

ANNUAL REPORTS
of the
TOWN OFFICIALS
of the town of
SUTTON, MASSACHUSETTS



For the fiscal year ending

June 30, 2020

DEDICATION

This year the Town is dedicating the Annual Town Report to David L. Lavallee who left us during fiscal year 2020. Dave worked as a land surveyor and established Lavallee Brothers Land Surveying and Engineering with his brother, Kenneth. He was dedicated to the Town of Sutton and continually advocated for the responsible development of the town.

Dave was Sutton's Surveyor of Wood & Lumber and Fence Viewer for decades until 2017 when both of those positions were no longer needed. Dave was the co-chair of the Sutton 300th Anniversary Celebration and helped establish the bike path along the Blackstone River and Canal. He was also the co-chair of Sutton's Civil War Events and the Cannon Restoration Committee.

His commitment to the Town and willingness to share his knowledge will always be remembered.



DAVID L. LAVALLEE
April 21, 1939 – February 11, 2020

In Memory of

The Town of Sutton recognizes the following individuals who left us during fiscal year 2020. Their commitment to and involvement in the community will always be remembered fondly. We honor them this day and understand that all of Sutton will be forever grateful for the way that each has touched us.

Angela Bailey
*School Librarian
Substitute Teacher*

Richard Ezold, Jr.
Sewer Commissioner

Bernice Plante
Election Staff

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TOWN OF SUTTON

Form of Government: Open Town meeting -- Selectmen/Town Administrator
Annual Town Meeting: 2nd Monday in May and 3rd Monday in October
Annual Town Election: 4th Tuesday in May

Population:	2000.....8,628	2006.....9,583	2013....9,442	2019....9,562
	2001.....8,727	2007.....9,684	2014....9,478	
	2002.....8,894	2008.....9,765	2015....9,387	
	2003.....8,969	2010.....9,685	2016....9,481	
	2004.....9,212	20119,696	2017....9,371	
	2005.....9,417	2012... .9,355	2018....9,350	

Registered Voters: 6973

Land Area: 21,760 acres, 34 square miles
Bounded by: Millbury, Grafton, Oxford,
Douglas, Northbridge and Uxbridge

LIBRARY --- Hours of Operation
Mon. 10 – 6, Tues. 10 - 8, Wed. 10 - 6
Thur. 10 - 8, Fri. 10 - 6, Sat. 10 - 3

SENATORS IN CONGRESS
Elizabeth Warren
Washington, DC 20510
202-224-4543

Edward Markey
Washington, DC 20510
202-224-2742

REPRESENTATIVE IN CONGRESS
Second District
Jim McGovern
Washington, DC 20515
202-225-5601

2019 Tax Rate: \$15.86
Valuation: \$1,574,034,764
Operating Budget: \$33,198,445

SCHOOLS (area code 508)
Early Learning Center 581-1610
Special Education 581-1615
Elementary School 581-1620
Middle School 581-1630
High School 581-1640
Superintendent 581-1600

STATE SENATOR
Ryan Fattman
Boston, MA 02133
617-722-1420

DISTRICT ATTORNEY
Joseph D. Early, Jr.
Worcester, MA 01608
508-755-8601

REPRESENTATIVE IN GENERAL COURT
Eighteenth District
Joseph McKenna
Boston, MA 02133
617-722-2425

TAX BILLS: Tax bills are paid quarterly. Tax bills are mailed twice a year with two payment coupons attached to each bill. Due dates are August 1st, November 1st, February 1st and May 1st. Motor vehicle excise bills and utility bills are due thirty days from date of issue.

TOWN OFFICIALS ELECTED

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Moderator	Kenneth Stuart, 153 Uxbridge Rd.	2021
Selectmen	David Hall, 109 Hartness Rd.	2020
	Wendy Mead, 8 Medbury Rd.	2020
	Jonathan Anderson, 165 Eight Lots Rd.	2021
	Jesse Limanek, 3 Merrill Rd.	2021
	Jeffrey Bannon, 37 Armsby Rd.	2022
School Committee	Nathan Jerome, 47 Dodge Hill Rd.	2020
	Paul Brennan, 6 Tipperary Dr.	2021
	Kristen Feifert Clark, 303 Putnam Hill Rd.	2021
	Bruce Edwards, 7 Lakeview Cir.	2022
	Robert P. Tufts, 11 Waters Rd.	2022
Blackstone Valley Regional School Comm. Nov election	Julie Mitchell, 82 Dodge Rd.	2022
Planning Board (elected)	Michael Gagan, 8 Fox Run Rd.	2020
(appointed)	Miriam Sanderson, 53 Sibley Rd	2020
(appointed)	Scott Paul, 309 Mendon Rd.	2020
(elected)	Robert Largess, 298 Boston Rd.	2021
(elected)	Walter Baker, 4C Herbert Dr.	2022
(associate)	Kyle Bergeson, 11 Andrews Dr.	
(associate)	William Talcott, 17 Marsh Rd.	
Library Trustees	Elizabeth Kane, 64 Dodge Rd.	2020
	Joanne Geneva, 89 Eight Lots Rd.	2021
	Aidan Heffernan, 597 Boston Rd	2022
Housing Authority (BOS appointed)	Barbara Wade, 5 Church St D-8	2020
	Daniel Rice, 21 Hutchinson Rd.	2020
(state appointed)	Carl Hutchinson, 208 Burbank Rd.	2021
	Mark Bailey, 339 Boston Rd.	2021
	Russell Spain, 4 Torrey Rd.	2022

TOWN OFFICIALS

APPOINTED BY THE BOARD OF SELECTMEN

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Manager	James Smith	2022
Board of Appeals	Daniel Petrelli	2022
	James Marran	2022
	Richard Deschenes	2020
	Christopher Matera	2021
	Richard Haskins	2021
Cemetery Commission	James Renaud	2022
	James Johnson	2021
Conservation Commission	Michael McGovern	2022
	Robert Tefft	2022
	Andrew DeWolfe	2020
	Joyce Smith	2020
	William Wence	2021
Council on Aging	Barbara Bessette	2022
	Richard Haskins	2022
	Rosemarie DeGaetano	2020
	Gale Graves	2020
	Wally Baker	2021
	Genevieve DeHaan	2021
	Dorothy Gravison	2021
	Paul Maynard, Associate	2020
Town Counsel	Kopelman & Paige	2019
Board of Health	William Fredericks	2022
	John Silverberg	2020
	Kenneth Malo, Jr.	2020
	Diane Miller	2021
	Tammi Marois	2021
Historical Commission	Walter Baker	2022
	Paul Dunn	2022
	Mark Kellogg	2020
	Rochelle Forsythe, Associate	2020
	Keith Downer	2021
	Donna Rossio	2021

OFFICE**TERM EXPIRES**

Recreation Commission	Amy Parsekian	2022
	Vacancy	2020
	Anthony Fattman	2021
Registrars of Voters	Pamela Gemme	2022
	Debra Jacques	2021
Chairman	Laura Caruso	
Scholarship Committee	Kathy Palumbo	
	Vacancy	
	Vacancy	
	Vacancy	
	(School Superintendent)	
Sewer Commission	Neil Crites	2022
	Larry Wiersma	2020
	Carl Licopoli	2021

TOWN OFFICIALS

APPOINTED BY THE TOWN ADMINISTRATOR

<u>OFFICE</u>		<u>TERM EXPIRES</u>
Town Accountant	Timothy Harrison	2020
Animal Control Officer	Daniel Chauvin	2020
Animal Inspector	Edward Mansfield	2020
Board of Assessors	Ray Nichols	2021
	Robert Nunnemacher	2020
(Principal Assessor)	Joyce Sardagnola	Indefinite
Building Commissioner	John Couture	Indefinite
(Assistant)	Nelson Burlingame	Indefinite
Burial Agents	Cheryl Rawinski	2021
	Laura Caruso	2021
Town Clerk	Laura Caruso	Indefinite
Treasurer/Collector	Lisa Troast	Indefinite
Emergency Management	Paul Maynard	2020
	Donald Conlon	2020
	Jeffrey Briggs	2020
Fire Chief	Matthew Belsito	Indefinite
Highway Superintendent	Matthew Stencil	Indefinite
Parking Clerk	Laura Caruso	2020
Planning Director	Jennifer Hager	Indefinite
Plumbing Inspector	Michael McQuiston	Indefinite
(Assistant)	Larry Wiersma	Indefinite
Police Chief	Dennis Towle	Indefinite
Sewer Superintendent	Donald Obuchowski	Indefinite
Veterans Agent	Carl J. Bradshaw	Indefinite
Wiring Inspector	Lawrence Morris	Indefinite
(Assistant)	William Reilly	Indefinite

TOWN OFFICIALS
APPOINTED BY THE MODERATOR

OFFICE

TERM EXPIRES

Finance and Warrant
Advisory Committee

Elizabeth Budzinski	2020
Jared Quill	2020
Susan Rothermich	2020
Thomas Devine	2021
Diane Greenlaw	2021
Robert Recore	2021
Sarah Clemens	2022
Geoffrey Cushner	2022
Patrick Morris	2022

REPORT OF THE BOARD OF SELECTMEN

The Sutton Board of Selectmen (the Board) hereby submits their annual Town Report for 2020. The year began with the 2019 May Town election. The Board welcomed Finance Committee Chairman Jeffrey Bannon to the Board of Selectmen. The Board would like to welcome Jeff to the Board.

During the Board meeting of June 4, 2019, the Board of Selectmen reorganized. David Hall was named Chairman of the Board. In addition, Wendy Mead was named Vice-Chairman of the Board and Jesse Limanek was named Clerk of the Board.

The 4th of July committee held their first event after years of planning on June 30, 2019. The day started with a large parade with floats, tractors and farm animals. The Board marched in the parade. After the parade, bands played behind the First Congregational Church and fireworks took place at the end of the night. It was a very successful night and congratulations to the entire committee.

At the July 9 meeting, the Board agreed to accept the existing Pleasant Valley pump station and the proposed pump station for the over 55 development at Wedgewood Farm. The Board feels this is an important step to continue to allow the development of the over 55 units at Wedgewood Farm along Armsby Road.

On Saturday, July 13 the ribbon cutting ceremony for the new police station took place. Chairman of the Board David Hall spoke and Wendy Mead the Chairperson of the Police Station Building committee also said a few words of congratulations. After the ceremony tours of the new station were given by police department staff. Congratulations to the Police Station Building committee and the Sutton Police Department.

At the August 20 meeting the Board heard a presentation from On-Site engineering and Don Obuchowski regarding the future sewer project from the villas to the school facility. The project estimated to cost \$4.6 million would take care of the town hall septic system, eliminate \$130,000 annual maintenance costs and potential of a \$1 million replacement of the existing wastewater treatment plant. After a thorough presentation the Board decided to wait for the final test wells from McClure engineering to see if the capacity to replace the graywater system exists. The Board thanked everyone for the presentation.

Also in August the State began aerial spraying for mosquitoes due to the Eastern Equine Encephalitis outbreak. The State covered the town of Sutton on Monday, August 26. With the nighttime temperatures dropping off it was the only time we needed to spray.

At the end of September we were notified that the town received a grant for renovations at Unity Park in the amount of \$100,000. This grant was from the State Executive Office of Energy and Environmental Affairs, Parkland Acquisitions and Renovations for Communities (PARC). The Board would like to thank Planning Director Jennifer Hager as well as the Unity Park Committee.

In November, the Board was notified about the sale of Tony's pizza. Tony and Irene Drakakis came before the Board for the transfer of licenses to the new owner. The Drakakis' ran Tony's pizza for 40 years in the town of Sutton. Tony's pizza has supported the town of Sutton through many sports

sponsorships and donations. The Board would like to thank Tony and Irene for the years of service to the town and wish them well in their retirement.

Also in November the Board of Selectmen voted to change their name to Select Board. Town Counsel stated that the Board can choose either title, yet a permanent change would require a charter change starting at a town meeting. When the Board signs contracts or other legal matters the signature will be by the Board of Selectmen until the charter is changed.

In January, the Board reviewed the five-year budget forecast. This was created in 2017 for the bond rating agency S&P to look at our financial health over a five-year period of time. This was a good exercise at this time of year and will continue with this practice of reviewing the forecast on an annual basis. Thank you to Tim Harrison and James Smith for establishing this practice.

In February, the Board agreed to sign a purchase and sale agreement for 6 acres on Waters Road. This is the land that we currently park on for Waters Farm days. The cost to purchase this land will be \$225,000, with \$80,000 coming from the conservation commission for land acquisition. The Board would like to thank James Smith and the Conservation Commission for their foresight in planning to acquire this land. Town meeting will vote on this issue at the upcoming town meeting.

In March, what had become a fairly typical year, was thrown in disarray with the Coronavirus (COVID 19) pandemic. Our last in person meeting was held on March 10, 2020. We heard a presentation on the Complete Streets project, the three-year renewal of our Finance Director/Town Accountant Tim Harrison, and we updated the Stabilization fund policy. In the town managers update halfway down there was an update on the coronavirus. It stated that conference calls had been ongoing with the Massachusetts Department of Public Health and our town nurse Cheryl Rawinski was the lead for the town.

That following Friday on March 13 a Code Red call went out to all residents in the town of Sutton. Through that call we informed residents that Schools, Library, and Council on Aging were ordered closed for the next two weeks, but over that weekend the governor ordered all of these closed for three weeks including town halls. Schools, Library, Council on Aging and Town Hall remained closed for the remainder of the Fiscal year. All Board and Committee meetings were canceled and Boards and Committees were encouraged to have remote meetings via Zoom.

At the March 19 Zoom meeting, the Board unanimously passed a State of Emergency for the town of Sutton. Town Hall remained closed to the public but all the functions of town hall continued in place. The Board would like to thank all of the town employees for their flexibility and willingness to continue to do their jobs. The Board would also like to send a special thank you to the public safety departments, police, fire, EMS for keeping us all safe during these difficult times. Two other people that the Board would like to recognize is town nurse Cheryl Rawinski and her assistant Judy Bater. They have worked tirelessly to monitor all the cases and continuing to educate all of us regarding the ongoing pandemic. At the April 28 meeting, the Board was made aware that the school closure was permanent until the end of the year. The Board was also made aware of cancellations of events that are held on an annual basis the Memorial Day parade, the MRA triathlon, and the Fourth of July parade. The Board thanked these organizations and wished them health and safety.

After discussion with the Board, a decision was made to hold the Town Election on June 23, 2020. The Board also decided to schedule a limited town meeting on Monday, June 22, 2020. The only items allowed on this town meeting were budget related. The Board would like to thank the residents of this great town for their patience and persistence in dealing with this pandemic. We encourage everyone to stay safe and healthy during these times.

The Board wishes to thank Town Manager James Smith, Deb Jacques, Tim Harrison, Cheryl Rawinski and Public Safety Department Heads and Town Staff for their efforts in what turned out to be a trying and challenging year.

Respectfully submitted,

David Hall, Chairman
Wendy Mead, Vice-Chairman
Jesse Limanek, Clerk

The Board of Selectmen met 24 times from June 1, 2019 to May 31, 2020.

Selectmen David Hall attended 23/24 meetings
Selectmen Wendy Mead attended 23/24 meetings
Selectmen Jesse Limanek attended 20/24
Selectmen Jonathan Anderson attended 24/24 meetings
Selectmen Jeffrey Bannon attended 24/24

REPORT OF THE TOWN MANAGER

Dear Sutton Residents:

It is a pleasure to submit my Thirteenth annual report to you as your Town Manager in the Town of Sutton. It is an honor and a privilege to continue to serve as the Town Manager for this great community.

The 4th of July committee held their first event after years of planning on June 30, 2019. The day started with a large parade with floats, tractors and farm animals. The Board marched in the parade. After the parade, bands played behind the First Congregational Church and fireworks took place at the end of the night. It was a very successful night and congratulations to the entire committee.

In July, we were notified that Lisa Troast the Town Treasurer/Collector was moving on to the town of Uxbridge. Lisa served the town for six years and we wish her best in her new endeavors. After advertising and interviews we hired Lisa Lynch who previously worked for the town of Sherborn as an assistant collector for 17 years.

On Saturday, July 13 the ribbon cutting ceremony for the new police station took place. Chairman of the Board David Hall spoke and Wendy Mead the Chairperson of the Police Station Building committee also said a few words of congratulations. After the ceremony tours of the new station were given by police department staff. Congratulations to the Police Station Building committee and the Sutton Police Department.

The majority of the year was fairly normal until the month of March when Coronavirus (COVID 19) pandemic became a reality. On Friday, March 13, 2020 we made the decision to close all town buildings and offices to the public. The schools also closed effective Monday for two weeks. The Governor over the weekend closed schools for three weeks. In the end, schools remained closed for the rest of the school year.

The following week on March 19 we had our first remote Board meeting via Zoom. At that meeting the board voted unanimously to pass a local State of Emergency very similar to the Governor's State of Emergency. While all Board and Committee meetings required to go virtual, we continued town operations. Police, Fire, and EMS continued to serve the town. The Senior Center closed for visitors but remain just as busy serving the seniors with meals and doctor's appointments. We made modifications at the Highway Department of one individual per vehicle with masks worn when socially distancing wasn't possible. The Transfer Station continued operations but we stopped selling special permits.

The town nurse generally flies under the radar but not during a pandemic. Cheryl Rawinski is the town's public health director and nurse. Cheryl along with her assistant Judy Bater have spent many hours dealing with this public health emergency. I would like to thank Cheryl and Judy for doing everything they can to make us all safe.

Throughout the month of April we continued to meet remotely and the Board voted to move town meeting to June 22 and the Town election the following day on June 23. The Board also voted to only have essential financial items including the budget and capital plan at the June 22 meeting. They voted to hold off on all controversial items until we could meet safely.

Overall Budget Picture

The Town of Sutton's annual operating budget for Fiscal Year 2020 is \$33,198,445. The Fiscal Year (FY) 2020 budget increased \$740,614 over FY2019 final budget or 2.32%.

As always, healthcare is the biggest uncertainty within our budget. In FY 20 the town received an early renewal of 6.9% from Fallon Health. We did not have any plan design changes this year to give the employees a break. We had 25 opt outs of our family health insurance and three opt outs of our individual plan. If an employee decides to opt out of the family plan they receive \$3000, and an individual that opt outs receives \$1500. The town saves a net of \$10,000 if an individual opts out of the family plan.

The School Department's budget received an additional \$426,520. There are no planned layoffs as a result of this budget. As a result of declining enrollment, the Early Learning Center and Elementary School average about 23 children per class. The Middle School will average approximately 23 to 24 children per class. In the High School the average class size will be approximately 20 students.

One issue facing the School Department are special education costs. These costs are unpredictable from year-to-year. A lot of these costs are out of district placements which require sending students to other school systems or residential placements. We do receive circuit breaker money to help with special education costs but that account does not cover all of those costs. Last year the town of Sutton set up a Special Education Stabilization Fund and funded it for \$200,000. At the 2018 fall town meeting we added \$150,000 to that account for a total of \$350,000. That is the goal of the Board of Selectmen. We do not want to touch this account if at all possible. We will continue to invest in the School Department and we are hoping that the state does the same with Chapter 70 funding.

This is the first year in a number of years that we are utilizing the Capital Stabilization Fund to fund three important items. The first is replacing Engine 3 at the Wilkinsonville Fire Station. This is the final of three pieces of Apparatus that were purchased in 1987. The second item we would like to utilize Capital Stabilization Fund is to use \$600,000 to repave Central Turnpike from Uxbridge Road to Rt. 146. The final item that we will purchase out of the plan is replacement of Dump Truck #12.

I would like to thank the Board of Selectmen for the leadership and support over the past 13 years since I began working in Sutton. I also want to express my thanks to my Executive Assistant Debra Jacques for all her efforts on behalf of the Town. Lastly, I want to express my sincere gratitude to all of the Town's Department heads, employees and volunteers whose dedication to the Town helps make Sutton a great place to live and work.

Respectfully submitted,
James A. Smith
Town Manager

REPORT OF THE TOWN ACCOUNTANT

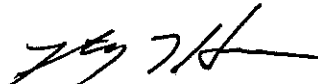
This is my twenty-sixth report as the Town Accountant for the Town of Sutton. It has been a pleasure to serve the SelectBoard and the residents of Sutton.

The Town Accountant has a principal role in determining the Town's financial stability. The Town Accountant is responsible for the monitoring of all Town accounts and the issuance of reports having to do with the receipt and expenditure of the Town funds. Department Heads look to the Town Accountant's office for the data they must have for their use in developing financial forecasts, planning budgets, and, in general, for the efficient management of their department.

As Town Accountant, I strive to keep abreast of the work of the departments and other developments in Town, in order that I may be in the best position to analyze the data gathered and produce the reports that have the most meaning. The information derived from the Town Accountant must be accurate, verifiable, and in keeping with established standards promulgated by the Commonwealth of Massachusetts.

During the next year, I hope to continue to provide timely and accurate financial information to all Town Departments. I would like to thank all of the departments, especially the Town Manager, for their continued support and hard work, especially during this unprecedented COVID-19 pandemic.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'TJH', is written over the printed name.

Timothy J. Harrison, CPA

September 29, 2020

**TOWN OF SUTTON
GOVERNMENTAL FUNDS
JUNE 30, 2020**

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
ASSETS							
Cash and investments	\$ 7,249,134	\$ 3,497,287	\$ 368,767	\$ 56,281	\$ 1,493,351	\$ 4,869,539	\$ 17,534,359
Receivables:							
Property taxes	774,622	-	-	-	-	-	774,622
Excise and other taxes	239,161	-	-	-	-	-	239,161
Departmental	-	-	-	-	65,742	-	65,742
Intergovernmental	-	9,760	-	-	-	-	9,760
Other assets	2,835	-	-	4,000	-	-	6,835
Due to/from trust funds							-
Total Assets	\$ 8,265,752	\$ 3,507,047	\$ 368,767	\$ 60,281	\$ 1,559,093	\$ 4,869,539	\$ 18,630,479
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	\$ 1,209,612	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,209,612
Accrued liabilities	876,506	9,239	-	937	79,230	9,728	975,640
Prepaid revenue	5,421	-	-	-	-	-	5,421
Deferred revenues	751,379	-	-	-	65,742	-	817,121
Overlay reserve	262,404	-	-	-	-	-	262,404
Performance bonds payable	-	-	-	-	-	219,133	219,133
Student activity funds	-	-	-	-	-	121,604	121,604
Note payable	-	-	-	-	-	-	-
Total Liabilities	3,105,322	9,239	-	937	144,972	350,465	3,610,935
Fund Balances:							
Reserved for Encumbrances	650,001	-	-	-	17,000	-	667,001
Reserved for debt service	57,625	-	-	-	-	-	57,625
Reserved for deficits	-	-	-	-	-	-	-
Reserved for capital expenditures	-	-	368,767	4,795	1,112,387	-	1,485,949
Reserved for grants	-	133,877	-	-	-	-	133,877
Reserved for trust funds	-	-	-	-	-	4,519,074	4,519,074
Retained earnings	-	-	-	54,549	284,734	-	339,283
Unreserved:							
Designated for subsequent year	640,000	-	-	-	-	-	640,000
Undesignated	3,812,804	3,363,931	-	-	-	-	7,176,735
Total fund balances	5,160,430	3,497,808	368,767	59,344	1,414,121	4,519,074	15,019,544
Total liabilities and fund balances	\$ 8,265,752	\$ 3,507,047	\$ 368,767	\$ 60,281	\$ 1,559,093	\$ 4,869,539	\$ 18,630,479

TOWN OF SUTTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2020

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECT</u>	<u>TRANSFER STATION ENTERPRISE</u>	<u>SEWER ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>TOTAL</u>
Revenues:							
Property taxes	\$ 24,866,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,866,774
Excise and other taxes	1,874,563	3,196	-	-	-	-	1,877,759
Intergovernmental	6,547,189	2,878,511	-	2,800	-	-	9,428,500
Charges for services	-	-	-	153,492	838,072	-	991,564
Licenses, permits and fines	180,466	-	-	-	-	-	180,466
Fees and other departmental revenue	883,011	1,525,125	-	-	267,772	1,925	2,677,833
Investment income	238,759	13,562	-	-	-	95,875	348,196
Other	-	90,745	-	-	2,611	-	93,356
Total Revenues	34,590,762	4,511,139	-	156,292	1,108,455	97,800	40,464,448
Expenditures:							
General government	1,565,866	133,922	-	-	-	-	1,699,788
Public safety	3,614,250	255,104	800,777	-	-	-	4,670,131
Education	18,464,607	2,267,211	16,907	-	-	-	20,748,725
Public works	1,770,485	878,152	-	-	-	5,455	2,654,092
Health and human services	301,182	211,577	-	-	-	-	512,759
Culture and recreation	286,946	30,136	-	-	-	-	317,082
Employee benefits	4,725,507	-	-	-	-	-	4,725,507
Transfer station	-	-	-	147,755	-	-	147,755
Sewer	-	-	-	-	802,875	-	802,875
Insurance	385,731	-	-	-	-	-	385,731
Debt principal	2,601,789	-	-	-	-	-	2,601,789
Debt interest and charges	1,050,647	-	-	-	-	-	1,050,647
State and county charges	76,086	-	-	-	-	-	76,086
Capital outlay	-	34,895	-	-	-	-	34,895
Court judgements	-	-	-	-	-	-	-
Total expenditures	34,843,096	3,810,997	817,684	147,755	802,875	5,455	40,427,862
Excess of revenues over (under) expenditures	(252,334)	700,142	(817,684)	8,537	305,580	92,345	36,586
Other Financing Sources (Uses):							
Proceeds from long-term borrowing	1,635,000	-	-	-	-	-	1,635,000
Operating transfers in	411,025	-	-	-	-	648,522	1,059,547
Operating transfers out	(638,822)	(13,314)	-	(22,575)	(89,164)	(295,672)	(1,059,547)
Bond premium	-	-	-	-	-	-	-
	1,407,203	(13,314)	-	(22,575)	(89,164)	352,850	1,635,000
Change in Fund Balance	1,154,869	686,828	(817,684)	(14,038)	216,416	445,195	1,671,586
Fund balance, beginning of year	4,005,561	2,810,980	1,186,451	73,382	1,197,705	4,073,879	13,347,958
Fund balance, end of year	\$ 5,160,430	\$ 3,497,808	\$ 368,767	\$ 59,344	\$ 1,414,121	\$ 4,519,074	\$ 15,019,544

**TOWN OF SUTTON
GENERAL FUND REVENUES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2020**

	<u>BUDGET</u>	<u>ACTUAL</u>
Revenue:		
Property taxes	\$ 24,866,595	\$ 24,866,774
Motor vehicle and other excise taxes	1,540,992	1,873,529
State aid	6,537,595	6,547,189
Licenses, permits and fines	100,000	180,466
Fees	300,620	504,974
Rentals	143,000	232,106
Interest income and penalties	102,000	238,759
Other	51,000	145,931
	<u>33,641,802</u>	<u>34,589,728</u>
Total revenues		
Other Financing Sources:		
Transfer from overlay reserve	-	-
Proceeds from borrowing	1,635,000	1,635,000
Transfer from cemetery trust	13,000	13,000
Transfer from capital stabilization	282,672	282,672
Transfer from other funds	3,614	3,614
Use of free cash	704,135	704,135
Carryover appropriations	432,021	432,021
Enterprise Fund indirect costs	111,739	111,739
Bond Premium, Net	3,966	3,966
	<u>3,186,147</u>	<u>3,186,147</u>
Total other financing sources		
Total revenues and other financing sources	<u><u>\$ 36,827,949</u></u>	<u><u>\$ 37,775,875</u></u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2020**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
General Government:			
Moderator	\$ 400	\$ 20	\$ -
Selectmen	8,700	8,350	-
Town administrator	242,562	230,071	-
Finance committee	200	180	-
Reserve fund	973	-	-
Town Accountant	69,696	67,205	-
Central purchasing	160,533	125,004	
Assessors	144,513	136,888	
Revaluation	101,697	26,526	63,700
Collector	179,538	171,723	-
Treasurer	44,750	24,007	-
Town counsel	70,000	33,305	-
Personnel	13,200	6,510	-
Data processing	115,750	97,023	-
Town clerk	106,262	103,679	-
Elections and registrations	22,450	8,657	-
Conservation	34,170	33,978	-
Waters farm	750	750	-
Planning board	114,235	109,608	2,322
Zoning board	300	-	-
Public buildings	162,942	153,952	
Town report	2,000	-	-
Community & economic development	6,000	2,800	-
Government cable access	145,984	142,226	-
Town audit and actuarial services	28,750	28,250	-
Capital articles	168,024	55,154	110,620
	<u>1,944,379</u>	<u>1,565,866</u>	<u>176,642</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2020**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Safety:			
Police	\$ 1,887,664	\$ 1,869,561	\$ 70
Fire	529,362	501,810	-
Ambulance	98,760	98,760	-
Building inspector	121,180	119,061	-
Electrical inspector	18,862	17,474	-
Plumbing inspector	15,834	15,244	-
Emergency management	14,500	14,313	-
Sealer of weights and measures	2,000	2,000	-
Animal control	35,394	25,035	-
Capital articles	967,960	950,992	16,485
	<u>3,691,516</u>	<u>3,614,250</u>	<u>16,555</u>
Education:			
Sutton schools	\$ 16,073,654	\$ 16,073,654	\$ -
Vocational schools	1,798,748	1,798,748	-
School choice assessment	131,883	139,362	-
State wards	-	14,996	-
Charter School assessment	-	13,212	-
School articles/carryovers	642,323	424,635	130,413
	<u>18,646,608</u>	<u>18,464,607</u>	<u>130,413</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2020**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Public Works:			
Highway	\$ 715,766	\$ 689,985	\$ -
Snow and ice	200,000	189,857	-
Street lighting	16,000	15,899	493
Landfill monitoring	19,000	13,200	-
Cemetery	25,454	20,493	-
Capital articles	913,590	841,051	66,471
	<u>1,889,810</u>	<u>1,770,485</u>	<u>66,964</u>
 Health and Human Services:			
Board of Health	\$ 89,246	\$ 60,979	\$ -
Council on Aging	156,481	149,498	-
Veterans	114,500	90,705	-
	<u>360,227</u>	<u>301,182</u>	<u>-</u>
 Culture and Recreation:			
Library	\$ 218,225	\$ 216,582	\$ -
Recreation	31,410	22,407	-
Historical	200	-	-
Memorial day	1,500	1,450	-
Capital articles	287,435	46,507	240,927
	<u>538,770</u>	<u>286,946</u>	<u>240,927</u>

