DENISE	\$ 16,291.58
DAUGHNEY	KAREN	\$ 21,626.38
DAY	LINDA	\$ 23,581.62
DECAIRE	DORRAINE	\$ 19,560.03
DICICCO	JESSICA	\$ 7,785.01
DOLBASHIAN	JENNIFER	\$ 29,153.40
DUFFY	MARGARET	\$ 21,489.82
ENGDAHL	DEBORAH	\$ 25,050.22
FULLEN	BARBARA	\$ 10,035.75
GASKA	KRISTY	\$ 19,430.07

Cafeteria

ANDERSON	CHRISTINA	\$ 13,206.20
ARSENAULT	HEATHER	\$ 5,572.26
BOLIVER	TRACEY	\$ 1,504.51
CARPENTER	TARA	\$ 3,314.50
D'ANGELO	SAMANTH/	\$ 66,898.04
DIANA	RAQUEL	\$ 14,594.93
DULMAINE	KIMBERLY	\$ 11,537.88
FALKENBERG	SARA	\$ 8,684.54
GLENNON	KATIE	\$ 2,495.81
JOHNSON	JUDE	\$ 2,671.82
JOUBERT	VIVIAN	\$ 26,587.18
JOUBERT	JOSHUA	\$ 20,199.53
MARTINELLO	KATHLEEN	\$ 4,755.00
MEDAGLIA	DENISE	\$ 477.00
PURCARU	OLIVIA	\$ 12,799.47
SHAW	SARA	\$ 276.00
STANARD	DENISE	\$ 3,570.02
TROTTIER	KELLY	\$ 6,201.72
VOSBURGH	ELIZABETH	\$ 5,742.25
WOLFE	KENNETH	\$ 8,619.79

Seasonal

ALLEN	JENNIE	\$ 2,957.00
ARTHAUD	TAYLOR	\$ 2,986.66
BELLAVANCE	SARAH	\$ 5,162.00
BLOOMSTEIN	SYDNEY	\$ 2,501.00
CAPUANO	JOHN	\$ 192.00
COUTURE	RYAN	\$ 576.00
DOLDOORIAN	JOHN	\$ 4,662.00
DOMBROSKI	JILLIAN	\$ 400.00
DUBE	TAYLOR	\$ 3,127.00
DUCLOS	MICHELLE	\$ 500.00
EDWARDS	ELAINA	\$ 2,079.96
ELSTER	MICHAEL	\$ 8,662.00
ELSTER	RYAN	\$ 1,300.00
FALKENBERG	CONNOR	\$ 360.00
GALPEAU	JENNA	\$ 288.00
GERMAIN	CAITLYN	\$ 4,662.00
GRENON	ASHTON	\$ 288.00
GRIMES	JAMIE	\$ 4,662.00
HEBERT	SUSAN	\$ 56,179.86
KAPLAN	MATTHEW	\$ 192.00
KOSTIW	BRIAN	\$ 576.00
LORKIEWICZ	MATTHEW	\$ 531.00
MAGNER JR	ROBERT	\$ 36,203.33
MARSH	TAYLOR	\$ 566.50
MITCHELL	DARIUS	\$ 2,957.00
MULHANE	MATTHEW	\$ 2,957.00
NIEDZWIECKI	ANDREW	\$ 5,462.00
OGLE	MATTHEW	\$ 679.50
PAWLAK	SYDNEY	\$ 303.00
RABUFFO	ZACHARY	\$ 160.00
ROBERTS	ROOSEVELT	\$ 5,457.00
SULLIVAN	NINA	\$ 288.00
SYLVIA	NOAH	\$ 384.00
WHITTIER	HANNAH	\$ 1,150.00
WRIGHT	ALISON	\$ 192.00

Substitute

ARCURI	VANESSA	\$ 1,080.00
CHAUVIN	CATHY	\$ 1,320.00
CLEMENTS	MICHAEL	\$ 12,125.00
CONLON	HANNAH	\$ 1,040.00
COREY	NANCY	\$ 3,265.00
CREAMER	SAMANTH/	\$ 720.00
DAHLSTROM	JANICE	\$ 360.00
DARLING	JENNIFER	\$ 80.00
DASILVA	CHRISTINE	\$ 1,915.00
DEWOLFE	TARA	\$ 3,360.00
DIPILATO	DOREEN	\$ 80.00
DOHERTY	MARY	\$ 2,080.00
FORBES	SEPTEMBER	\$ 320.00
GERVAIS	KRISTI	\$ 2,160.00
GRAHAM	DEVIN	\$ 840.00

