

Sutton Library Board of Trustees

Minutes for April 27, 2015

**In Attendance:** (non-voting) Betsy Rajotte/Library Director, Amanda Thorton/Youth Services Director

(voting members) Liz Fritz-Keyes/Chairwoman, Lisa Kane/Secretary, Cynthia Rielly /Trustee

- I. Meeting Called to order : 3:35 p.m
- II. Review of Minutes
  - a. February minutes reviewed and approved.
- III. Youth Services Report
  - a. Past Programs and Attendance Numbers: From March 24 to April 23, we had 20 children's programs with 225 people in attendance. Magic show had 80 attendees. Planning for summer reading. "Every hero has a story" is in full swing. Many thanks to businesses for their support. Museum of Science has given us a scholarship  
Upcoming Programs:
    - i. Lord of the Rings Party on Thursday, May 14 at 3:30 PM (ages 10-18). The party will include trivia, games, crafts, and snacks, and attendees are encouraged to come dressed as their favorite character. Snacks and beverages will be provided courtesy of the Friends of the Sutton Public Library.
    - ii. Apple Tree Arts Music Sessions with Miss Jan. There will be a Baby and a Toddler session and each session will last for four weeks.
    - iii. Storytime Sessions: The May Preschool Storytime Session will be a three-week session on Mondays at 10:30 AM, May 4, May 11 & May 18. Storytimes: Spring Has Sprung Storytime on Tuesday, March 31 at 4 PM (ages 4 and up); Poetry Storytime on Thursday, April 16 at 4 PM (ages 3 and up); May Day Storytime on Friday, May 1 at 2 PM (ages 3 and up) & Pajama Storytime on Tuesday, May 19 at 6:30 PM
    - iv. Lego Club Meetings on Tuesday, March 24 at 4 PM; Tuesday, April 7 at 4 PM; Thursday, April 23 at 11 AM; Tuesday, May 5 at 4 PM & Thursday, May 21 at 4 PM (ages 5 and up)
    - v. Jan Barlow will present early education seminars
- IV. Teen Services
  - a. From February 23 - March 23, we had 3 teen programs with 15 people in attendance. Cherry Blossom tea was well liked.
  - b. Upcoming teen and tween programs:
    - i. Amanda will be visiting the middle school for new books and library programming
    - ii. Lord of the Rings Party on Thursday, May 14 at 3:30 PM (ages 10-18). The party will have the opportunity to hang out with friends, make a kanji dream stone, and enjoy some special treats. Snacks and beverages will be provided courtesy of the Friends of the Sutton Public Library. will include trivia, games, crafts, and snacks, and attendees are encouraged to come dressed as their favorite character. Snacks and beverages will be provided courtesy of the Friends of the Sutton Public Library. Registration opens March 9 at 10 AM.
- V. Directors Report
  - a. MBLC grant was received, \$5265.62
  - b. Our cost for statewide e-book will be \$375
  - c. Mindfulness program was very good, but not well attended. Looking forward to the second presentation.
  - d. Writing group continues to attract people.
  - e. Friends group doing well, lots of fundraising plans
  - f. Vegetable gardening was well attended, 20 people
  - g. Senior book group will switch up to a new time to help boost attendance
  - h. Floor installation scheduled for Staff day, June 15.
  - i. Lots of publicity recently in the Millbury Sutton Chronicle.
  - j. Gabby returns and will work this summer. Intern search goes well, with a few odd phone calls

- k. We received \$2500 from Unibank for summer reading
- l. Looking ahead: Summer reading program will run: 6/22-8/14. We've booked the Lego camp for July 13-17. Book Expo America May 27-29. As of now, it looks like a few of us are going but a few of us are staying so we should hopefully be able to have adequate coverage. Staff development/Summer Prep Day-June 15. The staff would like to request that the Library be closed on Saturday, September 12 so that we can attend a function together.

	Programs	Attendance
July	3	20
August	3	22
September	7	43
October	7	31
November	6	18
December	7	14
January	8	19
February	8	17
March	8	20

- VI. New/Old Business
  - a. Budgets were reviewed, and all appears to be in order. Unexpected expenses included a new printer, portable scanner and the dvd magnet.
  - b. Betsy has been invited to a luncheon at St. John's for community leaders. The library legislative breakfast was informative. She is just waiting for her notary stamp.
  - c. Planning and Design Grant: RFP for a consultant went out. We have 100+ responses so far. Most people were looking for parking, teen and kid spaces, and computers.
  - d. Art Festival-planning goes well. Wide range of artists and crafters, hot dog vendor, coco ice.
  - e. Next Meetings tentatively scheduled for May 18<sup>th</sup>, 3:30 and tentatively for June 22, dependent upon new trustee.
  
- VII. Meeting Adjourned at 4:30