**TOWN OF SUTTON
GENERAL FUND EXPENDITURES -
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2020**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>CARRYOVER</u>
Debt Service:			
Principal	\$ 2,638,281	\$ 2,601,789	\$ -
Interest	1,050,647	1,050,647	-
Short-term interest	-	-	-
	<u>3,688,928</u>	<u>3,652,436</u>	<u>-</u>
 Employee Benefits and Insurances:			
County retirement	\$ 1,186,523	\$ 1,185,265	\$ -
Unemployment	20,000	1,484	18,500
Health insurance	2,978,679	2,831,253	-
Medicare tax	255,000	254,008	-
General insurance	417,681	385,731	-
OPEB Contribution	415,000	415,000	-
Health Savings account	50,000	29,760	-
Health Reimbursement account	30,000	8,737	-
	<u>5,352,883</u>	<u>5,111,238</u>	<u>18,500</u>
 Other Expenditures and Transfers:			
Central MA Regional Planning	\$ 2,567	\$ 2,567	\$ -
Other state and county assessments	73,439	73,519	-
Court judgements	-	-	-
Transfers to other funds	638,822	638,822	-
	<u>714,828</u>	<u>714,908</u>	<u>-</u>
 Total Expenditures and Transfers	<u><u>\$ 36,827,949</u></u>	<u><u>\$ 35,481,918</u></u>	<u><u>\$ 650,001</u></u>

**TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2020**

Scholarships	\$ 3,244.24
Manchaug Dam Gift Fund	395,932.33
DEA Equitable Sharing Program	1,394.25
Marions Camp Maintenance	11,542.12
Citizens Scholarship Foundation	225.14
Police Gifts	4,867.74
Board of Health Fees	20,993.75
Compensated Absences Fund	203,896.02
Food Pantry Gifts	127,891.61
Library Gifts	3,244.24
Manchaug Ramp Fees	36,289.38
Police Drug Forfeiture	4,975.86
Veterans Field Gifts	1,418.54
Wilks Unity Park Gifts	42,234.68
Walmart Pump Station	25,000.00
Board of Health Fees	45,006.52
Grave Openings	1,000.00
Fire Dept Gifts	8,042.60
Fire Detail	1,218.07
Bandstand on the Common Gifts	786.22
Tricentennial Park	20,572.05
Conservation Inspection Fees	68,975.20
Conservation Municipal Bylaw Fees	8,225.00
Town Hall Gifts	20.00
Highway Dept. Gifts	100.00
Planning Board Fees	40,470.05
ZBA 53G	206.00
Waterways Improvement	20,822.89
Sale of Cemetery Lots	6,250.00
Public Shade Tree	3,686.39
WPAT Loan Repayments	-
Cable Access Fees	398,187.82
Wetlands Protection Fees	15,081.25
Commerce Park Lighting	17,220.00
Police K-9 Gifts	299.71
Goddard Lodge donations	8,730.27
Accounts Receivable	-
Pistol Permits	3,675.00
Police Detail	(9,559.70)
	<u>1,542,165.24</u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS -
REVOLVING AND OTHER ACCOUNTS
JUNE 30, 2020
(Continued)

School Lunch	157,111.58
School Athletic	37,731.95
Band Revolving	2,735.85
School Facility Use	22,831.86
School Choice	1,060,848.39
Lost Book Fees	1,839.87
School Bus Fees	30,057.74
Summer Camp	38,845.64
Preschool Fees	8,020.41
E.S. After School Program	147,521.39
Student Activity Fees	87,121.08
SPED Transportation	93,850.52
SPED Circuit Breaker	33,226.79
Theater and Drama	11,740.07
High School Parking Fees	35,796.43
School Gifts	39,652.27
High School Theater	9,356.87
Elementary School Revolving	3,477.09
	<u>1,821,765.80</u>
Total Revolving and Other Accounts	<u><u>\$ 3,363,931.04</u></u>

TOWN OF SUTTON
SCHEDULE OF SPECIAL REVENUE FUNDS - GRANTS
JUNE 30, 2020

Library State Grant	\$ 8,856.20
Library LSTA	1,840.40
Library Adulting	6,919.40
Climate Change Feasibility	500.00
Highway Chapter 90	(25,328.68)
Fire SAFE	37,037.81
DCR- Shaw Farm Trails	607.78
Public Health Planning	238.86
Cable Equipment	116,971.96
Cultural Council	6,288.98
Fire Extractor Grant	(9,760.00)
COA Formula Grant	7,222.00
Solar Fair	641.16
Emergency Medical Dispatch	(2,655.00)
Police 911 Grants	(10,911.61)
Lake Singletary Grant	30,000.00
District 7 Rescue Team	99.26
Title II	0.74
Title 1	(13,186.20)
SPED IDEA	271.04
MS Stem	13,469.99
Title IV	800.00
SPED Early Child	(83.00)
Accounts Receivable	9,760.00
COVID-19 Fema	(45,724.48)
	<u><u>\$ 133,876.61</u></u>

TOWN OF SUTTON
TRANSFER STATION ENTERPRISE FUND
30-Jun-20

REVENUE

User Fees	\$ 54,380
Bag Sales	95,590
Recycling Receipts	3,523
State Grant	2,800
	<u>156,293</u>

EXPENSES

Wages	60,524
Electricity	201
Heat	-
Repairs & Maintenance	1,823
Telephone	175
Trash Bags	8,995
Hauling	16,673
Disposal Fee	40,615
Indirect costs	22,575
Professional fees	221
Other	500
Capital expenditures	18,028
Recycling	-

Total expenses 170,330

Net operating profit (deficit) **(14,037)**

Transfers from (to) other funds -

Retained Earnings, July 1, 2019 73,382

Retained Earnings, June 30, 2020 **\$ 59,345**

TOWN OF SUTTON
SEWER ENTERPRISE FUND
30-Jun-20

REVENUE

User Fees	\$ 888,123
Connection Fees	214,100
Inspection and other fees	5,010
SREC's	<u>1,222</u>

Total Revenues	<u>1,108,455</u>
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EXPENSES

Wages	184,036
Electricity	46,760
Other Utilities	12,374
Town of Millbury	289,565
Repairs & Maintenance	7,602
Professional & Technical	-
Telephone	5,963
Other Supplies	5,534
Contract Services	14,788
Indirect costs	89,164
OPEB Contribution	5,000
Other	87,252
Capital expenditures	<u>144,001</u>

Total expenses	<u>892,039</u>
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Net operating surplus	216,416
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Transfers from (to) other funds	-
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Retained Earnings, July 1, 2019	<u>1,197,705</u>
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Retained Earnings, June 30, 2020	<u><u>\$ 1,414,121</u></u>
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**TOWN OF SUTTON
OPEB TRUST FUND
BALANCE SHEET
JUNE 30, 2020**

ASSETS

Cash and investments	<u>\$ 1,955,986</u>
Total Assets	<u><u>\$ 1,955,986</u></u>

LIABILITES AND FUND BALANCES

Liabilites	<u>\$ -</u>
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Fund Balances:

Reserved for Retiree Health Insurance	<u>1,955,986</u>
Total liabilities and fund balances	<u><u>\$ 1,955,986</u></u>

**TOWN OF SUTTON
OPEB TRUST FUND
OPERATING STATEMENT
JUNE 30, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
<u>REVENUE</u>		
Town Appropriation	\$ 420,000	\$ 387,000
Employer Contribution	550,872	418,523
Employee Contribution	524,592	320,793
Investment Income	<u>43,560</u>	<u>81,047</u>
 Total Revenues	 <u>1,539,024</u>	 <u>1,207,363</u>
 <u>EXPENSES</u>		
Retiree Health Insurance Premiums	<u>1,075,464</u>	<u>739,316</u>
 Net Operating Surplus	 463,560	 468,047
 Fund Balance, Beginning of Year	 <u>1,492,426</u>	 <u>1,024,379</u>
 Fund Balance, end of Year	 <u>\$ 1,955,986</u>	 <u>\$ 1,492,426</u>

TOWN OF SUTTON
DEBT ISSUED, OUTSTANDING AND RETIRED THIS FISCAL YEAR
JUNE 30, 2020

	<u>BALANCE</u> <u>7/1/2019</u>	<u>ISSUED</u> <u>2020</u>	<u>RETIRED</u> <u>2020</u>	<u>PREMIUM</u> <u>PAYMENTS</u>	<u>BALANCE</u> <u>6/30/2020</u>	<u>INTEREST</u> <u>PAID</u>
May 2019 Capital Article	\$ -	\$ 1,635,000	\$ -	\$ -	\$ 1,635,000	\$ -
Title V Septic Program	2,761		(2,761)		-	-
SHAW LAND REFUNDING	1,700,000		(210,000)		1,490,000	72,672
	-				-	
POLICE STATION	8,265,000		(435,000)		7,830,000	285,142
Manchaug Sewer Treatment Plant	2,934,443		(459,028)		2,475,415	49,145
MS/HS Construction	3,500,000		(250,000)		3,250,000	86,250
	-		-		-	
MS/HS Construction REFUNDING	14,975,000		(1,245,000)		13,730,000	557,438
	<u>\$ 31,377,204</u>	<u>\$ 1,635,000</u>	<u>\$ (2,601,789)</u>	<u>\$ -</u>	<u>\$ 30,410,415</u>	<u>\$ 1,050,647</u>

Report of the Collector

To the Honorable Board of Selectmen and the citizens of the Town of Sutton:

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal 2020, beginning July 1, 2019 and ending June 30, 2020.

Real Estate Tax	Amount Collected
2020	\$ 23,359,169.25
2019	\$ 254,107.81
2018	\$ 19,516.84
Prior to 2018	\$ 727.38
Personal Property Tax	Amount Collected
2020	\$ 1,182,227.58
2019	\$ 429.55
2018	\$ 170.47
Prior to 2018	\$ 655.00
Motor Vehicle Excise Tax	Amount Collected
2020	\$ 1,469,275.85
2019	\$ 279,562.86
2018	\$ 19,037.67
Prior to 2018	\$ 5,638.11
Manchaug Water	Amount Collected
2020 PP Tax	\$ 969.30
2020 RE Tax	\$ 58,723.38
2019 PP Tax	\$ 9.94
2019 RE Tax	\$ 1,107.23
2018 PP Tax	\$ -
2018 RE Tax	\$ -
Prior to 2018 PP Tax	\$ -
Prior to 2018 RE Tax	\$ -
Wilkinsonville Water	
2020 PP Tax	\$ 5,146.41
2020 RE Tax	\$ 219,569.35
2019 PP Tax	\$ 1.96
2019 RE Tax	\$ 1,154.18
2018 PP Tax	\$ -
2018 RE Tax	\$ -
Prior to 2018 PP Tax	\$ 12.81
Prior to 2018 RE Tax	\$ -
Sewer Liens with Interest	Amount Collected
2020	\$ 39,476.08
2019	\$ 5,312.64
Prior to 2019	\$ -
Tax Title	Amount Collected
Tax 2019	\$ 15,800.10
Sewer Liens/Interest 2019	\$ 3,107.48
Wilkinsonville Water 2019	\$ 191.92
Manchaug Water 2019	\$ 488.73
Tax 2018	\$ 9,848.01
Sewer Liens/Interest 2018	\$ 3,806.20
Wilkinsonville Water 2018	\$ 45.21
Manchaug Water 2018	\$ 299.17
Prior to 2018 Tax	\$ 18,806.50
Prior Sewer Liens / Interest	\$ 1,385.54
Prior Wilkinsonville Water	\$ 19.85
Prior Manchaug Water	\$ -
Miscellaneous Revenues	Amount Collected
Scholarship Donations	\$ 247.72
Municipal Lien Certificates	\$ 22,700.00
Boat Excise Tax	\$ 3,195.50
Animal Excise Tax	\$ 378.72
Interest	\$ 71,310.85
Return Check Fees	\$ 150.00
Demand Fees	\$ 13,299.50
Motor Vehicle Mark Fees	\$ 5,780.00
Respectfully Submitted	Lisa A. Lynch Treasurer/Collector

Report of the Treasurer/Collector

Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The following is a recap of the Town of Sutton's financial report for fiscal year ending June 30, 2020:

Balance June 30, 2019	\$	15,005,786.55
Add Treasurer's Receipts	\$	44,148,285.86
Less Warrants Paid	\$	(41,619,712.95)
Balance June 30, 2020	\$	17,534,359.46

As of June 30, 2020 cash consisted of the following balances:

Unibank Accounts Payable	\$	1,000.00
Unibank Payroll Account	\$	15,203.31
Unibank School Lunch	\$	155,896.76
Unibank General Fund Depository	\$	1,061,073.79
Unibank General Fund Money Market Account	\$	6,993,281.00
UniBank Tri-Centennial Park	\$	20,572.05
Unibank Citizens Scholarship Foundation	\$	225.14
Unibank Elementary School	\$	15,292.35
Unibank Early Learning Center	\$	27,491.15
Unibank Middle School	\$	22,283.76
Unibank Memorial High School	\$	56,281.33
Unibank Cultural Account	\$	3,527.34
Century Bank	\$	29,615.15
Unibank Band Stand Acct	\$	786.22
Unibank Sutton Extended Care	\$	7,463.09
HomeTown Bank Money Market	\$	3,782,232.28
Unibank Misc Online - School Account	\$	4,099.53
HomeTown Bank - Compensated Balances	\$	203,896.02
Bartholomew - Manchaug Dam Gift Account	\$	395,932.33
Subtotal	\$	12,796,152.60

Trust Funds		
Stablization Account	\$	2,499,710.04
Trust Funds	\$	522,657.01
SPED Stabilization	\$	361,665.98
Capital Stabilization	\$	1,135,040.49
Bond Accounts	\$	219,133.34
TOTAL CASH	\$	17,534,359.46

Outstanding Debt June 30, 2020

Long Term Debt-Inside Debt Limit

BAN (FY2020 Capital Plan)	\$	1,635,000.00
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Sub Total \$ **1,635,000.00**

Long Term Debt Outside Debt Limit

Police Station	\$	7,830,000.00
School Buildings	\$	16,980,000.00
Sewer	\$	2,475,415.00
Shaw Land	\$	1,490,000.00

Sub Total \$ **28,775,415.00**

Total Long Term Debt \$ **30,410,415.00**

Respectfully Submitted by:
Lisa A. Lynch, Treasurer/Collector

Annual Trust Fund Report
Town of Sutton
Fiscal 2020
July 1, 2019 to June 30, 2020

<u>TRUST FUND</u>	<u>BALANCE</u> 6/30/2019	<u>DEPOSIT</u>	<u>WITHDRAWAL</u>	<u>INTEREST</u>	<u>BALANCE</u> 6/30/2020
Cemetery General Care	\$58,586.33	9,700.00	(1,101.11)	1,753.31	\$68,938.53
Cemetery General Care Interest	\$134,542.60		(11,898.89)	2,804.78	\$125,448.49
Conservation Comm	\$1,258.04			30.66	\$1,288.70
Conservation Comm II Fund	\$88,321.22			2,153.14	\$90,474.36
Daniel Chase Library	\$937.88				\$937.88
Daniel Chase Library Int	\$727.15			40.62	\$767.77
D Chase School Fund	\$1,662.88				\$1,662.88
D Chase School Fund Int	\$4,430.67			148.53	\$4,579.20
ET Marble Fund	\$1,325.64				\$1,325.64
ET Marble Fund Int	\$940.09			55.24	\$995.33
George Hastings Fund	\$835.45				\$835.45
George Hastings Fund Int	\$1,788.19			63.97	\$1,852.16
G & Wil Houghton Fund	\$5,166.39				\$5,166.39
G & Wil Houghton Fund Int	\$10,478.00			381.40	\$10,859.40
Hector W Chase Library Fund	\$574.44				\$574.44
Hector W Chase Library Fund Int	\$130.38			17.16	\$147.54
Jason Waters Fund	\$705.65				\$705.65
Jason Waters Fund Int	\$1,597.64			56.15	\$1,653.79
Lombard Memorial Fund	\$2,393.11				\$2,393.11
Lombard Memorial Fund Int	\$4,605.36			170.61	\$4,775.97
Perpetual Care	\$28,168.58		(498.44)	668.10	\$28,338.24
Perpetual Care Int	\$63,866.85		(4,028.46)	1,428.89	\$61,267.28
R Chase Wilks Library	\$1,161.23				\$1,161.23
R Chase Wilks Library Int	\$666.09			44.52	\$710.61
R Chase School	\$1,262.56				\$1,262.56
R Chase School Int	\$3,363.84			112.78	\$3,476.62
South Parish Fund	\$6,554.35				\$6,554.35
South Parish Fund Int	\$17,465.91			585.61	\$18,051.52
Sutton Comm Beautification	\$1,160.33			28.32	\$1,188.65
Tamar Goldwait Fund	\$10,194.55				\$10,194.55
Tamar Goldwait Fund Int	\$16,496.03			650.68	\$17,146.71
War Memorial Fund	\$1,701.07			41.50	\$1,742.57
Holbrook Library Fund	\$20,000.00				\$20,000.00
Holbrook Library Fund Int	\$2,163.51			540.33	\$2,703.84
Waters Farm Preservation Fund	\$10,000.00				\$10,000.00
Waters Farm Preservation Fund Int	\$2,342.22			300.85	\$2,643.07
Library Account	\$585.08			14.25	\$599.33
Janet Shaw Memorial Library	\$1,598.58			38.98	\$1,637.56
Manchaug Library	\$7,878.56			192.08	\$8,070.64
Donald A King	\$512.47			12.53	\$525.00
TOTALS:	\$518,148.92	9,700.00	(17,526.90)	12,334.99	\$522,657.01

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen and the citizens of the Town of Sutton, I hereby submit my twentieth annual report as Town Clerk for the fiscal year ending June 30, 2020.

Vital Statistics for fiscal year 2020:

Births	76
Deaths	79
Marriages	22
Population	9459
Registered Voters	7148

FINANCIAL REPORT

Dog Licenses	\$ 20,841.00
Miscellaneous Receipts (vitals, permits, pole locations, business certificates street lists, Bylaws, Parking Fines)	7,931.60
Total Monies Collected	<hr/> \$ 28,772.60

Respectfully submitted,
Laura J. Caruso
Town Clerk

ANNUAL TOWN MEETING

October 21, 2019

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Auditorium, Boston Road, Monday the Twenty First day of October, 2019 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 111 voters and 19 non-voters in attendance.

ARTICLE 1

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 6 of the May 13, 2019 Annual Town Meeting as printed in the warrant.

As printed in the Warrant:

Decrease raise and appropriate revenue from state aid	\$ (10,495)
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Increase raise and appropriate from taxation	<u>\$ 38,041</u>
--	------------------

For a total of \$ 27,546

Increase Wages	\$ 27,546
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For a total of **\$ 27,546**

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as it is a customary article reflecting unbudgeted state aid adjustments and local receipts and the appropriations thereof.

ARTICLE 2

SPONSOR: Board of Selectmen

Voted unanimously to amend the vote taken on Article 7 of the May 13, 2019 Annual Town Meeting to change the funding source for the following line items included in the Town's Capital Plan for FY2020 as follows:

Department	Purpose	Amount	Source	Revised
School	ES Large Chiller	\$100,000	Free Cash	\$100,000 Taxation
School	ELC Hot Water Tank	\$ 40,000	Free Cash	\$25,000 Taxation
				\$15,000 Free Cash

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, as outlined in the warrant.

ARTICLE 3

SPONSOR: Board of Selectmen

Voted unanimously to transfer from Free Cash the amount of \$315,000 and appropriate said sum to the FY2020 OPEB expense account.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article to transfer funds to the OPEB (Other Post-Employment Benefits) expense in accordance with the Town's OPEB liability funding policy.

ARTICLE 4

SPONSOR: Board of Selectmen

Voted unanimously to transfer from Transfer Station Enterprise Fund the amount of \$1,125.00 for the purpose of paying a prior year invoice to Pellegrino Trucking Co. and transfer from the Highway Department (01422-52400) the amount of \$105.00 for the purpose of paying a prior year invoice to J. D. Bousquet & Sons.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

ARTICLE 5

SPONSOR: Board of Selectmen

Voted unanimously to transfer from Free Cash the amount of \$17,500.00 for consulting engineering services to conduct an assessment of the low-level outlet (LLO) at Stevens Pond Dam (National ID No. MA00957) and evaluate alternatives for maintenance and/or repair, including all incidental or related costs.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article for the study to determine the extent of the issues of the Stevens Pond Dam.

ARTICLE 6

SPONSOR: Board of Selectmen

Voted unanimously to transfer from Free Cash the amount of \$25,000.00 for engineering services for the Woodbury Pond Dam, 99 Boston Rd., Map 11 Parcel 35 to evaluate alternatives for maintenance and/or repair, including all incidental or related costs.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, this will pay for the engineering and State required permits.

ARTICLE 7

SPONSOR: Sewer Commissioners

Voted by a majority to transfer from the Sewer Connection Fees account the amount of \$75,000.00 for designer services and owners' project manager services relative to the construction of a sewer extension project from the Pleasant Valley Villas at Boston Road to the School complex at Putnam Hill Road, including all incidental or related costs.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, with the funds to research the sewer extension project coming out of the current connection fees.

ARTICLE 8

SPONSOR: Conservation Commission

Voted unanimously to amend the Sutton General Bylaws, Bylaw #12. Wetlands Protection, by deleting Section 12.6 – Fees in its entirety and replacing it with the text as printed in the warrant.

As printed in the warrant:

Section 12-6. Fees

At the time of an application, the applicant shall pay the following fees, as listed below. Town, County, State and Federal projects are exempt from the bylaw filing fee. The Commission may waive, decrease, or allow phased payment of the filing fee for non-exempt persons, parties, or entities at its discretion. The Commission may not waive filing fees required under G.L. c. 131, § 40, the Wetlands Protection Act (“WPA”) as described below.

All required fees must be received at the time of application and before the initiation of consulting services in the case of supplemental consulting services required by the Commission during project review. Failure by the applicant to pay the required fees at the time of application or within ten (10) business days of a supplemental request shall be cause for the Commission to declare the application administratively incomplete and deny the permit without prejudice, unless an appeal has been filed in accordance with 310 CMR 10.03(7).

Legal Notice Fee

In accordance with the Conservation Commission Rules & Regulations, every applicant shall pay the cost of the legal hearing notice in a separate check payable to the newspaper in which the legal ad is published. It is the applicant’s responsibility to pay the Legal Notice Fee in accordance with the payment schedule set by the newspaper. The Commission staff will advise the applicant to whom, and in what amount this check shall be made payable.

Consultant Fee (G.L. c. 44 § 53G)

Every non-exempt applicant shall pay a consultant fee calculated in accordance with the Consultant Fee Schedule in the Conservation Commission Rules & Regulations. All fees shall be held in a special account established by the Town of Sutton Treasurer and shall be kept separate and apart from other monies. Any unused portions of collected fee(s) shall be returned to the applicant in accordance with the Commission’s Rules and Regulations.

This fee shall be used solely to pay for the Commission’s wetland scientist consultant to review applications, including conducting site visits, and to report these findings and recommendations back to the Commission in writing and/or in an open meeting.

Wetland Protection Act (WPA) Filing Fee (Chapter 43 of the Acts of 1997 -Amending G.L. c. 131 §.40)

Every non-exempt applicant shall pay a WPA filing fee as prescribed by law in the manner prescribed by 310 CMR 10.03. All fees shall be held in the WPA revolving account.

Expenses that may be paid from these funds are restricted to expenses related directly to administering and enforcing the WPA and may include, but shall not be limited to, administrative costs and staff salaries

attributable to WPA activities, hiring consultants to verify delineation of wetlands, review applications and condition decisions, creating informational brochures/materials about the WPA, training directly related to administering and enforcing the WPA, computers and office equipment used for administering and enforcing the WPA.

Municipal Bylaw Filing Fee (Home Rule Amendment - Article LXXXIX (89) of Amendments to the Massachusetts Constitution (1966)

Every non-exempt applicant shall pay a Municipal Bylaw Filing fee in accordance with the Municipal Filing Fee Schedule in the Conservation Commission Rules & Regulations. All fees shall be held in the Conservation Commission Local Wetlands Bylaw Filing Fee revolving account.

This account is intended to provide funds to supplement both the municipal budget and the fees required by the WPA.

Expenses that may be paid from these funds include, but shall not be limited to, administrative costs and staff salaries, creating informational brochures/materials, staff and Commission training, computers and office equipment, specialized consultant review not paid for through the consultant fee account, attorney's fees and other legal costs, membership dues, subscriptions, general travel expenses.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, these adjustments document the Conservation Committee fees and provides clarity and transparency.

ARTICLE 9

SPONSOR: Board of Selectmen

Voted unanimously to amend the General Bylaws - Bylaw 31. Revolving Funds, by deleting the strike through text and adding the underlined text as printed in the warrant.

As printed in the Warrant:

FUND	REVENUE SOURCE	AUTHORITY TO SPEND FUNDS	USE OF FUND
Planning Board	Applicant receipts	Planning Board	Professional services, <u>wages</u> and advertising.
Conservation Commission	<u>Wetlands Protection Act</u> Applicant fees <u>receipts</u>	Conservation Commission	Wetlands and Riverfront <u>Distriet Protection Acts</u> <u>regulations</u> Administration and enforcement, including <u>salaries wages</u> and expenses.
Fire Department	Hazardous materials incidents	Fire Department	Wages and expenses.
Public Shade Tree	Payments for service, fines/penalties	<u>Planning Highway</u> Department	Tree maintenance and/or replacement.
Board of Health	Intermunicipal Agreements	Town <u>Administrator</u> <u>Manager</u>	Public Health Nurse.

Board of Health	Inspection fees	Board of Health	Professional Services.
Conservation Commission	<u>Fees Local Wetlands Bylaw receipts</u>	Conservation Commission	<u>Municipal Bylaw filing fees, including salaries & Administration and enforcement, including wages and expenses</u>

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, with adjustments being editorial in nature.

ARTICLE 10

SPONSOR: Planning Board

Voted unanimously to amend the Sutton Zoning Bylaw Section VI. J. – Continued Care Retirement Communities Section 2 – Definition, by deleting the strikethrough text as printed in the warrant.

As printed in the Warrant:

Section 2

As used in this bylaw, Continued Care Retirement Community (CCRC) shall mean a development on a parcel of five (5) acres or more which may be comprised of any type or combination of dwelling units as defined herein. Said development may include independent housing, congregate housing, assisted living and restorative care/skilled nursing facilities. A CCRC shall operate under common management serving the principal purpose of assisting the elderly in maintaining an independent lifestyle. Said development shall be limited to persons at least one of whom is each household shall have attained an age of fifty-five (55) years. ~~No persons under the age of eighteen (18) shall be allowed to permanently reside in said dwellings.~~ The program of in house resident services offered by a CCRC shall be primarily for the benefit of residents and their guests and shall include a majority of the following:

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, with support for the CCRC Bylaw changes to allow the dwelling units that are available to low and moderate income to count towards the towns subsidized housing inventory without a large risk to the communities.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0. Commentary: Sutton's CCRC bylaw currently requires a minimum of 10% HUD affordable units. The State has a policy that if a Town's bylaws specifically prohibit individuals under the age of 18 from living in a proposed development type, the community may not count any HUD affordable units produced within these developments on a towns Subsidized Housing Inventory (SHI). As Sutton currently has only 1.5% of the required 10% in affordable housing required by the State, the Board feels it is very important to ensure all HUD affordable units that are produced be allowed to be counted.

ARTICLE 11

SPONSOR: Planning Board

Voted by a 2/3's vote to amend the Sutton Zoning Bylaw Section VI. J. – Continued Care Retirement Communities Section 4. – Specific Requirements, by deleting the strikethrough text and replacing it with the underlined text as printed in the warrant.

As printed in the Warrant:

~~Ten Fifteen percent (10%) (15%)~~ of the dwelling units in the Continued Care Retirement Community shall be available to households that qualify as low to moderate income under HUD guidelines.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, with support for the CCRC Bylaw changes to increase the required dwelling units that would count towards the town's subsidized housing inventory.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: Both the Master Plan and the Housing Needs Study listed creation of more affordable housing as a priority. As Sutton currently has only 1.5% of the required 10% in affordable housing required by the State, the Board feels it is very important to ensure all Special Permit forms of home development contain more than the minimum 10% to help meet this requirement more quickly.*

ARTICLE 12

SPONSOR: Planning Board

Voted unanimously to amend the Sutton Zoning Bylaw Section VI. J. – Continued Care Retirement Communities Section 4. – Specific Requirements, by adding the underlined text to the end of the existing text as printed in the warrant.

As printed in the Warrant:

Accessibility & Adaptability

Regardless of the type of CCRC that is proposed, a minimum of five percent (5%) of units shall comply with CMR 521 – Massachusetts Architectural Access Code. For all remaining units the applicant shall consider incorporating adaptable elements to support the purpose of this bylaw in accommodating individuals as they age and experience conditions that affect their mobility and physical abilities.

