Town of Sutton
Sewer Commission Meeting
August 13, 2014

Members Present: **Neal Crites**
Larry Wiersma
James F. Dwyer
Donald Obuchowski
Amanda Perreault

The meeting was opened at 6:00 P.M. by Larry Wiersma.
The first order of business was to review and approve the minutes of 6-11-2014; the board approved the minutes with the follow corrections:

- The date at the top should be the date of the prior meeting, not the date of this meeting.
- The handout that James gave should be attached.

Larry motioned to move the approval of the minutes. James moved the motion. Motion passes 3-0.

The next order of business is re-organization. Larry nominated Neal Crites as the Chairmen. James Seconded. Motion passes 3-0. Neal nominated Larry Wiersma as the Vice-chairmen. Jim seconded. Motion passes 3-0. Neal nominated James Dwyer as sewer commissioner clerk. Larry seconded. Motion passes 3-0.

The next order of business is signing the abatement from the billing back in May. The abatement is from a wrong water reading. James was concerned about under what legal authority do the sewer commissioners have ı signing abatements. Donald informed him because the commissioners sign the warrant they can sign the abatements. Motion was passed 3-0 on signing the abatement.

The next order of business was the commissioner's discussion on the sewer bylaws. The commissioners have a few sections of the bylaw to go over and vote on to give back to the bylaw committee:

1. The IMA definition and Section 10.3.1- "subject to the terms of the IMA". After brief discussion, no motion made. Undecided at this time.
2. Section 10.2 Buildings, Sewer and Connections – 10.2.1 "shall file an application with "Is an application actually filed with the Superintendent? After brief discussion Neal Crites responds yes we do file with the Superintendent. Larry Wiersma seconds. All in favor. Passes 3-0.
3. Section 10.2.2 – Take fee's out and replace with "All permit and inspection fees shall be as determined and established by the sewer commissioners. All in agreed. Neal made motion to approve. Larry Seconded. All in favor. Passes 3-0.
4. Section 10.5- Can the section highlighted be deleted? (See attachment). Neal Crites motions to approve the deletion of the highlighted section from town bylaw. Larry seconds. Passes 2-0-1 (James Dwyer abstains).
5. Section 10.5.2 – The highlighted section was added by the bylaw committee, is this okay? (see attachment) After brief discussion, Neal Crites made a motion to approve. Larry seconds. Passes 3-0.
6. Section 10.8 Rates- 10.8.1 "user charge and industrial cost recovery system". Should section 10.8.5 be added back into the bylaw? Neal motions to add back the deleted information. Larry seconds. Passes 3-0.
7. Section 10.8.2 – "user charge system" Has the sewer commissioners established either of these systems? Should 10.8.4 be added back in? All agree that the sewer

commissioners did establish these systems, Neal Crites motions to add 10.8.4 back into the bylaw. Larry seconds. Passes 3-0.

8. Section 10.9.3B and C.2 – "or major portion thereof" should it be "fraction of"? Can this section be rewritten by the sewer Commissioners to make more sense. Neal Crites motioned to pass the addition of "fraction of" and to also add percentage. Neal motioned that the sewer commissioners can rewrite the section for it to make more sense. Larry seconds. Motion passes 2-0-1(James abstained).

Next order of business: correspondence and old business.

- The Whitins Road camera and flushing of the lines that was discussed in the April meeting will take place tomorrow (Thursday August 14) from 8-4 and it will only be a 2 day process.
- James handed out a document on the rules that have to be written and passed to the town clerk as well as a calendar that he would like to put on the agenda for the next sewer commissioners meeting.

New Business:

- Donald showed the commissioners quotes he got from various companies for installing a meter on the Depot Street station. Donald will continue to provide the commissioners with all the quotes and information he gets from the companies and will keep them informed when this will take place.

Neal motioned to adjourn. Larry seconded the motion. The meeting adjourned at 6:55 P.M.

Larry Wiersma	**Neal Crites**	**James F. Dwyer**