

*Sutton Community Television Board
Leo Lavin, Chairman
James LeClaire, Vice Chairman
David Kiley
Philip Berube*



*Sutton Town Hall
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Pamela Nichols, PEG Access Coordinator

TOWN OF SUTTON

*Cable Access Board
Agenda
August 26, 2008
7:15PM
Municipal Center*

Review Approve minutes from last meeting

Action Items from Last meeting

*Advertise cable recording assistant position
Provide list of Duties and Responsibilities
Provide Virtual Townhall info to Leo Lavin
Redistribute list of community groups, etc. for outreach purposes
Research options for curtains
Order Light Kits
Find out about customer support responsibilities for board*

Review/Discuss Coordinator's report

Training on Message board CG for board members

Schedule

Outreach plans for new volunteer producers

Old/New Business

Review list of responsibilities for Pam (redistribute duties)

Discuss status of Main Room / Mural Room setup

Discuss /Organize Web site design effort ... figure out content storage for movies etc.

Future work to assign and discuss

Create Mission Statement

Improve Regulations docs

Adjourn