At a minimum all units shall incorporate the following elements:

First floor master bedroom

First floor full bath with 60" diameter clear floor space

Minimum 36" interior and exterior doors

At least one ground level entry

The Finance and Warrant Advisory Committee voted 5-1 to recommend passage of this article, with support for the CCRC Bylaw changes to increase Accessibility & Adaptability. The dissenting vote was related to concerns that the second portion of the article related to additional required elements that were applicable to 100% of the units (First Floor Master, Minimum 36" interior and exterior doors, etc.). The concern was that these requirements might increase the costs of the units and discourage builders to enter into the community.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: As CCRCs are intended to accommodate the needs of individuals starting at the age of 55 and as we age, the Planning Board felt it was important to ensure units have features that are important in order for individuals to remain in these homes as long as possible, and that a certain percentage of homes provide for an even higher level of accommodations, otherwise these homes are no different than standard condominiums*

ARTICLE 13

SPONSOR: Planning Board

Voted unanimously to amend the Sutton Zoning Bylaw Section I. B. – Definitions by amending the definition of “Use, Principal”, to add the underlined text, as printed in the warrant.

As printed in the Warrant:

Use, Principal: The main or primary purpose for which a structure or lot is designed, arranged, or intended, or for which it may be used, occupied or maintained under this Bylaw. The principal use shall include all parking spaces required per the Off-Street Parking, Loading and Landscaping Regulations.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, for clarification to the intent of the definition of “Use, Principal”.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: This proposed amendment puts in writing the current practice of the Board. Because a principal use can't operate without its required parking, the Board has considered this parking as part of the principal use.*

ARTICLE 14

SPONSOR: Planning Board

Motion was **defeated** as this article did not received the 2/3's vote required to pass to amend the Zoning Map of the Town of Sutton, Massachusetts to remove from the Office Light Industrial (OLI) zoning district and place within a new zoning district to be known as the Multi Town Mixed Commerce (MTMC) district, all that land located south of Whitins Road in Sutton and south of the Northbridge-Sutton town line that is located south of Main Street in Northbridge, totaling approximately 240 acres, the boundaries of said MTMC district being more particularly shown on a map placed on file in the Town Clerk's office.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, for the opportunity that adding the Multi Town Mixed Commerce district and related requirements may provide to the town.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: A development proponent has requested the Town consider allowing Warehouse and Distribution Centers in Sutton. Originally, they suggested this use just be added as a permitted use in the Office Light Industrial (OLI) District. As the OLI District exists not only in South Sutton, but also in NE Sutton, and warehouse and distribution centers could have disastrous effects on the limited*

capacity signalized intersection at Boston Road and Route 146 in NE Sutton, this option was not considered functional. In collaboration with other towns in the area of the potential developments it was decided to propose a new zoning district that allows this use and also considers the likely multi-town nature of future development in this area.

ARTICLE 15

SPONSOR: Planning Board

Voted to Passover (Articles 15-20 were grouped together because Article 14 failed) to amend the Sutton Zoning Bylaw Section II.A. Division into Districts, to establish the Multi Town Mixed Commerce District by adding the underlined text as printed in the warrant.

As printed in the Warrant:

A. Division into Districts

The Town of Sutton, Massachusetts is hereby divided into ~~Six (6)~~ seven (7) zoning districts to be designated as follows:

Full Name	Short
Residential – Rural	R-1
Residential – Suburban	R-2
Village	V
Business – Highway	B-2
Industrial	I
Office Light Industrial	OLI
<u>Multi Town Mixed Commerce</u>	<u>MTMC</u>

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
Commentary: When creating a new Zoning District you need to list it in this section of the bylaws.*

ARTICLE 16

SPONSOR: Planning Board

Voted to Passover (Articles 15-20 were grouped together because Article 14 failed) to amend the Sutton Zoning Bylaw Section III.A.4. - Table of Use Regulations, to establish permitted, special permit, and prohibited uses in the MTMC District by adding the underlined text, as printed in the warrant.

As printed in the Warrant:

	R-1	R-2	V	B-2	I	OLI	MTMC
A. RESIDENTIAL USES:							
1. One-family detached year-round or seasonal dwelling	P	P	P	-	-	-	=
2. Multifamily dwelling	-	S	S	-	-	-	=
3. Accessory residential building such as tool shed, boat house, barn, playhouse, stables, private swimming pool and private detached garage for non-commercial vehicles	P	P	P	-	-	-	=
4. Family day care	P	P	P	-	-	-	=
5. Home occupation	P	P	P	-	-	-	=
6. Home business	S	S	S	-	-	-	=
7. Bed and breakfast facility	S	S	S	-	-	-	=
8. Open Space Residential Development	P	P	-	-	-	-	=
9. Traditional Neighborhood Development	-	S*	S*	-	-	-	=
10. Condominium Development	S*	S*	-	-	-	-	=
11. Continued Care Retirement Communities	S*	S*	S*	S*	S*	S*	S*
12. Accessory Apartment	S*	S*	S*	-	-	-	=
B. COMMUNITY FACILITIES & INSTITUTIONAL USES:							
1. Church or other religious purpose, nonprofit educational facility, Town building except equipment garage	P	P	P	P	P	P	P
2. Country, hunting, fishing, tennis, or health clubs, golf courses, day camps or other camps or outdoor athletic fields, with structures not to exceed a 10,000 s.f. footprint	S	S	S	S	S	S*	=
3. Cemetery	S	S	S	S	S	S*	=
4. Town equipment garage	S	-	-	S	P	P	=
5. Public utility except power plant or refuse facility	S	S	S	S	S	P	P
6. Power plant and refuse facility	-	-	-	-	S	S*	=
C. AGRICULTURAL AND OPEN LAND USES:							
1. Agriculture, horticulture, floriculture, or viticulture, provided <u>at least five acres</u> are so used. A farm stand may be maintained provided that the majority of products for sale, measured based on either gross sales dollars or volume, have been produced on the land.	P	P	P	P	P	P	P
2. When <u>less than five acres</u> are used for agriculture, horticulture, floriculture, or viticulture:							
a. Agriculture, horticulture, and floriculture, or viticulture	P	S	S	S	S	S*	=
b. Temporary stand maintained during the harvest season of the primary crop for retail sale of agriculture or farm products produced primarily on the same premises	P	P	P	S	S	S*	=
c. Year round stand for retail sale of agriculture or farm products produced primarily on the same premises	S	S	P	S	S	S*	=

d. Raising and for keeping of livestock, horses and poultry, not including the raising of fur animals for commercial use	P	S	S	S	S	S*	=
e. Raising of fur animals	S	-	-	-	S	-	=
f. Commercial stables, provided all animals are enclosed within pens or other enclosures	S	-	-	-	S	-	=
3. Year round or temporary stands for retail sale of agriculture or farm products not produced primarily on the same premises.	S	S	P	S	S	S*	=
4. Veterinary office in which all animals are completely enclosed in pens or other structures	S	S	S	-	-	-	=
D. OFFICE USES:							
1. Business and professional offices, including banks and monetary institutions	-	-	P	P	P	S*	<u>P</u>
2. Drive-through windows at banks and monetary institutions and other offices	-	-	-	S*	S*	S*	<u>S*</u>
3. Free-standing automatic teller machines	-	-	S	P	P	P	=
4. Planned Business Development (PBD)	-	-	-	S*	S*	S*	<u>S*</u>
5. Research and Development	-	-	S	S	P	S*	<u>S*</u>
E. RETAIL, TRADE AND SERVICE USES:							
1. Stores selling goods to the public	-	-	S*	S*	-	S*	<u>S*</u>
2. Drive-through window for a pharmacy whether located in a free-standing pharmacy building or as part of a multi-use retail building	-	-	-	S*	-	S*	<u>S*</u>
3. Sales by vending machines located outside of a building or structure	-	-	S	S	S	-	=
4. Restaurants	-	-	P	S	-	S*	<u>P</u>
5. Restaurant, cafeteria, tea room or catering accessory to permitted or allowed main use	S	S	P	P	P	P	<u>P</u>
6. Drive-through window for a restaurant, but only when a minimum of 1,000 s.f. is dedicated to the restaurant use.	-	-	-	S*	-	-	=
7. Hotels and motels	-	-	S	P	S	S*	<u>S*</u>
8. Personal service establishments	-	-	P	P	-	P	<u>P</u>
9. Funeral home or mortuary establishment	S	S	P	-	-	-	=
10. Hospital or medical clinic	-	-	S	S	S	S*	<u>S*</u>
11. Convalescent or nursing home	S	S	S	S	-	S*	<u>S*</u>
12. Repair services for appliances, furniture, and other goods, except for vehicular and automotive repairs	-	-	P	S	-	S*	<u>P</u>
13. Motion picture establishment, amusement facilities, or sports complexes	-	-	S	S	-	P	<u>P</u>
14. For profit educational establishments	-	-	P	S	S	S*	<u>S*</u>
15. Communications and television towers (does NOT include wireless communication facilities)	S	-	-	-	S	S	<u>S</u>
16. Wireless communications facility (refer to Section V.C. of this Bylaw)	-	-	-	S	S	S	<u>S</u>

17. Antique Shop (retail sale of antique furniture, artwork, collectible merchandise to the general public in a premises occupying less than 1,000 square feet)	S*	-	-	-	-	-	-
18. Commercial Kennels	S	-	-	S	S	S*	-
19. Self Storage Facility	-	-	-	-	-	S*	-
F. VEHICULAR AND AUTOMOTIVE USES:							
1. Establishments selling new and/or used automobiles, trucks, motorcycles, trailers, construction equipment, or boats	-	-	-	-	-	-	-
2. Establishments selling new and/or used automobiles at or over 26,000 gvw, including but not limited to trucks, construction equipment, municipal equipment.	-	-	-	-	S*	-	-
3. Automotive repair, automobile services (not including a junk yard or open storage of abandoned automobiles and other vehicles)	-	-	S	S	P	-	-
4. Railroad and railway express service	-	-	S	P	P	P	-
5. Trucking services and warehousing	-	-	-	S	P	S*	<u>S*</u>
6. Commercial Gas Station primarily for passenger vehicles	-	-	S	S	S	-	-
7. Warehouse Distribution Center	-	-	-	-	-	-	<u>S*</u>
G. MANUFACTURING, PROCESSING, AND EARTH REMOVAL USES:							
1. Processing	-	-	-	-	P	S*	<u>S*</u>
2. Manufacturing, wholesale trade, wholesale sales of construction material	-	-	S	S	P	S*	<u>S*</u>
3. Landscape contractors, arborists, and building contractors	-	-	S*	S	P	S*	-
4. Research and development facilities	-	-	S	S	P	S*	<u>S*</u>
5. Accessory (whether or not on the same parcel) scientific research and development	-	-	-	S	S	S*	<u>S*</u>
6. Earth removal	-	S	-	S	P	S	-
7. Earth removal incidental to an approved subdivision, site plan, or duly issued building permit	P	P	P	P	P	P	<u>P</u>
8. Paving and other contractors' yards	-	-	-	-	P	-	-
9. Accessory uses	-	-	-	-	-	S*	<u>S*</u>
H. RENEWABLE ENERGY RESOURCES							
1. Small Hydropower Installations	S*	S*	S*	S*	S*	S*	<u>S*</u>
2. Small Wind Turbines	S*	S*	-	S*	S*	S*	<u>S*</u>
3. Small Solar Photovoltaic Installations (less than 250 kW)	P	P	P	P	P	P	<u>P</u>
4. Large Ground-Mounted Solar Photovoltaic Installations (250 kW+)	-	-	-	P	P	P	-
I. OTHER							
1. Use, Accessory	P	P	P	P	P	P	<u>P</u>

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: As this area was previously Zoned Office Light Industrial (OLI) 30 years ago with the intent of encouraging both industry and commercial uses larger in scale that could benefit from the adjacent interstate highway system. Based on discussion with Douglas and Uxbridge as well as the request to add Warehouse and Distribution Center, the Board adjusted the use table to add this use back in and eliminate uses that were incompatible with this vision or otherwise add little value to the Town. They also changed a few uses from Special Permit to Permitted to encourage their creation.

ARTICLE 17

SPONSOR: Planning Board

Voted to **Passover** (Articles 15-20 were grouped together because Article 14 failed) to amend the Sutton Zoning Bylaw Section III.B.3. Table 2 - Table of Area Regulations, to establish area regulations for the MTMC Zoning District by adding the underlined text, as printed in the warrant.

As printed in the Warrant:

Table 2 Table of Area Regulations (numbers refer to footnotes)						
District	Use	Minimum Required				
		Lots (1)		Yards (2-17)		
		Area (sq. ft.)	Width & Frontage (ft.)	Front (ft.)	Side (ft.)	Rear (ft.)
R-1	Any permitted structure or principal use	80,000	250	50	20	50
R-2	One family detached dwelling or other principal use					
	- Not serviced by water and sewer	60,000	175	40	15	40
	- Serviced by water or sewer	40,000	175	40	15	40
R-2	- Serviced by water and sewer	20,000	135	40	15	40
	Multi-family dwelling serviced by municipal sewer	40,000	150	40	15	40
	Per additional unit (up to 3)	+3,000				
V	One family detached dwelling or any other principal use (except multi-family dwellings)	20,000	100	25	20	25

	Multi-family dwelling Per additional unit (up to 3)	40,000 +3,000	100	25	20	25
B-2	Hotel or motel - Per room	40,000 +2,000	200	50	20	40
	Any other permitted structure or principal use	40,000	200	50	20	50
I	Any permitted structure or principal use	40,000	200	50	20	50
OLI	Any permitted structure or principal use	80,000	200	50	20	50
<u>MTMC</u>	<u>Any permitted structure or principal use</u>	<u>80,000</u>	<u>200</u>	<u>50</u>	<u>20</u>	<u>50</u>

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: When creating a new Zoning District you need to create lot size, frontage and setback requirements. As they saw no reason to change the existing dimensional requirements, the Board used the same dimensional requirements for this new district.

ARTICLE 18

SPONSOR: Planning Board

Voted to **Passover** (Articles 15-20 were grouped together because Article 14 failed) to amend the Sutton Zoning Bylaw Section III.B.3. Table 2 - Table of Area Regulations - Footnotes by deleting the strikethrough text and adding the underlined text to the footnotes, as printed in the warrant, with all other footnotes to remain the same.

As printed in the Warrant:

2. No building except a boat house shall be within ten (10) feet of any watercourse or wetland area or, if subject to flooding, within ten (10) feet beyond its flood line. No building shall be within twenty-five (25) feet of any town boundary line except within the MTMC District. Said town boundary line is the actual line between town corner bounds.
6. All lots in the OLI and MTMC districts shall have a lot frontage of at least two hundred (200) feet except when the lot is completely situated on a cul-de-sac, in which case the minimum lot frontage shall be one hundred (100) feet and the minimum width shall be one hundred and twenty five (125) feet.
7. All lots in the OLI and MTMC districts shall be serviced by public water and sewer or a private sewage treatment facility as approved by the Town. If a lot or lots is serviced by a private sewage treatment facility, the owner shall furnish an operation and maintenance plan, provide written permission for the Town to enter upon such facility for inspections, and post adequate bonding related to the construction and maintenance of the facility. Such private sewage treatment facility shall remain privately owned and maintained in perpetuity.

8. All parking required in the OLI and MTMC districts shall be located on the site without use of abutting lots.
9. Any principal use allowed per the Table of Use sections B. – H. I. in a non-residential zoning district shall be at least one hundred (100) feet from any residential zoning district boundary as indicated on the Sutton Zoning Map, unless the use is permitted by right (P) in the abutting residential district. Any principal use allowed per the Table of Use sections B. – H. I. in a residential zoning district shall be at least one hundred (100) feet from any abutting residential property line in separate ownership, unless the use is permitted by right (P) in the abutting residential district. This buffer shall remain in its undisturbed state or may be upgraded. The area of said buffer may be counted toward the open space requirements on a lot. For the purpose of applying this requirement only, if 60% or more of a lot is zoned Business Highway (B-2), Office Light Industrial (OLI), Multi Town Mixed Commerce (MTMC) or Industrial (I), the entire lot shall be considered as located respectively within these districts.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: When creating a new Zoning District you need to decide if any footnotes to the Area Table need to specifically reference the new district and if any adjustments are necessary. The Board added reference to the MTMC in footnotes # 2,6,7,8, & 9. The Board also adjusted one footnote with respect to the MTMC. Footnote #2 will allow buildings in the MTMC within 25' of town lines as it is likely due to property lines/ownership that proposals in this part of town may need to straddle town lines.

ARTICLE 19

SPONSOR: Planning Board

Voted to **Passover** (Articles 15-20 were grouped together because Article 14 failed) to amend the Sutton Zoning Bylaw Section III.B.3. Table 3 - Table of Height and Bulk Regulations to establish height and bulk regulations for the MTMC District by adding the underlined text as printed in the warrant.

As printed in the Warrant:

Table 3							
Table of Height and Bulk Regulations							
	R-1	R-2	V	B-2	I	OL I	<u>MTMC</u>
Max bldg. height (ft.)	35	35	30	35	35	35	<u>60**</u>
Max bldg. coverage of lot (covered area as % of total lot area)	10	20	50	50	50	*	<u>*</u>
Min habitable floor area per dwelling unit (sq. ft.)	768	768	768	NP	NP	--	<u>--</u>
Min open space (%)	--	--	10	25	40	--	<u>--</u>

(NP) = not permitted use)

- * Maximum coverage of lots in the OLI and MTMC districts by impervious surfaces including principal and accessory buildings and structures, parking and loading areas, and roadways and drives shall not exceed sixty percent (60%) of the lot.
- ** Buildings in the MTMC districts above thirty five (35) feet, must have an adequate system of automatic sprinklers as determined by the Authority Having Jurisdiction (AHJ) and/or the Sutton Fire Chief and if the AHJ and/or Fire Chief deems it necessary the applicant shall also install Fire Department connections also known as “stand pipes”. Additionally, the applicant shall demonstrate and provide sufficient mitigation of visual impact along the residential zoning district boundary during the Site Plan Review application process.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
 Commentary: When creating a new Zoning District you need to create height and bulk requirements. As this area was previously zoned Office Light Industrial (OLI) the Board used the same requirements, except for height which was increased to 60' with a fire protection system. The Board added language suggested by the Fire Chief as well as some visual screening guidance, but felt comfortable with the height having maintained the increased 100' district line setback and considering most uses require Special Permits.*

ARTICLE 20

SPONSOR: Planning Board

Voted to **Passover** (Articles 15-20 were grouped together because Article 14 failed) to amend the Sutton Zoning Bylaw Section I.B. - Definitions, by adding the following definition for Warehouse Distribution Center:

Warehouse Distribution Center – a building and related facilities utilized for the receipt, short-term storage, sorting, packaging and distribution of goods, products or materials.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article.

*Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.
 Commentary: A development proponent has requested the Town consider allowing Warehouse Distribution Centers in Sutton. The Planning Board feels you should define any use you list as allowed in the Bylaws.*

ARTICLE 21

SPONSOR: Planning Board

Voted unanimously to amend the General Bylaws by adding a new Bylaw #34. Stormwater Management, as printed in the warrant.

As printed in the Warrant:

BYLAW # 34 – STORMWATER MANAGEMENT BYLAW

Section 34.1. Purpose and Objective

- A. The purpose of this bylaw is to protect public health, safety, general welfare, and environment by regulating discharges to the storm drain system or, directly or indirectly, to a watercourse or into the waters of the Commonwealth, as well as to control the adverse effects of construction site stormwater runoff and post-construction runoff. Stormwater runoff can be a major cause of:
- (1) Impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands, groundwater and drinking water supplies;
 - (2) Contamination of drinking water supplies;
 - (3) Contamination of downstream, surface and wetland areas;
 - (4) Alteration or destruction of aquatic and wildlife habitat;
 - (5) Overloading or clogging of municipal stormwater management systems; and
 - (6) Flooding.
- B. The objectives of this bylaw are to:
- (1) Protect water resources;
 - (2) Comply with state and federal statutes and regulations relating to stormwater discharges including total maximum daily load requirements;
 - (3) Prevent and reduce pollutants from entering the Sutton's municipal separate storm sewer system (MS4);
 - (4) Establish minimum construction and post construction stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality;
 - (5) Establish provisions for the long-term responsibility for, and maintenance of, structural stormwater control facilities and nonstructural stormwater best management practices to ensure that they continue to function as designed are maintained, and pose no threat to public safety; and
 - (6) Recognize the Sutton's legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement.

Section 34.2. Definitions

Unless a different definition is indicated in other sections of this bylaw, the following definitions and provisions shall apply throughout this bylaw:

ADMINISTRATIVE LAND DISTURBANCE REVIEW: Approval by the Stormwater Authority of a land disturbance activity that does not require a Land Disturbance Permit because of its size and/or scope.

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined or discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government, to the extent permitted by law, requesting a Land Disturbance Permit or Administrative

Land Disturbance Review.

AS-BUILT DRAWING: Drawings that completely record and document applicable aspects and features of conditions of a project following construction using Stormwater Management Plans derived from a Land Disturbance Permit.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC): A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as amended.

CLEARING: Any activity that removes the vegetative surface cover.

DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbing activities.

GRADING: Changing the level or shape of the ground surface.

GROUNDWATER: Water beneath the surface of the ground.

GRUBBING: The act of clearing land surface by digging up roots and stumps.

HAZARDOUS MATERIAL: Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as "toxic" or "hazardous" under MGL c. 21C and c. 21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

HOTSPOT AREAS: Land use or activities, without regard to square footage, that have the potential for high runoff volumes and/or velocities and/or high stormwater runoff pollutant loadings, including but not limited to land clearing or disturbance on slopes of 20% or more, auto fueling facilities, fleet storage yards, road salt storage areas, staging areas for construction operations, commercial and industrial outdoor maintenance, storage, or loading areas.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious Surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.

IMPOUNDMENT: A stormwater pond created by either constructing an embankment or excavating a pit which retains a permanent pool of water.

INFILTRATION: The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

LAND DISTURBANCE PERMIT: A permit issued by the Stormwater Authority pursuant to this bylaw prior to commencement of Land Disturbing Activity or Redevelopment.

LAND-DISTURBING ACTIVITY: Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing and grading; or results in an alteration of drainage characteristics.

LOAD ALLOCATION: The maximum concentration or mass of a pollutant which can be discharged to a waterway by non-point sources without causing a violation of surface water quality standards as established in an applicable TMDL.

LOT: An individual tract of land as shown on the current Assessor's Map for which an individual tax assessment is made. For the purposes of these regulations, a lot also refers to an area of a leasehold on a larger parcel of land, as defined in the lease agreement and shown by approximation on the Assessor's Map.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by Sutton.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the Commonwealth of Massachusetts that authorizes the discharge of pollutants to waters of the United States.

NONPOINT SOURCE POLLUTION: Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and man-made pollutants finally depositing them into a water resource area.

NONSTORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of stormwater.

OPERATION AND MAINTENANCE PLAN: A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to insure that it continues to function as designed.

OWNER: A person with a legal or equitable interest in property.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POINT SOURCE: Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

PRE-CONSTRUCTION: All activity in preparation for construction.

POLLUTANT: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter, whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works, watercourse, or Waters of the Commonwealth. Pollutants include, but are not limited to:

- A. Paints, varnishes, and solvents;
- B. Oil and other automotive fluids;
- C. Nonhazardous liquid and solid wastes and yard wastes;
- D. Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnance, accumulations and floatables;
- E. Pesticides, herbicides, and fertilizers;
- F. Hazardous materials and wastes;
- G. Sewage, fecal coliform and pathogens;
- H. Dissolved and particulate metals;
- I. Animal wastes;
- J. Rock, sand, salt, soils;
- K. Construction wastes and residues; and
- L. Noxious or offensive matter of any kind.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites. The creation of new areas of impervious surface or new areas of land disturbance on a site constitutes development, not redevelopment, even where such activities are part of a common plan which also involves redevelopment. Redevelopment includes maintenance and improvement of existing roadways including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems and repaving; and remedial projects specifically designed to provide improved stormwater management such as projects to separate storm drains and sanitary sewers and stormwater retrofit projects.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of Sediment.

SITE: Any lot or parcel of land or area of property where Land-Disturbing Activities are, were, or will be performed.

SOIL: Any earth, sand, rock, gravel, or similar material.

STORMWATER AUTHORITY: Sutton Building Commissioner or their authorized agent(s).

STORMWATER: Runoff from precipitation or snow melt and surface water runoff and drainage.

STORMWATER MANAGEMENT PLAN: A plan required as part of the application for a Land Disturbance Permit.

TOTAL MAXIMUM DAILY LOAD or TMDL: the greatest amount of a pollutant that a water body can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL is also a plan, adopted under the Clean Water Act, specifying how much of a specific pollutant can come from various sources, including stormwater discharges, and identifies strategies for reducing the pollutant discharges from these sources so as not to violate Massachusetts surface water quality standards. (314 CMR 4.00, et seq.)

TOTAL SUSPENDED SOLIDS OR TSS: Undissolved organic or inorganic particles in water.

VERNAL POOLS: Temporary bodies of freshwater which provide critical habitat for a number of vertebrate and invertebrate wildlife species.

WASTE LOAD ALLOCATION: The maximum concentration or mass of a pollutant which can be discharged to a waterway from point sources without causing a violation of surface water quality standards as established in an applicable TMDL.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, groundwater, and Waters of the United States as defined under the Federal Clean Water Act as hereafter amended.

WETLANDS: Tidal and non-tidal areas characterized by saturated or nearly saturated soils most of the year that are located between terrestrial (land-based) and aquatic (water-based) environments, including freshwater marshes around ponds and channels (rivers and streams), brackish and salt marshes; common names include marshes, swamps and bogs, as defined by the Massachusetts Wetland Protection Act.

Section 34.3. Authority

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Massachusetts home rule statutes, and the regulations of the Federal Clean Water Act, 40 CFR 122.34.

Section 34.4. Compliance with the provisions of EPA's General Permit for MS4s in Massachusetts

This bylaw and its related Stormwater Management Regulations shall be implemented in accordance with the requirements of United States Environmental Protection Agency's most recent Massachusetts Small Municipal Separate Storm Sewer System (MS4s) General Permit relating to illicit connections and discharges, construction site runoff, and post-construction stormwater management, as well as the Massachusetts Wetlands Protection Act. The Stormwater Authority may establish additional requirements by regulation to further the purposes and objectives of this bylaw so long as they are not less stringent than those in the MS4 General Permit for Massachusetts.

Section 34.5. Applicability

No person may undertake a construction activity or land disturbance, including clearing, grading, excavation or redevelopment that is inconsistent with the purpose and intent of this Stormwater Management Bylaw and the related Stormwater Management Rules and Regulations.

Additionally, any person undertaking disturbance of 2,500 s.f. or more and all Hotspot Areas must undergo an Administrative Land Disturbance Review and/or receive a Land Disturbance Permit approved by the Stormwater Authority in accordance with these bylaws and related Stormwater Management Rules and Regulations.

Any person that fails to comply with the purpose and intent of this bylaw or comply with the conditions of an Administrative Land Disturbance Review decision or any aspect of an approved Land Disturbance Permit issued under this bylaw or the Stormwater Management Rules and Regulations shall be considered in violation and be subject to Section 34.16. – Enforcement.

Section 34.6. Exemptions

The following activities are exempt from the provisions of this bylaw:

- Emergency Activities necessary to protect public health or safety as determined by the Stormwater Authority, so long as all necessary emergency permits or emergence certifications have been obtained;
- Normal maintenance and improvements of Town owned roads;

Section 34.7. Responsibility for administration

- A. The Stormwater Authority shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon Stormwater Authority may be delegated in writing by Stormwater Authority to its employees or agents.

Section 34.8. Regulations

- A. The Stormwater Authority shall promulgate, and may periodically amend, regulations, rules and/or written guidance relating to the terms, conditions, definitions, enforcement, fees, procedures and administration (collectively “Stormwater Management Rules and Regulations”) of this Stormwater Management bylaw and such rules and regulations shall be enacted by a majority vote of the Board of Selectmen after conducting a public hearing to receive comments. Such hearing shall be advertised in a newspaper of general local circulation, at least fourteen (14) days prior to the hearing date. Failure of the Stormwater Authority to issue such rules and regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this bylaw.
- B. Stormwater Management Rules and Regulations shall identify thresholds and requirements for Administrative Land Disturbance Review and Land Disturbance Permits required by this bylaw and consistent with or more stringent than the most recent Small Municipal Separate Sewer System General Permit (MS4).
- C. Stormwater Management Rules and Regulations may identify one or more categories of projects requiring an Administrative Land Disturbance Review that, because of their size, scope and common features or characteristics, may be approved by varying processes.. For such projects, the Stormwater Authority will identify minimum stormwater management standards pursuant to this bylaw, compliance with which is required before the project is approved.

Section 34.9. Approval and/or Permit

Administrative Land Disturbance Review or Land Disturbance Permit must be obtained prior to the commencement of Land Disturbing Activity or Redevelopment based on thresholds established in the Stormwater Management Regulations. An applicant seeking an approval and/or permit shall file an appropriate application with the Stormwater Authority in a form and containing information as specified in this bylaw and in regulations adopted by the Stormwater Authority.

Section 34.10. Surety

The Stormwater Authority may require the applicant to post before the start of land disturbance or construction activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by the Stormwater Authority and be in an amount deemed sufficient by the Stormwater Authority to ensure that the work will be completed in accordance with the permit. If the project is phased, the Stormwater Authority may release part of the bond as each phase is completed in compliance with the permit.

Section 34.11. Consent to Entry onto Property

An applicant consents to entry of Stormwater Authority or its authorized agents in or on the site to verify the information in the application and to inspect for compliance with Review or Permit conditions.

Section 34.12. Inspection and Site Supervision

The Stormwater Authority or its designated agent shall make inspections as outlined in the Stormwater Management Regulations to verify and document compliance with Administrative Land Disturbance Review or Land Disturbance Permit.

Section 34.13. Final Reports

Upon completion of the work, the applicant shall submit a report (including certified as-built construction plans) from a Professional Engineer (P.E.), surveyor, or Certified Professional in Erosion and Sedimentation Control (CPESC), certifying that all BMPs, erosion and sedimentation control devices, and approved changes and modifications, have been completed in accordance with the conditions of the approved Erosion and Sediment Control Plan and Stormwater Management Plan. The Stormwater Authority may, by regulation, require ongoing reporting to ensure long-term compliance, including, but not limited to, appropriate operation and maintenance of stormwater BMPs. Any discrepancies shall be noted in the cover letter.