Elementary School

BANNON	LYNNE	\$ 84,897.77
BOTT	CAROLE	\$ 92,873.83
CONNLY	SARAH	\$ 85,226.60
DAME	SUZANNE	\$ 85,488.08
FITZGERALD	ERIN	\$ 81,990.08
HEHIR	KATHRYN	\$ 77,678.31
HORAN	MARGERY	\$ 76,670.81
KEEFE	KEVIN	\$ 87,651.71
KING	ERICA	\$ 15,930.09
KOZACZKA	JILL	\$ 84,758.24
LANE	KATHLEEN	\$ 89,431.33
LOFTUS	SANDRA	\$ 91,603.95
MANLEY	JULIE ANN	\$ 89,048.95
MATSON	KAREN	\$ 41,779.44
MCPMAHON	CAROL	\$ 92,901.82
MILLEA	ROBIN	\$ 86,796.53
PERRY	KARRIE	\$ 89,373.95
PITRO	DANIELLE	\$ 87,865.39
RAFFA	KARI	\$ 88,005.17
ST PIERRE	HEATHER	\$ 75,617.23
TOOMEY	SAMANTHA	\$ 89,162.55
WHITTIER	KELLY	\$ 89,232.71
WILDMAN	SUSAN	\$ 76,404.95

Early Learning Center

BOUDREAU	JOSEPH	\$ 58,032.90
CHAUSSÉ	JEAN	\$ 78,537.07
GREENO	MARGARET	\$ 36,211.27
HARPIN	TRACY	\$ 83,549.00
HUTCHINSON	MICHELE	\$ 80,514.08
JOYCE	KRISTIN	\$ 84,897.58
KATRAGJINI	LAURA	\$ 20,054.43
KERRISSEY	ALYSON	\$ 78,212.07
KOLOFSKY	TRACY	\$ 79,381.96
LALOIE	KIMBERLY	\$ 80,838.08
MACLAREN	LAURA	\$ 75,953.48
MUSCATELL	AMY	\$ 90,590.97
POULIN	JEAN	\$ 83,076.20
ROBERTS	TONYA	\$ 85,576.29
SCHWEITZER	DANIEL	\$ 69,577.85
SHERMAN	CHERYL	\$ 87,562.67
SMITH	DARIA	\$ 77,687.07
TRINGUK	JULIA	\$ 58,678.75

Special Education

BEAUDIN	CYNTHIA	\$ 59,539.84
BELANGER	CHERYL	\$ 19,496.50
BUREK	BARBARA	\$ 84,780.33
CAMARRA	SARAH	\$ 21,475.16
CLARK	MICHELLE	\$ 78,257.84
CUOCO	LORI	\$ 80,238.08
CURRAN	ROBERT	\$ 2,786.50
DAUPLAISE-HOUD	GRETCHEN	\$ 79,838.08
DECARO ALANO	GINA	\$ 85,365.39
EVANS	MELISSA	\$ 7,865.51
FLAMINIO	JOANNE	\$ 4,378.65
FREDERICK	JENNIFER	\$ 58,714.88
GOODWIN-LEARY	SARAH	\$ 77,014.76
HAROLAN	JENNIFER	\$ 84,396.71
HODGE	VINCENT	\$ 17,197.72
HUDON	CHRISTINE	\$ 14,280.98
HUGHES	LISA	\$ 72,452.59
HUGHES	MARY BETH	\$ 80,688.08
KARNS	JILLIAN	\$ 66,415.96
KELLEY	ALEXANDRA	\$ 58,717.00
KENNEY	LORRI	\$ 84,010.75
KING	BERNADETTE	\$ 93,160.36
LEGG	KAITLYN	\$ 23,306.60
LUKS	LINDA	\$ 20,606.93
MANZI	WILLIAM	\$ 803.25
MARKARIAN	KRISTEN	\$ 65,641.04
MYRA	CYNTHIA	\$ 89,908.29
NEAFSEY	SUSAN	\$ 96,949.85
NOONAN	MICHAEL	\$ 26,018.31

