

Sutton Library Board of Trustees

Minutes for September 22, 2014

In Attendance: (non-voting) Betsy Rajotte/Library Director, Amanda Thorton/Youth Services Director

(voting members) Liz Fritz-Keyes/Chairwoman, Lisa Kane/Secretary

Absent: Cynthia Rielly /Trustee

- I. Meeting Called to order : 3:30 p.m
- II. Review of Minutes
 - a. July and August minutes were reviewed and approved. April minutes will be finished by Cynthia
- III. Youth Services Report
 - a. 11 Children's programs with 166 people in attendance.
 - b. Grand total of 210,598 minutes of summer reading!
 - c. Amanda visited the schools to deliver summer reading certificates. Thank you again to the school principals!
 - d. Amanda applied for and received a \$2000 Target Early Childhood Reading Grant. This will be applied to family and children's programs including a concert, a magic show, and other events.
 - e. Upcoming programs include a star wars program, origami class, Apple Tree Arts, and Baby, Toddler, and Pre-school storytimes. Chess club and lego club continue to be popular.
 - f. 2 Teen programs, with 17 people in attendance
 - g. 104, 204 minutes of teen reading, with 89 total participants. Averages 20 hours per reader!
 - h. Teen Advisory meeting went very well. They have lots of great ideas.
 - i. Upcoming events include Creative Writing, Geek Club, Origami, and Halloween snacks and crafts (by request of the Teen Advisory Committee)
- IV. Directors Report
 - a. Betsy attended Small library roundtable meeting. Since our population is under 10,000 we are considered "small"
 - b. A new statewide e-book platform will launch (hopefully) next year. It will cost approx. \$300 to participate.
 - c. Library began opening on Mondays. Attendance is good so far.
 - d. Senior Center book group, only 1 but enthusiastic attendee!
 - e. Yearbooks are being digitized by the Boston Public Library
 - f. Seed Saving presentation in conjunction with the Garden club. Pam is spearheading an initiative to start a seed lending library.
 - g. Small library network grant may be phased out. It is \$2500.
 - h. Floors and carpets were professionally cleaned
 - i. Financial report workshop, the report is nearly complete.
 - j. Knitting is back, about 4 attendees per week
 - k. The cleaning and reorganization of the computer/meeting room. Items have been given to the highway department and cable department
 - l. The new schedule is working well.
 - m. Waters farm days, we will have story times, and items for sale including bags, lollipops, and lego crayons. Friends paid for Staff T-shirts. There is a new vinyl library banner for when we head out to events.
 - n. There were 3 programs each in July and August, with approx. 20 attendees.
- V. New/Old Business
 - a. Planning and Design Grant

- i. Sign a letter informing town accountant of the funds we intend to use for the matching grant
- ii. Form a building needs committee. Betsy will approach community members, town officials, etc. The report from 2004 will be useful as well.

b. GOALS

- i. Trustees will attend the September 23rd Board of Selectmen's Meeting to discuss our progress. Liz Fritz-Keyes will contact the clerk to be put on the Agenda.
- ii. Use Facebook to promote friends, and possibly survey to find a good meeting time.

c. Next Meetings tentatively scheduled for October 20th at 3:30, and November 17th at 3:30.

VI. Meeting Adjourned at 4:25 pm