Section 34.14. Waivers

- A. The Stormwater Authority, or its authorized agent, may waive strict compliance with any requirement of this bylaw or the rules and regulations promulgated hereunder, where such action is:
 - (1) allowed by federal, state and local statutes and/or regulations; and
 - (2) in the public interest; and
 - (3) not inconsistent with the purpose and intent of this bylaw.
- B. Any person seeking a waiver must submit a written waiver request. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of the bylaw does not further the purposes or objectives of this bylaw.
- C. All waiver requests shall require a public hearing, in accordance with Stormwater Management Rules and Regulations.
- D. If in the opinion of the Stormwater Authority or its authorized agent, additional time or information is required for review of a waiver request, the Stormwater Authority may continue a hearing to a date certain announced at the meeting. In the event the applicant objects to a continuance, or fails to provide requested information, the waiver request shall be denied.

Section 34.15. Enforcement

The Stormwater Authority or its authorized agent shall enforce this bylaw, and any associated

regulations, orders, violation notices, and enforcement orders and may pursue all civil and criminal remedies for such violations.

A. Criminal and Civil relief.

- (1) Any person who violates the provisions of this bylaw, or any associated regulations, permit, notice, or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and shall result in a criminal fine of not more than \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- (2) The Stormwater Authority may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

B. Orders.

- (1) The Stormwater Authority or its authorized agent may issue a written order to enforce the provisions of this bylaw or any regulations thereunder. If the Stormwater Authority determines that a person's failure to follow the requirements of a Land Disturbance Permit and the related Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this bylaw or regulations issued hereunder, then the Authority may issue a written order to the person to remediate the non-compliance and/or any adverse impact caused by it, which may include:
 - (a) A requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw and provisions of the Land Disturbance Permit or other authorization;
 - (b) Maintenance, installation or performance of additional erosion and sediment control measures;
 - (c) Monitoring, analyses, and reporting
 - (d) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity; and/or
 - (e) A requirement to eliminate discharges, directly or indirectly, into a watercourse or into the waters of the Commonwealth.
 - (2) If the Stormwater Authority or its authorized agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further provide that, should the violator or property owner fail to abate or perform remediation within the specified deadline, Sutton may, at its option, undertake such work, and expenses thereof shall be charged to the violator.
- C. Within 30 days after completion by the Town of all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Stormwater Authority within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the Stormwater Authority affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall

begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. c 59, §57 after the 31st day at which the costs first become due. Noncriminal disposition. As an alternative to criminal prosecution or civil action, Sutton may elect to utilize the noncriminal disposition procedure set forth in M.G.L. c 40, §21D and Sutton General Bylaw 19. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

- D. Entry to perform duties under this bylaw. To the extent permitted by local, state or federal law, or if authorized by the owner or other party in control of the property, the Stormwater Authority, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Stormwater Authority deems reasonably necessary.
- E. Appeals. The decisions or orders of the Stormwater Authority shall be final. Further relief shall be appealed to a court of competent jurisdiction.
- F. Remedies not exclusive. The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

Section 34.16. Severability

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.\

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, to bridge a gap within the current requirements Stormwater Management as well as bring us in compliance with the MS-4 permit.

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: The Planning Department is working with the Highway Department to ensure the Town's compliance with the 2016 Massachusetts MS4 General Permit. This bylaw and reference to it within Site Plan Review is necessary for compliance and it will also address issues that have arisen with clearing and/or earthwork on individual lots that causes unintended negative consequences to abutters, public and private roads, and resource areas.

ARTICLE 22

SPONSOR: Planning Board

Voted unanimously to amend the Sutton Zoning Bylaw Section IV.C. – Site Plan Review, by adding Section 10. Compliance with Other Bylaws and Regulations as printed in the warrant.

As printed in the Warrant:

10. Compliance with Other Bylaws and Regulations

Construction and operation of uses permitted under Site Plan Review shall be in full compliance with all applicable regulations including those contained within the Town of Sutton General Bylaw, including but not limited to Wetlands Protection, Scenic Road, Illicit Storm Water Connections & Discharges, and Stormwater Management Bylaw.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article

Planning Board voted to recommend that Town Meeting vote to approve this article 5-0-0.

Commentary: The Planning Department is working with the Highway Department to ensure the

Town's compliance with the 2016 Massachusetts MS4 General Permit. This bylaw and reference to it within Site Plan Review is necessary for compliance and it will also address issues that have arisen with clearing and/or earthwork on individual lots that causes unintended negative consequences to abutters, public and private roads, and resource areas.

ARTICLE 23

SPONSOR: Board of Selectmen

Voted unanimously to transfer from Free Cash the amount of \$230,115 for the purpose of improving, renovating, preserving, rehabilitating and/or restoring the Town-owned parcel of land located at 7 Boston Road, known as Unity Park and identified as Assessors Map 6, Parcel 132, and any recreational facilities thereon, and to transfer the care, custody and control of said property from the Board of Selectmen for the purposes for which it is held to the Board of Selectmen, acting in its capacity as the Board of Park Commissioners, for public park, active recreation and playground purposes in accordance with the provisions of G.L. c. 45, §3, as amended, and further to dedicate said property to public park, active recreation and playground purposes forever, and to authorize the Board of Park Commissioners and its designees to file on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts under the PARC Grant Program (formerly Urban Self Help) (301 CMR 5.00) and/or others in any way connected with the scope of this article and accept funds therefrom and any other gifts and/or grants therefor, and to enter into any and all agreements and execute any and all instruments as may be necessary or convenient to undertake the purposes of the article.

The Finance and Warrant Advisory Committee voted 6-0 to recommend passage of this article, to pre-approve funds related to Unity Park, with the understanding that a large portion of the funds would come from the matching grant and fundraising efforts from the Sutton Recreational Resources committee.

Meeting adjourned at 7:59 pm.

Respectfully submitted,
Laura J Caruso

ANNUAL TOWN MEETING
Postponed from May 11, 2020 to June 22, 2020

Pursuant to the foregoing warrant, the inhabitants of the Town of Sutton, qualified to vote in Town Elections and in Town affairs, met in the Middle/High School Gymnasium, Boston Road, Monday the Twenty-second day of June, 2020 at 7:00 o'clock in the evening, then and there to act on the following articles:

There were 44 voters and 4 non-voters in attendance.

At the beginning of the meeting the Town voted unanimously to ratify the Town Moderator's appointment of John Greenlaw, 20 Newton Dr. as Deputy Moderator.

ARTICLE 1

Board of Selectmen

Voted unanimously to receive the reports of the Town Officers and Committees.

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 2

Board of Selectmen

Voted unanimously to authorize the Cemetery Commissioners to employ themselves in the work of the several cemeteries and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 3

Board of Selectmen

Voted unanimously to authorize the Board of Health to employ themselves in the performance of their work necessary to maintain health standards set by their department, and to fix the compensation to be paid from appropriations for said department.

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 4

Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Sewer Department for fiscal year 2021:

Salary and Wages	\$242,465
Operation and Maintenance	<u>\$556,577</u>
For a total of	\$799,042

And as funding therefor, that the Town vote to raise the \$799,042 as follows:

User Fees	\$ 799,042
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The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 5

Board of Selectmen

Voted unanimously to appropriate the following sums for the operation of the Transfer Station for fiscal year 2021:

Salary and Wages	\$ 59,910
Operation and Maintenance	<u>\$ 98,275</u>
For a total of	\$158,185

And as funding therefor, that the Town raise the \$158,185 as follows:

User Fees	\$ 158,185
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The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 6

Board of Selectmen

Voted unanimously to fund the operating budget for the fiscal year 2020 period in the following manner:

General Government:	\$ 1,884,260
Public Safety:	\$ 2,804,208
Education:	\$ 18,366,826
Public Works:	\$ 999,469
Health and Human Services:	\$ 357,227
Recreation and Culture:	\$ 263,060
Debt & Interest:	\$ 3,590,258
Insurance & Employee Benefits:	\$ 5,309,989
Transfer to Capital Stabilization Fund	\$ 654,793
For a Total of:	\$ 34,223,941

And that the article be funded in the following manner:

Raise & Appropriate the amount	\$ 33,836,293
A Transfer from Free Cash	-
A Transfer from Capital Stabilization Fund	\$ 272,173
A Transfer from Other Reserves	\$ 3,736
A Transfer from Sewer Enterprise Fund	
For Indirect Cost	\$ 89,164
A Transfer from Transfer Station Enterprise	

For Indirect Cost \$ 22,575

For a Total of: \$ 34,223,941

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 7

Board of Selectmen

Voted unanimously to appropriate the sum of \$607,000 for the following purposes and in the respective amounts below relating to the fiscal 2021 Capital Plan:

DEPARTMENT	PURPOSE	AMOUNT	SOURCE
SCHOOL	Smart Board lease purchase – Year 3	80,000	Free Cash
SCHOOL	Computer Equipment	60,000	Free Cash
SEWER	CWMP	17,000	Sewer Ret. Earnings
SEWER	Transite Pipe Feasibility	50,000	Sewer Reserve for Connection Fees
POLICE	Hand guns	18,000	Free Cash
POLICE	Vehicle Replacement	112,000	Free Cash
POLICE	Solar for Carport	30,000	Free Cash
FIRE	Renovate old Police Station	30,000	Free Cash
HIGHWAY	Highway Barn Windows	25,000	Free Cash
HIGHWAY	Highway Barn Roof	60,000	Free Cash
FIRE	Replace Car 1	75,000	Free Cash
TOWN	Replace Library & Town Hall Doors	10,000	Free Cash
TOWN	Generators	20,000	Free Cash
TOWN	Replace Town Hall Computers	20,000	Free Cash

For a Total of: **\$607,000**

And to meet this appropriation, transfer the sum of \$540,000 from Free Cash, Transfer the sum of \$17,000 from Sewer Retained Earnings and Transfer the sum of \$50,000 from Sewer Reserve for Connection Fees; and further, to authorize the Board of Selectmen to take any other action to carry out these projects; and that any unspent items from this Capital Plan be returned to its original funding source for future appropriation.

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 8

Board of Selectmen

Voted by a 4/5's vote to transfer the sum of \$1,132.24 from account # 01155-57900 to pay a prior year invoice to "Multi State Billing".

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 9

Board of Selectmen

Voted unanimously to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of reimbursement by the Commonwealth of Massachusetts for the Town's share of the state aid to Highways under Chapter 90, in accordance with M.G.L. c.44, §6A.

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 10

Board of Selectmen

Voted unanimously to transfer \$45,000 from the Compensated Absences Reserve Fund to the Police Department's Lieutenant's salary account.

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 11

Board of Selectmen

Voted unanimously to transfer \$100,000 from Free Cash to the General Stabilization Fund.

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 12

Board of Selectmen

Voted unanimously to transfer the sum of \$697,600 from the Capital Stabilization Fund to the FY2021 long-term debt principal and interest expense account.

The Finance and Warrant Advisory Committee voted 9-0 to recommend passage of this article.

ARTICLE 13

Board of Selectmen

No motion was made to raise and appropriate, transfer from available funds or borrow a sum of money and appropriate the same to various underfunded accounts, as there were no underfunded accounts.

The meeting adjourned at 7:19pm

Respectfully Submitted,
Laura J. Caruso
Town Clerk

Annual Town Election
Postponed from May 26, 2020 to June 23, 2020

Precinct One

Warden	<u>12 pm to 4 pm</u> Diane Massey
Checker	Patricia Morse Marjorie Roncone Annmarie Graff
Police	Bryan O'Rourke, Alex Sinni

Precinct Two

Warden	<u>12 pm to 4 pm</u> Michelle Saucier
Clerk	
Checker	Barbara Johnson Anita Damstrom Rochelle Forsythe
Police	Jayson Urato, Kevin Kasabula

Precinct Three

Warden	<u>12 pm to 4 pm</u> Debra Jacques
Clerk	
Checker	Sharyn Petkus Barbara Concaugh Linda Weaver
Police	Bryan O'Rourke, Alex Sinni

	Precinct 1	Precinct 2	Precinct 3	TOTAL
Board of Selectmen	3 yrs. Vote for 2			
Blanks	16	6	14	36
Hall, David	45	31	44	120
Mead, Wendy	41	26	37	
Write-Ins	0	1	1	2
TOTAL	102	64	96	262

The Town Clerk declared David Hall and Wendy Mead elected.

School Committee	3 yrs. Vote for 1			
Blanks	6	2	5	13
Jerome, Nathan	45	30	43	118
Write-Ins	0	0	0	0
TOTAL	51	32	48	131

The Town Clerk declared Nathan Jerome elected.

Planning Board	3 yrs. Vote for 1			
Blanks	5	3	3	11
Gagan, Michael	46	29	45	120
Write-Ins	0	0	0	0
TOTAL	51	32	48	131

The Town Clerk declared Michael Gagan elected.

Library Trustee	3 yrs. Vote for 1			
Blanks	36	18	37	91
Dennis, Heather	10	3	3	16
Write-Ins (others)	5	11	8	24
TOTAL	51	32	48	131

The Town Clerk declared Heather Dennis elected.

Housing Authority	5 yrs. Vote for 1			
Blanks	44	19	41	104
Rice, Daniel	4	4	2	10
Write-Ins (others)	3	9	5	17
TOTAL	51	32	48	131

The Town Clerk declared Daniel Rice elected.

REPORT OF THE POLICE DEPARTMENT

To the Honorable Town Administrator, Board of Selectmen and the citizens of Sutton:

In 2020, we all faced the unprecedented circumstances of having to navigate through a world-wide pandemic. With uncertainty overshadowing the majority of communities within the Commonwealth, we too, had to develop a new style of delivering the quality of services and enforcement that the Town of Sutton has grown to expect from us over the years.

We saw a significant increase in reports filed by residents which involved fraudulent unemployment claims being filed with Department of Unemployment Assistance through the use of their personal information. This was not unique to our agency and appeared to be trending throughout numerous Massachusetts communities and other areas of the country.

With all town events postponed or cancelled due to the pandemic, we had to cultivate different methods to interact with our community members in order to keep our partnership thriving. A shining example of creative community policing in this pandemic was demonstrated by Patrolmen Derek Desruisseaux and Chong Her Jr.'s now infamous, "Birthday Brigades". For most of the year we all were practicing social distancing and isolation due to quarantine requirements. These officers were a beacon of light in so many resident's days as they simply drove their well-lit police cruisers by the homes where someone was celebrating their birthday at a time when nobody could celebrate with them. Over several months as the pandemic continued, these officers performed roughly 80 "Birthday Brigades" and developed a positive relationship with each family they coordinated their efforts around.

Just as in previous years, calls for service involving substance abuse and mental health issues continue to keep us active. We continue to rely upon our partnership with The Blackstone Valley Connector to help us achieve long-term beneficial results to complex personal issues our community members face daily.

Lastly, after 34 years of honorable public service to the Town of Sutton, our Lieutenant: David J. Perry retired. His legacy of integrity-based leadership and tenacious investigative skills continues to have an impact on our day-to-day operations and the townspeople of Sutton are the ultimate beneficiaries.

Once again, we extend our sincere thanks and appreciation to the community for their steadfast support and pride in our police department. We will remain vigilant in our pursuit to deliver fair and impartial policing with the utmost professionalism that you all deserve.

Below is a general summary of the year's activity:

July 2019 through June of 2020

Dispatched calls for service: 15,788

Typical calls include:

❖ Murder	0
❖ Robbery	1
❖ Kidnapping	0
❖ Arson	0
❖ Rape/Sex Offenses	04
❖ Assault&Battery	46
❖ Larceny	82
❖ Vehicle Theft	03
❖ Well Being Check	148
❖ Trespassing	116
❖ Juvenile Offenses	11
❖ Traffic Complaint/Erratic Operator	310
❖ Financial Crimes	81
❖ Missing/Lost Persons	10
❖ Disturbances	169
❖ Domestic Disputes	57
❖ Obscene/Threatening Calls	31
❖ Recreational/Vehicle Complaints	19
❖ Medical Assists	621
❖ Fire Alarms	207
❖ House Alarms	138
❖ Business Alarms	99
❖ Summons Served	23
❖ Assist Citizens	315
❖ Animal Complaints	267
❖ Suicide/Attempts	06
❖ Disabled Motor Vehicles	332
❖ Assist Other Police/Agency	293
❖ Neighbor Disputes	16
❖ Untimely Deaths	04
❖ Breaking & Entering(Homes/Vehicles)	26
❖ General Services	322
❖ Hang Up 911 Calls	148
❖ Motor Vehicle Crash/Off Road	247
❖ Drug Offenses	85
❖ OUI Arrests	31
❖ Protective Custody	17
❖ Motor Vehicle Violations	3,323
❖ Vandalism	51
❖ Suspicious Activity Investigated	55

FEES COLLECTED

❖ RMV Non-Criminal Fines	\$ 52,917.33
❖ District Court Fines/Fees	\$ 15,049.50
❖ Pistol Permits	\$
❖ Default Restitution Fees	\$ 0.00
❖ Administrative Fees	\$ 11,798.75
❖ Accident Reports	\$ 50.00
❖ Cruiser Use Fee	\$ 3,850.00
❖ Booking Video Fee	\$ 0.00
❖ Solicitor Registrations	\$ 50.00

Total:	\$ 83,715.58
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Respectfully submitted,

Dennis J. Towle
Chief of Police

REPORT OF THE SUTTON FIRE DEPARTMENT

To the Honorable Select Board, Town Manager, and the Citizens of Sutton.

I hereby submit the 2020 annual Town Report for the Sutton Fire Department.

Station One

4 Uxbridge Road

Built—(original)—1953

Addition—1981

Building and property: overall condition is good- in need of additional space.

Station One houses:

Engine 1- Pierce- 2005

Rescue 1- Freightliner- 1996

Tanker 1-Freightliner- 1998

1 District Chief, 1 Captain, 1 Lieutenant, and 8 Firefighters man Station One.

Station Two

343 Manchaug Road

Built---2003

Building and property: overall condition is excellent.

Station Two houses:

Engine 2- Pierce- 2015

Tanker 2- Freightliner- 2001

Forestry 2- F-550 Ford- 2004

Rescue 2- F-350 Ford- 2008

Forestry 4- A/M General- 1989

Communication's Truck-International- 2011 (District 7 Asset)

Haz-Mat Trailer- 2010

Technical Rescue Trailer-2017 (District 7 Asset)

Polaris 6X6 and Trailer- 2006

Light Tower Trailer- 2008

Antique- Seagrave- 1921

1 District Chief, 1 Captain, 0 Lieutenants, and 5 Firefighters man Station Two.

Station Three

14 Providence Road

Built----(original)----1946

Addition/Remodeled----2003

Building and Property: overall condition is excellent.

Station Three houses:

Engine 3- Ferrara - 2020

Ladder 3- Pierce - 2010

Forestry- Jeep Military - 1947

MVU 1-Ford F-350(Homeland Security Vehicle) – 2012

Special Op's- F-350 Ford - 2017

1 District Chief, 1 Captain, 2 Lieutenants, and 5 Firefighters man Station Three.

Responses:

The Sutton Fire Department responded to building fires, cooking fires, chimney fires, oil burner problems, car fires, brush fires, dumpster fires, animal rescues, motor vehicle accidents with entrapment/injuries, EMS assistance, technical rescue calls, water rescues, hazardous material responses, carbon monoxide calls, mutual-aid responses, along with many other various emergencies and public assist responses in the year 2020.

Inspection:

The full time staff inspects all resale property, residential smoke and carbon monoxide detectors, commercial fire alarm systems, oil fired boilers, fuel oil storage tanks, propane gas storage tanks, Industrial-commercial buildings, blasting permits and various other inspections and assistance visits. The breakdown of inspections is as follows, 142 re-sale inspections, 44 smoke/carbon monoxide inspections, 118 propane tank inspections, 35 oil burner inspections, 99 oil tank inspections, and 51 other various types of inspections for a total of 489 inspections and a total of \$15,515.00 dollars in inspection fees in 2020.

The Sutton Fire Department also reviews plans with the Planning Board which allows us to have a voice in the enforcement of the fire safety requirements. This also gives us direct insight as to how a new development may impact the Sutton Fire Department as far as response and services such as inspections/EMS/and fire calls.

Department Training:

The Sutton Fire Department had an **EXTREMELY RIGOROUS** training schedule in the past year!! This training schedule consisted of every Monday night (if not a holiday) as well as some Saturdays and Sundays. The men and women of this Department gave a combined total of **2,800+** man hours into this crucial part of retaining the skills and knowledge it takes to be a firefighter. The training included but was not limited to the following: Special RIT training, driver training, search & rescue, pump operations, foam training, vehicle extrication, containment and fire suppression, haz-mat training, open water and ice rescue training, high-angle rope rescue training, EMS Continuing Education and tours of local business.

Fire Prevention:

The Sutton Fire Department was unable to hold its annual open house this year due to the COVID-19 Pandemic. We look forward in 2021 to once again display our equipment and performed various exercises.

Sutton's Fire Prevention Program is headed up by Lieutenant Jeff Wilson with the support of the entire Department which performs school classroom/daycare visits as well as fire truck visits not only during Fire Prevention week but all year long. I want to take this opportunity to thank Lieutenant Wilson for all the tireless work that he has performed for the S.A.F.E. Program, the Fire Prevention Program, the Senior Safe Program, and on behalf of all the children, and Seniors of Sutton that the Fire Department has reached out to with this life saving education.

Overview:

The Sutton Fire Department would like to thank the citizens of the Town who continue to support us. As we all know navigating the year 2020 was extremely challenging due to the COVID-19 Pandemic. The Sutton Fire Department stood at the ever ready throughout 2020 to ensure the Townspeople we were at

the highest level of readiness/preparedness to deliver the best possible level of service that the Town of Sutton is accustomed to and deserves. The Department also strives to train our fire personnel to the highest level of standards possible. The full-time staff not only answers fire/ems calls, they also enforce all the code compliance standards done during inspections to all current Massachusetts General Laws. The inspections/enforcements continue to increase each year. However, thanks to our basic skills in the engineering, education and enforcement areas we are meeting the challenge of plan reviews for new residential and commercial growth. I strongly recommend that residential and commercial property owners have visible street numbers from the road. I would also like to ask that all residents living on private roads to invest in a Sutton standard street sign as this would enable all emergency personnel responding to your emergency to find your location quickly.

Accomplishments:

To our honorable Townspeople: I would like to take this opportunity to share with you a few of the Fire Department's accomplishments over the last year. Explorer Post # 40 which is led by Captain Jeff Briggs and other members of the Department is at 9 members strong. Jeff and his staff have done a tremendous job with the kids over the last year putting in countless hours of their own time dedicated to showing these young adults what the fire service is all about and hopefully one day they join the ranks of the Sutton Fire Department. So, with that said a big thank you to Captain Briggs and his staff. The Department offers its continued support and is very impressed with the progress and abilities of the group.

Throughout the year 5-members of the Sutton Fire Department participated in a wide variety of technical rescue drills. These 5-members District Chief Robin Dresser, Capt. Jeff Briggs, Lt. Tom Briggs, Lt. Adam McMahon, and FF. Ethan McMahon, took part in multiple training drill's testing their capabilities as part of the District 7 Technical Rescue Team. These 5-men are part of a 50-man team within Fire District 7 known as the District 7 Technical Rescue Team which is under the direction of myself. All team members are trained and certified in six disciplines of technical rescue. The six disciplines are rope operations, rope technician, confined space, trench rescue, structural collapse, and wide area search. They also have an additional certification in large animal rescue. I am extremely proud of these men and all the men and women on the District 7 Technical Rescue Team. These members have hundreds if not thousands of hours into training which ensures the townspeople that you are safe and sound in case of a catastrophic event.

Unfortunately, this past year the Team was put to the biggest task to date of the formation of the Team which involved a well-known Town resident. Forty members of the Team along with Sutton Fire worked extremely hard over a very long time consuming incident. The Team worked diligently and methodically with laser focused precision to extricate, rescue, and sadly recovering the victim from a heavy equipment accident. Sutton Fire and the District 7 Tech Team wished the outcome was successful however it was not from the lack of giving every ounce we had. We continue to offer the family our condolences.

I would also like to take this opportunity and on behalf of all the members of the Sutton Fire Department say a big **"thank you"** to the voters and townspeople for their continuous support. Words cannot describe our appreciation of the overwhelming support we receive from you folks. From the entire membership of the Sutton Fire Department, we want to say thank you, stay safe, and God bless.

These are just a few of our Department's major accomplishments over the past year. I have and will continue to work extremely hard to move the Department forward now and in the foreseeable future.

Summary:

Again, another year has come and gone and the Sutton Fire Department remains a very strong and vibrant Department. In the year 2020 the Sutton Fire Department responded to a total of 584 calls. The breakdown of calls is as follows, Fire related calls = 351 (which 56 of the calls were Mutual-Aid), and EMS calls = 233.

In closing, I would like to thank the Select Board, the Town Manager, and all town Departments for their help and continuing support. A special thank you goes out to our Dispatchers, Police Officers, and Chief Towle who send us where we are needed and look over us as we work.

I also want to express my sincere appreciation to the District Chief's: Shawn Courtney, Jake Nunnemacher, and Robin Dresser as well as the three full-time members District Chief Robin Dresser, Captain Jeff Briggs, and Firefighter Renee Roy. I want to thank each and every one of you for ALL your hard work, support and dedication not only to me but to the Town of Sutton as well!! Thanks again.

Last, but certainly not least, the true backbone of the Department—the Captains, Lieutenants, and Firefighters. I thank you for the outstanding job you do for this Department. You serve this Department and your community with dignity and pride. I ask the townspeople that when you see a member of the Fire Department that you thank them for their dedication and service. These individuals are what make the Sutton Fire Department **"THE BEST OF THE BEST"**, and I am honored to serve as the Fire Chief of this great Department.

Respectfully Submitted

Matthew R. Belsito
Fire Chief

REPORT OF THE FOREST FIRE WARDEN

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton, I hereby submit my annual report as the Sutton Forest Fire Warden for the year 2020.

As Fire Chief for the Town of Sutton, I also serve as the towns Forest Fire Warden.

During this past year, we found this year to be especially challenging due to the fact of low snowfall but yet heavy rains in the spring, summer and fall. This created some very unique conditions and produced at times high fire danger during not only open burning season but throughout the year as well. We must maintain a cautious approach throughout burning season as to weather conditions that dictate whether burning is allowed or not.

Residential and Agricultural burning of brush and debris is allowed with a daily permit issued by the Sutton Fire Department.

Even though we endured a wet spring this past year, we were extremely lucky that we only had a few permitted fires get away from the permit holders. This was often the result of having too large of a debris pile, or a fire left unattended, no water available for proper extinguishment, and not following the State's open burning guidelines indicated on the permit. We encourage ALL applicants to read the guidelines carefully and to abide by them as well as to prevent forest fires from getting out of control.

More knowledge of the rules and regulations of open burning can be found in 310 CMR 7.07 and the enforcement of the rules and regulations by the Sutton Fire Department is for the protection and safety of all residents and property within the Town of Sutton. If at any time any residents have any questions regarding the open burning process or regulations please feel free to call the Sutton Fire Station Monday thru Friday during the daytime hours of 8:00 a.m. to 4:00 p.m. at 1-(508)-865-8737.

The following permits were issued in 2020 for residential or agricultural burning and permit fees were an unknown dollar amount due to the free distribution of permits caused by the COVID-19 pandemic in 2020.

Residential Permits ---- 435

Agricultural Permits ---- 18

The Sutton Fire Department responded to the following calls pertaining to open burning. Illegal burning, smoke investigations, brush fires, grass fires, out of control permitted fires, outside rubbish burning, as well as responding Mutual-aid to surrounding Towns to help extinguish out of control brush fires.

In closing, I would like to thank all the members of the Sutton Fire Department, Fire District 7, the State Fire Warden, and neighboring Fire Departments for the assistance they have given to the Town of Sutton.

Respectfully Submitted,
Matthew R. Belsito
Fire Chief
Forest Fire Warden

REPORT OF THE HAZARDOUS WASTE COORDINATOR

To the Honorable Select Board, Town Manager, and the citizens of the Town of Sutton.

I hereby submit my report as Hazardous Waste Coordinator for the year 2020.

As the Fire Chief, I also serve as the Hazardous Waste Coordinator for the Town of Sutton.

The Sutton Fire Department continues our reclamation efforts authorized by the establishment of a revolving account approved at Town Meeting. This account enables the Sutton Fire Department to “bill for services rendered” directly to the owner or insurance carrier in the event of a hazardous material release on a roadway, highway, residential, or commercial property. In the past, the Sutton Fire Department used or expended funds from within the Fire Department’s operating budget for replacement of supplies, hazardous waste disposal, containment dikes and other hazardous material mitigation supplies.

We all live in an environment where you find items left in places that require the mitigation, removal and reporting to the State DEM and the State Fire Marshal’s Office. The Sutton Fire Department personnel are trained and are able to respond to most minor hazardous materials incidents that we have encountered. We also have additional resources at the State level if required. The Sutton Fire Department will continue to be vigilant in writing and securing grants to further lessen the burden of the financial impact to the taxpayer.

In closing, I would like to thank all Town Departments who assisted us this past year especially the Police, Highway, Building, and the Board of Health for their ongoing support.

Respectfully Submitted

Matthew R. Belsito
Fire Chief
Hazardous Materials Coordinator

REPORT OF THE PUBLIC HEALTH NURSE

To the Honorable Board of Selectmen and the citizens of the town of Sutton, I hereby submit to you my annual report as Public Health Nurse/Department Head for the fiscal year ending June 30, 2020.

The Board of Health offers Wellness/Blood Pressure Clinics every Wednesday morning at the Senior Center. Public Health programs, injury preventions, wellness presentations and trainings are provided at the Senior Center, Town Hall and the School District throughout the year.