GIGUERE	TINA	\$ 9,336.70
GLEDHILL	MARISSA	\$ 19,794.63
GODDARD	CYNTHIA	\$ 21,141.87
GOPFERT	MARCY	\$ 16,979.14
GRANLUND	LYNN	\$ 22,541.84
GREENO	KATHLEEN	\$ 24,474.02
GRIMES	KIMBERLY	\$ 34,286.34
GULINO	KIMBERLY	\$ 794.50
HILL	DONNA	\$ 10,880.00
JERNBERG	LINDA	\$ 22,092.99
JOHNSON	HEATHER	\$ 8,468.00
JOHNSON	DIANE	\$ 28,271.08
KANE	ELIZABETH	\$ 21,069.99
KAPLAN	MICHELE	\$ 21,230.86
KING	GREGORY	\$ 31,633.09
LANDRY	JEAN	\$ 21,059.16
LEVEILLE	NICOLE	\$ 19,210.30
LOUW	DIANA	\$ 25,966.14
LUKASEVICZ	KRISTEN	\$ 34,517.77
LUUKKO	EMILY	\$ 15,021.33
MACDONALD	JENNIFER	\$ 21,333.06
MALIAN	CHRISTINE	\$ 1,721.25
MATTSON	VERONICA	\$ 27,808.10
MCPMAHON	LYNN-ANN	\$ 20,489.89
MCNEIL	JOSEPH	\$ 12,256.60
MILLER	DEVAN	\$ 3,062.50
MORIN	SHARYN	\$ 17,584.53
MOTT	ANNABEL	\$ 720.00
O'HARA	PATRICK	\$ 9,226.84
OYRUT	MARSHA	\$ 21,279.04
PETERSON	JEAN	\$ 22,128.31
PRETORIUS	JOAN	\$ 8,605.00
RANDELL	KERRIE	\$ 17,512.44
RAYMOND	KAREN	\$ 25,735.01
REARDON	BRIANNA	\$ 16,484.08
RIPSZ	KAREN	\$ 40,305.16
ROBERT	SALLIE	\$ 29,301.03
RUDGE	MELISSA	\$ 22,401.72
RYAN	NICOLE	\$ 28,781.88
SAMPSON	KATHLEEN	\$ 12,222.60
SCHLEPER	EMILY	\$ 8,311.50
SISKA	JOAN	\$ 5,869.86
SYLVIA	MONIQUE	\$ 17,954.27
THOMPSON	PATRICIA	\$ 187.50
TRACEY	SAVANNAH	\$ 21,025.41
TUFTS	RACHEL	\$ 19,600.11
VALK	ELAINE	\$ 46,636.86
WAHLSTROM	MELISSA	\$ 20,746.31
WARTERS	LYDIA	\$ 7,417.50
WHITE	ASHLEY	\$ 5,585.89
WHITFORD	MELISSA	\$ 13,495.00
WILLIAMS	CAROLYNN	\$ 16,811.29
WRIGHT	HEATHER	\$ 22,083.68
ZAGAME	MICHAEL	\$ 32,168.63

Aftercare

ALLEN	VICTORIA	\$ 4,798.50
AVERKA	LAUREN	\$ 4,277.00
BETHUNE	ANDRE	\$ 4,014.75
BODDIE-CARENZO	CARISSA	\$ 6,124.65
CALADO	BENJAMIN	\$ 5,385.50
CHARLTON	EMALEE	\$ 9,018.31
CHRISTIE	JESSICA	\$ 2,245.00
CONE	KIMBERLY	\$ 8,902.38
COURVILLE	JENNIFER	\$ 27,584.65
CUSICK	JULIA	\$ 4,046.75
DESLAURIERS	DANIELLE	\$ 19,049.02
DIAS	VICTORIA	\$ 1,936.00
DUNSTER	TAYLOR	\$ 3,716.70
FEIZ	JULIA	\$ 2,877.29
FRENIERE	REBECCA	\$ 6,193.64
GEMME	ERIN	\$ 3,063.25
GRANT	BENJAMIN	\$ 1,460.35
HENRY	EMMA	\$ 5,227.50
HERSOM	EMMA	\$ 3,409.75
HOUHIAN	LINDSAY	\$ 86.06