The public health nurse continues to work cooperatively and collaborates with all municipal departments, school district personnel, churches and local civic organizations to meet the needs of the residents.

The Sutton Board of Health also continues to provide regional public health nursing services to the following communities: Boylston, Brookfield, Charlton, Millbury, Millville, North Brookfield, Oxford, Rutland, Webster, West Boylston and Westborough. Nursing Services provided included, immunizations, emergency preparedness, communicable disease surveillance and investigation, preventative health programs, case management and home visits.

Seasonal influenza immunizations continue to be provided to all residents 6 months of age and older. This past flu season many other public influenza clinic sites were available. The trend continues with many public sites providing influenza administration; such as local pharmacies, grocery stores and department stores. This makes it convenient for all residents to receive immunization. With reduced vaccine doses from the Massachusetts Department of Public Health, the Board of Health had privately purchased additional vaccine to meet the needs of the community. Several immunization clinics were held throughout the season, providing vaccination to 800 residents.

Emergency preparedness remains a high priority. As a member of this 74 town regional coalition, known as, Region II Public Health Coalition, we continue to work collectively and cooperatively. Meetings are held monthly at various locations across the region, to provide the tools, resources and mutual aid necessary when a public health emergency arises.

The department is dedicated to maintaining and improving the public health of the town and its residents by providing resources to dispose of unused medications. Also, Sutton residents can drop off used syringes in approved sharps containers during Board of Health hours.

On March 10, 2020 Governor Baker declared a state of emergency due to the Coronavirus outbreak. Local Boards of Health and Public Health Nurses have played an important role in responding to this crisis. Throughout this crisis, the Board of Health has been working under the guidance of the MDPH (Massachusetts Department of Public Health) and has acted as a liaison and an enforcement agency for the orders released by Governor Baker to assist in stopping the spread of the Covid-19 virus. The Board of Health continues to respond to the concerns of our residents as it relates to said orders. The Public Health Nurse is responsible for disease surveillance which includes many evolving procedures, such as monitoring of suspected travelers, delivery of personal protective equipment, distribution and explanation of quarantine and isolation instructions, case investigation and contact tracing. The Board of Health and the Public Health Nurse continue to work with various agencies both local and state-wide, towards the

common goal of stopping the spread of Covid-19 which includes preparing for the future needs of our community as it relates to this pandemic.

Communicable Disease Classification:

Bacterial	1
Gastro enteric	2
Hepatic	4
Novel Coronavirus	111
Respiratory - Viral	37
Vaccine Preventable	1
Zoonotic	39

Respectfully submitted,
Cheryl A. Rawinski, RN, Public Health Nurse

REPORT OF THE BOARD OF HEALTH

To the Honorable Members of the Board of Selectman and the Citizens of the Town of Sutton, The Board of Health reports the following activities for the fiscal year ending June 30, 2020.

It is the duty of the Board to protect the public health of the residents of Sutton by developing, implementing and enforcing health policies. The Board is responsible for the permitting and inspections of all food establishments, retail food establishments, recreational/sports camps and campgrounds. The Board is also responsible for housing inspections, as required by 105 CMR 410.00. Reported violations of health codes, environmental laws and regulations are investigated and dealt with by Board members, the Health Agent and the Public Health Nurse.

A total of 64 Title 5 inspections were filed with the Board of Health as completed. Of the 64 inspections, 45 passed, 12 conditionally passed, and 7 failed and 0 required further evaluations.

The Board of Health held (9) meetings during the fiscal period of July 1, 2019 through June 30, 2020.

Board members attendance was as follows:

John Silverberg, Chairman	06/09	William Fredericks, Vice Chairman	09/09
Tammi Marois, Member	07/09	Diane Miller, Member	06/09
Kenneth Malo Jr., Member	08/09		

Various activities as stated below collected a total of \$85,918.00 in fees:

Percolation Tests	60	Food & Food Retail Permits	32
Plan Reviews	49	Ltd. Retail Food Permits	2
Septic Construct Permits	50	Catering Permits	2
Component Only Permits	14	Mobile Food Permits	2
Well Permits	25	Day Care Food Permits	1
Well Decommission Permits	1	Non-Profit Food Permits	3
Title 5 Local Upgrades	0	Church Food Permits	5
Septate Hauler License	16	Residential Kitchen Permits	1
Solid Waste Hauler License	10	Temporary Food Permits	18
Disposal Works Licenses	42	Milk Permits	26
Beaver Permits	4	Frozen Dessert Permits	2
Pool Permits	1	Pre-Op/Food Plan Reviews	2
Beach Permits	5	Tobacco Permits	8
Recreational, Sports Camps	1	Burial Permits	32
Campgrounds	3	Animal Incidences	18
Barn Inspections	93	Animal Complaints	3
Food Inspections	37	Housing Complaints	2
Food Complaints	4	Nuisance Complaints	4
		COVID-19 Concerns	70

Respectfully submitted,

William Fredericks, Chair
 Tammi Marois, Vice Chair
 John Silverberg, Member
 Kenneth Malo Jr., Member
 Diane Miller, Member

Cheryl Rawinski, RN
 Judy Bater, Administrative Assistant
 Steven Donatelli, Title 5 Health Agent

REPORT OF THE BUILDING COMMISSIONER

To the Honorable Board of Selectmen, Town Administrator, and the Citizens of the Town of Sutton:

Notable activity during Fiscal Year 2020 within the Building Department:

FY' 2020 was a very interesting year with many challenges. During the beginning of the year we completed the last of the Villas at Pleasant Valley. Commercial projects were very busy with the completion of Prime Metal Industries which is a large metal fabrication company located on Gilmore Drive. Galaxy Pass added a few more commercial retail units to the development located off Route 146.

With the Covid-19 Virus epidemic we also had to re-evaluate our permitting and inspection practices. We stayed open the entire year and I would like to mention that the Inspectors and Office staff did an outstanding job keeping our office open and operational.

The Building Department issued 358 Building Permits during Fiscal Year 2020 with total construction values of \$22,393,732.18.

Permits issued collectively included the following projects:

Accessory Apartments (1)	Remodels, Commercial (10)
Additions, residential (8)	Remodels, Residential (48)
Cell Tower Equipment (2)	Siding/Roofs/Windows/Doors (123)
Decks / Porches (31)	Signage (8)
Demolition (6)	Solid Fuel Burning Appliances, Chimneys, Liners (15)
Fit-Ups, Commercial (1)	Structural Repair Permits (14)
Garages/Barns/Sheds (22)	Swimming Pools (11)
Insulation/Weatherization (24)	Temporary Event Tents (6)
New Construction, Commercial (3)	Temporary Housing Trailer (2)
New Construction, Residential (14)	
Photovoltaic Systems (25)	

Building Department Revenue:

Bldg. Commissioner: John M. Couture	Permit Fees Collected:	\$132,715.26
Local Building Insp.: Nelson Burlingame	Bldg. Permits issued: 358	
	Periodic Inspections: 11	\$1,100.00
	Sheet Metal Permits: 21	\$1,050.00

Wiring Inspector: Larry Morris	Permit Fees Collected:	\$113,481.90
Alternate: William Reilly	Permits Issued: 327	

Plbg. and Gas Inspector: Larry Wiersma	Permit Fees Collected:	\$28,405.50
Alternate: Richard Atchue	Plbg. Permits Issued: 1149	
	Gas Permits Issued: 151	

Total Revenue collected by the Building Department during FY'2020: \$276,752.66

Once again we thank you for the opportunity to serve and as always, we are available to assist with any questions related to Building and Zoning.

Respectfully submitted,

John M. Couture, Building Commissioner / Zoning Enforcement Officer
Lynn Dahlin, Dept. Secretary

REPORT OF THE SUTTON BOARD OF ASSESSORS

The Sutton Board of Assessors hereby submits its annual report for Fiscal Year 2020, the period ending June 30, 2020.

The qualified sales that occurred in calendar year 2018 and 2019 were used for Fiscal 2020. The tax rate for all real estate and personal property is; \$ 15.86. The Wilkinsonville Water District tax rate is \$.49. The Manchaug Water District rate is \$1.39.

The next Revaluation the Town of Sutton will undergo will be for Fiscal Year 2025. VGSI will do the Listing and Measuring. However, Sutton will undergo Interim Adjustments for the between years.

Visit us at our new web site: www.suttonma.org , our office provides assistance with all Real Estate and Personal Property taxes, deeds, supplemental taxes, motor vehicle excise tax, boat excise tax, exemptions, and classified land.

The Town of Sutton with the Council on Aging offer, the Senior Work-off Program. The program offers an opportunity for Senior's with skills, while offering a reduction in the property taxes for the participants. Contact Michelle @ 508-234-0703.

We wish to thank our Assistant Secretary, Linda Hicks, her hard work and great personality is greatly appreciated.

Fiscal 2020 Recapitulation Sheet:

Appropriations:

Town Meetings	\$ 36,024,437.00
Cherry Sheet Offsets	\$ 339,884.00
State and County Charges	\$ 205,322.00
Overlay	\$ 115,752.36
Other charges	\$ 85,124.00
Total Appropriations	\$ 36,685,395.36

Revenue sources other than taxation:

Cherry Sheet Receipts	\$ 6,877,479.00
Local Receipts	\$ 2,237,612.00
Enterprise Funds	\$ 1,041,726.00
Other Available Funds	\$ 290,252.00
Free cash	\$ 1,274,135.00
Total Revenue	\$ 11,721,204.00

Total Town Value	\$ 1,574,034,764.00
Residential Class Value	\$ 1,356,253,535.00
Commercial Class Value	\$ 74,425,198.00
Includes classified land values	
Industrial Class Value	\$ 68,384,480.00
Personal Property Value	\$ 74,971,551.00
Tax Rate for all Classes	\$ 15.86

Respectfully submitted, Robert Nunnemacher, Chairman: (50 meetings attended)
Joyce Sardagnola, Principal Assessor: (50 meetings attended)
Ray J. Nichols III, Member: (50 meetings attended)
Board does not meet Monday evenings if it is a holiday.

Quarterly Tax Billing: was passed at town meeting on October 20, 2008
Information relating to Quarterly billing is on the Town web site; www.suttonma.org

Supplemental Tax:

The Town of Sutton adopted Section 2D of Chapter 59 of Massachusetts General Laws. That the Town assess and issue a Supplemental tax bill on construction during the tax year whenever certain conditions are met. Values from certain improvements on real estate pro-rata and /or pro-forma. New construction or improvements that have increased the assessed value of the parcel by over 50 percent and an occupancy permit has been issued will receive a Supplemental tax bill. This assessment is in addition to the regular property tax that is assessed on the property based on its January 1st status.

Information on Exemptions:

You may be eligible to reduce a portion of the taxes assessed to your domicile if you meet the qualifications for one of the personal exemptions allowed under Massachusetts law. Qualifications vary, but generally relate to age, ownership, residency, disability, and income or assets.

You may be eligible for an exemption if you fall into any of these categories:

Blind (registered with the Commission of the Blind)
Veterans (with a war-related disability of at least 10%)
Surviving Spouse
Minor Child of Deceased Parent
Senior Citizen Age 70 or older

You may file an application if you meet all of the qualifications for a personal exemption as of July first. You may also apply if you are the administrator or executor of the estate of a person who qualified for a personal exemption on July first.

Your application must be filed with the Board of Assessors by December 15th or three months after the actual tax bills were mailed for the fiscal year, whichever is later. This deadline cannot be waived or extended by the Assessors for any reason.

Application forms and specific requirements for all types of exemptions are available at the Assessor's Office. Please contact the office for additional information, @ 508-865-8722.

Classified Land:

Land may be classified under the following clauses detailed fully in Massachusetts General Law:

Chapter 61: Forestry (must be at least ten acres that is the subject of an approved forestry plan);
Chapter 61A: Agricultural/Horticultural (must be at least five acres actively devoted to an agricultural/horticultural purpose);
Chapter 61B: Recreation/Open Space (must be at least five years actively devoted to a specific recreational use or five acres kept in an open or natural condition).

Chapter 61 is a ten-year filing; Chapters 61A and 61B are annual filings. Once a parcel is accepted as classified land a lien is placed on the property at the Worcester District Registry of Deeds. This lien protects the town's

interest as the property is taxed at a reduced value. Specific details on requirements for each classification are available at the Assessor's Office. All fees are covered by the owner.

Motor Vehicle Excise Information:

Under Massachusetts General Law Chapter 60A, all Massachusetts residents who own and register a motor vehicle must annually pay a motor vehicle excise.

The Registry of Motor Vehicles prepares excise bills according to the information on the motor vehicle registration. They are then sent to the city or town assessors who commit them to the local tax collectors for mailing and collection of payments. An excise rate of \$ 25.00 per one thousand dollars of valuation is levied on each motor vehicle. Different sources provide the Registry with the valuation figures depending on whether or not the motor vehicle is an automobile, truck, motorcycle, or trailer. For example, automobile valuations are derived from figures published in the NADA guide.

Figures are the manufacturers' list price for vehicles in their year of manufacture. Present market value, price paid, or condition are not considered for excise tax purposes. The formula for valuation for state tax purposes is as follows:

In the year preceding the designated year of:	
Manufacture (brand new car released before model year)	50%
In the designated year of manufacture:	90%
In the second year:	60%
In the third year	40%
In the fourth year:	25%
<u>In the fifth and all succeeding years:</u>	10%

Owners of vehicles older than five years should have a fixed bill for succeeding years of ownership. Even though an owner may have applied for an abatement which may reduce an excise tax bill, no excise shall be less than \$ 5.00.

Payment of the motor vehicle excise tax bill is due 30 days from the date of issue. A person who does not receive a bill is still liable for the excise plus any interest charges that accrue. Therefore, it is important to keep the Registry of Motor Vehicles, local assessors, and the post office informed of any changes in your mailing address so that excise bills can be delivered promptly.

In certain instances, such as vehicles owned by certain disabled persons and veterans, MGL Chapter 60A, Section 1 allows for exemptions of the motor vehicle excise amount. Please contact the Assessor Office for information on these exemptions.

Abatements may be granted if the owner believes the valuation is incorrect, if the vehicle was sold during the year in which it is being taxed and the registration was properly cancelled or transferred, or if the owner moved, registered the vehicle in another state, and cancelled the registration in Massachusetts.

Unless a bill is abated in full, no abatement can reduce a tax to less than \$ 5.00 and no abatement of less than \$ 5.00 can be granted. If you apply for abatement please be prepared to provide proof of the transaction: a plate return receipt from the Registry of Motor Vehicles, the registration for the vehicle that the license plate was transferred to, or proof of residency if you have moved. If you have a question about the type of information needed to apply for the abatement, contact the Assessor's Office, 508-865-8722.

REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Council on Aging submits the following report for the fiscal year July 1, 2019 to June 30, 2020.

It is the mission of the COA to identify the needs of the residents aged 60 and over and to inform and educate the community and to enlist support and participation to serve those needs. We design, promote and implement elder services available within and beyond Sutton. Finally, we are responsible for the activities and well being of the Senior Center.

The Council on Aging office is open Monday through Friday 8AM to 3PM. We will be happy to assist our seniors and their families.

The Senior Center closed to the public on March 13, 2020 due to the pandemic. The Director/ Meal Program Director and Transportation remained on site to continue to meet the needs of the community. Emergency Management Director Paul Maynard promptly acquired PPE's for the staff and our homebound senior friends.

During the COVID Pandemic our center has seen unprecedented use.

We know that technology is not easily accessible to all older adults in our community, and virtual experiences can't take the place of gathering and socializing with friends. We shifted gears quickly to find ways to reduce isolation, especially for the least connected among us. Other challenges included transportation to essential medical appointments, prescription pick-up assistance, food shopping/delivery. Addressing these challenges required all of our attention. The Sutton Senior Center assisted older adults in our community in the safest possible manner.

The Sutton Senior Center has advocated for the needs and best interests of older adults since its establishment in 1972! Rarely, in that time have older people been more vulnerable, as a whole, than during this health crisis. It is our honor and our duty to set the highest standards for protecting the health of all older adults and those who care for them. We expected and encouraged other organizations to do the same. The Sutton Senior Center is grateful to the many people who partnered with us to help our older citizens in Sutton receive the food and services needed during the pandemic. The extraordinary love and generosity of our community made this possible. Thank you!

We would like to thank the citizens, businesses and community organizations that continue to support the Michael A. Chizy Food Pantry. The Food Pantry welcomed an additional 62 families, 33 individuals and 10 senior citizens. Holiday meals were at an all-time high.

The Sutton Senior Center offers wonderful services from S.C.M Elderbus who provide transportation for seniors and those who are handicapped enabling them to attend meals, medical appointments, shopping trips and to participate at the center. If you need elder transportation please call Elderbus at 1-800-321-0243. In addition, the Sutton Senior Center provides transportation to medical appointments that are not able to be accommodated by other means.

Tri-Valley Elder Services with the support of Michelle Saucier continue to bring us delicious and nutritious meals. Meals are \$3.00 per person over age 60 and you must give a call 48 hours in advance to

reserve a lunch. Call the Senior Center and ask for Michelle if you know of an elder in need of meal services at 508-234-0703.

Again, none of our programs would be successful without the continued support of the Executive Office of Elder Affairs, the Friend's of Sutton Elders, and the Town of Sutton. The fund raising efforts by our Friends of Sutton Elders Group make it possible for us to provide the level of service that you have come to expect from the Council on Aging.

Staff Members

Michelle Edelstein-Director
Clarke Alderman-Outreach Director
Diane Hanley-Assistant
Tim Annis-Transportation

Council on Aging Board

Meets 3rd Tuesday of each month at 9am
8 meetings were held with a total of 8 members plus Director in attendance
Rosemarie DeGaetano- Chair-8 meetings attended
Barbara Bessette-4 meetings attended
Gale Graves-6 meetings attended
Dorothy Gravison-8 meetings attended
Richard Haskins-8 meetings attended
Genevieve DeHaan-8 meetings attended
Wally Baker-8 meetings attended
Paul Maynard-6 meetings attended

Annual Activities Report Duplicated

Congregate meals: 700
Home Deliveries: 9,300

Outreach and Advocacy

General information: 11,000+
Case management: 52
Health/Veterans benefits counseling: 76

Professional Services

Legal Assistance: 12
Financial management: 8
Tax Assistance: 79
Notary: 45
Veteran's Affairs: 13

Support Services

Friendly Visiting: 43
Telephone Reassurance: 976
Medical Equipment Loans: 132

SNAP Assistance: 48
RMV Assistance: 11
Telehealth: 28
Prescription pick-up: 47
Food Delivery: 12

Transportation Senior Center

Ambulatory: 410
Non ambulatory: 824 Elderbus
Under 60: 5

Wellness

Blood Pressure/Blood Sugar Clinic: 38
Podiatry: 31
Flu Clinic: 51
Fitness Classes: 2,560
Health Informationals: 2
Hair Dresser: 30
Hiking/Biking: 200

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

These numbers below are all up to date for this report:

The Conservation Commission has completed the following units of business this year:

- 8 - Enforcement Orders
- 2 - Emergency Certificates
- 0 - DEP Storm Emergency Certificates
- 28- Determinations of Applicability
- 0 - Positive Determinations to File a Notice of Intent
- 3 - Abbreviated Notice of Resource Area Delineation (ANRAD)
- 4 - Order of Resource Area Delineation (ORAD)
- 25- Notices of Intent
- 30 - Order of Conditions
- 1 - Denied Order of Conditions
- 3 - Amended Order of Conditions
- 2 - Extended Order of Conditions
- 0 - Partial Certificate of Compliance
- 19 - Complete Certificate of Compliance
- 1 - Non-Work/Invalid Certificate of Compliance
- 0 - Complaints and Violations
- 0 - Warning Tickets
- 58 - Site Visits pertaining thereto

This report covers the time period from July 1, 2019 to June 30, 2020.

The Sutton Conservation Commission would like to thank Joyce Smith, a Sutton Biology Teacher, Waters Farm Keeper of the Hearth, and Sutton Historical Curator for her many years of service on the Conservation Commission from October 2006 until June 2020. We would also like to thank James Marran for his interest in joining the Commission, as an Associate Member, during his short time from April 2020 to June 2020.

A new Sutton Town Charter was approved in 2018 that allows for two alternates. This provides an opportunity to become familiar with how the Board functions. Alternates can also start work on the 8 Fundamentals classes through MACC, that are required for the Certificate. Alternates provide for a smooth transition if a position becomes available and they can vote in the absence of a full time commissioner. This eliminates the possibility of not having a quorum.

On March 21, 2018, a revised list of filing fees became valid after a Public Hearing in February. In 2015 the fees were removed from the Bylaw and were to be moved to the Rules and Regulation so that adjustments could be made after a public hearing. It was discovered that from the passage of the 2015 Bylaws no fees had been collected.

In 1972 Conservation Commissions were tasked with administering the Wetlands Protection Act (WPA) as a local arm of the Department of Environmental Protection. The fees the State collects and splits with municipalities were not sufficient to cover the expenses, as no State fees are collected for Determinations of Applicability. A General Law authorizing Municipal Bylaw Filing Fees was passed to augment the WPA funds so that taxpayer money would not have to be used. Municipalities were then allowed to charge reasonable fees to cover their costs.

In researching the 4 different types of accounts, it was discovered that in 1971 that a Conservation Fund was voted on at Town Meeting. A sum of \$2,000 a year was budgeted until 1983. As time passed it was labeled Conservation Trust in the Town Reports. In subsequent investigation, the accounts are actually funds and not technically a trust. The money has accumulated from interest over the years. The Conservation Funds can only be used for purposes such as acquiring new land and developing trails. Waters Farm is the majority of the Conservation Land overseen by the Sutton Conservation Commission. Anyone concerned in protecting land for conservation may donate to this fund.

A “housekeeping” checklist was instituted for each filing. The checklist insures that fees have been paid, abutters notifications have been received, filings with other boards noted, and information when hearings occur and are closed. It is a check to make sure that all filings are treated the same and nothing “slips through the cracks.”

These numbers below are all up to date for this report:

Attendance:

Nichole Aubin/Clerk – attended: 19 of 25 meetings
Andrew DeWolfe/Co-Chair & Chair – attended: 23 of 25 meetings
Michael McGovern/Member – attended: 25 of 25 Meetings
Zachary Peloquin/Alternate-Member – attended: 23 of 25 meetings
Joyce Smith/Co-Chair & Clerk – attended: 22 of 25 meetings
William Wence/Chair – attended: 24 of 25 meetings
James Marran/New Alternate – attended: 2 of 25 meetings

Brandon Faneuf, Conservation Consultant - attended: 23 of 25 meetings

Wetland Protection Account:	\$15,081.25
Consultant's Account:	\$68,975.20
Bylaw Account:	\$1250.00
Municipal Bylaw Account:	<u>\$8225.00</u>
Total:	\$93,531.45

Respectfully submitted
Andrew DeWolfe, Chair until 06-30-20
Sutton Conservation Commission

REPORT OF THE HIGHWAY SUPERINTENDENT

To the Honorable Board of Selectmen, Town Administrator, and the citizens of the Town of Sutton, I hereby submit the annual report of the Highway Department for the fiscal year ending June 30, 2020.

Funding for this department comes from several sources. Town funds provide for day-to-day operations, as well as, storm water system repair and replacement, surface treatments for small areas of roadways and routine maintenance (sign replacement-patching-mowing-line painting). Funds for major road resurfacing comes from the state Chapter 90 program.

The department maintains both Manchaug dam and Steven's pond dam.

The department maintains and makes improvements to Marion's camp

The work force includes the superintendent, highway foreman, and six equipment operators. The department has one dedicated employee to handle cemetery maintenance.

The department operates and maintains eighteen pieces of equipment with a value of over 1.6 million dollars.

The winter of 2019-2020 had 20 snow and ice events between November 17th and April 18th

In closing I would like to thank the Town Administrator, James Smith, for his support. The Highway Department staff and I work hard to keep our roadways safe year round. To all the department staff thank you for your support and assistance.

Respectfully submitted,

Matt Stencel
Highway Superintendent

INVENTORY

1	Ford Escape Hybrid 2012
1	Ford F350 4X4 Pickup 2012
1	Ford F350 4X4 Pickup 2015
1	Ford F550 Dump Truck 2012
1	Ford F350 Dump Truck 2018
1	Sterling L7500 Fixed sander 2001
1	Sterling L7500 Fixed Sander Truck 2000
1	Mack GU712 Dump Truck 2016
1	Mack GU712 Dump Truck 2017
1	Mack GU712 Dump Truck 2019
2	International 7400 Dump Truck 2011
1	International 7400 Dump Truck 2005
1	Freightliner FL70 Catch Basin Truck 2000
1	John Deere Loader Model 624G 1996
1	John Deere Loader Model 544K 2009
1	John Deere Grader Model 672B 1988
1	John Deere Skid Steer Model 250
1	Komatsu Model WB156 Loader/backhoe 2007
1	Ford Tractor Mower Model 3910 1984
1	Ford Tractor Mower Model 8N 1953
1	Elgin Street Sweeper 2014
1	Sandpiper Portable Screening Plant 1975
1	Vermeer brush chipper 2001
1	Portable Cement Mixer 2000
2	12ft. Power Angle Snow Plows
6	11ft. Power Angle Snow Plows
2	9ft. Power Angle Snow Plows
2	8ft. Power Angle Snow Plows
2	One way Snow plows

SUTTON FREE PUBLIC LIBRARY ANNUAL REPORT

The Board of Library Trustees and Director of the Sutton Public Library respectfully submit a report for July 1, 2019 to June 30, 2020 to the Honorable Town Manager, Select Board, and Citizens of Sutton.

The Board of Library Trustees consists of three elected members: Joanne Geneva, Chair, Aidan Heffernan, Secretary and Heather Dennis, Member-at-Large. The Board and the Library Director meet monthly to ensure that library operations run efficiently and to review and update library policies.

Statistics

	FY16	FY17	FY18	FY19	FY20
Library materials owned	34,497	34,766	35,814	36,032	33,560
Circulation Transactions	74,548	61,977	57,095	57,874	52,039
Interlibrary Loans	17,635	16,494	15,331	16,676	12,474
Borrowers	3,781	3,848	3,889	3,481	3,572
Programs	284	343	395	408	315
Program attendance	2,618	3,416	4,438	4,811	3,997

The value of physical items circulated at the Sutton Library in FY20 was \$757,071 while the value of digital content circulated through OverDrive was \$196,980 for a total value of \$954,051!

News

The Library closed from March 13- June 1, 2020 due to the Covid-19 Pandemic. During this time, we helped patrons learn how to access e-books and other digital library resources from home, hosted virtual programs, and prepared the library for re-opening. We resumed service via curbside pick-up and home delivery for Sutton residents on June 1.

The Library received a \$10,000 grant from the Osterman Family Foundation for our Multicultural Literacy initiative for calendar year 2020.

The Sutton Library continues to offer free delivery of books and other library materials to residents who are unable to visit the Library in person. Sutton residents of any age who are confined to their homes either temporarily, due to illness or accidents, or permanently, due to disability, age, or other mobility issues are eligible for homebound delivery. Services may also be extended to the in-home caregiver of a homebound patron.

Our seed lending library continues to serve the gardeners in our community. 30 packets of seeds were checked out of our seed lending library!

Monies Collected

The Library collected \$1,089.23 in fines, \$414.36 for copies/faxes/print-outs, and received \$1,597.40 in donations.

Children's Programs

68 children participated in the 2020 summer reading program. Summer reading raffles included items donated by Wachusett Mountain, Wegmans, Walmart, Treetop Adventure of Canton, Jump Nation, Magic Wings Butterfly and Conservatory & Gardens, Southwick's Zoo, Providence Children's Museum, The Friends of the Sutton Free Public Library and other regional businesses and museums.

197 year round programs included seasonal and regular storytimes, music and movement programs, school vacation week activities, Lego club, yoga, and STEAM programming. 2,793 children and their caregivers participated in these programs.

Young Adult Programs

47 teens participated in the 2020 summer reading program. 38 year round programs including crafts, cooking classes, escape rooms, and book discussions. 188 teens and tweens participated in these programs.

Adult Programs

71 adults participated in the 2020 summer reading program. 80 programs for adults included book discussions at the Library and at the Sutton Senior Center, workshops, a monthly writing group, guest speakers, and educational classes. 1,081 people participated in these programs.

Friends of the Library

The Friends of the Sutton Library is a non-profit group consisting of individuals, families and organizations committed to supporting the library through an annual membership drive and several fundraising events. Ongoing sale items include the book sale in the library foyer, canvas tote bags, stoneware mugs, blankets, gift cards, and bookmarks. The Friends utilize these monies to support children's programs and other library needs. The Friends also purchase discounted passes to museums and attractions which are available for use by all Sutton residents. These passes are for the Ecotarium, Hall at Patriot Place, Isabella Stewart Gardner Museum, Roger Williams Park Zoo, Tower Hill Botanic Garden, and Worcester Art Museum. We encourage you to join the Friends Group; membership forms are available at the library's circulation desk.

Library Staff

The Library continues to be served by enthusiastic and dedicated staff members Ali Beaudette, Shannon Duffy, Elliott MacNeil, Matt Haas, Laurie Hayes, Pamela Johnson, Betsy Perry, Jamie Pohlman, and Christine Rice.

Board of Library Trustees:

The Board of Library Trustees met 8 times during FY20.

Meetings of the Board of Library Trustees were held on the following dates:

August 12, 2019

September 16, 2019

October 21, 2019

November 18, 2019

December 16, 2019

January 13, 2020

February 24, 2020

June 15, 2020

Joanne Geneva attended 8 meetings.

Aidan Heffernan attended 8 meetings.

Elizabeth Kane attended 7 meetings.

The trustees and staff wish to thank Elizabeth Kane for her unwavering support during her years on the Board of Library Trustees. She has been a stalwart supporter of the Library for several terms and we are deeply appreciative of all that she has done.

Visit the library website at www.suttonpubliclibrary.org to see what events are coming up, find out what new titles we have, register for a program, or reserve a museum pass. You can click through to the CWMARS catalog to check your account, renew materials, and request items. Follow the Sutton Library on Twitter, Facebook, Pinterest, and Instagram to keep up with the latest happenings at your Library.

Betsy Perry, Library Director

Joanne Geneva, Chair

Aidan Heffernan, Secretary

Heather Dennis, Member-at-Large

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Board of Selectman, Town Manager and the citizens of Sutton, we here submit the annual report as Commissioners of the Sutton Sewer Department for the fiscal year ending in June 30, 2020.

The Wilkinsonville Wastewater Collection System pumped 67,297,990 gallons to the Upper Blackstone Treatment Facility through the Town of Millbury with an average daily flow of 184,378 gallons per day. The advanced Wastewater Treatment Facility has processed 19,519,205 in the fiscal year 2020. The facility averages 53,478 gallons per day. Our process control consists of pH adjustment and Chlorination of the final effluent. We monitor Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Nitrate Nitrogen, Total Nitrogen, Oil and Grease, Fecal Coliform, Ammonia Nitrogen, Total Phosphorus and Orthophosphate. The well sites at the facility are monitored monthly for static level, conductivity, nitrates, volatile organic compounds (VOC).

The Sutton Sewer System services 1,100+ users and maintains 10 pump stations.

Sewer Superintendent: Donald Obuchowski

Commissioners: Neal Crites-Carl Licopoli-Jack Sheehan

Total Meetings from July 1, 2019-June 30, 2020: 5 meetings

of meetings attended:

Don Obuchowski- attended all meetings

Neal Crites- 5, Larry Wiersma-4, Carl Licopoli-5

Monies collected from Bi-Yearly Billing: \$846,066

*In Addition:

Connection fees: \$204,100

Application Fees: \$3975

Active Projects:

-Armsby Rd-Wedgewood Farm 93 units

Goals and Objectives:

Sewer extension from Pleasant Valley Villas Boston Rd to Sutton School.

Respectfully Submitted,

The Sutton Sewer Commissioners

REPORT OF SUTTON COMMUNITY TELEVISION

Honorable Select Board, Town Manager and Citizens of Sutton:

Sutton Community Television (SCTV) is the town's Public, Education and Government (PEG) cable access television resource. Consistent communication on the local access television stations in conjunction with the town's webpage, official Facebook page and YouTube Channel provides information and knowledge, increases transparency, builds community relationships, empowers citizens and ensures First Amendment rights.

In addition to our usual assortment of program offerings (local events, public programs from local interest groups (i.e. Sutton Garden Club) and surrounding towns as well as school programming such as music/chorus concerts, presentations and guest speakers, drama events and promotion ceremonies, we initiated crisis communication plans for two urgent emergencies with the threat of Eastern Equine Encephalitis (EEE), a rare but often fatal infection that causes inflammation of the brain in August 2019 and in March 2020 the Coronavirus pandemic (COVID-19 is a contagious respiratory illness caused by infection with SARS-CoV-2).

The pandemic changed the way business is conducted. Virtual meeting formats were developed based on Governor Baker's State of Emergency and the modification of the Open Meeting Law. Zoom meetings were broadcast live and streaming to our YouTube channel implemented. New and different local events were recorded and broadcast for residents to watch safely at home including community outreach episodes with School Superintendent Friend, the dismantling of the Beehive building in the center of town, the Easter Bunny Parade via fire truck and a virtual Memorial Day Remembrance at the Dudley Gendron Post 414. In addition, six local religious organizations began producing local worship programming.

The Cable Department served the community with these activities as well as the broadcast of local public service announcements for local activities and events. During this fiscal year (July 1, 2019 to June 30, 2020,) SCTV executed the following:

- 140 government meetings recorded, broadcast, replayed and posted online
- 206 programs imported and broadcast
- 23 public/community events recorded, replayed and posted online
- 15 school events recorded, replayed
- 0 DVD's sold (online downloads now available)
- 828 PSA bulletins on local access stations
- 1,095 Facebook Posts
- 379,340 Facebook Reach
- 155 Videos posted on YouTube
- 13,923 YouTube video views
- 1,500 YouTube Watch time (hours)
- +266 YouTube Subscribers (total 382)

SCTV provides local access programming through licensing agreements with Charter and Verizon. The Charter contract, a ten-year license, expires in January 2022 and the Verizon contract, a 15-year license, will expire in July 2023. Both contracts currently assess 4% of the Licensee's annual Gross Revenues to support the local access stations. The stations broadcast on the following channels:

Public Station	Charter Channel 194	Verizon Channel 29
Education Station	Charter Channel 192	Verizon Channel 30
Government Station	Charter Channel 191	Verizon Channel 31

The department has two employees and a pool of trained cable recording assistants that broadcast and record almost every government meeting. The meetings are available 24/7 on the Town of Sutton YouTube station (www.youtube.com/c/TownofSuttonCable) and town website (www.suttonma.org).

Sutton Community Television encourages all interested residents to become local "producers" and submit programs for broadcast on the public stations. Comments regarding the programming and service from our service providers are always welcome. The cable staff can be reached via email at p.nichols@town.sutton.ma.us or by phone 508-865-8735.

Respectfully submitted,
Town of Sutton Cable Department

REPORT OF THE SUTTON CULTURAL COUNCIL

To the Honorable Select Board, Town Manager and Citizens of Sutton:

The Sutton Cultural Council is part of the nation's largest grassroots network of more than 2,400 cultural agents in cities and towns who provide resources, make connections, spearhead programs, and direct funding to individuals and organizations that have impact in the cultural life of their community. Mass Cultural Council's Community Initiative is an effort to unleash the power of culture in cities and towns across the Commonwealth. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community. The Sutton Cultural Council received \$5,900 in grants in FY2020 for cultural programs in Sutton.

Decisions about which activities to support are made at the community level by a board of municipally appointed volunteers. The members of the Sutton Cultural Council were Dennis O'Toole, Paige Thayer, Pamela Nichols, Leslie Graff, Norma Baker and Christine Beauvais. The voting meeting was held on October 28, 2019 with all members present.

Sutton Cultural Council grant allocations for Fiscal Year 2020 (July 1, 2019 to June 30, 2020) included:

- Dixieland Band \$1,500
- The Sutton Fourth \$500
- Music Dance Hip Hop for Seniors \$280
- Summer Performance Series (Library) \$750
- Cultural & Historical Reflection/Francis Hart \$1,000
- Blackstone Valley Community Concert \$500
- Audio Journal \$100
- Blackstone Valley Education Foundation \$200
- Manchaug Pond Foundation \$200
- Pied Potter Hamelin \$500
- Sutton Historical Society \$500
- Sutton Recreational Resources (Unity Park) \$500
- Ted McCarthy Connections Conference \$200

Events funded from the previous year but held included the Blackstone Valley Community Band on July 16, 2019 and 4EVERFAB on August 8, 2019. Unfortunately due to the COVID-19 Pandemic most of the 2020 events were cancelled or postponed. We are looking forward to coming back stronger than ever!

Respectfully submitted,

Pamela Nichols
Chairperson
Sutton Cultural Council

REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and the Citizens of the Town of Sutton:

The Board of Appeals hereby submits the following annual report for Fiscal Year ending June 30, 2020.

The Board regularly conducts its meetings on the first Thursday of each month at the Town Hall and serves the town by taking action on the following:

- Hears and acts on petitions taken by those aggrieved and unable to obtain an enforcement action or building permit under the provisions of MGL ch. 40A as outlined in Section (8) and Section (10).
- Hears and acts on special permit petitions for specific types of uses which are in harmony with the town's zoning bylaws and zoning districts as outlined in MGL.Ch.40A §9.
- The Board also functions as the permit granting authority on petitions for Comprehensive Permits under the statutes of MGL Ch.40B.

The office is located in the Building Department and staff is available to answer any questions regarding filing procedures during normal Town Hall office hours.

During Fiscal Year 2020 the Board of Appeals conducted 10 meetings.

<u>Board Members</u>	<u># of Meetings Attended</u>	<u>Term Expiration</u>
Richard Deschenes, Chairman	10	2020
Daniel Petrelli, Clerk	9	2022
Richard Haskins	8	2021
James Marran	10	2022
Christopher Matera	9	2021
Kyle Bergeson (Associate)	4	2022

The Board heard the following number of petitions:

Special Permit Applications: (8)

Variance: (2)

Associated Administrative Fees collected: \$1,251.00

The Board welcomed Kyle Bergeson to the Board to serve as a much needed Associate Member. Kyle brings with him experience from serving as a Planning Board Member and other positions he has held within the Town.

The Board also looked at their outdated fee schedule and made the following changes to bring the fees more in line with surrounding towns and other Boards within the Town of Sutton.

The Board also updated the Filing Fee Schedule as follows:

Residential Applications:

\$30.00 Administration Fee

\$8.00 per certified abutter:

Comprehensive Permit:

\$1000.00 plus \$100.00 per lot and/or \$50.00 per unit:

\$5,000.00: Project Review Fee to be held in Revolving Acct. in accordance with MGL.c.44.53G.

Replenishment: When the balance of the account falls below 25% of the initial project review fee as imposed above, the account shall be replenished to its initial value to cover the cost of remaining project reviews. Unused funds at completion of project are to be reimbursed in accordance with MGL.c.44.53G.

\$8.00 Per certified abutter:

Commercial Applications (Includes Cell Towers):

\$500.00 Administration Fee

\$2,500 Project review fee to be held in revolving acct in accordance with MGL.c.44.53G.

Replenishment: When the balance falls below 25% of the initial project review fee as imposed above, the account shall be replenished to its initial value to cover the cost of remaining project reviews. Unused funds at completion of project to be reimbursed in accordance with MGL.c.44.53G. The Board, or the Zoning Enforcement Officer on their behalf, may waive this fee if it's determined that the review process does not warrant outside consultants.

\$8.00 Per certified abutter

Approved by unanimous vote: December 5, 2019

Towards the end of Fiscal Year 2020, and due to the COVID-19 Crisis, certain provisions of the Open Meeting Law were suspended and public meetings throughout the State were allowed to be held via teleconference. While the Board has adjusted to conducting their meetings remotely, they look forward to the day when the health crisis is over and they are able to resume their meetings once again at the Town Hall.

Once again we appreciate the opportunity to serve the town and its residents.

Respectfully submitted,

Richard Deschenes, Chairman

Lynn Dahlin, Secretary

REPORT OF THE CEMETERY COMMISSION

To the Honorable Board of Selectmen and citizens of the Town of Sutton:

The cemetery commission consists of two commissioners: James Johnson and James Renaud and a clerk Donna Wood. The commission is responsible for the recording of grave sites and the preparation and burial for all funerals both full and cremation.

There was a total of 33 funerals for the fiscal year ending June 30, 2020.

The following fees were collected.

GRAVE OPENINGS:	\$	15,100.00
LOT SALES:		5,500.00
PERPETUAL CARE:		1,500.00
FOUNDATIONS:		245.00
VAULT SALES:		675.00

TOTAL FEES COLLECTED: \$23,020.00

The commissioners would like to thank Paul Domey and his crew for their assistance with burials.

Respectfully Submitted
James Johnson: Chairman

REPORT OF THE RECREATION COMMISSION

The Recreation Commission respectfully submits this report to the Board of Selectmen and the citizens of the Town of Sutton.

The Recreation Commission reports the following for fiscal year July 1, 2019 to June 30, 2020. The Commissioners are Amy Parsekian and Anthony Fattman. The Commission did not hold any meetings during the year.

Due to Covid-19, Marion's Camp was officially closed to the public. We did not hire staff and did not collect fees. In addition, we did not hold swim lessons. The gate was open and there was a "swim at your own risk" order in place.

Respectfully submitted,
Amy Parsekian
Anthony Fattman

REPORT OF THE SUTTON HOUSING AUTHORITY

To the honorable Board of Commissioners of the Sutton Housing Authority:

In accordance with M.G.L. 1212B, section 29, please be advised that the following constitutes the Annual Report of the Sutton Housing Authority for FY 2020, April 1, 2019 through March 31, 2020

1. Current Board of Commissioners

Russell Spain
4 Torrey Road, Sutton, MA 01590
Term Expires 5/2022

Mark Bailey
339 Boston Road
Sutton, MA 01590
Term Expires 5/2021

Daniel Rice
21 Hutchinson Road, Sutton, MA 01590
Term Expires 5/2020

Barbara Wade
5 Church Street, #D-8, Sutton, MA 01590
Term Expires 5/2019 (Tenant, appointed by the Board of Selectmen)

State Appointee
208 Carl Hutchinson
Burbank Road, Sutton, MA 01590

2. Board Meetings:

The Board meets on the Third Thursday of each month at 4PM in the community room at Orchard Apartment 5 Church Street, Sutton, MA 01590. The Board typically does not meet in July, August or December. A general listing of anticipated dates is listed on the SHA bulletin board in December of the year preceding. The Board will on occasion meet in Special Session to accommodate specific business needs of the Authority. All meetings are posted on the SHA Bulletin Board as well as with the Town Clerk in advance of the meeting.

3. Description of Current Housing Program:

The program is located at Orchard Apartments and is 667-1 program funded through the Commonwealth of Massachusetts, Department of Housing and Community Development. The development was completed in 1970. It consists of 40, one bedroom apartments.

4. Eligibility Criteria:

Applicant must be 60 years old or older, or meet the statutory and regulatory definitions and requirements for handicapped status. Income is currently limited to \$48,100 for an individual and \$54,950 for 2 persons. There is currently no limit on assets however, a percentage of the value, over \$5,000, of any real estate and other assets is calculated into income.

5. Financial Information (as of March 31, 2019) The Sutton Housing Authority Fiscal year runs from April 1st to March 31st. The State Fiscal Year runs from July 1st to June 30th.

Assets (land, buildings, equipment):	\$1,152,953.00
Cash on Hand:	\$ 19,431.00
Operating Reserve Balance:	\$ 98,205.00
Non-current Liabilities	\$ 5,892.00
Deferred Charges:	\$ 5,428.00

6. Activities:

Since Sutton Housing Authority fiscal year and the State's fiscal year are not the same Capital Improvement Funds from 2 different state fiscal years may be expended during our fiscal year. We attempt to utilize all Capital Improvement Funds available from the State well in advance of the end of our fiscal year.

We expended \$25,280.00 in DHCD Capital Improvement Funds during the fiscal year (4/1/19 to On March 31, 2020):

- a) New electrical baseboard heating in the Building "B" apartments
- b) Tree removal and trimming, new trees, shrubs and associated landscaping

There was a change in Maintenance Personnel. Rene Gemme left after a number of years and Kyle Magnant was hired as his replacement.

We rehabbed 4 vacant apartments for a total cost of \$12,200

Installed 3 new sets of kitchen cabinets and counter tops at a cost of \$14,000.

All vacant units were rented within 30 days of being vacated.

We replaced 6 stoves and 4 refrigerators for a cost of \$4,510.

We applied to DHCD for a Creative Place-making Grant, with the help of the Town of Sutton and the Central Mass Regional Planning Commission, in the amount of \$192,000 to make significant improvements to the property, including walking paths, benches, picnic tables, shuffleboard court, art work, and traffic signals at the cross walk on Providence Road to enhance the ability of the tenants to feel less isolated from the community and provide opportunity for more interaction between tenants.

7. Objectives for FY 21:

- a. Continue with apartment rehab and upgrades as they become vacant.
- b. Implement 5 projects using DHCD Capital Improvement Funding for an estimated cost of \$54,250.
 - i. Replace 3 bathtubs with showers.

- ii. Replace hallway heating in the Building "D" and part of Building "C".
- iii. Minor work in the community Building, removing an old heating system that is no longer in use.
- iv. Construction of an asphalt pad under the dumpster.
- v. Install new kitchen cabinets and countertops in 5 apartments.

Respectfully submitted,
John Slocum, Executive Director

REPORT OF THE PLANNING DEPARTMENT

Commercial and Industrial Development: The Board approved 5 commercial and industrial businesses including three re-use projects. The historic Manchaug School at 352 Manchaug Road as 3 residential apartments and a café; 34 Providence Road (Amorello Trucking) to house a contractor business, and 121 Worcester Providence Turnpike's re-use as Manny's Appliances. The Board also approved a Site Plan modification on Galaxy Pass for Mickey's Carwash to replace the restaurant that was originally proposed. The Board also waived Site Plan review for Bruno's Pizza at PV Crossing.

Residential Development: The Board approved a modification to the previously approved LaPlante Way Subdivision and buildout of the Snow Road right of way to accommodate one additional home. There were 5 accessory apartment special permits issued in FY20 and 2 retreat lot special permits were granted. Fifteen plans were submitted requesting action on lots along existing roads. These plans created 16 new buildable lots including 2 retreat lots.

The Board completed final approval of Wedgewood Farm, a Continued Care Retirement Community (CCRC- over 55 development) to include 93 cottage-like units located both north and south of Armsby Road near Route 146. They also dealt with development, extension and surety issues for both the Villas at Pleasant Valley and Forest Edge condominium projects.

At the Fall Town Meeting in October 2019 the Board presented. At the Spring 2019 Town Meeting the Board presented

In their role as the Earth Removal Board, the Planning Board issued a one-year renewal permit for the commercial earth removal operation for Pyne Sand & Stone on land owned by Mary Bedoin accessed off Lackey Dam Road in Douglas and for Worcester Sand & Gravel off Hatchery Road. After almost a hundred years in operation under different entities, the Board closed out the Aggregate Earth Removal Permit off Boston and Providence Roads. They also issued an Earth Removal exemption at the Villas at Pleasant Valley to remove left over soil from construction of Phase 3 of the Villas.

The Planning & Economic Development Director also works at the direction of the Planning Board as well as the Town Manager/Board of Selectmen. In addition to assisting the Board in its daily functions, the Director has also been working on the following in this fiscal year:

- Finalized and received State approval for Sutton's Housing Needs Study & Plan with the assistance of Central Massachusetts Regional Planning Commission.
- Obtained a \$100,000 PARC grant and secured significant donations in partnership with the neighborhood group Sutton Recreational Resources (SRR) for a \$230,000 renovation of Unity Park on Boston Road. Began the construction process with significant assistance from Highway Superintendent Matt Stencel and his crew.
- Continued working with the Town Manager and Sewer Department toward completion of the Comprehensive Waste Management Plan (CWMP) Update.
- Completed Marion's Camp renovations to Goddard Lodge and woodland and lakeside trail development to 100% with the dogged management of Building Commissioner John Couture.

Renovations were funded through a LWCF Grant and generous donations from residents and past campers. An assortment of finish items are ongoing.

- Worked on bonding, pre-construction, inspection and occupancy issues on projects approved by the Planning Board.
- Worked with Central Massachusetts Regional Planning on a traffic modeling project to project potential impacts of different types of development at the 350+ acre Aggregate parcel for sale on Boston and Providence Roads.
- Managed 2.25 million grant to bring natural gas to South Sutton Commerce Park primarily to serve Primetals whose machinery runs off natural gas, but also to serve other users within the Park and any others along the route from Northbridge to Sutton that will benefit from this resource.
- Continued work with Town Manager and study committee on the feasibility of a track and field in Sutton.
- Partnered with John Slocum of the Sutton Housing Authority and Central Massachusetts Regional Planning to file for and Obtain up to \$200,000 in Creative Placemaking Funding for site improvements at Orchard Apartments at 5 Church Street. Improvements will include a walking trail, new picnic tables and benches, a shuffleboard court, new clotheslines, raised garden beds, and various artistic elements.

Revenues:

Form A Plan Fees:	\$2,700	Subdivision Plan Fees	\$325
Site Plan Fees	\$3,949	Special Permit Fees	\$525
Earth Removal Fees	\$1,600		

Attendance:

The Planning Board held 20 meetings and attendance is as follows:

Robert S. Largess, Chair – 20

Walter A. Baker, Vice-Chair – 20

Scott Paul – 20

Miriam Sanderson – 8 (resigned January 27, 2020)

Michael Gagan – 20

Kyle Bergeson, Associate (became full member 2/20) - 18

William Talcott, Associate – 12

Our CMRPC Delegate, Walter Baker, and several other members also attended nearly all Central Mass Regional Planning quarterly meetings on behalf of the Town.

Respectfully Submitted,

Jennifer Hager, Planning & Economic Development Director

Tammy Mahoney, Secretary

REPORT OF THE SUPERINTENDENT OF SUTTON PUBLIC SCHOOLS

I am pleased to submit the annual report as Superintendent of Sutton Public Schools, which covers the time period of July 1, 2019 to June 30, 2020.

Annual School Committee and Leadership Retreats

School Committee members were as follows: Bruce Edwards, Chair; Paul Brennan, Vice Chair; Kristen Feifert Clark, Secretary; Nathan Jerome, Member; and Peter Tufts; Member.

There were 20 School Committee meetings during the fiscal year. No monies were collected. Set forth below is the number of meetings that each member attended:

Name	Number of Meetings Attended
BRENNAN, Paul	18
EDWARDS, Bruce	17
FEIFERT CLARK, Kristen	18
JEROME, Nathan	18
TUFTS, Peter	17

School Committee members participated in a summer retreat on July 15, 2019, which provided an opportunity to plan for a new 5-Year Strategic Plan; discuss the School Calendar and Start Time; and Review School Use Fees.

Administrators and staff agreed that it was a smooth opening with students beginning before Labor Day for a two day week.

Building

The maintenance and custodial staff at Sutton Public Schools always strive to keep the buildings clean and well maintained. They perform daily, weekly, and other periodic cleanings, as well as preventative maintenance for the safety and wellness of the students, faculty, and town. However, during the pandemic they worked tirelessly to keep the schools disinfected and our students and staff safe.

High School

The 2019-2020 school year was a story of two halves. The first half of the year saw lots of exciting things happening. We began our new partnership with Project Lead the Way and began our new Engineering Program. Piloted in the spring of 2019, our new Advisory Program that allowed students to manage a portion of their academic day in a way that benefitted them was a huge success and students were reporting less stress in their day, and more time after school. This time also allowed teachers to meet with students who were struggling and needed additional support, which helped us reduce the number of students who failed a course. Athletically, our teams had their usual level of success, with various DVC titles, district titles and, finally, our first Boys Basketball State Championship.

The second half of our year - like everything else in the world - was impacted by COVID-19. School shut down on March 13, and students did not return to in-person learning for the remainder of the year. Teachers learned on the fly about "Remote Learning" and had to quickly transform their lessons into formats that could be done at home with varying levels of teacher interaction. Our spring athletic season was cancelled - in fact, the Boys State Basketball Championship was the last athletic event played (and played without fans) in the state before sports were shut down. The Class of 2020 - an exceptional group of students - lost their internships, senior events, Prom, and a traditional Mechanic's Hall Graduation. Despite these setbacks, the town can be incredibly proud of how the school community responded in these early days of the pandemic. Over 80% of students remained engaged and active in their classes throughout the remainder of the year. Our teachers and staff were exceptional - learning new ways to teach, reach kids, and give them the support they needed. The Food Services team provided 100s of meals to families in need or who were negatively impacted by the virus, and our custodial staff continued to work every day, despite the uncertainty of the situation. And, despite all of these losses, we were able to conclude our year on a positive note - with a socially distanced graduation ceremony and "Rolling Rally" for the Class of 2020, ending a challenging year on a really bright note.

Middle School

The 2019-2020 school year was interrupted with the COVID-19 pandemic. The school year started out like any regular year, with the PTO sponsoring several Teens Night Out. These were well attended. In addition, there were numerous clubs offered such as cooking, edible art, and student government.

As part of a grant that was written and funded, Mrs. Haerle's STEM class became part of an 8th grade elective choice initiative. Eighth graders were offered several options such as Sports Engineering and 3-D Printing. Other electives that were offered included Team Sports, Clay and

Wheel Throwing, Intro. to Adobe Photoshop, and Jamsticks. On March 13th, students were told to take whatever they needed home with them for a potential two week remote schooling. Due to the pandemic, students did not return to the physical school. Assignments were posted through google classroom and students were monitored of their progress by their teachers for the remainder of the year. Sadly, the eighth grade Washington D.C. trip was cancelled. It is our hope to offer this trip to eighth graders during the 2021 -2022 school year.

Elementary School

The 2019-2020 school year was very busy and productive starting off with staff orientation and professional development. Chelsea Staples was hired as our new Speech Pathologist to replace Jane Oleksyk who retired. We started a Diversity Council, which met monthly. This council sponsored a cultural fair and donated many books to our library with the theme of diversity. Our PTO held enrichment classes after school once a week one session. They sponsored events such as Chain of Lights and Breakfast with Santa. The PTO also approved many grants for our teachers. Ellen Miller from the District Attorney's Office addressed bullying and cyberbullying in an assembly with all 3rd, 4th, and 5th grade students. Parent conferences were held in the month of November. Our School Council met monthly. Due to the Pandemic, we went fully remote on March 16th. This caused a multitude of issues. Our teachers were teaching virtually using the Zoom application from home. This was a difficult task as most teachers had no experience with Zoom. All events planned after March 16th were cancelled such as field trips, concerts, field day, etc. Our students were not assessed in MCAS in English Language Arts,

Math, and Science and Technology because of the Pandemic. Teachers and administration worked tirelessly throughout the summer to plan for different learning models for the 2020-2021 school year including hybrid and remote learning.

Simonian Center for Early Learning

The Simonian Center for Early Learning certainly had a year full of changes and surprises. Our year began with the usual rush of learning school routines and working with classmates and new teachers. Then when March came, COVID changed everyone's world. Teachers, students, and families got thrown into an unknown world of remote learning and not being able to leave home to do normal life activities. We all worked together to figure out this new way of teaching and learning, as well as understanding the world of Zoom. It was a harsh reality and both, teachers and students, struggled with this new reality and missed many of our yearly traditions. Not being able to say goodbye was the hardest - but we did have a wonderful goodbye reverse rally for students and families. On the last day, teachers, staff, and administration all came out to the front of the building while cars full of students, families, dogs, decorations, music, and cheers drove by to wave and say goodbye. It was a tough year - but we made it.

Special Education

Sutton Public Schools' Special Education Department works to support students who have been identified as having a disability and needing special education services in order to access the curriculum. The staff consists of highly qualified and certified teachers in the areas of special education, speech/language, occupational therapy and physical therapy. These professionals, along with support staff, focus on providing special education services to approximately 250 students (18.5% of the student population) Pre-K through grade 12+. Most students' needs are met in the general education setting. A small number of students are in substantially separate programs for academic instruction with varied opportunities for inclusion with their same aged peers. At the High School, vocational and transition planning has continued to expand with students participating in opportunities both on and off campus. For students who have academic needs that cannot be met at the Public School, out of district placements are utilized.

The COVID-19 pandemic has presented many challenges to our special education staff and families and all have risen to the occasion. Our extended school year programming was successfully provided utilizing appropriate safety protocols during the summer of 2020 to students whose IEPs required these services in order to prevent substantial regression of skills acquired. In the fall, we prioritized high-needs students to receive in person services up to four days per week.

The Arts

The arts were led by an incredibly dedicated staff including Suzanne Dame, Justin Falvo, Sandra Kerr, Cameron Loss, Jane Shivick and Susan Wildman. Our *Fine Arts Program* continued to thrive with great performances by our band and chorus at their annual Winter concerts. The 7th/8th Grade Band and Chorus were honored to perform for our Veterans/guests at the annual Veterans Day Program in November. The High School Band performed for the Elementary children in December. The Drama Club performed *A Christmas Carol*, which hosted over 600 people over four showings. All spring programs were unfortunately cancelled due to the COVID-19 pandemic.

Athletics

The 2019-2020 school year was another very exciting and successful year for Sutton Athletics. A total of 270 students in grades 9-12 participated on at least one team and 150 more students in grades 6-8. Sutton Athletics is proud to be part of the **Massachusetts Interscholastic Athletic Association (MIAA)** and member of the **Dual Valley Conference (DVC)**. Our spring sports did not compete or participate in 2020.

Here are a few of our major accomplishments:

- Dual Valley Conference Champions
 - Field Hockey (first time since 1974)
 - Boys Soccer
 - Golf
 - Boys Basketball

Boys Basketball- Clark Tournament Small School, Central MA Division 3 and State Champions.

The following teams qualified and participated in tournament level play:

- Girls Soccer
- Boys Soccer
- Field Hockey
- Girls Basketball
- Boys Basketball
- Boys Tennis

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- Girls Tennis
- Boys Cooperative Ice Hockey through Northbridge

The Athletic department also strives to keep the community informed via social media on Twitter, Facebook, and Instagram @SuttonAthletics.

Go Sammies and Suzies!

Class of 2020 Post-Secondary Graduate Statistics

4-year college/university	90%
2-year college/university/prep.	1%
Technical/Trade School	5%
Military	1%
Employment/Work Force	3%

Information Technology

The 2019-2020 school year ended with challenging times for Information Technology. The School Department shifted to remote learning to end the year and, as a result, the Technology Department loaned out all of the Chromebooks/laptops the district had. We shifted to supporting personal devices and home networks to provide our students the access they needed.

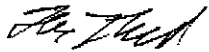
Through the Town Capital Fund, we were able to:

- Upgrade the telephone system and voicemail for all schools
- Upgrade the Middle School computer lab

Farewell

Finally, as the school year ended, we bid farewell and a long, happy and healthy retirement to Karen Terenzini, Sandra Loftus, Carol McMahon, Robin Millea, and Jean Landry.

Very truly yours,



Theodore F. Friend
Superintendent of Schools

REPORT OF BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

July 1, 2019 – June 30, 2020

A Message from our Superintendent Director:

Our Annual Report provides an ideal opportunity to go beyond the facts and figures of our operation to share with you vignettes of our student success stories and District achievements that exemplify the essence of our mission.

Thanks to you and our dedicated District School Committee, and our instructional team's consistent work, our students receive an exceptional vocational-technical education. We appreciate and value your continued investment and personal support of your multiple municipality school system; it is essential.