GREENO	CASANDRA	\$ 640.00
HEHIR	ISABELLE	\$ 480.00
HICKS	JEFFREY	\$ 160.00
HILL	RACHEL	\$ 280.00
JURGIEL	JAMIE	\$ 1,720.00
KAPLAN	ABIGAIL	\$ 2,487.32
KENNEY	ALEXANDR	\$ 320.00
KONECZNY	KRISTEN	\$ 270.00
KUCZIWSKI	WAYNE	\$ 3,320.00
LARGESS	MARLENE	\$ 3,840.00
LEFEBVRE	LILLIAN	\$ 200.00
LOMBARDI	COLLEEN	\$ 3,437.00
LOOMIS	ANITA	\$ 120.00
MAZZA	KELLI	\$ 270.00
MCCARTHY	KARIN	\$ 1,240.00
MCLEARY-WILS	MELECIA	\$ 480.00
NEALON	LESLIE	\$ 939.00
NIEVES	ANGEL	\$ 960.00
PALMER	CYNTHIA	\$ 880.00
PERRY	BRENNA	\$ 160.00
POLSENO	TRISTA	\$ 160.00
RABUFFO	JULIA	\$ 10,040.00
RALLIS	ERINI	\$ 9,720.00
RIELLEY	STEVEN	\$ 160.00
ROBERTS	LINDSAY	\$ 960.00
SHEPHERD	CAROL	\$ 4,120.00
STONE	MICHAEL	\$ 960.00
STOVALL	ELLEN	\$ 1,377.00
TAYLOR	SCOTT	\$ 320.00
TEIXEIRA	CHRISTINE	\$ 5,120.00
VAILLANCOUR	KIMBERLY	\$ 2,280.00
WENCE	DANIELLE	\$ 160.00
WILLIAMS	NICOLE	\$ 1,640.00
WRIGHT	ALEXANDEI	\$ 5,060.00

O'BRIEN	DEBRA	\$ 6,062.24
OLEKSYK	JANE	\$ 66,025.95
PARKER	SCOTT	\$ 82,807.59
PIETRAS	MADISON	\$ 555.60
POGOREK	STEPHANIE	\$ 77,687.07
QUINNEY	ERIN	\$ 61,337.03
RHEAULT	LINDA	\$ 58,602.95
RIVERA	ALEXANDRIA	\$ 35,643.73
ROSBOROUGH	KELLY	\$ 60,610.71
RUIZ	NANCY	\$ 70,070.73
ST. LAURENT	GAIL	\$ 12,895.43
STAPLES	CHELSEA	\$ 21,761.64
STEPHENS	FRANCES	\$ 22,992.84
THOMPSON	PATRICK	\$ 21,143.43
VENUTI	CHRISTINA	\$ 80,363.08
WOGAN	MARY ELLEN	\$ 89,460.45
ZIMAGE	ELIZABETH	\$ 56,277.66

KENNEDY	TAYLOR	\$ 2,494.13
KITTS	GRACE	\$ 9,970.59
MAJUKAITIS	LAUREN	\$ 4,221.69
MCKINLAY	SYDNEY	\$ 4,323.81
MCVEY	JACOB	\$ 1,362.25
MITCHELL	DOMINIC	\$ 2,957.00
MUSCATELL	GABRIELLE	\$ 1,062.00
PELADÉAU	GRACE	\$ 2,715.00
RAWINSKI	CHERYL	\$ 13,795.80
RITZER	ANABELLA	\$ 1,545.00
ROCHELEAU	MONIQUE	\$ 11,155.26
SQBALESKI	MACKENZIE	\$ 2,950.00
TRAVERS	BELLA	\$ 4,545.78
TUFTS	LEO	\$ 657.00
VANAGEL	OLIVIA	\$ 5,429.76
WEBER	ANN	\$ 16,615.66

Municipal Telephone Directory

Fire & Police Emergency 911

Area code (508)

Accountant	865-8731	Police Department	865-4449
Animal Control	234-7416	Recreation Commission	865-8732
Assessors	865-8722	Selectmen, Board of	865-8727
Building Department	865-8723	Sewer Commission	234-1207
· Building Commissioner		Schools	
· Building Inspector		Superintendent	581-1600
· Gas Inspector		Elementary	581-1620
· Plumbing Inspector		Middle	581-1630
· Wiring Inspector		High	581-1640
Cable TV	865-8735	Town Administrator	865-8720
Cemetery Commission	865-8730	Town Clerk	865-8725
Conservation Commission	865-8728	Transfer Station	865-3623
Council on Aging	234-0703	Treasurer/Collector	865-8726
Earth Removal Board	865-8729	Tree Warden	865-8743
Energy Sustainability	917-7012	Veterans Agent	234-9808
Fire Department	865-8737	Zoning Bd. of Appeals	865-8723
Health, Board of	865-8724		
Highway Superintendent	865-8743	Charter Communications	800-634-1008
Historical Commission	865-5377	National Grid	800-322-3223
Housing Authority	865-3821	Verizon	800-870-9999
Human Resources	917-7070	Fuel Assistance	
Public Library	865-8752	Worcester Comm. Action Council	754-1176
Planning Board	865-8729		