This year we experienced a state-imposed school closure in March, which extended to the end of the school year and resulted in online distance learning due to the COVID-19 global health pandemic. In the process, we all learned that not all classrooms have four walls. Working remotely, embracing technology and online tools for distance learning, our administrators, staff, and students worked together to achieve classroom learning from their kitchen tables, backyards, or anywhere that inspired curiosity.

It was an unexpected opportunity that allowed us to carry out our mission in new and undefined ways. During which time, our students, faculty, staff, athletes, and teams never stopped achieving and making school history. Therefore, in the space that we typically reserve for our Alumni Spotlight, we have chosen to share stories about how our school system reacted, adapted, and contributed needed supplies with our broader community during the closure.

From the challenges of a pandemic, incredible and positive change can arise. We are proud to be an inclusive community with a long-term goal of producing young citizens with the skills to navigate any bias they encounter with empathy and compassion. With an open mind and skilled hands, our students are shaping the future.

I encourage you to read on to learn how BVT is transforming education in exciting, innovative, and impressive ways.

Dr. Michael F. Fitzpatrick
Superintendent-Director

COVID-19: Unexpected Opportunity

In the spring of FY20, we had to shift our perspective and change the way we learn, work, and play as COVID-19 began to impact our lives, schedules, and routines that we had known prior. In solidarity with the schools across our district, BVT closed our physical doors to help stop the spread of the virus and protect our community as it reached our state and towns in March.

We had to adapt quickly and transition our in-person classrooms to online learning, which allowed our teachers and students to engage remotely. With our students learning from home, we were in a unique position to assist and serve our broader community with needed supplies. Giving back is an essential part of our culture; it is something that we encourage our students to do. From distance learning to donating medical supplies and 3D printing face shield components, it was evident that we were experiencing an extraordinary time in our history. We are in this together, and we will prevail together.

Community Outreach

In March, the Blackstone Valley Vocational Regional School District was well-prepared to assist with a donation of cleaning and medical supplies. Superintendent-Director Dr. Michael F. Fitzpatrick explained, "With the growing need for certain essential items, such as cleaning and medical supplies in our communities, we looked to see what we could donate during our school closure. Given our advanced preparation of placing orders to ensure that our school did not run short, we quickly realized that we were in a unique position to assist others."

Our school district members identified, coordinated, prepared, and packaged those items, which included 35,400 gloves, 550 containers of wipes, 500 ear loop masks, 350 RSN810 masks, 75 N95 masks, 48 disposable cover-ups, 28 goggles, and 24 face shields. These essential items were made available to the medical staff and healthcare providers at Milford Regional Medical Center and utilized by our frontline workers caring for those in the Blackstone Valley.

"Coming together to care for our community by donating what we can during challenging times such as these is the kind of example we want to set for our students," said Assistant Superintendent-Director/Principal, Anthony E. Steele II.

Doing Good Deeds with 3D Technology

During the global COVID-19 pandemic, Massachusetts hospitals experienced a shortage of supplies and expressed concerns about running out of personal protective equipment (PPE) when the virus peaks. BVT answered the call to aid with the shortage of medical supplies, in partnership with other technical high schools.

"With a long-standing reputation for completing cost-effective trade learning linked community service projects within our thirteen municipalities, BVT is eager to help," said Superintendent-Director Dr. Michael F. Fitzpatrick. This time, it was with our grant acquired 3D printers to manufacture face shields.

We planned and coordinated how to safely collect, relocate, distribute, and utilize our sophisticated 3D printers. Ultimately, twelve printers were collected through a socially distanced process and transitioned to some of our staff members' homes, enabling personnel to honor the preferred working conditions advised during the pandemic and put the very skills they teach their students to work for the community hospitals.

"Our machines are printing headpieces, which will accept clear plastic shields," explained Dr. Matthew Connors. "We are part of a coordinated effort not only among our staff but throughout the 3D printing community. In partnership with Mark Lyons, Senior Education Strategist at AET Labs, who reached out to the schools he has worked with to see if there was interest in creating the shields. We are producing the parts and then coordinating a pick-up time with Lyons, who then coordinates the donation to the various hospitals."

"We are not the only school that jumped at the opportunity to help," said James Aukstikalnis. "But we are proud to do our part and joining others across the Commonwealth who have stepped up to the plate, offering donations of medical supplies and 3D printing essential parts."

"Being able to actively and creatively respond to the shortage of supplies with 3D printing speaks to our mission," said Dr. Michael F. Fitzpatrick. "We are proud of the endeavor that is underway in concert with our staff and Senators Moore and Fattman. Ironically, the District originally acquired major equipment upgrades with the help of our Senators and State Representatives Murray, Soter, Muradian, Frost, and McKenna, now finds itself perfectly utilizing those resources beyond the classroom."

"Our 3D printing efforts will continue as long as resources allow us to help address the shortage of supplies for medical staff and healthcare providers," said Dr. Matthew Connors.

"Ultimately, we contributed by printing 2,939 face shields for hospitals and medical facilities across the Commonwealth through this endeavor. Some will stay here for our in-house nurses."

Distance Learning

Online learning tools were not new to our students, but distance learning due to COVID-19 and our school closure was a new concept. Therefore, we turned to the parents, and primary educators of our students, to partner with us more than ever in keeping students excited and engaged in learning.

To reach that goal, our academic teachers, vocational instructors, administrators, and support staff worked together to create a plan to help bring structure and predictability to parents' and students' schedules. From creative art projects and wellness activities to science, math, social studies, and some very engaging shop projects - our teachers and instructors continued to create course work designed to bring our families together.

Our Distance Learning Plan was launched on April 6th. It was the Department of Elementary and Secondary Education and our expectation that students should be working on school assignments for three hours per day. Following a weekly schedule as guidance provided teachers/instructors with a reliable and reasonable plan of expectations while giving parents a reference on which day their child should be concentrating on each subject matter. We reminded our parents and students that engaging in distance learning comes with concerns about online safety and security and asked them to review our guidelines for using online teaching tools.

Supporting Parents During Distance Learning

During these challenging times, your family, like many across the country, were learning to adapt to the evolving changes in daily life. It's a balancing act for sure. So, we help by supporting parents as they adjust to a new normal. From virtual office hours where parents could speak privately with a counselor to

online support groups and resources, we created a space where parents could join a community that shared their concerns and supported each other.

Our Community Letters: Coronavirus Timeline

We remained active on numerous fronts during the COVID-19 pandemic. As initial concerns began to rise worldwide, we met with officials, reviewed planned events, and coordinated schedules to ensure the health and welfare of our communities.

One of the ways we initially chose to communicate about the Coronavirus and stay connected with our families during our school closure was through our community letters. Those letters now serve as a historical timeline and a quick reference to what was occurring as it unfolded.

March 2nd

Best practices and strategic planning were shared to deal with an outbreak and address potential impacts on our school and activities.

www.valleytech.k12.ma.us/coronavirus3220

March 12th

Anticipating a state-imposed extended closure, our School Committee approved additional professional development time to develop distance learning capabilities.

www.valleytech.k12.ma.us/coronavirus31220

March 13th

With the risk of contracting COVID-19 rising, our school district, in solidarity with our sending schools, announced a two-week school closure: Monday, March 16th – Friday, March 27th.

www.valleytech.k12.ma.us/coronavirus31320

March 16th

Governor Charlie Baker declared Massachusetts schools remain closed for three weeks, extending our closure through April 6th. Hopefully, returning on the 7th, we continued to monitor the virus and state directives.

www.valleytech.k12.ma.us/coronavirus31620

March 17th

We rolled out optional enrichment activities for our students and creative ideas for their parents to help keep everyone engaged, excited, and connected with learning during the closure.

www.valleytech.k12.ma.us/coronavirus31720

March 26th

Governor Baker announced that school closures would extend to Monday, May 4th.

www.valleytech.k12.ma.us/coronavirus32620

March 28th

With guidance from the Commissioner of Education and state agencies, we released the latest directives and our next steps toward developing our distance learning model.

www.valleytech.k12.ma.us/coronavirus32820

April 5th

Our Distance Learning Plan is announced with scheduling and grading instructions.

www.valleytech.k12.ma.us/coronavirus4520

April 17th

Our School Committee voted to amend our school calendar, observe Patriots' Day, and conclude the school year on June 16th.

www.valleytech.k12.ma.us/coronavirus41720

April 21st

Governor Charlie Baker extends the closure of K-12 schools through the end of the school year.

April 24th

The Massachusetts Interscholastic Athletic Association unanimously voted to cancel the high school spring sports season.

June 4th

An invitation to a June 9th Zoom meeting is sent to review our end of school year plans and expectations for the fall.

www.valleytech.k12.ma.us/coronavirus6420

Our Communities Are Essential

The spirit of giving back is an essential part of our culture. At BVT, our student groups, clubs, and teams are the driving force, making a difference each year by organizing numerous charitable activities and events.

Each October, we're pink with pride and give back by raising awareness and funds during Breast Cancer Awareness Month. Our volleyball teams have helped raise money for Breast Cancer Research for eleven years through their Dig Pink fundraiser games.

Chloe Persiani and Kasey Reeves, both of Millbury, had an opportunity to use their design skills in Painting & Design Technology by applying a pink patch decal to the window of an Upton Police Department's cruiser during their freshman exploratory program.

"We're always proud to see our students work on display. It was an honor to assist our town's police department with the pink patch decal to bring awareness to their Pink Patch Project Campaign," said Tom Lamont, Painting & Design instructor.

The Pink Patch Project is an innovative public awareness campaign designed to bring attention to the fight against breast cancer and support cancer research organizations in combating this devastating disease by selling collectible uniform patches.

Thank you for supporting our teams, our community, and important causes. Together we can be the change we want to see in the world. To learn more about our giving back spirit, visit www.valleytech.k12.ma.us/givingback.

Get Social with Us!

As part of our continued commitment to bringing school news and timely information to our community, we've had fun connecting, engaging, and sharing through BVT's official Twitter and Instagram sites.

We've engaged in thousands of conversations with our students, parents, alumni, and community through our social media channels. If you've been looking to connect with us through Facebook, we decided to take a break from using that platform. Instead, we created a Facebook Followers page on our website (www.valleytech.k12.ma.us/facebookfollowers) and began using Instagram, which was well-received by our students and parents who enjoy sharing with us on that new platform.

Whether we shared a student success story, our Quote of the Day (#QOTD), addressed a concern, or accepted a compliment, we are happy to have the opportunity to get social with you.

Follow Us!

www.twitter.com/BVTHighSchool

Share with Us!

www.instagram.com/bvt_highschool

Here's a sampling of shared posts liked by our growing community of social media followers.

Gratitude is Our Attitude this Year! – 139 ♥

It's #ThankfulThursday, and more gratitude attitude is coming your way. We're a few weeks into 2020, so stay motivated and positive with this student quote. What are you grateful for?

Our # QOTD: "I'm grateful for my mom. She is the most kind-hearted and caring person I know. She is my best friend, offers advice, helps me when needed, supports my decisions, and makes me a better person."

We acknowledge & appreciate the humbling outpouring of support - 4,909 ♥ 266 (comments)

It is with a heavy heart that the Blackstone Valley Vocational Regional School District confirms the loss of Tony Pena, a senior in our Advanced Manufacturing & Fabrication program. Our thoughts and prayers are with the Pena family at this difficult time.

Tony touched all of us with his energy, kind heart, and big mischievous smile. He loved our football team, and in his own words, "football is family." We acknowledge and appreciate the humbling outpouring of support from our District schools and beyond, which is truly heartwarming, and proves that community is family too.

Celebrating Our Seniors & Their Journey to Commencement

The spring was a bittersweet time for our seniors as they finished their BVT career and graduated. We recognized that for the Class of 2020, the close of this school year was not what they might have

imagined, so we celebrated them and all of their achievements in these fun and creative ways:

A Sign of the Times

Surprising our seniors with congratulatory lawn signs had everyone smiling under their face masks on May 1st. Thanks to our teachers, instructors, administrators, and support staff who traveled throughout the district in a coordinated effort to surprise our seniors with their unique delivery and a quick little hello from a safe distance. www.valleytech.k12.ma.us/celebratingourseniors

This Is How We Roll

It was a bright, beautiful summer-like day when our seniors and their families came to campus on May 15th to pick-up their class t-shirt. Our seniors were not expecting to see their teachers, instructors, administrators, and support staff eagerly awaiting their arrival with hoots, hollers, and cheers in this rolling rally parade. www.valleytech.k12.ma.us/celebratingourseniors2

Look into the Future of the Class of 2020

We invited you to sit back, relax, and view our exclusive senior class video on June 1st, created by senior Logan Keefe and our School Counselors, highlighting the Class of 2020 and the fantastic places they'll go! www.valleytech.k12.ma.us/celebratingourseniors3

Scholarships & Awards Ceremony Video

We were excited to host our first-ever virtual awards ceremony for the Class of 2020 on June 24th. Seniors were encouraged to celebrate their achievements by taking some selfies in their cap and gown and sharing the viewing party fun with us. www.valleytech.k12.ma.us/scholarshiprecipientsvideo

Marking a Milestone

The Class of 2020 in caps, gowns, and masks celebrated their commencement on August 8th at BVT, in a socially distanced ceremony following federal and state mandates, held outdoors on the athletic field and streamed live for extended family marked this momentous milestone. Limited family, friends, and educators honored 298 students who concluded their dual high school education and received their vocational certificates and diplomas. See our photo gallery of the graduation at www.valleytech.k12.ma.us/classof2020.

FY20 - Another Outstanding Year of Achievements

Our students continue to display mastery of rigorous academic studies and industry-validated vocational-technical competencies, despite the COVID-19 pandemic, which presented unprecedented circumstances.

\$5.1 million

Members of the Class of 2020 earned more than 300 scholarships and awards with a collective renewable value in excess of 5.1 million.

318

A total of **318 juniors and sophomores** participated in the fall PSAT/NMSQT and early spring PSAT-10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SATs and Advanced Placement program.

21 Years

The Massachusetts Comprehensive Assessment System (MCAS) exams have played an important role in the achievement level of students in the Commonwealth for the past **21 years**. Spring 2019, the Department of Elementary and Secondary Education instituted the Next-Gen MCAS, an updated, more rigorous, computer-based exam to determine a student's readiness for career and college. This system of tests also incorporates altered scoring tiers.

In March, due to COVID-19, the annual MCAS spring testing season was postponed for sophomores in ELA, Mathematics, and Science, as well as advanced freshmen in Science. Students are required by federal and state statutes to achieve a level of Competency Determination on a state-mandated test in order to receive a high school diploma. Our students, who have a 21-year history of exemplary achievement on the MCAS exams, will have an opportunity to continue that trend during the 2020-21 school year as the DESE works to reschedule MCAS.

352

During our school closure, students did not have the usual spring AP course exams given at school. Instead, they took a revised AP test online at home, which was devised in under a month by the College Board. The short online exam allowed students to earn college credit for an AP class. Spring of 2020, a total of **352 AP course exams** were given to 233 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Calculus BC, Computer Science A, Computer Science Principles, Macroeconomics, Microeconomics, Psychology, Physics 1, Physics C: Electricity & Magnetism, Physics C: Mechanics, French, Statistics, and Spanish Language & Culture.

99%

In spring 2019, the Class of 2021 continued an enviable trend of high achievement on the initial administration of the Next-Gen MCAS. In English Language Arts, **99% achieved Competency Determination** (a graduation requirement) on the MCAS, while 98 percent achieved CD in Mathematics. Also, 179 members of the Class of 2022 took the High School Science MCAS, and 100 percent achieved CD, while 98 percent scored within the higher range. Every year, BVT continues to display high student growth and higher student achievement.

Our Living History Event Was A Blast

The American Revolution came to life with a boom, as cannon and musket smoke hung over the field at the Battle for Daniels Farm Reenactment, co-hosted by BVT through a competitive grant provided by The New England School Development Council (NESDEC), held in Blackstone on October 5th and 6th.

While spectators watched intently from the sidelines, British and Colonial troops in revolutionary-era uniforms crossed the battlefield, advancing on each other from opposite sides. Amid mock musket and cannon fire, shouting commands and waving their flags, reenactors battled for ownership of the historic cider mill located on the property.

Our Academic Curriculum Coordinator, Mr. Edward Evans, otherwise known as Corporal Evans, mustered his own platoon of students to form the 1st BVT. Under the direct command of Dana Rock and Jess Reardon of the 85ème Régiment de Saintonge, our students set up camp, did drills, and learned how much work went into every aspect of daily camp life before marching out for battle. Together they

bravely defended the farmstead and saved the cider mill.

This event was eighteen months in the making, with a close collaboration between BVT, Daniels Farmstead, and reenactors from the 85ème Régiment de Saintonge to integrate the American Revolution into seemingly unrelated subjects.

Mr. Evans collaborated with our teachers and instructors, built a curriculum and school field trip around it. Hosted in-service workshops, where reenactors worked directly with teachers as they developed a curriculum that ranged from revolution-themed math problems and blackout poetry to gesture drawings in art classes and battlefield first-aid techniques in Health Services.

Capturing the sights & sounds of the American Revolution!

Our Art School Prep students joined the freshman and junior classes at Daniels Farm for a mini reenactment preview and took in the sights and sounds of the era. Using gesture drawing, the art of drawing a subject quickly and economically to record a pose with as much information as possible, our art students put their skills to the test by sketching in the field.

Chloe Fallon of Upton, a senior art student in Drafting & Design Technology, said, “It was a very insightful and fun way to learn more about observational drawing. I found myself talking to the subjects of my sketches, which was something I hadn’t experienced before. Overall, I think it was a very beneficial stepping stone in improving my drawing abilities.”

The reenactors of the 85ème Régiment de Saintonge came to life and interacted with our students, posed for some modern-day selfies, and shared their knowledge of the era through conversations and demonstrations of their revolutionary skillset. There was a tinner, fifer, spinner, swordsmith/fencing, gunsmith, and a historian on-hand to present. Embracing history through participation with the reenactors made learning interesting and fun for both our students and staff.

Our Students Excel at SkillsUSA

SkillsUSA is a national organization serving high school and college students, and their instructors enrolled in trade, technical, and skilled service instructional programs. It is an honor for students who have worked hard to compete among the most skilled vocational-technical students in the annual SkillsUSA competitions, which showcases the best regional, state, and national champions in every trade conceivable.

In 2020, our students proved their technical skills are among the best regionally by earning impressive results at the District V Conference in March with an impressive total of 89 medals, winning 36 gold, 26 silver, and 27 bronze and 9 sweeps where we earned gold, silver, and bronze. We also had 62 perfect test scores with 55 in OSHA, 5 in Employability, and 2 in Trade.

That was before the COVID-19 pandemic affected all walks of life and all aspects of SkillsUSA, resulting in the cancellation of the 2020 State and National Leadership and Skills Conferences. Therefore, we only have District results to share this year.

Massachusetts District V Conference

36 Gold, 26 Silver, 27 Bronze

Massachusetts State Leadership & Skills Conference

The event was canceled.

National Leadership & Skills Conference

The event was canceled, but two of our Electronics & Engineering students, Kevin Downing of Northbridge, a junior, and Daniel Cardone of Blackstone, a freshman, were invited to compete with students from across the United States in a limited online SkillsUSA Web Design contest. They took top place, winning the gold medal.

National Officer

Anika Koopman of Northbridge, National Region 1 Vice President

National Voting Delegates

Mya Ackerman
Sawyer Allen
Carter Beard
Jon Cili
Myra Dehestani
Kirsten Dinsmore
Mackenzie Gifford
Daria Hamelin
Brandon Kee
Logan Keefe
Brenna Kehowski
Joe Mendez
Mica McLaurin
Caitlin Meisner
Tanyikeh Muanya
Aysia Parent
Chloe Pigeon
Samaha Roban
Donna Ross
Kylie Sellers
Samantha Stevens
Jace Rosado
Joe Tutela
Melissa Vieira
Abigail Weagle

State Officers

Elected for 2020-2021 school year:

Madeleine Poitras, State President Elect

Abby Kelly, State Historian Elect

End Vaping in the Valley

One of the many ways young people learn is often through conversation, whether it is a discussion with

their peers or older students. That's why our SkillsUSA Community Service Team chose to speak with local sixth-graders about the harmfulness of vaping and the importance of making healthy choices.

"If young people are informed with the facts and made aware of the harmful effects of vaping at an earlier age, they will be less likely to try vaping," explained Renata Santiago.

Carissa and Kyle Penta of Blackstone, and Renata Santiago of Milford, members of our SkillsUSA Community Service Team, had planned to represent BVT at the SkillsUSA Massachusetts State Competition with their community service project titled, 'End Vaping in the Valley.' The awareness campaign included interactive presentations about vaping and signing a No Smoking/Vaping Pledge to end vaping. The team also created posters, made and labeled anti-vaping facts on water bottles sold in the school cafeteria to promote and share their message to curb vaping in the valley. While they could not advance their End Vaping in the Valley campaign due to COVID-19, they still learned many valuable lessons.

"I have learned how to network and other communication skills," said Kyle Penta. "It is great to be able to give back to my community in such an impactful way."

Take a "Peek" at the Autumn Colors!

With numerous extracurricular activities and clubs to choose from, our students get to follow their passions, have fun with their classmates, and flex their creative muscles. By joining groups like the National and Technical Honor Societies (NHS/NTHSC), Art Club, LEO Club, and Student Council, students can serve their community and lend their neighbors a helping hand.

Our COLOR RUN: 5K Fun Run and Walk on October 26th, sponsored by the NHS/NTHSC, is just one of the many ways our students have fun and continue to learn well past the school day's final bell. It was more than colorful, with all proceeds supporting the NHS/NTHSC events, graduation stoles, and scholarships. Take a "peek" at the photos we captured: www.valleytech.k12.ma.us/colorrun

Kudos: Celebrating Excellence

The accomplishments of our students and staff included numerous awards and recognitions in FY20.

Student Council Earns National Recognition

Our student council was recognized as a 2020 National Gold Council of Excellence by the National Student Council for an exemplary record of leadership, service, and activities that serve to improve their school and community. This national recognition marked the second consecutive year that our student council has earned this distinction and successfully displayed the highest standards of leadership, and beyond.

Athletic Director of the Year

Our Athletic Director, Michele Denise, was honored by the Massachusetts Secondary Schools Athletic Directors Association (MSSADA) as its 2019-20 Athletic Director of the Year.

State Vocational Titles

Our girls' and boys' basketball teams made it to the district finals and made school history. Before starting postseason play, BVT girls captured the Large School State Vocational title, which included a 64-25 rout

of Northeast Metro Tech in the championship game. Our Golf, Soccer (girls), Basketball (girls), Cross Country (girls & boys) teams all won State Vocational Titles.

First-Ever Sectional Title in Boys' Soccer

Let's hear it for our Boys' Varsity Soccer team. Our purple-haired Beavers won the Central Mass Division 3 title and made school history in the process. BVT took out top-seeded Nipmuc when senior Domenic Allegranza buried the final penalty kick to clinch the Beavers first-ever sectional title in boys' soccer.

Cheerleading

Our cheerleaders won the fall league title, and seven league titles in their two seasons.

The 2020 Outstanding Vocational Student of the Year

This award is presented each year by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA) to one student from each vocational-technical high school in Massachusetts. The award recognizes students who have made significant contributions to their local school district and the statewide vocational education system. Recipients must have excellent attendance, a minimum of a 3.5 GPA, and vocational-related work experience. The students must demonstrate leadership qualities, technical competence, involvement in the community, and extracurricular activities.

Brandon Kee, a senior in Engineering & Robotics Technology, is the 2020 recipient. He ranked 1st in his class of 298 students.

MVA's New Teacher Award

Our Painting & Design instructor, Tom Lamont, is proud to provide his students with an outstanding vocational-technical education. For Tom, that has meant incorporating high-tech training into a visually engaging curriculum for his students using various techniques and creative tools. Those contributions and his commitment to a career in vocational and technical education have earned recognition from the Massachusetts Vocational Association (MVA) as the recipient of their annual New Teacher Award. It's given to a new teacher that exemplifies excellence in teaching in the vocational high school setting. The award includes five hundred dollars for the purchase of new supplies for the shop program.

Community Projects

Each year, our students participate in community projects that yield a tangible return on investment for our district residents while providing our students with invaluable real-world, hands-on experience. Whether it's reconstructing a playground, creating a sign for your business, or remodeling a public building or local landmark, we believe giving back is an excellent opportunity to bring about positive and impactful change within the communities that support our students. Using internal talent and resources, BVT's work on capital improvement projects throughout our 13-town district is a welcome source of financial relief for local budgets. We're proud to provide further savings for district residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY20, a total of 590 projects and services resulted in significant savings for our District:

Direct Savings to Towns:	\$ 91,242
In-school Projects, Installations, and Repairs:	\$166,232
Total Savings to Taxpayers:	\$ 257,474

A few of the FY20 community projects include:

Restoring the Old Cell Block Door

When the Northbridge Police Department had an old cell block door from the 1950s - 1960s restored and wanted to display it, the juniors in our Construction Technology program worked together to build a wooden frame around it. Our students had the opportunity to mount their completed project in the NPD's training room on October 11th. The police department admired and appreciated our students' craftsmanship and professionalism and was equally impressed by how well they worked as a team on site.

American Legion Hall

When members of the Roger L. Wood American Legion Post 355 in Mendon considered making some structural improvements to their post, they reached out to BVT. After discussing their project in more detail, they ultimately decided to rebuild. But first, the post needed to undertake a deconstruction before moving forward with building and construction. The project was an ideal learning opportunity for juniors in our Construction Technology program to utilize their skills. Under the direct supervision of their instructor, Michael Swanick, students began the initial deconstruction process in January. With removal and preparation for the ultimate rebuild during the 2020-21 school year.

A Golden Opportunity

When St. Mark's Church in Sutton needed a new sign, they reached out to BVT. This community project provided our Construction Technology and Painting and Design Technology students with an opportunity to hone their skills, gain trade experience, and work together.

Our Construction Technology students used a computer numerical control router, a computer-controlled cutting machine to manipulate the wood and shape the St. Mark's Church letters. Then our talented Painting and Design Technology students used gold paint and a steady hand to complete the sign in their shop under the watchful eye of their instructors, Thomas Lamont and Timothy Buono. Once the paint had dried, our Construction Technology instructor arranged for the installation of the finished signage.

In November, six of our skilled Construction Technology seniors went to St. Mark's Church with their instructor Mark Fitzpatrick. They prepared the structure, repaired hinges, and installed the gold-lettered sign on the top of the white wooden display. Proudly exhibited on the church lawn, the sign now clearly reads St. Mark's Church, welcoming the community to worship.

Return on Investment

BVT Budget Leverages Federal and State Funding to Enhance a Positive Learning Environment

Our School Committee developed the District's FY20 budget in a manner that adheres to strict state requirements while providing unique skill development opportunities to our students through relationships with local business and industry. This year, the COVID-19 pandemic presented additional challenges for

our administration, instructional, and support staff to find creative ways to deliver education through distance learning. With the help of gifts, grants, private funding opportunities, and a minor increase in state aid, the District held the operating budget to a 3.53% increase. To mitigate the state's continued increase of our member towns minimum contributions (4.82% for FY20), our School Committee authorized the use of \$225,000 in available reserve funds to help offset the impact.

Our administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste in a manner that preserves the delivery of a quality education. We strive for teacher excellence through targeted professional development opportunities and stress the importance of a healthy lifestyle (students and staff alike) to promote a positive learning environment.

The District's FY20 operating budget of \$24,641,915 was funded primarily by \$9,255,717 in Chapter 70 & 71 State Aid and \$14,962,198 in Member Assessments. As a dedicated partner, BVT remains committed to further assisting our district towns, fiscal management, austerity, and planning by presenting a single, consolidated annual request to operate within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Grants: Complementing Community Support

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY20, local assessments were complemented by more than \$2 million in grants, private sector support, and efficiencies.

In FY20, BVT furthered its commitment to bring the newest state of the art equipment and training systems to the Engineering Program with the support of a \$375K Skills Capital Grant. Additionally, BVT received a two-year, \$830K grant for the development and implementation of a new Biotech Chapter 74 Program and Biotech/Chemistry Lab for the academic sciences to expand and enhance student career education opportunities. To date, the Baker-Polito Administration has awarded BVT six out of the seven Workforce Skills Capital Grants offered. In total, this administration has awarded over \$2.46 million to our school through this program.

Following the District's commitment to live within its budget, BVT continues to find ideal financial solutions in the final phase of the school roof repair project, which will avoid debt obligations and costs by our member towns. Total estimated project costs are estimated to yield \$751,188 in reimbursements from the Massachusetts School Building Authority.

To ensure the safety of our students, staff, and facility, the District also received an \$80,000 grant to improve existing security measures. Enhancements include new exterior door access technology, installation of bulletproof security window film, and a new security guard station with bulletproof glass that prevents entrance into the main building until a visitor has clearance.

In addition to grants, BVT saved on capital expenses throughout FY20 by securing \$38,000 in funding donations from business and industry partners. Of that amount, a generous donation of \$21K from ZPT Energy allowed the school to purchase a plow truck and attachments to aid in snow removal. New IT/CISCO Hardware was made possible with a generous \$5K donation from UniBank. Blissful Meadows provided \$4,500 for instructional support. BVT also secured donations from several local banks to assist

in maintaining student transportation vans used for community projects and educational field trips.

Class of 2020: Sutton Graduates

NHS: National Honor Society

NTHS: National Technical Honor Society

Sawyer Xavier Allen, Health Services; Dale Robert Francis Angell, Automotive Technology;

Cloe Faith Brooks, Culinary Arts; Clayton John Chase, Automotive Technology; Nickolas John Colonair, Advanced Manufacturing & Fabrication; Aliyssa Marie Anne Courville, Heating, Ventilation, Air Conditioning & Refrigeration; Devin Jillian Dencer, Painting & Design Technology; Emma Jeanne Gilroy, Electronics & Engineering Technology; Jonathan Christopher Graveson, Advanced Manufacturing & Fabrication; Allison Elizabeth Kostiw (NHS), Dental Assisting; Jillian Marie McMahon, Cosmetology; Charles Joseph Myette, Drafting & Design Technology; Marie Clarice Peladeau, Automotive Technology; Alexandra Catherine Richard, Painting & Design Technology; Mikhail Thomas Richard, Plumbing; and Mackenzie Elizabeth Vollmer, Culinary Arts.

School Committee

Our School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman: Joseph M. Hall, Bellingham

Vice Chairman: Gerald M. Finn, Millville

Assistant Treasurer: Chester P. Hanratty, Jr., Millbury

Secretary: Anthony M. Yitts, Grafton

Joseph A. Broderick, Blackstone

John C. Lavin, III, Douglas

Mitchell A. Intinarelli, Hopedale

Dennis P. Braun, Mendon

Paul J. Braza, Milford

Jeff T. Koopman, Northbridge

Julie H. Mitchell, Sutton

David R. Bartlett, Upton

James H. Ebbeling, Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick

Assistant Superintendent – Director/Principal: Anthony E. Steele, II

Assistant Superintendent for Finance and Operations: Kurtis W. Johnson

District Treasurer: Barbara A. Auger

Annual Salaries by Calendar Year 2020

Administration

ALVES-THOMAS	ANDREA	\$	57,499.91
DELONGCHAMP	DANIEL	\$	51,283.44
FRIEND	THEODORE	\$	179,871.77
GOYETTE	GERARD	\$	121,977.06
HARRISON	DENISE	\$	108,612.01
KONISKY	NANCY	\$	112,317.39
MCCARTHY	EDWARD	\$	122,412.03
MERRIAM	JESSICA	\$	104,940.58
TERENZINI	KAREN	\$	67,185.30

High School

ANDERSON	TIMOTHY	\$	84,211.06
BAIOCCHI	LINDSEY	\$	88,830.29
BILICA	MICHAEL	\$	81,600.15
CRAIG	CHERYL	\$	75,536.14
CUMMINS	LAURA	\$	68,199.59
DEZAGO	ADAM	\$	68,080.20
FLEMING	KATHLEEN	\$	82,935.52
FRANCHI	MELISSA	\$	42,728.77
GAMBLE	CHRISTINA	\$	92,024.74
GILLIN	WILLIAM	\$	88,516.77
HAYES	LAURIE	\$	85,800.51
HERNANDEZ DE RAMOS	SOFIA	\$	84,138.20
JENKINS	JASON	\$	78,386.12
KENNEDY	SCOTT	\$	77,512.64
LEVANSVICH	RICHARD	\$	93,820.37
LOSS	CAMERON	\$	84,649.31
MARCUCCI	SERGIO	\$	91,512.53
MILASZEWSKI	MATTHEW	\$	86,663.45
MILLER	ERIN	\$	84,329.73
MOTYL-SZARY	COLEEN	\$	87,547.70
NUMMELIN	EMILY	\$	20,960.34
PERRIN	MATTHEW	\$	78,867.77
RZUCIDLO	DEBORAH	\$	78,728.12
STAMOS	DENNIS	\$	86,962.20
STONE	JOHN	\$	81,962.51
SYPEK	LISA	\$	90,527.94
TANGEN	JENNIFER	\$	60,549.43
TAYLOR	MADISON	\$	62,141.87
TRUDEAU	AMBER	\$	59,335.48
TUOMALA	CHRISTINA	\$	93,642.70
WANDYES	RYAN	\$	80,667.77
WHITTIER	MICHAEL	\$	96,025.11

Middle School

BROUSSEAU	CATHERINE	\$	61,427.12
CORRON	ANNE	\$	92,279.69
CULLEN	TRISHA	\$	64,101.34
CUMMINS	CASEY	\$	65,737.89
DAVAGIAN	JAN	\$	90,293.83
DETROLIO	NICOLA	\$	84,693.54
DONOVAN	MICHELLE	\$	73,201.78
FALVO	JUSTIN	\$	76,424.59
FRIEDMAN	MATTHEW	\$	78,357.62
HAERLE	VANESSA	\$	82,279.28
HARRIS-KEDDY	HEATHER	\$	76,974.95

Paraprofessionals

ANZIVINO	PATRICIA	\$	13,975.75
BABIN	JOANNE	\$	22,224.41
BAKER	KENNADEE	\$	2,378.16
BANFILL	TODD	\$	26,307.82
BAZINET	MICHELLE	\$	25,901.91
BELANGER	SHARON	\$	20,246.24
BERCIER	MEREDITH	\$	3,933.57
BESSETTE	LAURA	\$	4,679.44
BOHANAN	JENNIFER	\$	18,957.48
BOHANAN	ELIZABETH	\$	3,083.06
BONDER	DEBRA	\$	23,247.37
BRATLIE	PATRICIA	\$	20,466.72
BREVIGLEIRI	NADINE	\$	28,327.57
BREVIGLEIRI	DEVAN	\$	1,701.00
CARDIN	JOAN	\$	24,765.60
CARKIN	DEBORAH	\$	21,543.39
CARLSON	LYNNE	\$	14,870.41
CARROLL	LUANNE	\$	22,995.00
CEDERLUND	JAMIE-LYNN	\$	16,609.41
CONLON	HANNAH	\$	14,366.38
COPELAND	KAREN	\$	546.21
DALY	DENISE	\$	16,237.61
DAUGHNEY	KAREN	\$	22,435.91
DAY	LINDA	\$	23,531.94
DECAIRE	DORRAINE	\$	21,381.03
DICICCO	JESSICA	\$	19,648.58
DOLBASHIAN	JENNIFER	\$	26,640.47
DUFFY	MARGARET	\$	33,259.00
ENGDAHL	DEBORAH	\$	25,388.65
IORE	CASEY	\$	2,232.56
FULLEN	BARBARA	\$	5,844.63
GASKA	KRISTY	\$	20,789.54
GIGUERE	TINA	\$	9,998.33
GLEDHILL	MARISSA	\$	21,952.73
GODDARD	CYNTHIA	\$	20,918.27
GOPFERT	MARCY	\$	12,869.19
GRANLUND	LYNN	\$	22,806.49
GREENO	KATHLEEN	\$	24,741.66
GRIMES	KIMBERLY	\$	26,782.54
HAMEL	BRIANNA	\$	6,552.00
HAYECK	STEPHANIE	\$	14,473.92
HEHIR	ISABELLE	\$	3,243.06
HILL	DONNA	\$	22,324.63
JERNBERG	LINDA	\$	25,247.44
JOHNSON	HEATHER	\$	13,655.88
JOHNSON	DIANE	\$	28,575.63
KANE	ELIZABETH	\$	21,630.73
KAPLAN	MICHELE	\$	22,680.88
KERRIGAN	LINDA	\$	988.31
LANDRY	JEAN	\$	13,657.69
LANGLAIS	KAREN	\$	15,934.31
LEVEILLE	NICOLE	\$	18,126.40
LOUW	DIANA	\$	25,336.06
LUKASEVICZ	KRISTEN	\$	35,083.54
MACDONALD	JENNIFER	\$	18,302.33
MCMAHON	LYNN-ANN	\$	21,525.36

HESLIN	DONNA	\$	49,556.45
KEOUGH	MICHAEL	\$	68,438.79
KERR	SANDRA	\$	75,591.36
MARTELL	TRACEY	\$	83,162.70
MICHALAK	DIANE	\$	89,849.57
MOSELEY	PATRICK	\$	58,355.98
NORTON	COURTNEY	\$	65,839.85
SHARRON	MICHAEL	\$	90,798.20
SHIVICK	JANE	\$	14,901.09
SHUGARMAN	EMILY	\$	36,958.56
STASA	DENIELLE	\$	84,193.20
VAN DEN BERGHE	KYLE	\$	80,974.77
VANDERKEYL	DANIELLE	\$	44,748.68
WATERHOUSE	LAWRENCE	\$	80,629.87
WATTS	BETH	\$	87,286.31
ZAJAC	CHRISTINE	\$	52,406.07

Elementary School

BANNON	LYNNE	\$	88,232.44
BOTT	CAROLE	\$	91,021.70
CONNLY	SARAH	\$	87,040.74
DAME	SUZANNE	\$	87,484.88
DUGGER	SHANNON	\$	26,598.60
FITZGERALD	ERIN	\$	85,362.20
HEHIR	KATHRYN	\$	78,238.42
HOPKINS	KATIE	\$	30,544.37
HORAN	MARGERY	\$	77,689.92
KEEFE	KEVIN	\$	90,040.74
KING	ERICA	\$	63,387.76
KOZACZKA	JILL	\$	86,440.74
LANE	KATHLEEN	\$	91,471.70
LOFTUS	SANDRA	\$	62,033.00
MANLEY	JULIE ANN	\$	90,271.70
MATSON	KAREN	\$	58,678.18
MATTSON	VERONICA	\$	44,910.44
MCGLYNN	REBECCA	\$	3,811.28
MCMAHON	CAROL	\$	65,653.73
MILLEA	ROBIN	\$	59,101.09
PERRY	KARRIE	\$	90,121.70
PITRO	DANIELLE	\$	91,732.44
RAFFA	KARI	\$	88,873.99
ST PIERRE	HEATHER	\$	77,940.12
TOOMEY	SAMANTHA	\$	91,332.44
WHITTIER	KELLY	\$	92,404.70
WILDMAN	SUSAN	\$	80,856.45

Early Learning Center

BOUDREAU	JOSEPH	\$	60,643.03
CHAUSSÉ	JEAN	\$	80,137.02
COURVILLE	JENNIFER	\$	55,284.69 (Teach/AC Dir)
GREENO	MARGARET	\$	63,174.62
HARPIN	TRACY	\$	88,661.47
HUTCHINSON	MICHELE	\$	82,378.17
JOYCE	KRISTIN	\$	87,151.06
KATRAGJINI	LAURA	\$	37,880.59
KERRISSEY	ALYSON	\$	79,467.77
KOLOFSKY	TRACY	\$	80,671.09
LAJOIE	KIMBERLY	\$	81,762.20

MELLO	MIKAELA	\$	2,126.25
MORIN	SHARYN	\$	18,702.20
MORRIS	ALEXIS	\$	6,788.25
O'HARA	PATRICK	\$	21,263.13
OVRUT	MARSHA	\$	22,505.61
PEPKA	JULIA	\$	1,807.31
PETERSON	JEAN	\$	23,697.17
PRETORIUS	JOAN	\$	22,262.63
PRIDE	RACHAL	\$	21,561.81
RANDELL	KERRIE	\$	17,554.61
RAYMOND	KAREN	\$	26,677.90
RIPSZ	KAREN	\$	41,098.37
ROBERT	SALLIE	\$	28,896.40
ROCHELEAU	MONIQUE	\$	15,956.93
RUDGE	MELISSA	\$	623.36
RUMSEY	MEGHAN	\$	18,246.88
RYAN	NICOLE	\$	27,760.99
SAMPSON	KATHLEEN	\$	12,256.37
SCHLEPER	EMILY	\$	11,616.25
SISKA	JOAN	\$	2,715.09
STRASSER	KATHRYN	\$	19,881.05
SYLVIA	MONIQUE	\$	19,124.51
TUFTS	RACHEL	\$	21,001.66
VALK	ELAINE	\$	47,215.78
WAHLSTROM	MELISSA	\$	23,246.74
WALSH	SARAH	\$	9,532.50
WARTERS	LYDIA	\$	11,565.00
WHITFORD	MELISSA	\$	18,496.38
WILLIAMS	CAROLYNN	\$	19,827.51
WRIGHT	HEATHER	\$	21,096.71
ZAGAME	MICHAEL	\$	36,754.10

AfterCare

MATCHETT	KATHERINE	\$	1,743.75
MCKINLAY	SYDNEY	\$	4,152.04
MUSCATELL	GABRIELLE	\$	708.50
RAWINSKI	CHERYL	\$	11,910.58
RITZER	ANABELLA	\$	2,068.69
SALOIS	HOLLIS	\$	2,128.75
SOBALESKI	MACKENZIE	\$	3,739.78
TRAVERS	BELLA	\$	6,335.31
TUFTS	LEO	\$	1,507.69
VANAGEL	OLIVIA	\$	3,682.78
WEBER	ANN	\$	9,078.08

Cafeteria

ANDERSON	CHRISTINA	\$	13,971.84
BOLIVER	TRACEY	\$	4,079.29
D'ANGELO	SAMANTHA	\$	67,619.50
DIANA	RAQUEL	\$	15,912.17
DULMAINE	KIMBERLY	\$	14,286.45
FALKENBERG	SARA	\$	9,370.10
JOHNSON	JUDE	\$	2,478.82
JOUBERT	JOSHUA	\$	15,643.10
JOUBERT	VIVIAN	\$	31,278.77
MARTINELLO	KATHLEEN	\$	7,159.71
O'CONNOR	KATIE	\$	6,444.01
PURCARU	OLIVIA	\$	14,747.67

MACLAREN	LAURA	\$	77,859.37
MUSCATELL	AMY	\$	91,070.24
POULIN	JEAN	\$	85,309.31
ROBERTS	TONYA	\$	87,204.72
SCHWEITZER	DANIEL	\$	75,536.14
SHERMAN	CHERYL	\$	88,776.97
SMITH	DARIA	\$	79,437.02
TRINGUK	JULIA	\$	60,392.64

Special Education

BEAUDIN	CYNTHIA	\$	60,110.29
BELANGER	CHERYL	\$	16,141.27
BUREK	BARBARA	\$	84,639.70
CAMARRA	SARAH	\$	23,517.38
CLARK	MICHELLE	\$	78,342.77
CUOCO	LORI	\$	82,457.45
CURRAN	ROBERT	\$	7,968.53
DAUPLAISE-HOUE	GRETCHEN	\$	81,412.20
DECARO ALANO	GINA	\$	79,387.45
EVANS	MELISSA	\$	11,095.95
FLAMINIO	JOANNE	\$	4,012.66
FREDERICK	JENNIFER	\$	63,458.51
GOODWIN-LEARY	SARAH	\$	78,337.39
HAROIAN	JENNIFER	\$	85,894.99
HODGE	VINCENT	\$	13,337.58
HUDON	CHRISTINE	\$	19,078.13
HUGHES	LISA	\$	75,966.94
HUGHES	MARY BETH	\$	81,662.20
KARNS	JILLIAN	\$	70,672.74
KELLEY	ALEXANDRA	\$	63,983.87
KENNEY	LORRI	\$	83,871.31
KING	BERNADETTE	\$	92,186.26
LUKS	LINDA	\$	12,290.46
MANZI	WILLIAM	\$	16,622.55
MARKARIAN	KRISTEN	\$	68,593.71
MYRA	CYNTHIA	\$	90,036.14
NEAFSEY	SUSAN	\$	106,125.20
NOONAN	MICHAEL	\$	21,129.85
OLEKSYK	JANE	\$	1,825.00
PARKER	SCOTT	\$	84,620.83
PIETRAS	MADISON	\$	580.13
POGOREK	STEPHANIE	\$	78,342.77
QUINNEY	ERIN	\$	65,757.54
ROBBINS	JONATHAN	\$	2,144.39
ROSBOROUGH	KELLY	\$	65,016.61
RUIZ	NANCY	\$	74,345.14
STAPLES	CHELSEA	\$	63,914.67
STEPHENS	FRANCES	\$	17,869.18
THOMPSON	PATRICK	\$	61,656.62
VENUTI	CHRISTINA	\$	81,362.20
WOGAN	MARY ELLEN	\$	90,916.45
ZIMAGE	ELIZABETH	\$	63,304.48

Library

FARMER	KARI	\$	83,135.95
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Clerical

ALARIE	LISA	\$	57,780.06
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STANARD	DENISE	\$	11,042.51
TROTTIER	KELLY	\$	4,692.61
WOLFE	KENNETH	\$	4,336.98

Seasonal

ALLEN	JENNIE	\$	2,957.00
BELLAVANCE	SARAH	\$	4,662.00
DOLDOORIAN JR	JOHN	\$	4,662.00
DOMBROSKI	JILLIAN	\$	80.00
ELSTER	MICHAEL	\$	4,662.00
FALKENBERG	CONNOR	\$	63.75
HEBERT	SUSAN	\$	111.00
LORKIEWICZ	MATTHEW	\$	110.54
MAGNER JR	ROBERT	\$	5,914.00
MAHAN	SARAH	\$	2,957.00
MENDOZA	KYLE	\$	95.63
NIEDZWIECKI	ANDREW	\$	4,662.00
PAWLAK	SYDNEY	\$	216.75
SHIPP	JENSEN	\$	4,662.00
SYLVIA	NOAH	\$	480.00
WHITTIER	HANNAH	\$	160.00

Substitute

ARCURI	VANESSA	\$	320.00
BAILEY	MARK	\$	15,242.78
BENNETT	RUTH	\$	15,428.35
BLANCHARD	MELINDA	\$	160.00
BREEN	KATHLEEN	\$	6,840.00
CHAUVIN	CATHY	\$	520.00
CLEMENTS	MICHAEL	\$	1,000.00
CLORAN	SEAN	\$	880.00
COREY	NANCY	\$	150.00
DAME	DOMINIQUE	\$	760.00
DASILVA	CHRISTINE	\$	260.00
DECAIRE	JONATHAN	\$	3,630.00
DESLAURIERS	DANIELLE	\$	1,733.44
DEWOLFE	TARA	\$	1,360.00
DIANA	OLIVIA	\$	5,390.00
DILIDDO	VICTORIA	\$	15,516.48
DOHERTY	MARY	\$	640.00
DUGAN	BRENDAN	\$	6,276.39
FLANNERY	CURTIS	\$	160.00
FUNARI	ARIEL	\$	240.00
GAETANI	TIMOTHY	\$	160.00
HAERLE	TUCKER	\$	240.00
HILL	RACHEL	\$	80.00
HOULIHAN	MEGAN	\$	280.00
KAPLAN	ABIGAIL	\$	240.00
KENNEY	ALEXANDRA	\$	80.00
KUCZIWSKI	WAYNE	\$	800.00
LOMBARDI	COLLEEN	\$	2,957.00
MCCARTHY	KARIN	\$	1,960.00
MCLEARY-WILSON	MELECIA	\$	640.00
MCPAHON	KAYLA	\$	560.00
MULDERIG	KIMBERLY	\$	2,440.00
NEALON	LESLIE	\$	360.00
NIEVES	ANGEL	\$	400.00
PALMER	CYNTHIA	\$	240.00

ANDRADE	KIMBERLEY	\$	37,919.20
CHINAPPI	ERIN	\$	20,071.44
FAUCHER	CHERYL	\$	46,407.20
GEORGIOPOULOS	THEODORA	\$	26,173.87
GUILLEN	DIANNE	\$	66,811.23
HOLBROOK	KELLY	\$	10,437.49
HOULIHAN	MELISSA	\$	11,946.03
MITCHELL	JULIE	\$	59,737.20
REED	JOSILYNN	\$	29,381.36
SENECAL	THERESA MARIE	\$	54,842.20
WOLCHESKY	SUSAN	\$	39,348.00

Technology Department

BERGESON	KYLE	\$	9,032.53
DAMON	WIL	\$	3,461.52
DURGIN JR.	DANIEL	\$	112,737.36
GRAHAM	STEPHEN	\$	55,370.12
ZELAZIK	ZACHARY	\$	13,083.03

Custodial Department

Wages Including OT

CARRELLI	CHRISTOPHER	\$	3,660.00
CHASE	CHRISTOPHER	\$	40,766.08
CHRISTIANSEN	JASON	\$	1,540.25
FLEMING	PAUL	\$	16,846.66
GAUTHIER	ADAM	\$	34,365.72
GRENDEL	RYLEE	\$	8,101.03
GRIFFIN	KEITH	\$	48,411.50
LICOPOLI	CARLO	\$	48,288.37
LUSSIER	SHAWN	\$	44,788.79
MUSCATELL	JAMES	\$	51,306.87
NEDROSCIK	KRISTINE	\$	32,813.01
PETRY	CHARLES	\$	56,997.61
RAYMOND	ROGER	\$	84,487.05
RICHARD	DAVID	\$	45,407.20
SHAW	CHERYL	\$	34,312.46
TRYBA	GEORGE	\$	31,019.78
VLACHOS	IOANNIS	\$	32,188.94
WHITE	THOMAS	\$	36,990.38

PALMER	KRISTEN	\$	80.00
PERRY	BRENNA	\$	80.00
RABUFFO	JULIA	\$	640.00
RALLIS	ERINI	\$	1,800.00
RAMOS	JACOB	\$	480.00
RIELLEY	STEVEN	\$	720.00
ROBERTS	LINDSAY	\$	120.00
ROMEO	NATALIA	\$	1,485.00
SCHUTT	GILLIAN	\$	5,610.00
SHEPHERD	CAROL	\$	1,040.00
SMITH	MARK	\$	1,200.00
STONE	MICHAEL	\$	720.00
TEIXEIRA	CHRISTINE	\$	1,400.00
VAILLANCOURT	KIMBERLY	\$	1,200.00
WRIGHT	ALEXANDER	\$	240.00
ZINKUS	RICHARD	\$	1,430.00

Annual Salaries by Calendar Year 2020

Administration

ANDERSON	JONATHAN	\$ 1,200.00
BANNON	JEFFREY	\$ 1,200.00
HALL	DAVID	\$ 1,300.00
JACQUES	DEBRA	\$ 58,926.17
LIMANEK	JESSE	\$ 1,200.00
MEAD	WENDY	\$ 1,300.00
SMITH	JAMES	\$ 167,989.69

Cable Access Committee

HICKS	CHRISTINE	\$ 41,721.62
MUELLER	ANGELA	\$ 348.00
NICHOLS	PAMELA	\$ 71,473.19
SHEA	DENNIS	\$ 216.00

Town Hall Custodian

ANDERSON	SETH	\$ 975.00
GURDJIAN	VAHE	\$ 1,949.50

Assessor's Office

HICKS	LINDA	\$ 32,307.28
NICHOLS III	RAY	\$ 4,805.22
NUNNEMACHER	ROBERT	\$ 7,000.00
SARDAGNOLA	JOYCE	\$ 72,081.93

Animal Control

CHAUVIN	DANIEL	\$ 19,858.02
LAFLECHE	MICHELLE	\$ 2,692.27

Treasurer/Collector

LYNCH	LISA	\$ 73,841.78
TROAST	LISA	\$ 328.61
WOOD	DONNA	\$ 62,933.38 (Collectors Office/Cemetery)

Conservation

BIEN	WANDA M	\$ 38,250.51 (Conservation/Assessors)
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Accounting

HARRISON	TIMOTHY	\$ 71,354.88
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Building Department

ATCHUE	RICHARD	\$ 1,552.85
BURLINGAME	NELSON	\$ 1,537.00
COUTURE	JOHN	\$ 80,855.13
DAHLIN	LYNN	\$ 39,856.66
MORRIS	LAWRENCE	\$ 15,077.50
REILLY	WILLIAM	\$ 1,552.85
WIERSMA	LARRY	\$ 13,477.85

Board of Health

BATER	JUDITH	\$ 31,739.16
PELADAU	MARIE	\$ 322.50
PELADAU	GRACE	\$ 22,597.24
RAWINSKI	CHERYL	\$ 126,952.64
ROWLAND	SUSAN	\$ 14,235.00

Council on Aging

ALDERMAN	CLARKE	\$ 26,508.85
ANNIS	TIMOTHY	\$ 19,438.97
BEAUPRE	GLORIA	\$ 4,500.00
BJORN JR	BURTON	\$ 750.00
EDELSTEIN	MICHELLE	\$ 60,885.87
GUILBERT	DONNA	\$ 750.00
HANLEY	DIANE	\$ 28,855.92
HASKINS	RICHARD	\$ 750.00
HOLZWARTH	PAUL	\$ 750.00
JEZYK	RITA	\$ 750.00

Emergency Management

MAYNARD	PAUL	\$ 6,018.65
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Fire Department

BELSITO	MATTHEW	\$ 116,407.83
BRIGGS	JEFFREY	\$ 78,793.18
CAMERON	ANTHONY	\$ 1,170.00
CONLON	DONALD	\$ 100.00
DRESSER	ROBIN	\$ 72,097.14
ROY	RENEE	\$ 63,760.48
BESSETTE	LAURA	\$ 1,483.60
BRIGGS	THOMAS P	\$ 969.16
BRIGGS	STEPHANIE	\$ 3,463.56
CAMMUSO	JONATHAN	\$ 372.96
HOLM	MICHAEL	\$ 3,121.96
MCMAHON	ADAM	\$ 4,533.59
POSTERRO	JOSEPH	\$ 1,470.56
RENAGHAN	SIERRA	\$ 505.05
SCOTT	SHAUN	\$ 1,595.72
SMITH	CHRISTOPHER	\$ 2,322.39
CONLON	JEFF	\$ 2,511.33
COURTNEY	SHAWN	\$ 3,756.51
DAUTRICH	CHARLES	\$ 201.37
HARRIS	MICHAEL J	\$ 3,975.74
KANE	WILLIAM	\$ 2,071.60
LAMBERT	ADAM	\$ 2,355.97
LAMBERT	COREY	\$ 1,894.80
LAMBERT	SHANE	\$ 2,054.50
MCMAHON	ETHAN J	\$ 6,249.18
NUNNEMACHER	H. JACOB	\$ 4,329.34
NUNNEMACHER	JESSE	\$ 186.72
POSTERRO	NATHAN	\$ 2,957.40
WILSON	JEFFREY	\$ 2,503.31
DEUTSCH	LAWRENCE	\$ 2,566.03
FLAGG	MATTHEW	\$ 766.76
FORD JR	NEAL	\$ 4,344.70
MCMAHON	JARED	\$ 3,769.81
QUARANTA	RYAN	\$ 986.70

Highway Department

ARSENAULT	DAVID	\$ 55,464.10
AUBIN	MATHIEU	\$ 63,916.95
BEAULIEU	ZACHARY	\$ 4,692.16
BURKE	THOMAS	\$ 62,751.85
COURVILLE	STEVEN	\$ 335.23
ELIE	BRIAN	\$ 53,491.06
FAULKNER	JAMES	\$ 61,893.91
HICKEY	NATHANIEL	\$ 817.03
JERZ	MICHAEL	\$ 2,182.13
KANGAS	BRENDYN	\$ 62,201.96
LUSSIER	SHAWN	\$ 155.20
MANGE	CHRISTOPHER	\$ 60,787.80
NICHOLS	JOHN	\$ 60,296.19
ROSEBROOKS	LYMAN	\$ 78,258.07
STENCEL	MATTHEW	\$ 93,397.68
MEAD-MATTHEWS	KYLE	\$ 5,580.01
VERRILL	SERGEI	\$ 1,998.24

Sewer Department

GENDRON	JEREMY	\$ 65,243.86
OBUCHOWSKI	DONALD	\$ 89,047.45
THEBEARGE	DARLENE	\$ 35,973.77 (Sewer/Accounting)

Cemetery

REPORT OF THE BLACKSTONE VALLEY VETERANS' SERVICES DISTRICT

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist Veterans and their dependents in applying for federal, state, local Veterans benefits. As a district, this office also serves the towns of Northbridge, Douglas, Blackstone and Uxbridge. Sutton reimbursed one-sixth of the Director's and Assistant Director's salary and benefits to Uxbridge in FY 2020.

During fiscal year 2020, \$79,159 was paid out in M.G.L. Chapter 115 benefits for qualified Sutton Veterans and their dependents. This is a 5% decrease from FY 2019. Also included is the purchase of flags that adorn veterans' graves during Memorial Day and burial expenses of indigent veterans. The Department of Veterans' Services (DVS) continues to reimburse 75% of authorized Chapter 115 benefits to the town.

The Veterans' Services office is located at 21 S. Main St., Uxbridge, MA, where Veterans can be assured of private and confidential service. Office hours are Monday, Tuesday, and Thursday 7:30 a.m. – 5:00 p.m. and Wednesday 8:00 a.m. – 7:00 p.m. The district satellite office is in Northbridge at 14 Hill St. is open 8:30 a.m. to 4:30 p.m. on Wednesdays. The office is closed on Fridays. For the last year, during the COVID-19 pandemic, we have been working remotely by phone, e-mail, and mail.

As always, Veterans' Services looks forward to assist Veterans and/or their dependents. Please call 508-278-8600 ext. 2017 with any Veteran concerns.

Respectfully submitted,

Carl J. Bradshaw
Lieutenant Colonel, U.S. Army (Retired)
District Director of Veterans' Services

Municipal Telephone Directory

Fire & Police Emergency 911

Area code (508)

Accountant	865-8731	Police Department	865-4449
Animal Control	234-7416	Recreation Commission	865-8732
Assessors	865-8722	Selectmen, Board of	865-8727
Building Department	865-8723	Sewer Commission	234-1207
· Building Commissioner		Schools	
· Building Inspector		Superintendent	581-1600
· Gas Inspector		Elementary	581-1620
· Plumbing Inspector		Middle	581-1630
· Wiring Inspector		High	581-1640
Cable TV	865-8735	Town Administrator	865-8720
Cemetery Commission	865-8726	Town Clerk	865-8725
Conservation Commission	865-8728	Transfer Station	865-3623
Council on Aging	234-0703	Treasurer/Collector	865-8726
Earth Removal Board	865-8729	Tree Warden	865-8743
Energy Sustainability	917-7012	Veterans Agent	234-9808
Fire Department	865-8737	Zoning Bd. of Appeals	865-8723
Health, Board of	865-8724		
Highway Superintendent	865-8743	Charter Communications	800-634-1008
Historical Commission	865-5377	National Grid	800-322-3223
Housing Authority	865-3821	Verizon	800-870-9999
Human Resources	917-7070	Fuel Assistance	
Public Library	865-8752	Worcester Comm. Action Council	754-1176
Planning Board	865-8729		